

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

September 13, 2010
Meeting in Session at 6:37 p.m.

6:37pm: Workshop Meeting Called to Order by Mr. Bufalini

ROLL CALL

President

Richard Bufalini

Vice President

Chuck Piroli Arrived at 6:47pm

Commissioners

Joe Kusnir

Brian Rohm

Norm Kraus

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Engineer

Mike Jones, Solicitor

6:37pm Jenna Shelenberger 1908 South Drive

Jenna Shelenberger was in attendance with her father she was there to take pictures of the meeting and processes on how a public meeting is ran. Jenna was taking the pictures for a final exam for a class she is taking at the Art Institute in Pittsburgh.

6:41pm Thomas Anundson Consulting Foresters P.O. Box 648 Moon Twp

Mr. Anundson after reviewing the proposed Timber Ordinance reviewed with the Board his recommendations on deletions and additions to the proposed ordinance. Mr. Anundson and the Township Solicitor will now get together to reconcile the original ordinance with Mr. Anundson's proposed changes

Mr. Kusnir and Mr. Rohm questioned the logging operation that is taking place on the Flegger property located at Kane Road and Valley View Drive. Mr. Kusnir wanted to know if John had checked out and verified if the logger had the proper E & S plan. The Manager was not sure but stated that John did meet with the logger and advised him to contact the Beaver County Conservation District to file the proper paper work. Mr. Rohm after hearing Mr. Anundson's explanation on what the Township could require in lieu of a Timber ordinance suggested the Manager contact Mike Yeck from Beaver County Conservation District go and visit the site to make sure all the correct paper work had been processed. The site will be visited by the Manager and Mr. Yeck tomorrow.

7:26pm **ENGINEER REPORT** Marie Stratakis- Hartman, P.E. Report on file.

8:10pm **CITIZEN COMMENTS PERTAINING TO THE AGENDA** None

8:11pm **BUSINESS AGENDA**

Mr. Kusnir Motion to approve the Workshop Meeting Minutes of August 9, 2010
 Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli yes
 Mr. Bufalini yes

Motion Carried

Mr. Rohm Motion to approve the list of bills dated for September 13, 2010
 Mr. Piroli Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli yes
 Mr. Bufalini yes

Motion Carried

Mr. Kusnir Motion to hire Carol Harrigger part time substitute School Crossing Guard at a rate of
 \$12.38/hour per budget line item 1-410-133
 Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli yes
 Mr. Bufalini yes

Motion Carried

Mr. Rohm Motion to authorize Officer Greg Gozur to attend the PA DUI annual conference at Seven Springs
 October 20 to October 22, 2010 in the amount of \$448.00, \$100.00 to be issued for gas and per
 diems and \$348.00 to pay for lodging

Mr. Piroli Second the motion

Roll Call Vote:

Mr. Kusnir yes
 Mr. Rohm yes
 Mr. Kraus yes
 Mr. Piroli yes
 Mr. Bufalini yes

Motion Carried

Mr. Piroli Motion to approve vendor Barnyard Petting Zoo in the amount of \$700.00 for Fallfest October 9,
 2010 pending Hopewell Township being added as an additional insurer on Barnyard Petting Zoo's
 liability insurance policy

Mr. Kusnir Second the motion

8:21pm **ITEMS FOR DISCUSSION**

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building.

Mr. Jones advised the Board that the Sewer Ordinances will be advertised before the October 11, 2010 Workshop meeting and that at that meeting the ordinances will be available for public comment. Mr. Jones is also in the process of developing a fireworks permit for the Township. In regards to the McGrath conditional use Mr. Jones is just waiting on a return letter from McGrath to complete the conditional use for McGrath. Mike Jones indicated that he is still researching the Village on the Green Condo Association request to take back parcels A and B that the Township currently owns.

Ordinance 93-9 was discussed by the Manager and it was the Manager's request to the Board that the ordinance be revised so that it included a franchise fee on residents or corporations for refuse collections on vacant properties. Ordinance 93-9 currently does not allow us to collect refuse franchise fees. In order to collect this fee the ordinance would have to be revised to adopt the franchise fee. The Board decided to give the go ahead to Mike Jones to revise ordinance 93-9 to adopt a franchise fee.

President Bufalini advised the Board that the Township had received three applicants for the Creswell Heights Authority Board. At that time the Board and the Manager discussed all three applicants and their qualifications.

The Board of Commissioners then reviewed and discussed two fireworks proposals that had been submitted to the Board for the 2011 Parkfest from Zambelli's and A-Rocket Fireworks. The bid from A-1 Fireworks was \$2000.00 less than Zambelli's. Mr. Kusnir asked the Manager to get references from A-1 Fireworks in order to check out how their displays performed. at that time Commissioner Kraus stated that he indeed was at the Leetsdale fireworks show this year that A-1 Fireworks displayed and that it was more than acceptable. The Commissioners also talked about the fact that A-1 Fireworks was a local company.

