

**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
August 27<sup>th</sup>, 2018  
**BUSINESS MEETING MINUTES**

- 7:06 P.M.     **Special Presentation**  
President Richard Bufalini announced that representatives from LB Water made a presentation to the Board of Commissioners beginning at 6:30 P.M. concerning development of property at 300 Corporation Drive and the possible purchase of all or a portion of adjoining property owned by Hopewell Township.
- 7:06 P.M.     **Call to Order**  
Business Meeting Called to Order by President Richard Bufalini. President Bufalini indicated that the meeting is being recorded.
- 7:06 P.M.     **Pledge of Allegiance**
- 7:07 P.M.     **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner David Ciccone – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner David Swihart – In Attendance
- Others Present**  
Marie Stratakis Hartman, P.E., Engineer/Manager  
Michael Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
- 7:07 P.M.     **Special Recognition – Lydia Wert**  
Lydia Wert was one of 50 athletes representing Team Pennsylvania – and the only athlete from Beaver County – that participated in the Special Olympics USA Games in Seattle, Washington. Lydia earned the trip to the Special Olympics USA Games last summer at the Pennsylvania Summer Games held at Penn State University, where she received a gold medal in the 25-meter freestyle swim.
- Lydia received a total of four (4) medals at the Special Olympics USA Games. She received gold medals in the 25-meter freestyle swim, posting a time of 17.44 seconds (a new personal record), and the 25-meter backstroke swim with her time of 25.55 seconds. Lydia received silver medals in the 4x25-meter freestyle relay, where she swam the anchor leg, and the 4x25-meter medley relay where she swam the backstroke leg of the relay.
- In preparation for her competition at the Special Olympics USA Games, Lydia practiced with her Team Pennsylvania teammates during a team camp in Philadelphia. Additionally, Lydia practiced with the Hopewell High School swim team and competed in exhibition meets.
- Lydia’s outstanding athletic performance at the Special Olympics USA Games gave her the opportunity to be interviewed by ESPN, appear on the field at PNC Park, and even speak with Pittsburgh Pirates manager Clint Hurdle. Lydia has also participated in fundraising activities to benefit Special Olympics. All of the above mentioned accomplishments have helped Lydia draw more attention to Special Olympics. Besides being a Special Olympics athlete and medalist, Lydia also acts as a Global Messenger for Special Olympics, a role that has allowed her to give speeches, emcee events, and ultimately grow the awareness of the Special Olympics program.
- Congratulations Lydia! The Hopewell Township Board of Commissioners, Employees, and Residents are proud of your accomplishments both athletically and representing Special Olympics!

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7:13 P.M.

**Public Comments**

No Public Comments regarding the proposed Business Agenda.

7:13 P.M.

**Business Agenda**

President Bufalini announced that the Tax Collector's Report and Treasurer's Report are available for public inspection at the Hopewell Township Municipal Building.

*Commissioner Kusnir: Motion to approve the July 23<sup>rd</sup>, 2018 Business Meeting minutes.*

*Commissioner Swihart: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Abstain
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Ciccone: Motion to approve the List of Bills dated August 27<sup>th</sup>, 2018, as presented: General Fund \$148,248.48; Sewer Fund \$136,849.95; and Liquid Fuels Fund \$19,501.25.*

*Commissioner Bufalini: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Swihart: Motion to approve the Tax Collector's Monthly Report for the month of July, 2018 for Tax Year 2018.*

*Commissioner DiPietro: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini: Motion to approve Resolution 2018-14 honoring Lydia Wert for her outstanding performance in the 2018 USA Special Olympics.*

*Commissioner Ciccone: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

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*Commissioner Kusnir: Motion to approve Resolution 2015-15 approving the Wuttur Plan of Subdivision involving the subdivision of one (1) lot into three (3) lots. Tax Parcel #65-193-0241.N05 (containing a single family residential unit) is being subdivided into three (3) lots. Newly created Lot No. 1 (5.319 Acres) and Lot No. 2 (5.319 Acres) will be vacant property, and Lot No. 3 (7.342 Acres) will contain the existing single family residential unit located at 1182 Airport Road, in accordance with the Zoning Ordinance and Subdivision and Land Development Ordinance.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Swihart: Motion to approve Resolution 2018-16 approving the Mark A. and Kathleen M. Rupnik Plan of Lots #2. The Mark A. and Kathleen M. Rupnik Plan of Lots #2 involves the subdivision of one (1) lot into two (2) lots. Tax Parcel #65-213-0141.002 being 9.749 Acres and containing one (1) Single Family Residential Unit is being subdivided to create Parcel 1-A that will contain 6.906 Acres and the Single Family Residential Unit and Parcel 1-B that will contain 2.843 Acres of vacant land, in accordance with the Zoning Ordinance and Subdivision and Land Development Ordinance.*

*Commissioner Kusnir: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to approve the Hopewell Township Pension Plan (04-090-4 N) Financial Requirement and Minimum Municipal Obligation for 2019 as presented in the amount of \$158,527.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

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7:18 P.M. **Commissioner’s Reports**  
No Commissioner Reports.

