

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

November 14, 2011
Meeting in Session at 6:35 p.m.

6:35pm: Workshop Meeting Called to Order by Mr. Kraus and that the meeting will be recorded

ROLL CALL

President

Richard Bufalini Absent

Vice President

Norm Kraus

Commissioners

Nick DiPietro

Joe Kusnir Arrived at 6:38pm

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

Doug Miller from Town Square gave his presentation on their company's complaint management tracking system

7:03pm CITIZENS FORUM

Debbie Trillow 102 McKenna Drive

Mrs. Trillow was checking on the status of McKenna Drive and when the Township was going to adopt McKenna Drive. Mr. Jones advised Mrs. McKenna that the next step would be to advertise the ordinance for adoption to take over the road. Mr. Jones stated that the public hearing for McKenna Drive would be December 12, 2011. In the interim the road will be maintained for winter maintenance and the catch basin will be repaired. Mrs. McKenna asked if the road will be paved next year, Mr. Jones replied that once taken over it will be treated as any other township road, and that he stated there is work planned on it for next year, but was not sure what kind of work would be done.

Wayne Carson 110 Hoeveler Avenue

Mr. Carson commented on the condition of the side and edge of his road by his house that has been deteriorating over time and that the loose gravel and pieces of pavement are ending up in his yard. The Township's engineer decided that the Road Department will be able to repair the edge of the road in the spring. The engineer will go back out to visit the site and inspect it.

7:17pm ENGINEERS REPORT Marie Stratakis-Hartman (Report on File)

7:50pm CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA None

7:50pm BUSINESS AGENDA

Page 2, November 14, 2011 Workshop Meeting Minutes

Mr. Kusnir Motion to approve the Workshop Minutes of October 10, 2011
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent
Motion Carried

Mr. Kusnir Motion to approve the list of bills dated for November 14, 2011
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent
Motion Carried

Mr. Rohm Motion to approve David Sebastian to complete 20 hours of volunteer criminal justice related work for his Penn State Beaver criminal justice class requirement with Hopewell Township's Police Department pending signing a liability release form
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent
Motion Carried

Mr. Rohm Motion to approve Assistant Chief Gary Tranelli to proceed with the project for the beautification of the five-point intersection in cooperation with Hopewell School District national Junior Honors Society
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent
Motion Carried

Mr. Kusnir Motion to approve payment request #2 final in the amount of \$12,647.52 from Stefaniks' Next Generation Contracting Company for the Beaver Lakes Culvert replacement project
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent

Motion Carried

Mr. DiPietro Motion to approve the purchase of material to complete the ADA path ways at the Kane Road Baseball complex as requested by the DCNR in the amount of \$4,650.00 to West Penn Aggregates
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Abstain
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent

Motion Carried

Mr. Rohm Motion to approve the advertisement of Ordinance 2011-07 for the takeover of McKenna Drive
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent

Motion Carried

At this time Danny Caton the President of Hopewell Volunteer Fire Department handed out Hopewell Township's Volunteer Fire Department financial report for the year and updated the Board on the activities and needs of the fire department. Mr. Caton's financial report is on file. Mr. Caton also advised the board that he is currently working revising the burning ordinance.

8:03pm **ITEMS FOR DISCUSSION**

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building.

Mike Jones updated the Board on the pending drilling ordinance and advised the Board that it will be advertised for adoption on December 12, 2011. Mr. Jones continued to work on the revised grading and filling ordinance with the Township engineer, new grading permit fees, and he also advised the board that he has completed the reciprocating agreement for police coverage to neighboring communities and has given it to the chief for review. Mike will check with the chief to see if he has reviewed it. Mr. Jones passed out a copy of the international maintenance code to the board for review. Mr. Jones gave Mr. Brunette the changes needed for the 2012 low income grant application. Mr. Jones stated that he will make minor changes to the Junak towing contract in regards to professional service language in the contract and contact Junak with the changes. Mr. Brunette presented the Board with the cost for permanent electronic speed limit signs for consideration. Mr. Kusnir said he had complaints about speeding on Green Garden Road. The manager advised Mr. Kusnir that he will inform the police to move the speed trailer to that location.

Mr. Rohm Motion to approve Resolution R-2011-26 reducing non-uniform pension contribution for 2012 from 5.5% to 4%

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent

Motion Carried

Mr. DiPietro Motion to purchase the cab equipment for the gator at the park in the amount of \$2,717.60 from Edler AG and Turf Equipment Company per budget line item 1-454-750

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Absent

Motion Carried

8:52pm NEW BUSINESS

Commissioner Norm Kraus

Asked the commissioners if they wanted to purchase an advertisement in the boys' 2011-2012 high school basketball program in the amount of \$50.00 to be paid by the commissioners directly, all the commissioners present agreed.

Commissioner Joe Kusnir

Informed the Commissioners that were present that land owned by George Krueel of Todd Road by the Township Sewer Plant had a prospective business that might want to relocate at that location. Mr. Kusnir asked the Township engineer if she could inspect the location and give a report if she thought the land would be feasible for commercial development at that location.

8:57pm OLD BUSINESS

Commissioner Brain Rohm

Mr. Rohm stated that one of his concerns when he began as a commissioner was abandoned homes in the Township and that he was pleased that the last abandoned home was demolished. Mr. Rohm also questioned the status on the remaining structure on the Duncan property if it was going to stay or be torn down, the manager told Mr. Rohm that the structure would not be torn down and that Zoning Officer John Bates would be sending all the commissioners an email in regards to that structure.

8:58pm EXECUTIVE SESSION IN

11:04pm EXECUTIVE SESSION OUT

11:05pm ADJOURNMENT

Mr. Kusnir Motion to adjourn

Mr. DiPietro Second the motion

Voice Vote: All in favor

Motion Carried