2012

HOPEWELL TOWNSHIP

BUDGETS

2012

GENERAL FUND

REVENUE BUDGET

2012 GENERAL FUND REVENUE BUDGET
ADOPTED 12/19/11

ACCT	DESCRIPTION	2012 Budget	NOTES
CODE	**REAL ESTATE TAXES (11)**		
301.010	Real Estate Taxes Minus Uncollectible	$ 2,180,000.00	
301.020	Real Estate Taxes - Del (from County, quarterly)	$ 90,000.00	
301.030	Real Estate -Tax Del (Township Tax Collector)	$ 3,000.00	
301.060	Real Estate - Interim (from Township)	$ 2,500.00	
	TOTAL REAL ESTATE TAXES (11)	**$ 2,275,500.00**	
	ACT 511 TAXES		
310.010	Real Estate Transfer Tax Fr Property Sale	$ 100,000.00	
310.021	Earned Income Wage Tax) - Current	$ 520,000.00	
310.022	Earned Income (Wage Tax) - Prior Yr	$ 650,000.00	
310.023	Earned Income (Wage Tax) - Delinquent	$ 120,000.00	
310.031	Mercantile Tax	$ 90,000.00	
310.051	L.S.T. Tax	$ 170,000.00	
310.070	Mechanical Device Tax	$ 3,600.00	
310.090	Upset Sale Tax (County)	$ 1,000.00	
	TOTAL ACT 511 TAXES (11)	**$ 1,654,600.00**	
	LICENSE AND PERMITS		
321.061	Peddler/Solicitor Permit	$ 300.00	
321.080	Cable TV Franchise Fee (Comcast)	$ 125,000.00	
321.090	Zoning, Signs, Demo & Other Permits	$ 2,000.00	
362.041	Building Permits	$ 35,000.00	
363.052	Street Opening Permits	$ 3,000.00	
	TOTAL LICENSE & PERMITS (12)	**$ 165,300.00**	
	FINES		
331.011	State Violations	$ 13,200.00	
331.012	Local Violations(Magis & Clerk, Dist Crt)	$ 27,000.00	
362.013	False Alarms	$ 200.00	
	TOTAL FINES (13)	**$ 40,400.00**	

ACCT	DESCRIPTION	2012 Budget	NOTES
	RECREATION		
367.040	Concessions/Corn Machine	$ 2,000.00	
367.041	Park Pavilion Fees/Revenues	$ 14,500.00	
367.042	Park Wood Sales	$ 3,000.00	
367.045	Rec reational Fees	$ 5,000.00	
367.048	Fishing Derby & Easter	$ 1,500.00	
367.047	Fall Fest	$ 3,000.00	
367.046	Park Fest	$ 26,000.00	
	TOTAL RECREATION (16)	**$ 55,000.00**	
CODE	**STATE SHARED REVENUE**		
351.007	Beaver County Grants (Police Car)	$ 31,000.00	
354.020	VFD Fire Relief Fund	$ 100,000.00	
354.030	DUI Check Point Grant	$ 45,000.00	
354.035	Police Smooth Operator & Buckle Up Grant	$ 7,000.00	
354.040	Recycling Grant	$ 10,000.00	
355.010	Public Utilities Tax	$ 4,700.00	
355.040	State Beverage License	$ 3,900.00	
355.050	Pension State Aid	$ 130,000.00	
365.050	Animal Control Refund PA State	$ 800.00	
	TOTAL STATE SHARED REVENUE (15)	**$ 332,400.00**	
	GENERAL GOVERNMENT		
361.030	Subdivision & Zonning App Fees	$ 4,500.00	
361.035	Subdivision & Zonning Twp Reimbursed Fees	$ 7,500.00	
361.051	Sale of Maps & Publications	$ 100.00	
361.065	Riembursement of Credit Card Fees	$ 1,000.00	
362.010	Police Contracted Service	$ 12,000.00	
362.011	Sale of Police Reports	$ 3,500.00	
362.051	School Reimbursement Crossing Guards	$ 45,000.00	
364.020	School Reimbursement Winter Supplies	$ 3,200.00	
364.030	Solid Waste Collection (Refuse)	$ 685,000.00	
364.040	Depository Fees	$ 22,000.00	
364.050	Recycling Bins & Bags	$ 1,000.00	
	TOTAL GENERAL GOVERNMENT (16)	**$ 784,800.00**	
	INTERFUND TRANSFERS		
392-008	Transfer From Sewer Fund	$ 89,000.00	
	TOTAL INTERFUND TRANSFERS	**$ 89,000.00**	

ACCT	DESCRIPTION		2012 Budget	NOTES
	MISCELLANEOUS REVENUES			
341.000	Interest Earned General Fund (14)		$ 4,000.00	
380.000	Refunds & ADP Refunds (17)		$ 4,500.00	
380.035	Insurance Refunds (17)		$ 500.00	
391.010	Sale of Fixed Assets (17)		$ 3,000.00	
	TOTAL MISCELLANEOUS REVENUES		**$ 12,000.00**	
	TOTAL REVENUE		**$ 5,409,000.00**	