7:18 P.M. **Department Reports**  
The various Department Reports were presented and are on file at the Hopewell Township Municipal Building.

Police Chief Brian Uhrmacher, Road Department Superintendent Dave Kriger, Sewer Department Superintendent Chris Thompson, Zoning Officer John Bates, and Sewer Authority Chairman Jim MacLaren presented their respective reports.

7:25 P.M. **Old Business**  
No Old Business.

7:25 P.M. **New Business**  
1. The Beaver Valley Chiefs of Police are recommending that Trick-or-Treat be held on Wednesday, October 31<sup>st</sup>, 2018 from 6:00 P.M. until 8:00 P.M. The Hopewell Township Board of Commissioners will discuss this and select the date and time for Trick-or-Treat at an upcoming meeting.  
2. Discussion of Officer Phil sponsorship information. Purchase of a ¼ page advertisement in their educational booklet will cost \$299 and is consistent with past efforts.

*Commissioner Kusnir: Motion to approve sponsorship of the Officer Phil program by purchasing a ¼ page advertisement in their educational booklet for the price of \$299.00. (This is consistent with past efforts.)*

*Commissioner DiPietro: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes	
Commissioner Ciccone	Yes	
Commissioner DiPietro	Yes	
Commissioner Kusnir		Yes
Commissioner Bufalini	Yes	
Motion Carried		

7:26 P.M. **Citizen’s Forum**  
*Donna Ritchie, 2001 Abbie Lane, Hopewell Township*  
Donna Ritchie addressed the Board of Commissioners concerning Golf Course Road, Beaver Lakes Boulevard, Golfway Road, and Fairway Drive. A few months ago, Donna Ritchie coordinated a meeting with a representative of PennDOT concerning the condition of Golf Course Road. Manager/Engineer Marie Hartman attended this meeting on behalf of Hopewell Township. Donna Ritchie reports that no drainage work or paving has been done of Golf Course Road since her meeting with PennDOT.

Manager/Engineer Marie Hartman reported that the paving contract encompassing Golfway Road and Fairway Drive has been awarded and we are awaiting a start date for work to commence by Youngblood Paving, Inc. The Hopewell Township Road Department will address a minor drainage issue at the end of Fairway Drive later this week in advance of paving.

Manager/Engineer Marie Hartman reported that she has had no contact with PennDOT since the meeting that Donna Ritchie coordinated. Donna Ritchie mentioned that she spoke to Rob Matzie’s office concerning this matter. All involved understand that Center Township and Aliquippa have verbally agreed to turn their portion of Golf Course Road over to Hopewell Township, as well as their annual turn-back check that they receive from PennDOT, to provide for maintenance of Golf Course Road. Hopewell Township has participated fully in this process concerning Golf Course Road with PennDOT – meeting when asked, providing all necessary information, agreeing to take the “lead” in terms of turn-back future operation and

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maintenance, agreeing to accept the turn-back, etc. PennDOT is in charge of this effort, not Hopewell Township.

Manager/Engineer Marie Hartman reported that the Board of Commissioners has requested that she investigate and evaluate Beaver Lakes Boulevard and prepare a cost estimate to resurface this roadway for consideration next year. The Board of Commissioners will determine what portion of Beaver Lakes Boulevard may be included next year.

Donna Ritchie provided a copy of PennDOT Liquid Fuels information, and indicated (incorrectly), that Manager/Engineer Marie Hartman previously said that Liquid Fuels money could not be used for roadway paving. Manager/Engineer Marie Hartman correctly stated that Liquid Fuels money CAN be used for roadway paving provided that PennDOT specifications are followed. Hopewell Township uses Liquid Fuels money for roadway lighting, salt, anti-skid, materials, and supplies instead of asphalt paving. The cost of all asphalt roadway paving is paid by the Hopewell Township General Fund and not Liquid Fuels.

