

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

October 12, 2009
Meeting in Session at 6:31 p.m.

6:31PM: Workshop Meeting Called to Order by Mr. Rohm

ROLL CALL

President

Brian Rohm

Vice President

Norm Kraus

Commissioners

Rich Bufalini

Mario Leone, Jr.

Chuck Piroli

Others Present

Andy Brunette, Interim Township Manager/Controller

Dave Widmer, Engineer

Marie Stratakis-Hartman, Engineer

Rich Boguszewski, Chief Plant Operator

Mike Jones, Solicitor

6:35pm Hudson Corporation presented the Township information in regards to the Westfield Towers project in concerns over the issuance of sewer taps and building permits

7:00pm ENGINEER REPORT Dave Widmer. Report on file.

CITIZEN COMMENTS pertaining to the Agenda None

7:35pm BUSINESS AGENDA

Mr. Piroli Motion to approve the Workshop Minutes of September 14, 2009.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes

Mr. Piroli yes

Mr. Kraus Abstain

Mr. Leone yes, please note that commissioner Leone arrived at the September 14, meeting at 7:09

Mr. Rohm yes

Motion Carried

Mr. Piroli Motion to approve the List of Bills dated as of October 12, 2009

Mr. Buffalini Second the motion

Roll Call Vote:

Mr. Kraus yes

Mr. Leone yes

Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes
Motion Carried

Mr. Leone Motion to approve Ross Plan of Subdivision No. 2 as recommended by the Planning Commission
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes
Motion Carried

Mr. Bufalini Motion to approve Zambeli Fireworks for the 2010 Parkfes dates of July 10 & 11, 2010 with
postponement dates of July 31 & August1, 2010 in the amount of \$11,300, with 50% due upon executing the
contract, postponement dates are scheduled for the weekend of the Christian Concert
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes
Motion Carried

Mr. Piroli Motion to approve the deposit of the final payment of the Township's Leaf Vac grant in the
amount of \$8,437.67 into Hopewell Township's General Capital Reserve Fund
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Leone yes
Mr. Kraus yes
Mr. Rohm yes
Motion Carried

ITEMS FOR DISCUSSION

Mr. Leone Motion to approve the proposal submitted by RAM Industrial Services, Inc. for the installation of
replacement parts for the Fairbanks Mors Vertical Turbine Pump in the amount of \$9,140.
Replacement parts are to be purchased by Hopewell Township at an approximate cost of \$5,222
plus freight. Expense will be allocated out of the normal Sewer Fund.
Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes

Mr. Leone yes
Mr. Rohm yes
Motion Carried

Widmer engineer was also given the go ahead on the construction of a solid receiving pad to be installed at the Raccoon Plant for the removal of grit. The Township by utilizing the pad for grit removal is expected to realize additional cost saving from grit hauling and disposal. This measure was approved by commissioners in 2008 and budgeted out of the Sewer Construction Fund in 2009.

Marie from Widmer Engineering is in the process of revamping Hopewell Township rules and regulations regarding Sewer fees amending ordinance 98-5.

Marie from Widmer Engineering along with Rich Boguszewski will design a Sewer Strategic plan for operation and construction. The plan will consist of a list of Sewer projects and be identified by priority and cost. This will enable the Township to plan and budget for future cost and rate increases.

Miller Lane has project has been complete; the road was stopped short due to a resident septic system that the Township was not made aware of.

Mike Jones updated and informed the board that he is waiting on a response from contractor's insurance carrier Westfield Insurance on a letter sent to them on October 8, 2009.

Template letters have been added to the existing Sewer tap issuance policy to insure that the Sewer Department is made aware of all building permits that are issued in Hopewell Township for both residential and commercial construction.

The Manager advised that the Hopewell Township VFD is willing to demo the Nemtz property with a control burn as long the township applies and receives the proper DEP permits.

Moon Township has sent the Township approximately \$80,000 in delinquent wage tax, the township is still owed an estimated \$28,000 in regards to this issue. The Township is also working with Central Tax to resolve approximately \$40,000 that is owed to the Township. The Manager would also mention he would like to recognize the hard work and nice job that Georgia Dadig and Angie Ishman in resolving these issues.

The Interim Manger/Controller advised the board that his cost benefit analysis regarding the outsourcing of the Hopewell Township will be distributed by the end of the week of October 16, 2009. Questions were also answered in regards to the wage tax outsourcing form resident Rohm 225 Sharon Grange Road.

Nancy Pajak will be heading up the Township's Business Community Organization project. Andy Brunette and Nancy Pajak will be setting a date in the upcoming months to distribute business surveys throughout the community as well as solicit sponsors for the Township banners.

Mike Jones will be proceeding on the next step in the process in addressing Lamar advertising failure to supply Hopewell Township with the location of their billboards. This is necessary in order for the Township to enforce its billboard tax ordinance

First meeting of the Township Safety Committee will meet 10:00am November 2, 2009.

Hopewell Township's Budget Meeting has been scheduled for 6:30pm November 16, 2009

Interim/Manager advised the board that since the Township has taken over the in-house sewer and refuse collection the Township has collected over \$190,000 saving the Township \$23,000 in commissions.

8:05pm **NEW BUSINESS:**

Commissioner Leone commented that the paving that has been completed so far for the 2009 Road Program are looking good. Mr. Leone also gave a briefing on the 2009 Township and Boroughs convention at Seven Springs. Mr. Leone addressed the issues of energy efficiencies, retro reflectivity of stop signs and street signs that the Township will have to abide by in 2012 and 2015.

Mr. Leone also addressed the issue of creating a policy for identity theft for the Township

Mr. Leone addressed a complaint he received from Dr. Boni who is a Township Business Owner located in the plaza across from Center Cooled Engine. His complaint was that there is an abundant amount of vehicle accidents at his location as cars pull out of his business onto Brodhead Road. The Manager will be looking into obtaining a mobile flashing data collecting speed limit sign to place in front of his business as well as being placed at different locations throughout the Township.

8:30pm **OLD BUSINESS:**

Mr. Bufalini gave an update on the San Rocco festival utilizing the park for its annual event in 2010. Mr. Bufalini advised the board that the fee for San Rocco would be \$1500 for the length of their event. The San Rocco festival is currently in the process of checking out other venues and will let the Township know of their decision within the next month.

CITIZEN FORUM: None:

8:50pm **Executive Session called by Mr. Rohm and seconded by Mr. Bufalini to discuss personnel and litigation issues**

9:35pm **Executive Session ends**

ADJOURNMENT

Mr. Piroli Motion to adjourn
Mr. Leone Second the motion

Voice Vote: All in favor
Motion Carried
Meeting adjourned at 9:37pm