2012

GENERAL FUND

EXPENSE BUDGET

2012 GENERAL FUND EXPENSE BUDGET
ADOPTED 12/19/11

	DESCRIPTION	2012 BUDGET	NOTES
	LEGISLATIVE		
01.400.110	Commissioners' Salary	$ 16,250.00	
400 .192	General Expenses [flowers, cards, Ect]	$ 1,200.00	
400.193	Training/Seminars/Conventions	$ 1,500.00	
400.340	Printing (Newsletter)	$ 3,000.00	
400.420	Legislative Association Dues	$ 4,000.00	
400.421	COG Dues	$ 1,500.00	
400.430	Township Property Taxes	$ 1,000.00	
	Total Legislative [22]	**$ 28,450.00**	
	EXECUTIVE		
401.131	Professional Salaries	$ 165,100.00	
401.193	Training/Seminars/Conventions	$ 1,200.00	
401.321	Executive Cell Phone Expenses	$ 600.00	
401.196	Hospitalization	$ 46,700.00	
401.198	Eye & Dental Care	$ 3,000.00	
401.199	Group Life and Disability Insurance	$ 2,000.00	
401.750	Equipment Purchase (computer, software)	$ -	
	Total Executive [22]	**$ 218,600.00**	
	TAX COLLECTION		
403.187	Real Estate Twp Treasurers Commission	$ 10,000.00	
403.210	Twp Real Estate Supplies & Expenses	$ 4,100.00	
403.221	Real Estate Postage	$ 2,100.00	
403.310	Wage Tax Auditing	$ -	
403.311	Real Estate Audit	$ 3,000.00	
403.321	Real Estate Telephone & Internet Expense	$ 1,700.00	
403.353	Insurance/Bonding/Notary Expenses	$ 1,500.00	
403.455	Wage Tax Subcontracted Services	$ 23,000.00	
	Total Tax Collection (22)	**$ 45,400.00**	

	DESCRIPTION	2012 BUDGET	NOTES
	LEGAL SERVICES		
404.314	Solicitors' Services Township	$ 38,000.00	
404.315	Solicitors' Non Legal Services	$ 4,000.00	
404.320	Solicitor Fees Subdivisions & Developments	$ 4,000.00	
404.325	Solicitor Zoning Board Fees	$ 3,000.00	
	Total Legal Services [22]	**$ 49,000.00**	
	ADMINISTRATION		
405.066	Gen Fund Bank Fees	$ 1,000.00	
405.140	Clerks Salary F/T	$ 33,800.00	
405.147	Clerk Salary P/T	$ 16,650.00	
405.150	Admin Overtime	$ 500.00	
405.193	Admin Training/Seminars	$ 1,000.00	
405.196	Hospitalization	$ 21,100.00	
405.198	Eye & Dental Care	$ 800.00	
405.199	Group Life and Disability Insurance	$ 1,000.00	
405.210	Admin Office Supplies (Inc Welcome Wagon)	$ 3,500.00	
405.220	Postage/Lease	$ 2,700.00	
405.231	Admin Fuel	$ 600.00	
405.310	Auditor & Appraisal Expense	$ 8,500.00	
405.311	2004 & 2009 Bond Agency Fees	$ 2,000.00	
405.321	Telephone & Internet Expenses	$ 3,800.00	
405.322	Computer Service and Repair Expenses	$ 2,000.00	
405.328	Reverse 911 Call & Message System	$ 4,500.00	
405.340	Advertising & Printing	$ 2,500.00	
405.345	Copier Expenses & Lease	$ 2,600.00	
405.353	Insurance & Bonding	$ 1,600.00	
405.370	Municipal Vechicle Maint	$ 1,000.00	
405.374	Admin Acct Sys Maint Fees	$ 4,200.00	
405.450	Admin Contracted Services	$ 500.00	
405.480	Web development	$ 6,000.00	
405.750	Equipment Purchase	$ 12,500.00	
405.999	ADP Gen Fund Payroll Expenses	$ 7,000.00	
	Total Administration [22]	**$ 141,350.00**	

