

**TOWNSHIP OF HOPEWELL**  
**Beaver County, Pennsylvania**  
**BOARD OF COMMISSIONERS**  
**WORKSHOP MINUTES**

May 10, 2010  
Meeting in Session at 6:34 p.m.

**6:34pm: Workshop Meeting Called to Order by Mr. Bufalini**

**ROLL CALL**

President

Richard Bufalini

Vice President

Chuck Piroli Absent

Commissioners

Joe Kusnir Arrived at 7:30pm

Brian Rohm

Norm Kraus

Others Present

Andy Brunette, Township Manager/Controller

Mike Jones, Solicitor

Marie Stratakis-Hartman Township Engineer

Dan Caton President of Hopewell Township's Volunteer Fire Department

Ed Haney Fire Chief Hopewell Township's Volunteer Fire Department

**6:35pm            Hopewell Township Volunteer Fire Department report and update**

Dan Caton reported Hopewell Township's Volunteer Fire Department (H.V.F.D.) 2009 financial report to the board of Commissioners. After the financial report the following issues were discussed: Mr. Caton and Mr. Haney asked if the Township's grant writer could assist them in applying for grants for an aerial truck for the department. The truck is needed for structures that are over four stories high. The board advised Mr. Caton that he provide a list of grant requests to the Township grant writer for him to review and assist. Mr. Caton also requested that the Township plow the front pads in front of H.V.F.D. during snow storms that accumulate more than three inches at stations one and two. This request was granted by the Board. Mr. Caton also inquired if the Township could supply gravel and slag to the training area behind station two on Gringo Road. This request was granted and the phone number of Mr. Caton was given to the Public Works Superintendent Chas Srafin to contact Mr. Caton to make arrangements. Mr. Haney advised the Board that he would like more power to issue citations on residents and businesses illegally burning in the Township without a burning permit. The Board told Mr. Haney and Mr. Caton to rewrite the burning ordinance and the solicitor and Board will review it. Mr. Caton responded that he has already started to rewrite the ordinance and will advise when it is finished. Mr. Caton updated the Board on the issue of volunteers working at the Fire Department who are on a disability or workers comp from other jobs. It has been the position of the Township's Workers Compensation carrier that these volunteers should not be at the station performing any duties. Solicitor Mike advised Mr. Caton that he should set up a meeting with our Workers Compensation Carrier to see if they would be ok with developing a light duty policy, but he emphasized that it strictly would be the call of the Township's Workers Compensation Carrier.

**7:11pm            ENGINEER REPORT Marie Stratakis- Hartman, P.E. Report on file.**

**7:57pm            CITIZEN COMMENTS pertaining to the agenda    None**

**7:57pm            BUSINESS AGENDA**

Mr. Kusnir            Motion to approve the Workshop Minutes of April 12, 2010  
Mr. Rohm              Second the motion

## Roll Call Vote:

Mr. Kusnir      yes  
 Mr. Rohm        yes  
 Mr. Kraus       abstain  
 Mr. Piroli       absent  
 Mr. Bufalini    yes  
 Motion Carried

Mr. Kraus        Motion to approve the List of Bills dated May 10, 2010  
 Mr. Kusnir       Second the motion

## Roll Call Vote:

Mr. Kusnir      yes  
 Mr. Rohm        yes  
 Mr. Kraus       yes  
 Mr. Piroli       absent  
 Mr. Bufalini    yes  
 Motion Carried

Mr. Kusnir       Motion to approve Resolution R-2010-13 designation of agent for Hopewell Township for  
 F.E.M.A.-1868-DR-PA for severe winter storms and snowstorms appointing Andy Brunette as  
 applicant agent for Hopewell Township  
 Mr. Rohm        Second the motion

## Roll Call Vote:

Mr. Kusnir      yes  
 Mr. Rohm        yes  
 Mr. Kraus       yes  
 Mr. Piroli       absent  
 Mr. Bufalini    yes  
 Motion Carried

Mr. Rohm        Motion to hire Garrett Covalt for Hopewell Township's Recreation Department at an hourly rate  
 of \$7.25/hour per budget line item 1-454-142. Mr. Covalt will be replacing Laura Alexander who  
 resigned her recreation position  
 Mr. Kusnir       Second the motion

## Roll Call Vote:

Mr. Kusnir      yes  
 Mr. Rohm        yes  
 Mr. Kraus       yes  
 Mr. Piroli       absent  
 Mr. Bufalini    yes  
 Motion Carried

Mr. Kusnir       Motion to approve Party Rentals and Supplies of Warren Michigan for 2010 Parkfest ride  
 attractions in the amount of \$5,500.00 per budget line item 1-454-470 with revenue sharing of  
 50% on the Titanic Adventure Slide and 15%-20% on the uproar if available. Approval is  
 conditional upon having Hopewell Township added to Party Rentals and Supplies insurance  
 coverage.  
 Mr. Rohm        Second the motion

