

TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
April 23rd, 2018
BUSINESS MEETING MINUTES

7:09 P.M. **Call to Order**
Business Meeting Called to Order by President Richard Bufalini. President Bufalini indicated that the meeting is being recorded.

7:09 P.M. **Pledge of Allegiance**

7:10 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner David Swihart – In Attendance

Others Present
Marie Stratakis Hartman, P.E., Engineer/Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor

7:10 P.M. **Public Comments**
No Public Comments regarding the proposed Business Agenda.

7:11 P.M. **Business Agenda**
President Bufalini announced that the Tax Collector's Report and Treasurer's Report are available for public inspection at the Municipal Building.

Commissioner Kusnir: Motion to approve the March 26th, 2018 Business Meeting minutes.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the List of Bills dated April 23rd, 2018, as presented: General Fund \$114,270.38; Sewer Fund \$71,474.67; and State Fund \$17,926.67.

Commissioner Swihart: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

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Commissioner Ciccone: Motion to approve the Tax Collector's Monthly Report for the month of January, 2018 for Tax Year 2017.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the Tax Collector's Monthly Report for the month of February, 2018 for Tax Year 2017.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Ciccone: Motion to approve the Tax Collector's Monthly Report for the month of March, 2018 for Tax Year 2017.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the Tax Collector's Monthly Report for the month of March, 2018 for Tax Year 2018.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Ciccone: Motion to approve Family Medical Leave Act (FMLA) for Officer Joseph Venturo for the time period encompassing June 8th, 2018 through July 17th, 2018.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

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Commissioner DiPietro: Motion to promote 2018 Parks and Recreation Employee Gabriella Gress to Head Counselor for the 2018 Summer Recreation season with an increase in her hourly wage from \$8.00 per hour to \$8.50 per hour.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

The BCRCOG has opened Bids for Spring/Summer Commodities. The Hopewell Township Road Department, Sewer Department, and Park have jointly participated in this process. Following are the required motions to approve these Contracts:

Commissioner Kusnir: Motion to approve Contract #1 with A.R. Oliastro, Inc. for Size No. 57 (Formerly 2B) River Gravel at \$23.10 per Ton Delivered to the Job Site; Size No. 2A (Formerly 2A) Limestone at \$19.95 per Ton Delivered to the Job Site; and Natural Sand at \$16.80 per Ton Delivered to the Job Site.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Swihart: Motion to approve Contract #1 with McClymonds Supply and Transit Company, Inc. for Size No. 9/10 (Formerly 1A) Limestone at \$20.49 per Ton Delivered to the Job Site; Size No. 1 (Formerly 4) Limestone at \$21.99 per Ton Delivered to the Job Site; Size No. 3 (Formerly 3) Limestone at \$21.99 per Ton Delivered to the Job Site; and Size No. R-5 (Rip-Rap) Limestone at \$28.95 per Ton Delivered to the Job Site.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

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Commissioner Ciccone: Motion to approve Contract #3 with Lindy Paving, Inc. for Superpave HMA Wearing Course 9.5mm, 0 to 0.3 Million Design ESAL's, PG 64-22, SRL-H, Section 409 at \$53.25 per Ton FOB Plant.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve Contract #3 with Russell Standard Corporation for FB-1 Modified Bituminous Cold Patch (Premium Grade) at \$72.00 per Ton FOB Plant.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve Contract #5 with Chemung Supply Corp. for 2' x 4' Storm Inlet Risers, T = 4" at \$275.00 Each Delivered to the Job Site.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Swihart: Motion to approve Contract #5 with Culverts, Inc. for Type 'M' Inlet Frame and Grate Steel w/Straight Bars (Bicycle Safe) Grates Only (HS-20 Loading) at \$202.00 Each Delivered to the Job Site; and Steel Inlet Frame Only (HS-20 Loading) at \$147.00 Each Delivered to the Job Site.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

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Commissioner Kusnir: Motion to approve Contract #6 with Chemung Supply Corporation for 12" Diameter HDPE Smooth Interior Pipe at \$4.40 per Foot Delivered to the Job Site; 15" Diameter HDPE Smooth Interior Pipe at \$6.55 per Foot Delivered to the Job Site; and 18" Diameter HDPE Smooth Interior Pipe at \$8.80 per Foot Delivered to the Job Site.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes

Commissioner Ciccone Yes

Commissioner DiPietro Yes

Commissioner Kusnir Yes

Commissioner Bufalini Yes

Motion Carried

7:19 P.M. **Commissioner's Reports**
No Commissioner Reports.