	DESCRIPTION	2012 BUDGET	NOTES
	ENGINEERING SERVICES		
408.310	Engineer Services Township	$ 16,000.00	
408.315	Engineer Fees Subdivisions & Developments	$ 7,000.00	
	Total Engineering Services [22]	**$ 23,000.00**	
	BUILDING MAINTENANCE		
409.361	Mun Bldg Electricity	$ 7,500.00	
409.362	Mun Bldg Heating	$ 5,100.00	
409.366	Mun Bldg Water	$ 200.00	
409.370	Custodian Srv & Supplies Munl Bldg	$ 7,000.00	
409.373	Mun Bldg Maint, Repairs & Contracted Srv	$ 7,000.00	
	Total Building Maintenance [22]	**$ 26,800.00**	
	POLICE PROTECTION		
410.070	Police Car Purchase County	$ 31,000.00	
410.122	Police Chief Salary (Inc Retirement payout)	$ 117,000.00	
410.130	Senior Officer Salary (Inc HIP Buy Back)	$ 145,000.00	
410.131	Patrolmen Salary (inc Health Ins Buyback)	$ 738,000.00	
410.132	Police Officers Wages - Part Time	$ 60,000.00	
410.133	Crossing Guard Wages	$ 89,000.00	
410.134	Police Admin Supervisor Salary	$ 32,100.00	
410.140	Police Overtime Wages	$ 150,000.00	
410.190	Police Training, Physicals & Testing	$ 5,500.00	
410.196	Hospitalization	$ 130,000.00	
410.198	Eye & Dental Care	$ 8,000.00	
410.199	Group Life and Disability Insurance	$ 14,000.00	
410.210	Police Office Supplies	$ 3,300.00	
410.220	Police Postage	$ 1,000.00	
410.221	Police Ammunition/Weapon Repair	$ 3,500.00	
410.241	Police Fuel for Vehicles	$ 30,000.00	
410.242	Police Oper Supplies (Detective Supplies)	$ 2,000.00	
410.244	DUI Grant Expenses	$ 2,500.00	
410.252	Police Tires	$ 5,000.00	
410.260	Police Equipment	$ 24,000.00	
410.310	Police Animal Control	$ 1,500.00	
410.315	Police Community Program	$ 500.00	
410.321	Police Telephones & Internet Expense	$ 8,000.00	
410.322	Computer Maint & Repairs	$ 3,100.00	

	DESCRIPTION		2012 BUDGET	NOTES
410.336	Police Capital Lease Prin Cars		$ 16,000.00	
410.338	Police Capital Lease Int Cars		$ 3,000.00	
410.340	Advertisements		$ 1,000.00	
410.341	Copier Expenses		$ 4,000.00	
410.361	Police Bldg Electric		$ 6,500.00	
410.362	Police Bldg Heating		$ 4,000.00	
410.366	Police Bldg Water (Creswell Only)		$ 200.00	
410.370	Vehicle Repair & Maintenance		$ 18,000.00	
410.371	Police Custodial Services & Supplies		$ 2,000.00	
410.373	Police Bldg Maint & Repairs		$ 6,500.00	
410.420	Police Accreditation & Dues		$ 700.00	
410.440	Uniform Expense		$ 11,500.00	
410.441	Crossing Guard Uniforms & Supplies		$ 3,000.00	
410.450	Contracted Services		$ 1,700.00	
410.530	Reimb Other Police Gov for DUI Grant		$ 28,000.00	
	Total Police Protection [23]		**$ 1,710,100.00**	
	FIRE DEPARTMENT			
411.122	Fire Marshall Wages		$ 2,400.00	
411.231	Fuel Expense (Trucks)		$ 8,500.00	
411.242	Fire Marshall Fuel Expense		$ 900.00	
411.530	Building & Operating Contribution		$ 163,000.00	
411.531	Fire Relief Fund		$ 100,000.00	
	Total Fire Department[23]		**$ 274,800.00**	
	PLANNING & ZONING			
414.120	Planning Board Salaries		$ 1,000.00	
414.121	Zoning Board salaries		$ 1,000.00	
414.133	Code/Zoning Enforcement Officer		$ 45,100.00	
414.135	Planning/Grant writer Commission		$ 10,000.00	
414-150	P/T Planning Clerk		$ 20,000.00	
414.190	Training/Dues/Conferences		$ 500.00	
414.196	Hospitalization		$ 23,400.00	
414.198	Eye & Dental Care		$ 1,500.00	
414.199	Group Life and Disability Insurance		$ 600.00	
414.210	Office Supplies		$ 700.00	
414.220	Postage		$ 1,200.00	
414.231	Fuel Expenses		$ 1,200.00	

