

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

March 14, 2011
Meeting in Session at 6:35 p.m.

6:08pm PLANNING BOARD VACANCY INTERVIEWS

6:35pm: Workshop Meeting Called to Order by Mr. Bufalini and that the meeting will be recorded

ROLL CALL

President

Richard Bufalini

Vice President

Norm Kraus

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Mike Jones, Solicitor

Marie Stratakis-Hartman, Township Engineer

6:35pm ENGINEERS REPORT Marie Stratakis-Hartman (Report on File)

Commissioner Brian Rohm indicated to Marie that during phase two of the Sweet Brier Plan the road in front of the school by the edges of the road was collapsed by equipment that the developer True Line was parking there during the phase two excavation. Marie advised Mr. Rohm that she will look into that complaint.

Commissioner Kusnir asked the Manager and Engineer if the roads from the 2009 paving program have been reviewed for defaults. Marie advised Mr. Kusnir that the inspection of the 2009 paving program roads were inspected in the summer of 2010, but she will check to see if the 2009 paving programs contractor bond is still active. Because the roads were overlaid there would be nothing the Young Blood paving would be able to do in regards to the reflection cracking.

Commissioner Kusnir questioned if the engineer needed to review the Eagle Scout project for the Park, and he was advised by the solicitor that the project would require a building permit and also a release signed by Mr. David for liability purposes.

The Board of Commissioners directed solicitor Mike Jones to prepare a sample ordinance pertaining to the proper disposal of vacant septic systems within the Township.

7:21pm CITIZEN COMMENTS PERTAINING TO THE AGENDA

John Lopatta Woodlawn Park

Mr. Lopata questioned Mr. Bufalini on items #1 and #14 in regards to #14- his question was if the Park Maintenance worker Edward Domitrovich was his brother-in-law or was it his nephew. Mr. Bufalini told Mr. Lopata that it was his Nephew's son and Mr. Lopata said he understood and that he was ok with that.

7:24pm BUSINESS AGENDA

Mr. Kusnir Motion to approve the Workshop Minutes of February 14, 2011
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the list of bills dated for March 14, 2011
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve Royal Flush as Hopewell Township's Porta John rental company
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Rohm Motion to approve the Eagle Scout project by Eric David to build a pavilion located at the
campsite located in trail one above pavilion one pending a liability release form being signed by
Mr. David and two the acquisition of a building permit from the Township
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve a 60 month Cannon Copier lease for Hopewell Township's Administration
office in the base amount of \$27,000 per PA State contract Costars #003-002
Mr. Rohm Second the motion

Mr. Kusnir asked the manager if the cannon lease was a renewal and if so, was it the same price. The manager
advised the Board that the new lease was \$180.00 per year less than the old.

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve CoCo the clown to perform at Parkfest July 9 and July 10, 2011 between the hours of 5-8pm in the amount of \$600.00 per budget line item 1-454-473. Recommended by the Park Board unanimously

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve Ohio Valley Audio in the amount of \$700.00 for sound system support for the Christian Concerts of September 17-18, 2011 per budget line item 1-454-473. Recommended by the Park Board unanimously

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to rehire the following seasonal recreational employees at a rate of \$7.25 per hour, Annastacia Annsell, Megan Ciccirelli, Garrett Covalt, Erin Donnolly, Alicia Gallegher, Sarah Homyck, Lacey Laurito, Gianna Leone, Teddy Pajak, and Jenna Paul

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to rehire the following seasonal recreational employees at a rate of \$7.50 per hour, Jason Heyman, Tyler Swihart, and Tim Rupik

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to rehire seasonal recreational employee Tammy Slaimen as the rec-on-the-run van driver at a rate of \$8.50 per hour

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to hire the following seasonal recreational employees at a rate of \$7.25 per hour Ashley Cameron and Ben Galzerano

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to rehire seasonal Park Maintenance worker Edward Domitrovich at a rate of \$7.25 per hour

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Abstain

Motion Carried

Mr. Kusnir Motion to rehire seasonal Park Maintenance worker Matt Ference at a rate of \$7.50 per hour

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

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Mr. Kusnir Motion to rehire the following seasonal Park Maintenance workers at a rate of \$7.75 per hour, Daniel Domsic, Michael Bufalini, and Brett Smith
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Abstain
Motion Carried

Mr. Kusnir Motion to rehire seasonal Park Maintenance worker Greg Prodonovich at a rate of \$8.50 per hour
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to rehire seasonal Park Maintenance worker Andrew Kraus at a rate of \$8.75 per hour
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Abstain
Mr. Bufalini Yes
Motion Carried

Mr. Kraus Motion to hire seasonal Park Maintenance worker Robert Swan and Aaron Zimmerman at a rate of \$7.25 per hour pending receiving their act 151 clearances
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Rohm Motion to rehire seasonal Public Works worker Zachary Cunningham at a rate of \$7.50 per hour
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to rehire seasonal Public Works worker Gino Sabatini at a rate of \$7.25 per hour
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to have the Township Engineer advertise for bid the reconstruction of Laird Drive using a soldier beam and lagging retaining structure

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

7:41pm **ITEMS FOR DISCUSSION**

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building.

Mr. Jones updated the Board on the ordinance for a reciprocal agreement with neighboring communities in regards to police service. Mr. DiPietro asked the question that if the Township would be liable for any lack of response time if our police department was in another Township and had a call for Hopewell and was late getting there. Mr. Jones stated that this agreement would not cover that issue that this issue is more a financial agreement.

