

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

February 8, 2010
Meeting in Session at 6:55 p.m.

6:55PM: Workshop Meeting Called to Order by Mr. Bufalini

ROLL CALL

President

Richard Bufalini

Vice President

Chuck Piroli

Commissioners

Joe Kusnir

Norm Kraus

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Mike Jones, Solicitor

6:11pm The Board of Commissioners conducted interviews from 6:11pm to 6:54pm for the position of Grant Writer

6:56pm **ENGINEER REPORT** Marie Stratakis- Hartman, P.E. Report on file.

6:59pm **CITIZEN COMMENTS pertaining to the Agenda** None

7:00pm **BUSINESS AGENDA**

Mr. Piroli Motion to approve the Workshop Minutes of January 11, 2010.

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve the List of Bills dated February 8, 2010

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve Resolution R-2010-04 authorizing the destruction of 2001 & 2002 Sewer Fund Records

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Rohm Motion to approve Sleighter Engineering to review Hopewell Township's Park Subdivision as an independent contractor pending review of engineering charges

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Piroli Motion to approve Kahuna Balloona & Co contracts in the amount of \$150.00 and \$300.00 for 2010 Easter Egg Hunt on April 3, 2010 and Parkfest July 10 & 11, 2010 respectfully. Budget line items 1-454-471 and 1-454-470

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

7:05pm **ITEMS FOR DISCUSSION**

Mike Jones discussed and updated the Board on all of the current subdivisions that are currently under review. Mike advised the board that the Colona and Przenski Subdivision have been reviewed and are ready for Board approval on February 22, 2010. Mike also advised that it is possible that the Lis Subdivision Plan will be ready also for on February 22, 2010.

Marie from Widmer Engineering reported in her written report that Laird Drive Landslide repair will be reevaluated in the spring for additional repair. Marie also indicated in her report that an agreement with Mr. Robinson at 227 Sharon Grange Road in regards to his storm sewer had been reached. Marie in the spring will also be evaluating the roads that were paved during the 2009 Road Program as well as preparing a list of roads that will be tar and chipped in the early summer of 2010.

The Board decided that the water run-off problem at the bottom of Ensign Drive will continue to be solved by having the Road Department dump heavy amounts of salt in the area of question in the winter months, since a compromise cannot be reached with all the residents on Ensign. Other options at this juncture would be to condemn residential property, or seek PennDot approval for entrance into Brodhead Road.

Information was passed on to the Board of Commissioners from Commissioner Bufalini, Kraus and Township Manager Brunette on the meeting that was held with Beaver County Commissioner Tony Amadio. The conversation focused on the future development of Hopewell Township Interstate 376, Industrial Park and the Beaver County Jail inmate transfers.

The Manager and resident Tom Rohm briefed the Board of Commissioners on the Safety Committee meeting on February 2, 2010. The Safety Committee advised the board that it planned on conducting a beta test of the stop sign removal and placement in a couple of small housing plans.

The Manager and Commissioner Bufalini briefed the Board on the Health Committee meeting on February 3, 2010 and updated the board on the future of M.E.I.T. health plans and the affect it will have on the Township. The committee is looking for additional cost saving plans and options for its employees.

The board discussed various nominees for opening positions on the Planning, Zoning and Sewer Boards

The Board discussed with Wansack Industries request to access Bocktown Road for log harvesting and hauling. It was determined by the Board that the existing road specifications would have to be determined from John Bates and Marie from Widmer Engineering. The Board will make a decision on the logging after Wansack reviews the road specifications.

Officer Marvich request to join the Beaver County Special Response Team was discussed by the Board of Commissioners. The Board was concerned with wage reimbursements, officer coverage and overall liability that the Township would have to assume. After discussion the Board decided to deny officer Marvich's request.

The Manager updated the Board on the John Bates and Chaz Sarfin report on the Temple and Edgewood residential complaints of water runoff and road caving. It was determined that water runoff was not out of the ordinary and that the road would need to be Tar and chipped in the summer of 2010.

The Manager advised the Board that their newsletter articles are due to Nancy Pajak by February 26, 2010.