	DESCRIPTION		2012 BUDGET	NOTES
414.241	Rec Fees, Applications/Gen Exp & Violations		$ 1,000.00	
414.315	Court Reporter Fees		$ 1,000.00	
414.321	Telephone & Internet Expense		$ 1,900.00	
414.322	Computer Expenses		$ 500.00	
414.340	Advertising & Printing		$ 2,000.00	
414.341	Copier		$ 1,000.00	
414.450	Contracted Services (Code Systems)		$ 30,000.00	
414-463	Ecivis Grant Network		$ 3,000.00	
414.750	P/Z Equipment Purchase		$ 500.00	
	Total Planning & Zoning [30]		**$ 147,100.00**	
	SOLID WASTE/ DEPOSITORY			
427.140	Depository Guard Wages		$ 8,000.00	
427.210	Office Supplies & Postage/Refuse billing		$ 2,500.00	
427.220	Operating Supplies		$ 500.00	
427.321	Telephone		$ 700.00	
427.340	Printing, Advertising & Copier Expenses		$ 1,300.00	
427.380	Porta John Rentals		$ 1,200.00	
427.450	Contracted Serv & Sub Contractors		$ 12,000.00	
427.451	Dumpsters		$ 12,000.00	
427.455	Refuse Collection		$ 630,000.00	
427.510	Sale of Property Refuse Refunds		$ 2,200.00	
427.750	Equipment Purchase		$ 7,000.00	
	Total Solid Waste [24]		**$ 677,400.00**	
	ROAD DEPARTMENT			
430.000	Road Paving & Improvements		$ 250,000.00	
430.122	Public Works Superintendent		$ 71,700.00	
430.140	Road Wages		$ 207,000.00	
430.143	Road Part-Time Wages		$ 25,100.00	
430.145	Road Overtime Wages		$ 12,000.00	
430.190	Road Training/Drug Screening/Licenses		$ 3,000.00	
430.196	Hospitalization		$ 53,000.00	
430.198	Eye & Dental Care		$ 2,000.00	
430.199	Group Life and Disability Insurance		$ 3,000.00	
430.210	Road Office Supplies		$ 2,400.00	
430.220	Road Operatin Material & Supplies		$ 90,000.00	
430.221	Road Postage		$ 600.00	

	DESCRIPTION	2012 BUDGET	NOTES
430.231	Road Fuel Expenses	$ 25,000.00	
430.252	Road Tires	$ 4,000.00	
430.260	Road Equipment	$ 2,500.00	
430.265	Road Dept Signs	$ 15,000.00	
430.321	Telephone/Internet/Cable/Alarm System	$ 3,100.00	
430.322	Computer Repair & Maint	$ 500.00	
430.336	Capital Lease Rd Truck & Sweeper Principal	$ 59,950.00	
430.338	Capital Lease RD Truck Interest	$ 4,250.00	
430.340	Printing & Copier Expenses	$ 800.00	
430.361	Road Bldg Electric	$ 4,100.00	
430.362	Road Bldg Heating	$ 4,500.00	
430.366	Road Bldg Water Usage	$ 200.00	
430.370	Road Vehicle Repairs & Inspections	$ 20,000.00	
430.373	Road Bldg Maint	$ 1,500.00	
430.374	Road Equipment Repairs	$ 5,000.00	
430.375	Traffic Signal Maintenance	$ 1,500.00	
430.440	Road Uniform & Glasses Exp	$ 2,000.00	
430.450	Road Department Contracted Services	$ 500.00	
	Total Road Department [27]	**$ 874,200.00**	
	Fire Hydrant Authority Charges		
448.000	Fire Hydrant Authority Charges	$ 46,000.00	
	Total Fire Hydrant Authority Charges	**$ 46,000.00**	
	PARKS & RECREATION		
454.140	Park Maintenance Labor Wages P/T	$ 86,000.00	
454.141	Recreation Director Salary	$ 12,000.00	
454.142	Recreation Staff Wages P/T	$ 23,000.00	
454.143	Park Grounds Keeper	$ -	
454.145	Park Maint Overtime Wages	$ 2,500.00	
454.190	Physical/ Licenses / trainning & comferences	$ 2,000.00	
454.210	Park Office Supplies	$ 1,500.00	
454.220	Park Operating Material & Supplies	$ 11,000.00	
454.221	Park Postage	$ 900.00	
454.222	Park Recreation Supplies	$ 2,800.00	
454.229	Park Concession Expenses	$ 2,000.00	
454.231	Park Vehicles Fuel Expenses	$ 5,500.00	
454.250	Park Lawn Equip Repair, Supplies, & Parts	$ 1,000.00	

	DESCRIPTION	2012 BUDGET	NOTES
454.321	Park Telephone/Internet & Alarm Expenses	$ 1,500.00	
454.322	Park Computer Maint	$ 2,000.00	
454.340	Park Copier Expenses	$ 900.00	
454-345	Park Advertising	$ 2,000.00	
454.361	Park Electricity	$ 7,500.00	
454.362	Park Gas Heat Nature Center & Cedar Crest	$ 2,500.00	
454.370	Park Vehicle Maint/Licenses	$ 5,000.00	
454.373	Park Building & Pavilion Maintenance	$ 11,000.00	
454.380	Rentals (Porta Johns)	$ 5,500.00	
454.440	Park Uniform Allowances	$ 500.00	
454.450	Park Contracted Services(Inc Water Treat)	$ 6,500.00	
454.470	Parkfest	$ 46,000.00	
454.471	Easter and Santa Visit	$ 2,000.00	
454..472	Fishing Derby	$ 3,000.00	
454.473	Community Activities (Park Board)	$ 6,900.00	
454.475	Fallfest	$ 3,000.00	
454.510	Pavilion Deposit Refunds	$ 1,000.00	
454.750	Equipment	$ 26,000.00	
	Total Parks & Recreation [29]	**$ 283,000.00**	
	EMPLOYEE BENEFITS		
480.160	Retirement Pension Fund-G.F. employees	$ 130,000.00	
480.161	Social Security Taxes	$ 160,000.00	
480.162	Unemployment Compensation	$ 21,000.00	
	Total Employee Benefits [22]	**$ 311,000.00**	
	INSURANCE		
486.350	Police Liability Insurance	$ 17,000.00	
486.351	Automobile Insurance (70%GF/30%SA)	$ 9,000.00	
486.352	Comprehensive Insurance (70% GF/30%SA)	$ 25,000.00	
486.353	Public Officials Liability Insurance (50% GF/50%SA)	$ 10,500.00	
486.354	Worker's Compensation (70% GF/30%SA)	$ 129,000.00	
486.355	Township Property Insurance (30%GF/70%SA)	$ 12,000.00	
	Total Insurance [22]	**$ 202,500.00**	