## Roll Call Vote:

Mr. Kusnir      yes  
 Mr. Rohm        yes  
 Mr. Kraus       yes  
 Mr. Piroli       absent  
 Mr. Bufalini    yes  
 Motion Carried

**8:07pm            ITEMS FOR DISCUSSION**

All items for discussion in regards to engineering were addressed in the engineers report and is on file at the Township Building

Solicitor Mike Jones asked the board if they had any comments on the timber ordinance samples, the board responded by asking Mike to put together a hybrid ordinance between the two samples that were submitted for review. Mike agreed to try and take the best out of both the sample ordinances and submit a consolidated ordinance at a later date for review.

The board discussed the issue of the Beaver County Jail receiving revenue from the State for taking on additional inmates at the Hopewell Township facility. The board asked solicitor Mike Jones if there was anything the Township could do to try and receive some revenue from these inmates being stored at the facility in Hopewell. Solicitor Jones stated that the only thing the Township could do is have them come back to the zoning board for a variance. Any revenue from the additional inmates would have to come from the County and would have to be a good will gesture on their part. There is nothing legal the Township could do to try and force the County on sharing a part of the revenue with the Township.

Solicitor Mike Jones indicated that his office would set up a date with Manager Andy Brunette and Administration Manager Wendy Kasunic to officially go over the list of 15 items that was submitted to them for answers in regards to miscellaneous sewer department issues.

After receiving additional cost estimates from safety committee member Tom Rohm, the Board discussed if the stop removals and additions in the beta test area of Bradbury should move forward or be tabled. Commissioner Bufalini stated that because of safety issues of speeding he was not comfortable in proceeding with this process. Commissioner Kusnir requested that he would like to see the information that was gathered by the safety committee in specific regards to the PennDot regulations. Commissioner Kraus questioned the funding of the test because this project was not budgeted for 2010, and Solicitor Mike Jones answered the question of liability from Mr. Rohm stating that as long as the stop signs that have currently been established and installed are the proper specification, the Township would have no liability issues to be concerned about. It was determined that the safety committee will plan to meet in June to try and come to some sort of plan to move forward on this issue.

The Manager discussed the installation of crownvetch on the island in Clearview Estates on McIntosh Drive and advised the Board that the cost was estimated at \$400.00 to complete this project. Since the cost was minimal the Manager issued a work order for this project to be completed. The installation of the crownvetch is expected to save the Township money on labor hours and on lawn mower repair since the Township will not have to cut this area anymore.

The Manager asked for comments in regards to the request of the Zoning officer John Bates to appoint Rick Miller to the B.O.C.A Board of Appeals review board and also advised the board that they will also need to appoint a alternate to the Sewer Authority Board due to the resignation of alternate board member Norm Clark. The Board of Commissioners directed the Manager to set up an appointment to have Mr. Miller come in and either meet with the entire Board or just come in to meet with the President of the Board and the Manager.

**9:13pm**            **CITIZENS FORUM**            **None**

**9:13pm**            **NEW BUSINESS**

Commissioner Brian Rohm inquired about grant writer Jeff Meehan on how he was progressing in acquiring grants for the Township. Commissioner Bufalini and Manager Andy Brunette informed Mr. Rohm that Mr. Meehan has been sent a list of areas where the Township would like to receive grants. The Manager also informed Mr. Rohm that Mr. Meehan would like a tour of the Township first so he can visually and physically look and walk the areas that were listed.

Mr. Kraus            Motion to approve Resolution R-2010-14 to temporarily close Laird Drive due to the land slide activity for public and traffic safety

Mr. Bufalini        Second the motion

Roll Call Vote:

Mr. Kusnir        yes

Mr. Rohm         yes

Mr. Kraus         yes

Mr. Piroli         absent

Mr. Bufalini       yes

Motion Carried

**9:23pm**            **OLD BUSINESS**

Mr. Rohm           Motion to authorize the Manager to contact the second lowest bidder for the installation of a new phone system at the Township's Raccoon Sewage Treatment Plant

Mr. Kusnir         Second the motion

Roll Call Vote:

Mr. Kusnir        yes

Mr. Rohm         yes

Mr. Kraus         yes

Mr. Piroli         absent

Mr. Bufalini       yes

Motion Carried

**9:24pm**            **ADJOURNMENT**

Mr. Rohm           Motion to adjourn

Mr. Kraus         Second the motion

Voice Vote:        All in favor

Motion Carried

Minutes Recorded by: Andy J. Brunette 05/10/10

Minutes Prepared by: Andy J. Brunette 05/12/10