

TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
July 23rd, 2018
BUSINESS MEETING MINUTES

7:05 P.M. **Call to Order**
Business Meeting Called to Order by President Richard Bufalini. President Bufalini indicated that the meeting is being recorded.

7:05 P.M. **Pledge of Allegiance**

7:05 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner David Swihart – In Attendance

Others Present
Marie Stratakis Hartman, P.E., Engineer/Manager
Keith McMillen (McMillen, Urick, Tocci & Jones), Township Solicitor

7:06 P.M. **Public Hearing – Ordinance No. 2018-01**
A Public Hearing was held to consider action upon proposed Ordinance 2018-01 amending the Hopewell Township Zoning Ordinance No. 2004-01, Article VII (R-2 Low Density Residential District), Section 702 “Conditional Uses” to include a Funeral Home as a Conditional Use. Applications for Conditional Use are considered by the Board of Commissioners.

7:08 P.M. **Public Comments**
No Public Comments regarding the proposed Business Agenda.

7:08 P.M. **Business Agenda**
President Bufalini announced that the Tax Collector’s Report and Treasurer’s Report are available for public inspection at the Hopewell Township Municipal Building.

Commissioner Bufalini: Motion to approve the June 25th, 2018 Business Meeting minutes.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Swihart Abstain
Commissioner Ciccone Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the List of Bills dated July 23rd, 2018, as presented: General Fund \$459,872.79; Sewer Fund \$120,179.77; and Liquid Fuels Fund \$16,487.66.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

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Commissioner Swihart:

Motion to approve the Tax Collector's Monthly Report for the month of June, 2018 for Tax Year 2018.

Commissioner Kusnir:

Second the Motion.

Roll Call Vote:

| | |
|-----------------------|--------|
| Commissioner Swihart | Yes |
| Commissioner Ciccone | Yes |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner Bufalini:

Motion to approve Ordinance No. 2018-01 An Ordinance of the Township of Hopewell, Beaver County, Pennsylvania, a First Class Township Under the Laws of the Commonwealth of Pennsylvania, Amending the Hopewell Township Zoning Ordinance No. 2004-01, Article VII (R-2 Low Density Residential District), Section 702 "Conditional Uses" to Include Funeral Home as a Conditional Use.

Commissioner Ciccone:

Second the Motion.

Roll Call Vote:

| | |
|-----------------------|--------|
| Commissioner Swihart | Yes |
| Commissioner Ciccone | Yes |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner Kusnir:

Motion to approve the 2018 Toxicity Testing Proposal for the Raccoon Creek WPCF submitted by EnviroScience in the amount of \$1,940 as required by our National Pollutant Discharge Elimination System (NPDES) Permit.

Commissioner Swihart:

Second the Motion.

Roll Call Vote:

| | |
|-----------------------|--------|
| Commissioner Swihart | Yes |
| Commissioner Ciccone | Yes |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner Bufalini:

Motion to approve the Hopewell Township Police Pension Plan Financial Requirement and Minimum Municipal Obligation for 2019 as presented in the amount of \$330,181.00.

Motion Failed – No Second.

The Board of Commissioners will review this matter in more detail.

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Commissioner Kusnir: Motion to approve the temporary closure of Wilson Avenue from Jackson Street to Adams Street on Saturday, August 4th, 2018 from 3:00 PM to Midnight for a community block party.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve Resolution 2018-11 providing for the Manager to execute the 2-year DUI Grant Application as prepared by Detective Durkos.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to award the 2018 Road Improvement Project to Youngblood Paving based upon their low bid of \$355,524.75 (Base Bid); \$86,068.60 (Alternate #1); \$111,727.30 (Alternate #2); and \$95,468.75 (Alternate #3). This motion is made contingent upon the Hopewell Area School District approving the award of Alternate #1, Alternate #2, and Alternate #3.

Commissioner Swihart: Second the Motion.