	DESCRIPTION	2012 BUDGET	NOTES
	GRANTS & GIFTS		
450.520	Library Services	$ 5,000.00	
450.540	Veterans Services	$ 5,000.00	
	Total Grants & Gifts[29]	**$ 10,000.00**	
	DEBT SERVICE		
471.200	2009 G.O.B. Principle	$ 20,000.00	
472.200	2009 G.O.B. Interest	$ 41,800.00	
471.500	2012 E.S.B. Refinance Bond and Note Princple	$ 229,300.00	
472.500	2012 E.S.B. Refinance Bond and Note Interest	$ 24,100.00	
	Total Debt Service [31]	**$ 315,200.00**	
	BAD DEBT EXPENSE		
489.000	Bad Debt Exp & Revenue Credits	$ 3,000.00	
	Total Bad Debt Expense	**$ 3,000.00**	
	REFUNDS		
490.000	General Fund Refunds/Prior Year Expenses	$ 1,000.00	
	Total Refunds	**$ 1,000.00**	
	INTERFUND TRANSFERS		
492.018	Transfer to Reserve Fund	$ 20,100.00	
492.060	Transfer to CC Card Clearing Fun	$ 1,000.00	
	Total Refunds [32]	**$ 21,100.00**	
TOTAL ESTIMATED EXPENDITURES		**$ 5,409,000.00**	

HOPEWELL TOWNSHIP'S

2012

ANCILLARY FUNDS BUDGET

	HOPEWELL TOWNSHIP 2012 ANCILARY FUNDS	BUDGET 2012	NOTES
	STATE FUND LIQUID FUELS BUDGET		
	Revenues		
ESTIMATE	**FUND BALANCE & CASH CARRY OVER PRIOR YEAR**	$ 6,000.00	
35-341-000	Interest	$ 100.00	
35-355.020	State Allocation (Act655) (15)	$ 290,017.56	
35-355.030	Turn-back Maintenance (Act32) (15)	$ 5,840.00	
	Total Receipts & Cash Balance	**$ 301,957.56**	
	Expenditures		
35-432-000	Winter Road Maintenance Road Salt	$ 113,957.66	
35-434-000	Street Lighting	$ 188,000.00	
	Total Expenditures	**$ 301,957.66**	
	CAPITAL IMPROVEMENTS RESERVE FUND		
	Revenues		
	FUND BALANCE $ CASH CARRY OVER PRIOR YEAR	$ 90,000.00	
18.341.000	General Capital Project Fund Interest	$ 200.00	
18-392-001	Transfer from General Fund	$ 20,100.00	
	Total Revenue Capital Reserve Fund	**$ 110,300.00**	
	Expenses		
	Total Expenditures Capital Reserve Fund	**$ -**	
	Estimated 2012 Ending Cash Balance	**$ 110,300.00**	
	Park Capital Projects Reserve Fund.		
	Revenues And Cash		
	FUND BALANCE CARRY OVER PRIOR YEAR	$ 81,000.00	
17-341-000	Park Interest	$ 200.00	
		$ 81,200.00	
	Expenses		
17-454-450	Park Reserve Expenses	$ -	
		$ -	
	Estimated 2012 Ending Fund Balance	**$ 81,200.00**	

2012

SEWER FUND

BUDGETED REVENUES

2012 SEWER FUND BUDGETED REVENUES ADOPTED 12/19/11

	ACCOUNT DESCRIPTION	2012 BUDGET	NOTES
8.341.000	Sewer Fund Interest (14)	$ 500.00	
355.015	Pension -State Aid (15)	$ 39,000.00	
361.065	Credit Card Convenience Fees	$ 2,700.00	
364.010	Sewer Billing Revenue (16)	$ 2,754,000.00	
364.011	Sewer Connection Fees (Tap Fees)	$ 40,000.00	
364.012	Septic Tank Sludge Disposal (17)	$ 110,000.00	
364.081	Lien Letters	$ 5,500.00	
364.082	Sewer Restoration Permits (12)	$ 7,000.00	
364.083	Dye Tests (17)	$ 19,000.00	
364.084	SEO Permit Fees Paid	$ 2,800.00	
380.000	Sewer Refunds Misc	$ 1,400.00	
391.100	Sale of Fixed Assets	$ 1,000.00	
TOTAL ESTIMATED REVENUES & PROCEEDS		**$ 2,982,900.00**	

