

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

September 14, 2009
Meeting in Session at 6:35 p.m.

6:35PM: Workshop Meeting Called to Order by Mr. Rohm

ROLL CALL

President

Brian Rohm

Commissioners

Rich Bufalini

Mario Leone, Jr. Arrived at 7:09pm

Mr. Piroli

Others Present

Andy Brunette, Interim Township Manager/Controller

Dave Widmer, Engineer

Mike Jones, Solicitor

6:35pm **ENGINEER REPORT** Dave Widmer. Report on file.

CITIZEN COMMENTS pertaining to the Agenda None

7:05pm **BUSINESS AGENDA**

Mr. Bufalini Motion to approve the Workshop Minutes of August 10, 2009.

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes

Mr. Piroli yes

Mr. Kraus Absent

Mr. Leone Absent

Mr. Rohm yes

Motion Carried

Mr. Piroli Motion to approve the List of Bills as of September 14, 2009

Mr. Buffalini Second the motion

Roll Call Vote:

Mr. Bufalini yes

Mr. Piroli yes

Mr. Kraus Absent

Mr. Leone Absent

Mr. Rohm yes

Motion Carried

Mr. Bufalini Motion to approve request from Hopewell Baseball Association to donate crushed limestone and its application by the Township Road Department. The limestone will be used to improve the warning track around the perimeter of the field to 10-12 feet Joe Colella Field. Road department Personnel will volunteer their time to run the equipment.

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone Absent
Mr. Rohm yes
Motion Carried

Mr. Piroli Motion to approve officer Gozur to attend the annual DUI Conference at Penn State main campus, October 20-22, along with reasonable costs for accommodations, food and gas.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone Absent
Mr. Rohm yes
Motion Carried

ITEMS FOR DISCUSSION

Mr. Bufalini Motion to approve Resolution No. R2009-26, appointing Josie Palsa a voting delegate and Andy Brunette as alternate delegate to the Tax Collection Committee, Beaver County.

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone Absent
Mr. Rohm yes
Motion Carried

Mr. Piroli Motion to approve the contract award to Bufalini's Plumbing Solutions, LLC to furnish and install a check valve at the Ensley property at a estimated cost of \$1,875, 5218 Wickham Drive, bids on file.

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Bufalini Abstain Bufalini's Plumbing Solutions, LLC is Son's business
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone Absent
Mr. Rohm yes
Motion Carried

Mr. Bufalini Motion to approve final payment to Turf Reserve, LLC for Sonic Solutions algae control in the amount of \$3,190 at the Township's lake located at 2500 Laird Drive.

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone Absent
Mr. Rohm yes

Motion Carried

Mr. Piroli Motion to reappoint Josie Palsa as Delinquent Real Estate Tax Collector for Hopewell Township for the 2009 property taxes covering the period 12/31/2009 through 04/01/2010.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone Absent
Mr. Rohm no

Motion Carried

Reviewed PennDot in regards to recent crashes at the traffic light intersection of Mill Street and Guy Street. The Township answered three of the four requests by PennDot to help reduce accidents at this sight. The township agreed to increase police enforcement, cut tree limbs obscuring the "Signal Ahead" warning sign on the eastbound side, and install westbound and the nearside of Mill Street signal ahead signs. All signs will be installed upon the addition of these signs on PennDot's permit plan for Mill Street. Request has been sent into PennDot for permit plan to be updated.

A letter has also been sent to State Representative Jim Christianana to see if there is funding available at a State level that his office can assist the Township in receiving to help fund "Signal Ahead" warning signs with flashing beacons installed on mast arms which would satisfy PennDot's fourth recommendation for Mill Street.

Township solicitor Mike Jones was instructed to collect information from Josie Palsa in order to formally send a letter to Moon Township in regards to delinquent wage tax owed to Hopewell Township. Township Interim Manager Andy Brunette will send a letter to Central Tax to address delinquent taxes owed to Hopewell Township from that office.

Item 6 of the engineer's report was discussed at length in regards to vertical turbine pump repair and replacement at the Raccoon Plant. It was decided by the board will acquire bids for the cost to repair the existing vertical turbine pump, purchase and installation of a new vertical turbine pump, or purchase and installation of a dry pit submersible pump and necessary wet well and building modifications. Cost to repair the headworks will also be acquired by the engineers. It was also determined by the board that invoice from Kranick not be paid until further determination by the board on the cause of damage to the vertical pump.

The board also directed Sewage Plant Supervisor to receive bids in regards to a trailer mounted portable sewage pump in reference to purchasing and renting the pumps

The board authorized Wendy Kasnuic Sewer Administration Manager to proceed with a letter to inform our commercial accounts at the industrial park of an error in our past billing on their sewage accounts. The letter is to inform them that as we move forward they will be charged the correct amount, in accordance with Township ordinance #98-5. The board also stressed the importance of collecting the correct tap fees for new business structures that are built at the industrial park.

Commissioner Piroli informed the board of resident Jennifer Quinn complaint about speeding and reckless driving at the intersection of Wimpole and Woodbine Street which is a designated bus stop at which approximately 20 kids catch the bus. The occurrences seem to occur during the morning hours as the kids are gathering to catch the bus.

Crossing Guard Mary Dwyer has also filed complaints about the traffic situation at this bus stop. The Chief of Police has been advised to send a car to that stop for the next couple of weeks to monitor the traffic at that location.

Commissioner Leone has instructed the Interim Manager/ Controller to conduct a cost benefit analysis of the Township's Tax office in order to determine its fiscal use of keeping it in house.

8:30pm **NEW BUSINESS:**

Mr. Leone Motion to approve Comcast to provide phone service to the Township as a bundled service. Comcast has demonstrated that it will be able to save the Township \$4,000 annually in phone cost compared to our current provider One Communications after an extensive cost analysis was completed. Cost analysis is on file at the Township building.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone yes
Mr. Rohm yes

Motion Carried

8:40pm **OLD BUSINESS:**

It was determined that after October 5, 2009 all Road Laborer applicants will be sorted into two sections, one section of Hopewell residents and the other of non-residents. At this time the Human Resources Department will scan all applicants and distribute them to the Public Works Superintendent and Commissioners.

Solicitor Mike Jones discussed the purchase of land concerning the Zernich and Duncan Properties. Also discussed was Lamar advertising in reference to Hopewell Township determining what billboards are located in Hopewell Township.

Advertisement for the vacant Township Manager position was reviewed and approved for advertising.

Hopewell Township banners for its business district were approved.

CITIZEN FORUM: None:

9:00pm **Executive Session called by Mr. Rohm and seconded by Mr. Bufalini to discuss personnel issues**

9:30pm **Executive Session ends**

Mr. Leone Motion to approve Chuck Hull Public Works employees three day bereavement pay for daughter in-law, in lieu of contract agreement due to extraordinary circumstances.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone yes
Mr. Rohm yes

Motion Carried

Mr. Piroli Motion to approve stipend for Interim Manager Andy Brunette in the amount of \$400.00 per pay effective September 14, 2009.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone yes
Mr. Rohm yes

Motion Carried

Mr. Bufalini Motion to approve stipend for Interim Planning Director John Bates in the amount of \$150.00 per pay effective September 14, 2009.

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus Absent
Mr. Leone yes
Mr. Rohm yes

Motion Carried

ADJOURNMENT

Mr. Piroli Motion to adjourn
Mr. Kraus Second the motion

Voice Vote: All in favor

Motion Carried

Meeting adjourned at 9:35pm

Minutes Recorded by: Andy J. Brunette 9/14/09
Minutes Prepared by: Andy J. Brunette 9/16/09