

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

June 13, 2011
Meeting in Session at 6:30 p.m.

6:30pm: Workshop Meeting Called to Order by Mr. Bufalini and that the meeting will be recorded

ROLL CALL

President

Richard Bufalini

Vice President

Norm Kraus

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

6:30pm A presentation was given by the company Abender for implementing solar power at the Township's Raccoon Sewage Treatment Plant. After the presentation Abender requested that the Commissioners let them proceed with a more detailed analysis of the costs and savings of the solar program, and that they will present these findings before the meeting on June 27, 2011. The Commissioners gave the ok for Abender to proceed and present their findings on June 27, 2011.

7:10pm **ENGINEERS REPORT** Marie Stratakis-Hartman (Report on File)

8:39pm **CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA**

8:39pm **CITIZENS FORUM**

Linda Helms Director of the Aliquippa Memorial Library

Mrs. Helms as director of the library wanted to introduce herself to the Board and gave an update on the current programs that the library offers. Mrs. Helms also wanted to thank the Board for the continual support of the Aliquippa Library. Mrs. Helms also informed the Board that she is currently working with the Township Manager and Recreation Director to bring more services to our youth camps and park recreation. Mrs. Helms plans to send staff to the children camps for story time as well as providing movies in the Park during the summer.

8:45pm **BUSINESS AGENDA**

Mr. Kusnir Motion to approve the Workshop Minutes of May 9, 2011

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Abstain

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Page 2, June 13, 2011 Workshop Meeting Minutes

Mr. Kraus Motion to approve the list of bills dated for June 13, 2011
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Rohm Motion to approve Beaver County Beverage in the amount of \$2,406.84 for supplying 24 Miller Lite ½ BBL of beer, and 12 party packs of Smirnoff for the 2011 Parkfest per budget line item 1-454-470

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir No
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve Hopewell High School's Athletic Department use of Hopewell Community Park for its Cross Country program for home meets and practice for the 2011 fall season

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to hire seasonal Park Maintenance employee Frankie DeRose at a rate of \$7.25/hour. Mr. DeRose will be replacing Matt Ferrence who will not be returning this summer

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir No
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve Satin Sound Systems Inc. in the amount of \$1,750.00 for Parkfest July 9th 2011, and July 10th 2011 per budget line item 1-454-470

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve the advertising of bidding for the Beaver Lakes Culvert repair project
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

8:51pm **ITEMS FOR DISCUSSION**

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building.

The Township Manager discussed with the Board the expiring lease on Parcel "B" at Shadow Lakes that is currently being leased to the Village on the Green Condo Association. It was concluded by the Board that the existing pavilion on Parcel B will be taken over by the Township. The Township will bring the pavilion up to Township specifications and appoint a volunteer caretaker to maintain throughout the pavilion season. The Board also decided that the landscaping walls, bench and bushes that have been built on parcel "A" on Township property by the Condo Association will require a maintenance agreement signed by the Condo Association in order to maintain the landscaping in its current position. Both the pavilion on parcel "A" and the landscaping on parcel "B" will be added to the Township's insurance on July 1, 2011. Mike Jones has been directed to draw up official agreements for the new caretaker and maintenance agreement with the Condo Association.

The Board decided to table the planning Board vacancy position at this time.

Mr. Kraus Motion to approve solicitor Mike Jones to create a maintenance agreement between the Township and Village on the Green Condo Association for the maintenance of landscaping items that were built on parcel "A" on Township property at Shadow Lakes

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. DiPietro Motion to appoint Tony Muia as caretaker for the pavilion at Shadow Lakes parcel "B" for the Township on a volunteer basis. Mike Jones to create the caretaker agreement

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

9:05pm **NEW BUSINESS**

Brian Rohm Commissioner

Commissioner Rohm asked the Board to consider recognizing recently passed away resident Don Veri. Mr. Veri was a figure in the community that always contributed to the Township and was a big part of the community in making Hopewell a better place to live. The Board agreed to have a bench placed at the Hopewell Community Park with a plaque in memory of Don Veri.

9:07pm **OLD BUSINESS**

9:08pm **EXECUTIVE SESSION IN**

10:11pm **EXECUTIVE SESSION OUT**

Mr. Kraus Motion to approve Officer Robert Clark to be removed from the Township's health insurance plan effective August 1, 2011 except for the vision plan. Mr. Clark will be eligible for the Township's health insurance buy-back program effective August 1, 2011 on a pro-rated basis

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

10:12m **ADJOURNMENT**

Mr. Kusnir Motion to adjourn

Mr. DiPietro Second the motion

Voice Vote: All in favor

Motion Carried

Minutes Recorded by: Andy J. Brunette 06/13/11
Minutes Prepared by: Andy J. Brunette 06/15/11