2012

SEWER FUND

EXPENSE BUDGET

2012 SEWER FUND EXPENSE BUDGET ADOPTED 12/19/11

	ACCOUNT DESCRIPTION	2012 BUDGET	NOTES
	SEWER ADMIN EXPENSE		
08-405-013	Sewer Authority Board Wages	$ 2,000.00	
08-405-014	Clerk Wages F/T (Inc Health BB)	$ 65,100.00	
08-405-015	Admin Clerks Overtime Wages	$ 500.00	
08-405-018	Clerk P/T Wages Inc cleaning stipend $4,500	$ 30,100.00	
08-405-066	Bank Fees	$ 1,000.00	
08-405-163	Sewer Admin Equipment Purchases	$ 1,000.00	
08-405-196	Hospitalization	$ 26,000.00	
08-405-198	Eye & Dental Care	$ 1,000.00	
08-405-199	Group Life and Disability Insurance	$ 1,000.00	
08-405-210	Office Supplies	$ 7,000.00	
08-405-220	Admin Computer Expense	$ 1,000.00	
08-405-225	Admin Computer Maint Agreements Acct & Util	$ 5,000.00	
08-405-240	Postage/Lease	$ 22,500.00	
08-405-310	Office Custodial Cleaning & Supplies	$ 1,000.00	
08-405-315	Admin Auditor & Appraisals	$ 8,500.00	
08-405-321	Telephone and Internet Expense	$ 3,600.00	
08-405-340	Advertising	$ 500.00	
08-405-345	Copier Expense	$ 4,500.00	
08-405-350	Bonding & Insurance	$ 500.00	
08-405-362	Admin Office Utilities (Electric and Gas)	$ 4,100.00	
08-405-374	Admin Bond Agency Fees	$ 9,000.00	
08-405-390	Sewer Authority Expenses	$ 1,000.00	
08-405-430	Training & Seminars	$ 1,200.00	
08-405-499	Admin Sewer ADP Payroll Expense	$ 2,000.00	
08-405-510	Refunds from Property Sales (Closing Refunds)	$ 4,000.00	
08-405-517	Sew Sys Refunds Misc	$ 1,000.00	
08-405-520	G.L. Acct Adj and Charge Offs	$ 2,000.00	
	Total (22)	**$ 206,100.00**	
	SANITARY SEWERS		
436.220	Operating Materials & Supplies	$ 2,000.00	
436.316	PA One Call	$ 1,000.00	
436.374	Equipment Repair	$ 1,000.00	
436.450	Contracted Services	$ 4,000.00	
436.750	Equipment Purchase	$ 1,000.00	
	Total (26)	**$ 9,000.00**	

	ACCOUNT DESCRIPTION	2012 BUDGET	NOTES
	PLANT EXPENSES		
429.140	Plant Wages (Inc Health Buy Backs)	$ 516,000.00	
429.143	Plant Part Time Wages	$ 57,000.00	
429.145	Sewer Plant overtime Wages	$ 26,000.00	
429.191	Uniforms	$ 2,500.00	
429-196	Hospitalization	$ 99,000.00	
429-198	Eye & Dental Care	$ 4,000.00	
429-199	Group Life and Disability Insurance	$ 6,000.00	
429.210	Plant Office Supplies/Advertising/Copier Exp	$ 2,000.00	
429.221	Plant Chemicals Poly/Chlorine	$ 19,000.00	
429.245	Fuel Expense, Vehicles	$ 12,000.00	
429.247	Sewer Plant Materials & Supplies	$ 10,000.00	
429.250	Plant Equipment Repair & Maintenance	$ 21,500.00	
429.252	Sew Plant Tires for Vehicles	$ 1,000.00	
429.260	Lab Equip/Supplies/Maint/Chemicals	$ 8,000.00	
429.261	Equipment Purchase	$ 16,000.00	
429.320	Telephone & Internet/Communications	$ 8,000.00	
429.321	Sewer Plant Alarms/Monitoring	$ 7,500.00	
429.322	Sewer Plant Computer Exp	$ 1,000.00	
429.331	Sew Plant Training/Seminars/Drug Screening	$ 3,000.00	
429.338	Sewer Truck Int Expense	$ 650.00	
429.361	Sewer Plants Electricity	$ 180,000.00	
429.363	Sewer Plants Dominion Heating	$ 11,000.00	
429.366	Sewer Plant Water Usage Only. (Aliquippa)	$ 2,700.00	
429.370	Vehicle Repair & Inspec/Licenses	$ 7,000.00	
429.373	Building Maintenance	$ 1,000.00	
429.385	Sew Plant Equip Rentals	$ 500.00	
429.420	Dues & Licenses Fees	$ 500.00	
429.450	Contracted Services	$ 20,000.00	
429.455	Sludge Hauling	$ 60,000.00	
429.470	Sew Plant Operating Permits	$ 4,000.00	
	Total Plants & Pump Stations (26)	**$ 1,106,850.00**	
	Service Charges Other Authorities		
08.448.316	Alliquippa Service Charges	$ 472,000.00	
08.448.317	Moon Twp Township Authority	$ 6,000.00	
08.448.319	Creswell Heights Service Charges	$ 7,000.00	
	Total (26)	**$ 485,000.00**	

