

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

March 8, 2010
Meeting in Session at 6:33 p.m.

6:33PM: Workshop Meeting Called to Order by Mr. Bufalini

ROLL CALL

President

Richard Bufalini

Vice President

Chuck Piroli Absent

Commissioners

Joe Kusnir

Norm Kraus

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Mike Jones, Solicitor

Marie Stratakis-Hartman Township Engineer

Jeff Meehan Township Grant Administrator

6:34pm **ENGINEER REPORT** Marie Stratakis- Hartman, P.E. Report on file.

7:15pm **CITIZEN COMMENTS pertaining to the Agenda** None

7:17pm **EXECUTIVE SESSION**

7:39pm **EXECUTIVE SESSION OVER**

7:42pm **BUSINESS AGENDA**

Mr. Kraus Motion to approve the Workshop Minutes of February 8, 2010.
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli Absent
Mr. Bufalini yes
Motion Carried

Mr. Kraus Motion to approve the List of Bills dated March 8, 2010
Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli Absent
Mr. Bufalini yes

Motion Carried

Mr. Kusnir Motion to approve Resolution R-2010-007 authorizing the destruction of 2002 Wage Tax records
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli Absent
Mr. Bufalini yes

Motion Carried

Mr. Kusnir Motion to approve the purchase of a 2010 Ford Explorer for Hopewell Township's Police Department through Westmoreland Council of Governments contract number 09-mv-009-010 in the amount of \$22,443.00. This will be a three year Capital Lease with a \$1.00 buyout at the end of the term. Expense as budgeted for 2010 line item 01-410-336.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli Absent
Mr. Bufalini yes

Motion Carried

Mr. Rohm Motion to approve Free-Col Laboratories to perform sampling analysis regarding the Wickham Village WPCP NPDES Permit Renewal in the amount of \$195.00 per engineers recommendation. The expense will be budget line item 08-408-315 bids are on file.

Mr. Kunir Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli Absent
Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve Human Resource/Payroll Manager Peggy Santia to attend the 2010 37th Annual Conference for the Allegheny League of Municipalities located at Seven Springs Pennsylvania. The following costs are associated with the conference plan B, registration fee of \$410.00, Lodging and Food in the amount of \$555.00 with \$135.00 being reimbursed back to the Township for spouse Danny Santia who will be attending. Expense per budget line item 01-405-193.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli Absent
Mr. Bufalini yes

Motion Carried

Mr. Rohm Motion to approve Kardaz Productions to perform at 2010 Parkfest on Saturday July 11, 2010 between the hours of 6-8pm in the amount of \$500.00. Expense per budget line item 01-454-470.

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli Absent
 Mr. Bufalini yes
 Motion Carried

7:42pm ITEMS FOR DISCUSSION

Mike Jones updated the Board that the Robinson agreement is completed. The Manager at that time advised the Board that the check to be issued to Mr. Robinson was on the list of bills for approval. Mike also discussed the snow removal and moving sign ordinance with the Board. The Board made minor changes to the original draft. Mike advised the board that the two ordinances will be advertised before the April 12, 2010 meeting

The Solicitor and Manager discussed with Board liability issues in regards to the Township's paddle boat operation in the summer. It was agreed that the solicitor will design a release form for participants who wish to take the boats out on the lake will have to sign in order to be able to boat. The Manager advised the Board that the Park maintenance crew will inspect and repair all boats before the boats are released for operation, and that the current weight restrictions are listed on all boats

The Board discussed applicants for vacant various ancillary Board positions within the Township

The Manager advised the Board that the new deadline for Commissioners to get their articles in for the 2010 newsletter is March 11, 2010

The Manager updated the Board on the progress of the stop sign committee. The Manager explained to the Board that the beta test schedule for the Bradbury plan has be postponed due to weather, and will resume when weather conditions improve

The Manager updated the Board on the financial conference that was attended by Township Manger Andy Brunette and Administration Manager Wendy Kasunic. The Manager received a preview of the financial update of its current software that the Township will receive in September as well as the following topics: intergovernmental relations with schools of government within the state of Pennsylvania to help assist the municipalities with sewer rate structures, developing a payment plan for lower income families for assistance, and the purchasing of a GIS system for its Sewer Department

The Manager discussed with the Board the Chief of Police request for no parking after hours in the municipal parking lots. The board agreed that the no parking hours will be between the hours of 11pm and 7am.

