



**Hopewell Township 1700 Clark Blvd., Aliquippa, PA 15001 724-378-1460**

**Department of Parks and Recreation**

**Seasonal Employment Application 2017**

**You must be 16 years old to be considered for employment with Hopewell Township.**

All applicants MUST provide state and federal clearances before they begin work.  
Online application for PA Child Abuse: <https://www.compass.state.pa.us/cwis/public/home>. FEE: \$8  
Online application for PA State Police Criminal Record: <https://epatch.state.pa.us>. FEE: \$8  
Online application for FBI Background Check: [https://www.pa.cogentid.com/index\\_DHS.htm](https://www.pa.cogentid.com/index_DHS.htm)  
The Cogent Systems Web site allows individuals to apply online, as well as provide detailed information regarding the application process. The cost of obtaining the FBI criminal record check is \$27.50.

Complete and return this application to the Hopewell Township Municipal Building by Wednesday, January 18, 2017. It is NOT necessary to attach your clearances to this application. Deadline to submit clearances are Friday, March 3, 2017. Mandatory drug testing results must be returned to the township by Friday, March 3, 2017.

**PLEASE PRINT ALL INFORMATION!**

NAME \_\_\_\_\_ DRIVER LICENSE NUMBER \_\_\_\_\_ State \_\_\_\_\_

ADDRESS \_\_\_\_\_

PRIMARY PHONE \_\_\_\_\_ ALTERNATE PHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

**My first choice is to work for (circle one):**      Park Recreation              Park Maintenance              Doesn't Matter/Either

**WORK EXPERIENCE – Please list any jobs you currently hold or places you have worked, starting with most recent.**

**OR** Check this box if you have NO formal work experience.

Employer Name	Type of Work Performed	Dates of Employment	Reason for Leaving

**EDUCATION – Please list the names of schools you have attended.**

High School \_\_\_\_\_ I am currently in Grade \_\_\_\_\_

Technical/Vocational School \_\_\_\_\_ Area of Study \_\_\_\_\_

Post High School/College \_\_\_\_\_ Current Grade Level \_\_\_\_\_

Degrees Earned \_\_\_\_\_

**REFERENCES – Please list people who are familiar with your past experiences, abilities and/or job performance.**

**Do not list family members or people who are related to you.**

Name	Contact Information/Phone Number	How do you know this person?

**Volunteer Service**

\_\_\_\_\_  
\_\_\_\_\_

**Extracurricular Activities – Clubs, Sports, Community Organizations**

\_\_\_\_\_  
\_\_\_\_\_

**Specific Skills, Talents, Interests, Abilities or Experiences that would assist you for consideration of this position**

\_\_\_\_\_

*"My signature certifies that the information provided on this application is complete and true to the best of my knowledge." Signed: \_\_\_\_\_ Date \_\_\_\_\_*

\*\*\*\*\*

OFFICE USE ONLY:      Date Application Received \_\_\_\_\_ Date Interviewed \_\_\_\_\_

Comments \_\_\_\_\_