

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

September 12, 2011
Meeting in Session at 6:49 p.m.

6:00pm; Interviews for the vacant Care Taker and Part Time Public Works Position

6:49pm: Workshop Meeting Called to Order by Mr. Bufalini and that the meeting will be recorded

ROLL CALL

President

Richard Bufalini

Vice President

Norm Kraus Arrived at 7: 13pm

Commissioners

Nick DiPietro

Joe Kusnir Absent

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

6:52pm CITIZENS FORUM

Don Tramp Shadow Lakes Engineer with the Tramp Corporation

Gave a brief presentation on the Beaver Lakes Subdivision, and asked the Board of Commissioners to approve the subdivision. Mr. Tramp was advised that there were items missing in the subdivision submission and that those items should be rectified by the next Commissioners meeting on September 26, 2011. After everything is completed the Board will consider approval at that time.

Debbie Trillow 102 McKenna Drive

Mrs. Trillow passed out information she received on McKenna Drive from a right-to-know request from the Township to the Commissioners and asked the Board where they stood and what was their position on McKenna Drive. It is Mrs. Trillow's position that because of past practice McKenna Drive is now a Township road. Mr. Bufalini stated that Mr. Jones has not yet had a chance to look at this issue and that it will be discussed in executive session.

Karen Junak, Junak's Auto 337 Franklin Ave Aliquippa, PA

Mrs. Junak wanted to introduce herself and her business to the Commissioners. Junak's Auto has been servicing the Township for many years as its towing representative. Mrs. Junak is requesting that the Township sign a contract with her company as they move forward in the future for any towing service. The Board advised Mrs. Junak to please submit any contract proposal to the Township Solicitor for review.

Jim Mixer 80 acres in the Sweet Brier Plan the old Zernich property

Mr. Mixer complained about resident Maloney who lives in Sweet Brier dumping dirt on his property, and grading land without the proper permits on their property as well as cutting down trees and dumping approximately 30 tri-axles of dirt on his property. Mr. Mixer has asked the Township to intervene in this issue of dirt on his property.

7:06pm **ENGINEERS REPORT** Marie Stratakis-Hartman (Report on File)

7:28pm **CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA** **None**

7:29pm **BUSINESS AGENDA**

Mr. DiPietro Motion to approve the Workshop Minutes of August 8, 2011
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the list of bills dated for September 12, 2011
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve Resolution R-2011-22 authorizing Gene Ungarean as the authorized project director for the Beaver County D.U.I. Task Force Impaired Driving Grant between the months of October 2011 to September 2012

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve Resolution R-2011-23 relative to the establishment and maintenance of Township employee pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the Police of said Township and to amend certain aspects of such pension plan or program

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the contract with eCivis grant network in the amount of \$2,600.00 for services between November 2011 to November 2012 per budget line item 1-414-463
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to approve DJ Norm Ely for Fall Fest October 8, 2011 in the amount of \$225.00 per budget line item 1-454-475 as recommended by the Park Board unanimously
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

7:35pm **ITEMS FOR DISCUSSION**

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building.

Mike Jones updated the Board on the pending drilling ordinance and advised the Board that he would make some changes and revisions in the ordinance based on the site visit to the drilling site. Mr. Jones continues to work on the revised grading and filling ordinance with the Township engineer, new grading permit fees, and he also advised the board that he is also working on the reciprocating police coverage to neighboring communities' ordinance.

Mr. Jones advised the Board that he could add language to the existing ordinance to include length of driveways provisions

The manager reviewed with the Board the Hopewell Township's 2012 municipal pension obligations.

Mr. Rohm Motion to appoint George Medditch effective September 12, 2011 to the Hopewell Township Planning Board term to expire December 31, 2014
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to appoint Jackie Zelechowski effective September 12, 2011 to the Hopewell Township Park Board as an alternate
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the painting and the sealing of the municipal parking lot by Rich Zihmer in the amount of \$1,650.00 per budget line item 1-409-373
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

7:50pm EXECUTIVE SESSION IN

9:11pm EXECUTIVE SESSION OUT

Mr. Rohm Motion to appoint Bryan Conforto as Hopewell Township's Park Caretaker effective September 12, 2011
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes

Motion Carried

9:12pm NEW BUSINESS

Rich Bufalini Commissioner

The Board agreed unanimously agreed to send a letter to Steve Robinson in response to his email that was sent to the Commissioners Bufalini, Kraus, and Rohm stating that the Township will not be reimbursing Mr. Robinson for any additional expenses that went over the agreed upon \$6,000.00 from the full and final settlement and release agreement that was signed on February 8th, 2010.

Mr. Bufalini also wanted to thank Mark Faiella for putting together the Park volunteer dinner and that he did a great job with that function. Mr. Bufalini also thanked the Park Board and all the volunteers for their work throughout the year volunteering for events.

Mr. Bufalini also wanted to recognize the 911 memorial service Sunday morning at the Junior High School and stated that it was a very moving service

9:19pm **OLD BUSINESS**

Brian Rohm Commissioner

Mr. Rohm inquired on the status of the demolition of the Duncan property located on Laird and Kane Road. The Manager advised Mr. Rohm that Unis Demolition had filled out the permit and that Mr. Unis needs to cap the sewer lines before the Sewer Department will release the permit.

The Board of Commissioners wanted to express their concerns with the installation of the new welcome to Hopewell High School Signs that the lettering of the names of the champions on the signs were to small and hard to see. The Board directed the Manager to call Dobbish signs and express their concerns and displeasure with the signs and to see if there was anything they could do to make the names bigger.

9:28pm **ADJOURNMENT**

Mr. Kraus Motion to adjourn
Mr. DiPietro Second the motion
Voice Vote: All in favor
Motion Carried

Minutes Recorded by: Andy J. Brunette 09/12/11
Minutes Prepared by: Andy J. Brunette 09/13/11