The Manager advised the board and invited all at the meeting to view the Township's new speed trailer that will be delivered on Tuesday March 9, 2010 at 10:30am

The Board discussed the request from the Park Board to hold a Township flea market in order to help defray the cost of purchasing extra fish for the community lake during the summer months

Mr. Kraus Motion to approve the purchase of municipal no parking signs for the Township's municipal parking lots. The signs will read no parking between the hours of 11pm to 6am, and be posted at the entrance of both parking lots. The amount of the purchase of the signs are not to exceed \$200.00

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli Absent
 Mr. Bufalini yes
 Motion Carried

Mr. Kraus Motion to approve Hopewell Township's Park Board to hold a Township flea market on May 8, 2010 between the hours of 7am -12noon in the municipal building parking lot. The fee for vendors will be \$20.00 for a tent covered space and \$10.00 for a non-covered space. All proceeds will be put towards the purchase of more fish for Lakewood Park's community lake

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli Absent
 Mr. Bufalini yes
 Motion Carried

Mr. Rohm Motion to approve the appointment of the following persons to the Hopewell Township's Planning Commission: Thomas King, Mark Nelson, John Schafer and Jason Simoni. All members will serve a four year term retroactive to January 1, 2010 and ending December 31, 2013

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli Absent
 Mr. Bufalini yes
 Motion Carried

Mr. Kusnir Motion to approve the appointment of the following persons to the Hopewell Township's Zoning Hearing Board, Ron Constanza, Dave Leipchak, and Dan Mraovich. Ron Constanza will serve a two year term retroactive to January 1, 2010 and ending December 31, 2011. Dave Leipchak and Dan Mraovich will serve a three year term retroactive to January 1, 2010 and ending December 31, 2012

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli Absent
 Mr. Bufalini yes
 Motion Carried

Mr. Kraus Motion to approve the appointment of the following persons to the Hopewell Township's Sewer Authority Board, Lou Ross, Sharon Buchanan, Lance Elias, Henry Bufalini, Jim MaClaren, and Norm Clark as the alternate. The terms are as follows: Lou Ross one year retroactive to January 1, 2010 and ending December 31, 2010, Sharon Buchanan retroactive to January 1, 2010 and ending December 31, 2011, Lance Elias retroactive January 1, 2010 and ending December 31, 2012, Henry Bufalini and Jim MaClaren retroactive to January 1, 2010 and ending December 31, 2013

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli Absent
 Mr. Bufalini yes
 Motion Carried

8:41PM CITIZENS FORUM

Anthony Bufalini 5137 Macintosh Drive Clearview Estates

Mr. Bufalini expressed his concerns to the Board about the stop sign committee quest to remove illegally placed stop signs in the Township. He is aware that the stop signs are not in conformity with state regulations but gave many examples over a six year period where the stop signs have done their job by forcing traffic to slow down in a very heavy child populated housing plan. Mr. Bufalini did talk with residential representative Tom Rohm from the stop sign committee about these issues. Mr. Bufalini wanted the Board to hear the other side of the stop sign removal issue. The Board agreed that safety will always come first and will seriously consider his comments as the Township moves forward on this issue

James MaClaren 1089 Croxal Avenue

Commented on the traffic light situation at the intersection of Route 151 and Brodhead Road. Mr. MaClaren stated that he has noticed more police pulling vehicles over for going through the stop lights and not stopping at the proper locations that are marked. Mr. MaClaren wanted to know what could be done to improve the markings on were vehicles are supposed to stop so that vehicles can view them better

8:53PM NEW BUSINESS NONE

8:53PM OLD BUSINESS

Brian Rohm commented on the condition of Steuer Lane and stated that he believes the hill side has stopped sliding, and has requested that whenever possible the Township inform PennDot to place any large rocks or large slag it might pick up off of Kane Road and place it in the slide area. Mr. Rohm also asked Mike Jones if the land purchase of the Park property with Mrs. Duncan had been completed. Mike Jones responded that it had been completed

Mike Jones talked about items in the Police Pension document that need corrected and that he was going to send all the items to Randy Rhodes for correcting. Mike also passed out sample ordnance for the Commissioners to review in regards to oil and gas drilling

Rich Bufalini gave an update on the meeting with Marcellous Drilling held at Shadow Lakes Country Club

9:07PM EXECUTIVE SESSION

9:55PM EXECUTIVE SESSION OVER

10:00PM ADJOURNMENT

Mr. Kraus Motion to adjourn
 Mr. Kusier Second the motion
 Voice Vote: All in favor
 Motion Carried