Manager/Engineer Marie Hartman reviewed the Bids Received and explained that Alternate #1, Alternate #2, and Alternate #3 will be paid by the Hopewell Area School District. The Base Bid roadways will be paid by Hopewell Township

Jeanne Sutton, 213 Fern Street, Hopewell Township

Ms. Sutton inquired as to why Manor Street/Fern Street is not being paved. Ms. Sutton indicated that she and her neighbors completed a questionnaire as requested by Zoning Officer John Bates so that the roadway would be paved. Manager/Engineer Marie Hartman explained that the Income Survey questionnaire that was completed by the residents qualified them as a low/moderate income area and eligible to apply for CDBG funding. Manager/Engineer Marie Hartman explained that an application was prepared and submitted to Beaver County for consideration (approximately 50% of the funding was being provided by Hopewell Township and 50% of the funding was requested from Beaver County), and the project was ultimately not selected by Beaver County. Manager/Engineer Marie Hartman indicated that the project will be resubmitted for funding during the next round of funding. Manager/Engineer Marie Hartman explained the criteria that Hopewell Township employs to select roadways for improvement each year (volume of traffic, bus route, throughway, condition, number of residents served, etc.). The immediate repairs on Manor/Fern Street will be addressed by the Road Department.

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Roll Call Vote:

| | |
|-----------------------|--------|
| Commissioner Swihart | Yes |
| Commissioner Ciccone | Yes |
| Commissioner DiPietro | Absent |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |

Motion Carried

7:23 P.M.

Commissioner’s Reports

No Commissioner Reports.

7:23 P.M.

Department Reports

The various Department Reports were presented and are on file at the Hopewell Township Municipal Building.

Police Chief Brian Uhrmacher, Sewer Department Superintendent Chris Thompson, and Sewer Authority Chairman Jim MacLaren presented their respective reports.

7:25 P.M.

Old Business

No Old Business.

7:25 P.M.

New Business

No New Business.

7:25 P.M.

Citizen’s Forum

Bob Weismantle, 908 7th Avenue, Conway, PA

Mr. Weismantle and several other Vietnam Veterans were present to bring attention to four (4) Beaver County Vietnam Veterans that are Missing in Action. Commander Doyle Lynn (Navy Pilot – 2400 Wade Street) and Jan Houston Nelson (Marine Pilot-Sheffield Terrace area) are from Hopewell Township. The other two (2) Vietnam Veterans that are MIA are from Monaca Borough and Koppel Borough. Mr. Weismantle requested and received approval from the Hopewell Township Commissioners to erect a sign on top of the street sign that the Vietnam Veteran lived in honor of their service. Mr. Weismantle and Manager/Engineer Marie Hartman will coordinate this effort with Mr. Weismantle.

Donald McCoy, 3204 McConnell Street, Hopewell Township

Mr. McCoy, speaking on behalf of Citizens Concerned for Safety in Hopewell, asked the Board of Commissioners the following questions concerning the Five Points Elementary School. Since the last Commissioner’s Meeting:

1. Have any Zoning Permits been issued for the Five Points Elementary School? Manager/Engineer Marie Hartman responded “No.”
2. Have any Building Permits been issued for the Five Points Elementary School? Manager/Engineer Marie Hartman responded “No.”
3. Have any Conditional Use Applications or Special Exception Requests been received for the Five Points Elementary School? Manager/Engineer Marie Hartman responded “No.”
4. Have any Rezoning requests been received for the Five Points Elementary School? Manager/Engineer Marie Hartman responded “No.”
5. Has there been any correspondence with legal counsel representing Resources for Human Development (RHD) or Real Estate Development Associates (RDA)? Manager/Engineer Marie Hartman responded “No.”

Edward Pugh, 2996 Juanita Street, Hopewell Township

Mr. Pugh expressed concerns about the potholes along Juanita Street and stormwater drainage originating from Clairmont Manor construction. Manager/Engineer Marie Hartman responded that appropriate storm drainage is being installed in the very near future to address this issue.

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7:33 P.M.

Announcements

The Hopewell Township Parks and Recreation Department is hosting the Hopewell Township Couch Potato Jam on Thursday, August 16th, 2018 at 7:00 PM at Hopewell Community Park.

Please visit our website at www.hopewelltwp.com, our Facebook page, and Twitter, for updates on Hopewell Township news and events.

7:33 P.M.

Executive Session-Beginning

The Board of Commissioners entered into Executive Session to discuss Police Department personnel issues (Police Contract Issues and Grievances).

8:46 P.M.

Executive Session-End

8:46 P.M.

Adjournment

Commissioner Swihart:

Motion to Adjourn.

Commissioner Ciccone:

Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded By: Marie S. Hartman 07/23/2018

Minutes Prepared By: Marie S. Hartman 07/27/2018