Mr. Kraus asked about the ordinance in regards to restricting parking during school hours along neighboring school streets in the Township. Mr. Jones gave two options to the Board on how to regulate this either by restricting the hours or administering permit parking only. The Board at this time gave the authorization to the solicitor to prepare a sample ordinance for review in regards to this issue.

Mr. Kraus Motion to pass Resolution 2011-01 of Hopewell Township amending the standard fee for acceptable yard waste so the fee will be \$10.00 for pick-up trucks and trailers less than 15' in length and dump trucks will be \$30.00 as well as for trailers longer than 15' in length. These fees will be used to defray the operating costs of the Depository. Acceptable yard waste is defined as that yard waste that is deemed suitable for compost as deemed acceptable by the depository guard that is on duty. Any business, partnership, corporation or individual that engages in the collection or removal of acceptable yard waste for profit is prohibited from using the depository.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm No
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Jones updated the Board on the oil and gas drilling ordinance, and the board identified what zoning districts they wanted the ordinance to be enforced in. The Board authorized Mr. Jones to advertise this ordinance.

8:12pm A hearing to consider adoption of Ordinance 2011-02 as advertised on March 7, 2011 of the Township of Hopewell Beaver County Pennsylvania a First Class Township under the laws of the Commonwealth of Pennsylvania amending chapter 148, vehicles and traffic, regulating the parking of commercial, large and non-motorized vehicles on Township streets, rights of way and private driveways

John Lopata Woodlawn Park

Mr. Lopata stated that he believed the ordinance is illegal and said that any people who own property and pay taxes should be allowed to park their vehicles on their property where they want to park them, and that they would be grandfathered in to any new ordinance. Mr. Lopatta did state that he agreed that if these types of vehicles are on the street is for the ordinance. Mr. Lopata then stated later that he was in favor of the ordinance with some exceptions.

Mr. Con Cannon 116 Sawyer Drive

Mr. Cannon wanted to comment that he was in favor of the ordinance.

Mr. David Lengyel 3019 Scott Avenue

Mr. Lengyel wanted to comment that he was in favor of the ordinance

Ms. Becky Read 3019 Scott Avenue

Ms. Read wanted to comment that she was in favor of the ordinance

Ms. Joanne Gich 3014 Scott Avenue

Ms. Gich wanted to comment that she was in favor of the ordinance

Ms. Karen Hodge 3013 Scott Avenue

Ms. Hodge wanted to comment that she was in favor of the ordinance

Mr. Kraus A motion to approve Ordinance 2011-02 as advertised on March 7, 2011 of the Township of Hopewell Beaver County Pennsylvania a First Class Township under the laws of the Commonwealth of Pennsylvania amending chapter 148, vehicles and traffic, regulating the parking of commercial, large and non-motorized vehicles on Township streets, rights of way and private driveways

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Jones explained to the Board that he is still working on the Grading and Filling ordinance as well as the Timber Harvesting ordinance.

The Manager advised the Board that Jeff Meehan will email the Commissioners on the development brochure that he wants to develop for the Township

The Manager asked the Board if they had an opportunity to review the non-uniform pension plan request for improvement. Mr. Kusnir asked the question on why this was even on the plate at this point and if the Manager has looked into any defined contribution plans instead of defined benefits plan. The Manager advised Mr. Kusnir that all employees have access to voluntary 403B program. The idea behind bettering the plan was to give incentive for some of our older employees to retire. Mr. Kusnir was concerned about the future liability of improving the plan that

the Township would incur. Mr. Kusnir recommended that he prefers a defined contribution plan rather than the current plan. It was agreed that it would be discussed at a later time in the year.

The Board discussed the request from bus driver Edward Domitorvich, Jr. to increase the pay per hour for the Parkfest bus drivers from \$10.00 per hour to \$15.00 per hour. The Manager called a bus driver to determine the current wage and it was determined that the current bus driver rates are currently \$16.83 per hour.

Mr. Kraus Motion to approve to increase the Parkfest Bus Drivers rate of pay from \$10.00 to \$15.00 per hour effective for the 2011 Parkfest event

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Abstain

Motion Carried

The Manager advised the Board that the problem with the optical light at the five point's intersection will try to be addressed by turning the optical light by a certain degree. As far as the Township's traffic light company and PennDot the traffic lights at the five points intersection are properly engineered, and that people need to abide by the stop on here red indications and use due diligence when at the intersection.

Mr. Rohm inquired about timeframe the loggers had in removing timber from the park. The solicitor and Manager did not know the answer. The Manager advised Mr. Rohm that he would contact the Township forester and ask him the question to find out.

9:12pm CITIZENS FORUM None

9:12pm NEW BUSINESS None

9:12pm OLD BUSINESS None

9:12pm EXECUTIVE SESSION IN

9:45pm EXECUTIVE SESSION OUT

Mr. Kraus Motion to conditionally approve the payment of Verizon invoice #CWO #4A30461 in the amount of \$17,929.32 for the remove, replace and relocation of 5 utility poles located on Laird Drive per budget line item 18-439-070. Approval is pending until the solicitor has time to review the invoice and make a recommendation.

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the payment of an additional \$1850.00 to retiring Police Officer Greg Gozur to supplement his sick time from 101.5 days to 120 days as a onetime payment only non precedent setting for future Police officer retirements.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro	Yes
Mr. Kusnir	No
Mr. Rohm	Yes
Mr. Kraus	Yes
Mr. Bufalini	Yes

9:45pm ADJOURNMENT

Mr. Kraus	Motion to adjourn
Mr. Kusnir	Second the motion
Voice Vote:	All in favor
Motion Carried	

Minutes Recorded by: Andy J. Brunette 03/14/11
Minutes Prepared by: Andy J. Brunette 03/17/11