	ACCOUNT DESCRIPTION	2012 BUDGET	NOTES
	LEGAL		
08.404.314	Legal - Other Charges	$ 6,000.00	
	Total (22)	**$ 6,000.00**	
	ENGINEERING		
08.408.315	Engineer Services	$ 15,000.00	
	Total (22)	**$ 15,000.00**	
	SEPTIC SYSTEM		
8.413.457	Septic System S.E.O.	$ 4,000.00	
	Total (26)	**$ 4,000.00**	
	EMPLOYEE TAX & BENEFITS		
08.486.161	FICA (7.65%)	$ 54,000.00	
08.486.162	Unemployment Compensation	$ 5,100.00	
8-486-530	Pension Contribution	$ 39,000.00	
	Total Employee Tax and Benefit (32)	**$ 98,100.00**	
	INSURANCE		
08-487-351	Automobile Ins	$ 3,100.00	
08.487.352	Comprehensive Insurance (30%)	$ 10,500.00	
08.487.353	Public Officials Insurance	$ 10,500.00	
08.487.354	Workmen's Compensation (30%)	$ 41,000.00	
08.487.355	Flood Insurance	$ 20,500.00	
8-487-356	Property Insurance(30%)	$ 28,500.00	
	Total Insurance Expense (32)	**$ 114,100.00**	
	AMORTIZATION & DEPRECIATION EXPENSE		
589.050	Amortization Expense	$ 3,100.00	
488.000	Depreciation Expense	$ 388,000.00	
	Total Depreciation & Amort Expense (32)	**$ 391,100.00**	
	DEBT SERVICE -Interest		
472.040	PennVest #71178 Wickham	$ 17,500.00	
472.045	PennVest #71154 Raccoon	$ 108,000.00	
472.047	PennVest #71301 Heights & Wilson	$ 15,000.00	
472.048	E.S.B. 2012 Note Refinance	$ 166,000.00	
	Debt Service- Interenst Total (32)	**$ 306,500.00**	

	ACCOUNT DESCRIPTION		2012	
			BUDGET	NOTES
	INTERFUND TRANSFERS			
492.060	Transfer to CC Card Clearing Fund		$ 3,000.00	
492.001	Transfer to General Fund		$ 89,000.00	
492.019	Transfer to Sewer Construction		$ 100,000.00	
	Total Interfund Transfers		$ 192,000.00	
	SEWER FUND G.L. ADJUSTMENTS			
	COMPENSATED ABSENCES			
8.500.005	**Compensated Absences Expense**		$ 7,000.00	
	Total Compensated Absences		**$ 7,000.00**	
	Total Sewer Fund Expenditures		**$ 2,940,750.00**	

2012

SEWER CONSTRUCTION

FUND BUDGET

	SEWER CONSTRUCTION		
LINE NUMBER	**ITEM**	**2012 BUDGET**	**NOTES**
	Sewer Construction Cash Forward Including 2010 SF Transfer	$ 562,000.00	
19-341-000	Sewer Construction Interest	$ 1,000.00	
19-392-008	Transfer From Sewer Fund	$ 100,000.00	
		$ 663,000.00	
	Expenses		
19-449-002	Raccoon Plant Aeration Upgrade Inc New Blowers	$ 425,000.00	
	Raccoon Plant Aeration Engineer Exp	$ 67,500.00	
	Raccoon Plant Aeration Legal-Advertising-Misc	$ 7,500.00	
	Raccoon Plant ICEAS Reprogramming/Blower Re-Sheaving	$ 25,000.00	
		$ 525,000.00	
	2012 Sewer Fund Surplus/Deficit	$ 138,000.00	

TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
BUSINESS MEETING MINUTES

December 19, 2011
Meeting in Session at 7:00 p.m.

The Business Meeting was called to order by Mr. Bufalini and that the meeting will be recorded. Everyone was asked to rise for the pledge of allegiance and the opening prayer.