### Keith Cunningham, 2000 Casey Drive, Hopewell Township

Keith Cunningham asked if there have been any new developments concerning the Five Points Elementary School. Solicitor Mike Jones responded that the only new development is the Zoning Hearing Board Hearing scheduled for Thursday, August 30<sup>th</sup> concerning this matter. Keith Cunningham asked for a summary of where this project stands and what will happen at the Public Hearing on Thursday (August 30<sup>th</sup>). Solicitor Mike Jones responded that there have been no new permits applied for or issued, and the hearing scheduled for Thursday (August 30<sup>th</sup>) by the Zoning Hearing Board will be as requested by the Applicant for the purposes of asking that the Zoning Officer be directed to issue a permit.

### Marian Jackman, 4413 School Street, Hopewell Township

Marian Jackman questioned the content of the Hopewell Township website. Marian Jackman received a copy of the Notice for the Public Hearing to be held on August 30<sup>th</sup>, 2018 but could not find this notice on the Hopewell Township website. Manager/Engineer Marie Hartman explained that Ms. Jackman received a personal copy of the Notice from Zoning Officer John Bates because she lives within the required distance from Five Points Elementary School. Zoning Officer John Bates followed the advertising, notification, and posting requirements set forth in the Zoning Ordinance and posted a notice on the Five Points Elementary School, notified adjoining property owners by letter, and placed an advertisement in the Beaver County Times. Zoning Hearing Board information is normally not included on the Hopewell Township website. This information was also included on various social media sites and other news sources. The Zoning Hearing Board only meets when necessary and is reactionary to the applications received.

Marian Jackman asked if any of the Board of Commissioners or Manager/Engineer plan on attending the meeting on Thursday (August 30<sup>th</sup>) for informational purposes. President Bufalini, Vice-President Kusnir, and Engineer/Manager Marie Hartman responded "yes."

Solicitor Mike Jones clarified that the Public Forum that was held in June was coordinated by the Board of Commissioners for informational purposes so that citizens could ask questions of Real Estate Development Associates and Resources for Human Development and was an "out-of-the-ordinary" type meeting and was therefore posted on the Hopewell Township website. Zoning Hearing Board hearings are normally not included on the Hopewell Township website. The Zoning Hearing Board meets in response to applications received and schedules meeting accordingly.

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Robert Walker, 2032 Golfway Road, Hopewell Township

Robert Walker asked if there was a timeframe for paving of Golfway Road. Manager/Engineer Marie Hartman responded that the contracts have been awarded and we are awaiting a start date from Youngblood Paving, Inc. Robert Walker also asked if there was any update on the proposed development project at Shadow Lakes, to which Manager/Engineer Marie Hartman responded "no update."

Ronald Rossi, 2008 Casey Drive, Hopewell Township

Ronald Rossi asked if the Zoning Hearing Board issues their decision immediately following their hearing or sometime thereafter? Solicitor Mike Jones responded that if the hearing concludes that evening, the Zoning Hearing Board may issue their decision that evening or they may take up to forty-five (45) days to issue their decision. The Zoning Hearing Board will issue their written decision to the Applicant and to anyone that entered an appearance at the Zoning Hearing.

7:39 P.M.

**Announcements**

The Hopewell Township Parks and Recreation Department is sponsoring the Hopewell Township Labor Day Car Cruise on Monday, September 3<sup>rd</sup>, 2018 from 12:00 noon until 4:00 P.M. at Hopewell Community Park.

The Hopewell Township Parks and Recreation Department is sponsoring the Hopewell Township BBQ and Blues Fest on Saturday, September 15<sup>th</sup>, 2018 from 12:00 noon until 8:00 P.M. at Hopewell Community Park.

Please visit our website at [www.hopewelltp.com](http://www.hopewelltp.com), our Facebook page, and Twitter, for updates on Hopewell Township news and events.

7:40 P.M.

**Executive Session-Beginning**

The Board of Commissioners entered into Executive Session to discuss Police Department personnel issues (Police Personnel Issues and Grievances).

8:24 P.M.

**Executive Session-End**

8:24 P.M.

**Business Agenda-Continued**

*Commissioner Kusnir: Motion to authorize an appraisal of the vacant property adjacent to 300 Corporation Drive that is owned by Hopewell Township for a cost not to exceed \$5,000.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

8:24 P.M.

**Adjournment**

*Commissioner Swihart: Motion to Adjourn.*

*Commissioner DiPietro: Second the Motion.*

Voice Vote:

All in Favor  
Motion Carried

Minutes Recorded By: Marie S. Hartman 08/27/2018  
Minutes Prepared By: Marie S. Hartman 08/30/2018