7:19 P.M. **Department Reports**
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.
Police Chief Brian Uhrmacher, Sewer Department Superintendent Chris Thompson, Road Department Superintendent Dave Kriger, Zoning Officer John Bates, Sewer Department Chairman Jim MacLaren and Engineer/Manager Marie Hartman presented their respective reports.

7:27 P.M. **Old Business**
No Old Business.

7:27 P.M. **New Business**
Commissioner Nick DiPietro congratulated Dave Kriger on his promotion to Road Department Superintendent.
Commissioner Richard Bufalini attended the "B.F. Jones Unplugged – An Evening with Dan Bubien" at the B.F. Jones Memorial Library on Friday, April 20th, 2018 and reported that it was an enjoyable event.

7:28 P.M. **Citizen's Forum**
No Citizen's Forum.

7:28 P.M. **Announcements**
The Hopewell Township Youth Fishing Derby will be held on Saturday, April 28th, 2018 from 8:00 A.M. to Noon at the Hopewell Township Community Park. The Hopewell Township Adult Fishing Derby will be held on Sunday, April 29th, 2018 from 7:00 A.M. to 11:00 A.M. at the Hopewell Township Community Park. Prizes will be awarded!
Please visit our website at www.hopewelltpw.com, our Facebook page, and Twitter, for updates on Hopewell Township news and events.

7:35 P.M. **Executive Session-Beginning**
The Board of Commissioners entered into Executive Session to discuss Police Department personnel issues (FMLA requests, Police Contract issues).

7:49 P.M. **Executive Session-End**

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Discussion of Miscellaneous Items Following Executive Session

The following discussion continued after conclusion of the Executive Session:

- The Corn Machine at Hopewell Park is presently inoperable and needs to be replaced. Friends of Hopewell Park is interested in assuming responsibility for the Corn Machine. In light of the overpopulation of geese at Hopewell Park, the Commissioners have decided to not replace the Corn Machine at the present time and will reconsider after the geese population is reduced.
- Recreation Director Vicky Gill has ordered "Do Not Feed" signs for Hopewell Park to inform visitors not to feed the geese. Feeding the geese only entices them to stay.
- Our current Natural Gas Supplier, Ambit, will no longer be providing service to Hopewell Township. Dave Kristin (Premier Power Solution) has researched the matter and has recommended that Hopewell Township enter into a two (2) year contract with Snyder Brothers, Inc. at a rate pf \$3.381.
- Community Outreach Director Nora Janicki held evening hours tonight from 7:00 PM to 8:00 PM to issue Depository Badges in an effort to accommodate working residents. Six (6) residents took advantage of the evening hours.
- Engineer/Manager Marie Hartman summarized her meeting with Community Management Professionals, LLC (Independence Square's Management Company) and presented their request for Hopewell Township to contribute to the repair cost of the easement area off Hamilton Drive to the Wastewater Pumping Station. CMP is requesting that Hopewell Township contribute \$765.00 toward the resurfacing of the easement connecting Hamilton Drive to the Independence Square Wastewater Pumping Station. The Board of Commissioners is not in favor of making a monetary contribution toward this effort.

8:07 P.M.

Additional Motions Made

The following Motion was made following the aforementioned discussion:

Commissioner Ciccone: Motion to change Natural Gas Suppliers from Ambit to Snyder Brothers, Inc. and enter into a two (2) year Contract with Snyder Brothers, Inc. at a rate of \$3.381.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes

Commissioner Ciccone Yes

Commissioner DiPietro Yes

Commissioner Kusnir Yes

Commissioner Bufalini Yes

Motion Carried

8:08 P.M.

Adjournment

Commissioner Swihart: Motion to Adjourn.

Commissioner Ciccone: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded By: Marie S. Hartman 04/23/2018

Minutes Prepared By: Marie S. Hartman 05/01/2018