

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

November 9, 2009
Meeting in Session at 6:31 p.m.

6:31PM: Workshop Meeting Called to Order by Mr. Kraus

ROLL CALL

President

Brian Rohm arrived at 6:32pm

Vice President

Norm Kraus

Commissioners

Rich Bufalini

Mario Leone, Jr.

Chuck Piroli

Others Present

Andy Brunette, Interim Township Manager/Controller

Dave Widmer, Engineer

Marie Stratakis-Hartman, Engineer

Mike Jones, Solicitor

6:35pm **ENGINEER REPORT** Dave Widmer. Report on file.

CITIZEN COMMENTS pertaining to the Agenda None

7:30pm **BUSINESS AGENDA**

Mr. Kraus Motion to approve the Workshop Minutes of October 12, 2009.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Bufalini yes

Mr. Piroli yes

Mr. Kraus yes

Mr. Leone yes, with a correction on page 4 of 4 correcting the word indentify to identity

Mr. Rohm yes

Motion Carried

Mr. Kraus Motion to approve the List of Bills dated as of November 9, 2009

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Kraus yes

Mr. Leone yes

Mr. Kraus yes

Mr. Leone yes

Mr. Rohm yes

Motion Carried

Mr. Bufalini Motion to approve Widmer Engineers to continue the Township's MS4 DEP permit for storm water outfalls in the amount of \$3,600 with a completion date of March 9,2010
Mr. Piroli Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes

Motion Carried

Mr. Piroli Motion to advertise 1991 International Dump Truck with snow plow and central hydraulics 102,039 miles 32,600 G.V.W. air brakes with a minimum bid of \$8,000
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes

Motion Carried

Mr. Bufalini Motion to approve the creation of Township Email accounts for the Board of Commissioners
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Leone yes, Mr. Leone expressed no need to set him up with an account because his term expires 12/31/09
Mr. Kraus yes
Mr. Rohm yes

Motion Carried

Mr. Piroli Motion to approve a one-time emergency repair for public safety on private road Thompson Lane to correct the storm water road drainage problem. Grading and filling work to be completed by the Township Road Department.
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes

Motion Carried

7: 35pm ITEMS FOR DISCUSSION

Mr. Piroli Motion to approve a one-time emergency repair for public safety on private road Thompson Lane to correct the storm water road drainage problem. Grading and filling work to be completed by the Township Road Department.

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Bufalini yes
Mr. Piroli yes
Mr. Kraus yes
Mr. Leone yes
Mr. Rohm yes

Motion Carried

Marie Hartman from Widmer engineers gave a detailed report and explanation on the formula to be used and implemented by Hopewell Township in its revised Sewer rules and regulations plans in regards to Equivalent Dwelling Unit (E.D.U)

Westfield Tower E.D.U. in the amount of \$51,983.35 as recommended by the engineers was discussed

Solicitor Mike Jones updated the Board on Laird Road. He advised that the contractor will make the repair on Laird Road but insisted that they be released from any future damage that may occur. The solicitor advised him that the Township will not release him for future repair work

Ensign Drive water ponding at the intersection of Brodhead and Ensign was discussed. The manager advised the board that the township was declined access to the property it needed to place pipe in to avert the problem. At the request of the Board, the Manager will send letters out to residents on Ensign Drive as well as the affected properties on Brodhead to invite them to a meeting on December 14, 2009 to discuss a solution to the water and ice build up at the intersection of Brodhead and Ensign

Convenience fees for Township credit card usage will be passed on to the users effective January 1, 2010. The fees will be included in the Township revenue budget for 2010

The Township's S.E.O will visit Mrs. Miller's property on November 16, 2009 to conduct a perk test on the land to see if it is able to have her septic system moved. After this determination the Board will meet with Mrs. Miller to decide what further action will be necessary in order to resolve the problem of winter maintenance for Miller Lane

Hopewell Township's 2010 Budget meeting will be held on November 16, 2009

The stretch of Road between Kane Road Drive-in and Laird Drive will be re-examined by PennDot in the spring due to the high occurrence of accidents on this stretch of road. Gene Ungaren, chief of Police will follow up with PennDOT in the Spring to determine what can be done

Act 120 Police cost of training for Police updates will be paid for by local governments in the future. The State will no longer provide grants for these updates

Subcontracting of the Wage Tax Office was discussed in regards to whether the consensus of the new board will be to switch from Centax to Berkheimer

Mike Jones advised the board that he will be filing a complaint against Lamar advertising in reference to them not responding to the township's request for the location of all of their outdoor advertising signs within the Township

The board was advised by the manager that the Police Widows Benefit insurance will be paid by the State in the future under act 51 of 2009. The Township will continue to pay the insurance until the Police C.B.A. expires December 31, 2013

The manager updated the board on the November 2, 2009 Township Safety Committee meeting. The Township will research resolutions regarding stop sign placement to determine if the stop signs were erected illegally. Mr. Rohm and Chief Ungarean also began the process of mapping out all of the stop signs that reside in Hopewell Township in order to determine their conformity to PennDot regulations

8:20PM **CITIZENS FORUM** None

8:20PM **NEW BUSINESS**

The Board approved the request of Wendy Kasunic to be paid for unused vacation time for 2009. The Board advised the manager that this has been done in the past for management workers. The manager will develop a policy in regards to this decision and past practice

The Board tabled the request of the replacement of the Sewer Plant Phone system and equipment until more information was gathered to see if the systems could be combined with the Administration Office.

8:22PM **OLD BUSINESS**

Mike Jones informed the board that the Gillock claim is in the process of being paid by Pirma

ADJOURNMENT

Mr. Kraus Motion to adjourn
Mr. Piroli Second the motion

Voice Vote: All in favor
Motion Carried
Meeting adjourned at 8:25pm

Minutes Recorded by: Andy J. Brunette 11/09/09
Minutes Prepared by: Andy J. Brunette 11/12/09