The Manager discussed the recent problem the Township is having with non-commercial dump trucks from residents entering the depository and delivering large and multiple loads of brush and debris. Residents have been complaining that they should be allowed to enter the depository if it is the only vehicle they have. The Manager advised the Board that if residents are going to be allowed to use dump trucks then fees will have to be assessed for those residents who have dump trucks. The Board gave the ok to Mike Jones and the Manager to investigate the issue to see if any past resolutions or ordinances address these issues.

The Manager discussed the request from Zoning Officer John Bates to consider an ordinance in regards to restricting certain types of vehicles from parking on the street and in resident's driveways. The Board briefly discussed this issue and decided to table this issue for a future meeting.

The Manager requested the Board to eliminate ordinance 75-3 allowing solicitation within the boundaries of Hopewell Township. The Manager advised the Board of numerous residential complaints and problems that occur administering and monitoring the solicitors. The Board asked the Manager to get a template from Center Township who has a no soliciting ordinance in their Township so that the Board can review it before they make a decision.

The Manager advised the board the he had a request from Schriber Company to rent the municipal street sweeper for the cleaning of the Hopewell Shopping Center. The Manager told the board that the going rate from Golden Equipment is \$80.00/hour. The Board after discussion gave solicitor Mike Jones the go ahead to prepare an agreement for the rental of the street sweeper.

The Manager reviewed with the Board the streets that have been allocated for the 2010 Tar and Chip program, those streets are on file at the Municipal Building. The Manager told the Board that the posting of these streets will begin next week and that they will also be advertised in the Beaver County Times and on the website.

9:16pm **CITIZENS FORUM** **None**

9:17pm NEW BUSINESS

Mr. Rohm Motion to advertise the bid for a new boiler for the Municipal Building
Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve Thomas D. Anundson from Anundson and O'Barto Consulting Foresters to mark all trees on the newly purchased Hopewell Township's Park property in preparation for harvesting. Mr. Anundson will act as the project manager on this project from the marking of the trees to the selling of the timber. Hopewell Township will pay a commission to Mr. Anundson for his services in assisting with timbering of the above land

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Kusnir Motion to appoint William Pursuite as Hopewell Township's Creswell Water Authority Board representative term ending 12/31/2011

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Piroli Motion to appoint William Pursuite to Hopewell Township's Sewer Authority Board as the alternate.

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir yes
Mr. Rohm yes
Mr. Kraus yes
Mr. Piroli yes
Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve the fireworks bid for the 2011 Parkfest to A-Rocket Fireworks in the amount of \$9,400 for July 9 and July 10 2011

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Kraus Motion to approve the sale of the 2000 Chevy Impala VIN# 5455 to the highest bidder Carl Wagner in the amount of \$2,150.00

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir yes

Mr. Rohm yes

Mr. Kraus yes

Mr. Piroli yes

Mr. Bufalini yes

Motion Carried

Mr. Kusnir gave the engineer a proposed drawing to the engineer for review for lights at the Kane Road Baseball Complex. Duquense Light needs preliminary approval from both the School Board and Board of Commissioners so that they can continue to research and proceed with the preparation for the installation for lights at Kane Road. Marie will check all Township ordinances against the drawing that was provided to make sure it is in compliance with Township regulations. Mr. Kusnir also passed on the request from Bill Kostial field director at Kane Road Baseball Complex if it was ok for the Road Department to lower two inlets located at Kane Road Fields. The Board of Commissioners gave the ok for the Road Department to proceed with his request as time permits in their schedule.

Mr. Rohm filed a complaint with the Manager that political signs are being posted up prior to the 30 days from the election date, and that our ordinance prohibits this and they are to be taken down and a zoning violation letter is to be sent. The Manager advised Mr. Rohm that the signs will be taken down tomorrow and that letters will be sent.

9:37pm **OLD BUSINESS**

Mr. Rohm updated the board on the Kane Road and Brodhead Road catch basin issue. Mr. Rohm advised the Board that he met with State Representative Christiana and PennDot in regards to this issue and that PennDot had a Jetvac out on Kane and Brodhead Roads vacuuming out the catch basins. Mr. Rohm did state that he still has no idea on what the plan PennDot is going to implement if any plan at all for the trees hanging over Kane Road. Mr. Rohm also commented on the progress of the demolition of the structures located on the Duncan property on Laird and Kane Road. The Manager advised him that the Zoning Officer John Bates had sent a letter in accordance with the demolition of the structures. Mrs. Duncan now has thirty days to respond to the request.

9:43pm **ADJOURNMENT**

Mr. Kusnir Motion to adjourn

Mr. Piroli Second the motion

Voice Vote: All in favor

Motion Carried

Minutes Recorded by: Andy J. Brunette 09/13/10

Minutes Prepared by: Andy J. Brunette 09/14/10