The Manager updated the Board on the cost of installing a railing on McIntosh Drive. The estimated cost of the railing was \$9,500.00. The Board at this time has decided not to pursue this issue since no incidents have happened on McIntosh.

The Manager discussed with the Board the request of the Chief of Police to install no parking signs on the North side of the Municipal Parking Lot. The Board requested more information from the chief about the language on the sign and how many spots are needed to list as no parking. The Board decided to table this information until this information is received.

The Manager informed the Board that the Police Generator is in need of a new radiator and that this will be a substantial cost to the Township and that Wendy is in the process of receiving bids for this repair.

Mike Jones advised the Board that moving sign ordinance is almost completed

The Manager discussed the cost savings that the Chief of Police has retained for the Township for the purchase of new portable radios for the Police Department. The new radios will cost an estimated \$3,500 compared to the budgeted amount of \$10,000. Part of the additional cost savings will be put towards the purchase of a speed trailer.

Rich Bufalini informed the Board of a luncheon and tour that will be given by Global Re-Refining at Beaver Lakes Country Club. This company can possibly have some interest in locating some of its assets in Hopewell Township.

The board asked the Manager to contact the V.F.D. President Dan Caton and request them to attend at least two meetings a year so that the department can give an update and a financial report.

The Board authorized Mike Jones to create a Timber ordinance

Mr. Kraus Motion to approve to advertise Snow Emergency Parking and Snow Removal Ordinance 2010-01
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Rohm Motion to approve Chris Thompson request to be removed from the Township Health Insurance
plan effective April 1, 2010
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Piroli Motion to approve the purchase of a speed trailer from All Traffic Solutions for the Hopewell
Township Police Department at a price of \$9,245.00 per budget line items 1-410-750 and 1-412-
260. Purchase includes the additional warrantee of premier care
Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve the purchase of a reverse 911 system from Swifreach Networks in the amount
of \$3,160.00 per budget line item 1-405-328
Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

9:35PM **CITIZENS FORUM**

Devin McClaren 1089 Croxall Ave

Devin McClaren was recognized as being in the audience and attending a governmental meeting so that he could receive his citizen's badge. Devin is a member of Hopewell Township's Boy Scout Troop 435

9:36PM **NEW BUSINESS**

The Manager updated the board on the following items: Starting on February 9, 2010 four of the Public Work's Sewer Plant employees will start training with the Road Department so that they can be called out for plowing in emergency situations. Advise the board of the "Cold Case Board" in the back, as well as the completion of the wireless network on the second floor. Advise the board that the Police Pension is no longer fully funded and will require employee and employer contributions in 2011. The Board was advised that because of the emergency snow situation the Township will be plowing some of its private roads and alleys as a one-time emergency act.

9:47PM **OLD BUSINESS**

Brian Rohm commented about the empty stores in the Hopewell Township Shopping Center and expressed his concerns that the owner of the shopping center makes no effort to attract new business. Because of this the shopping center has a bad perception in the community.

Chuck Piroli commented that he agreed with Mr. Rohm because he had conversation with a business owner who wanted to open up a restaurant in the shopping plaza and the owner did not want to negotiate any type of lease with the potential renter

Rich Bufalini reminded the board about the Celebrate Hopewell event at the Fez

10:03PM **EXECUTIVE SESSION**

10:12PM **EXECUTIVE SESSION OVER**

Mr. Kraus Motion to execute a real estate purchase agreement with Georgne Duncan for the purchase of lot two of the Hopewell Township Commission Park Plan for a sum of \$45,000, paid through a D.C.N.R Grant

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Piroli Motion to hire Jeff Meehan as Hopewell Township's grant writer at 4% commission of the total grants under \$99,000 and 7% commission of the total grants over \$100,000

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

10:30PM

ADJOURNMENT

Mr. Piroli Motion to adjourn

Mr. Kraus Second the motion

Voice Vote: All in favor

Motion Carried

Minutes Recorded by: Andy J. Brunette 02/08/10

Minutes Prepared by: Andy J. Brunette 02/09/10