ROLL CALL
President
Richard Bufalini - Present
Vice President
Norm Kraus - Present
Commissioners
Nick DiPietro - Present
Joe Kusnir – Present
Brian Rohm - Present

OTHERS PRESENT
Andy Brunette – Township Manager/Controller
Marie Stratakis Hartman – Widmer Engineers
Patricia L. Owens – Recording Secretary
Diane Palsa – Treasurer/Tax Collector - Absent
John Bates – Zoning Officer
Michael Jones – Solicitor
Gary Tranelli,- Assistant Chief of Police
Chas Srafin - Public Works Superintendent – Absent

CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA None

BUSINESS AGENDA

The tax collector and treasurer's reports are available for public inspection at the municipal building.

Mr. Rohm: Motion to approve the Business Meeting Minutes of November 28, 2011.
Mr. Kraus: Second the motion

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Abstained due to late arrival
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir: Motion to approve the Tax Collector's Report for November 2011.
Mr. Kraus: Second the motion

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes

Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Public hearing to consider the adoption of Ordinance 2011-10, an ordinance of the Township of Hopewell, Beaver County, Pennsylvania, a first class township under the laws of the Commonwealth of Pennsylvania, accepting and approving McKenna Drive as a public road was continued until January 9, 2012 at 6:30 p.m.

Mr. Kusnir: Motion to consider the adoption of Ordinance 2011-08 as advertised on December 6, 2011, an ordinance of the Township of Hopewell, Beaver County, Pennsylvania appropriating monies from municipal taxes and revenues to defray expenses and liabilities of Hopewell Township for the fiscal year ending December 31, 2012.
Mr. Kraus: Second the motion.

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus: Motion to consider the adoption of Ordinance 2011-09 as advertised on December 6, 2011, an ordinance of the Township of Hopewell, Beaver County, Pennsylvania, fixing the tax rates to be required to defray specific expenditures and liabilities for the operation of the township government at 14 mills for the year ending December 31, 2012.
Mr. Kusnir: Second the motion.

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus: Motion to approve Hopewell Township's 2012 annual budget as proposed on November 21, 2011 as advertised for public inspection on November 29, 2011.
Mr. Kusnir: Second the motion.

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Rohm: Motion to approve Hopewell Township Beaver County annual meeting schedule for 2012.
Mr. DiPietro: Second the motion.

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir: Motion to approve Resolution R-2011-28 a resolution for committed fund balance within the General Fund for Hopewell Township.
Mr. DiPietro: Second the motion

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir: Motion to approve Resolution 2011-29 a resolution of the Township of Hopewell, Beaver County, Pennsylvania, stating opposition to Pennsylvania proposed House Bill No. 1950.
Mr. DiPietro: Second the motion.

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

COMMISSIONER REPORTS

Commissioner Bufalini commented on the Visit with Santa held on December 17, 2011 and said it was a very successful event and Santa and his elf made a big hit with the children and he thanked Pam Fiejdasz for the great job she did on this event.

PUBLIC FORUM CITIZENS COMMENTS

Assistant Chief Tranelli stated that the police have been investigating the St. Michael's Club matter and are aware of the problems. It has not gone unnoticed or unaddressed. The State Police Bureau of Liquor Control are involved as well. So far they need to move forward cautiously because the club has not yet met the nuisance bar criteria and could claim discrimination. He encouraged the residents to call when there is a problem so a pattern can be established.

Colleen O'Connor
Crestmont Drive

Mrs. O'Connor had an issue with the St. Michael's Club located at the Crestmont Shopping Center. They play music until 3:00 am. and use loud profanity outside the club. She has heard gunshots coming from the shopping center and she fears for the safety of her family. She has reported it to the police department several times and they have checked into it and have been very cooperative.

Tamara McMasters
1312 Crestmont Drive

Mrs. McMasters reiterated everything that Mrs. O'Connor had reported. She said that she hasn't reported it to the police because she is fearful for the safety of her family and the police officers.

Commissioner Kraus suggested that Mr. Bates cite the owner under the zoning ordinance covering littering and let them know we are aware of this problem.

Commissioner Bufalini also requested a motion that the township draft a letter to the Bureau of Liquor Control advising them that they have the support of the township on following through with this situation.

Mr. Rohm: Motion to draft a letter to the Bureau of Liquor Control advising them of the concern of the residents and that they have the support of the township .
Mr. Kusnir: Second the motion.

Roll Call Vote:
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

MANAGER'S REPORT

The Manager gave his report for November, 2011.

ADMINISTRATION AND SEWER REPORTS

The Manager gave the Administration and Sewer Reports for November, 2011.

ENGINEERING REPORT

Mrs. Hartman said she had nothing in addition to her written report..

WATER POLLUTION CONTROL REPORT

The water pollution control report for the month of November, 2011 prepared by Rich Boguszewski, operator in charge is on file at the municipal building.

ROAD DEPARTMENT

The road report for the month of November, 2011 is on file at the municipal building.

POLICE REPORT

Assistant Police Chief Gary Tranelli gave the police report for the month of November, 2011. He also commented on the fine job Pam Fiejdasz did on the Visit with Santa and that the police donated toward the cookies. The money for the cookies comes from the revenue for the Police Golf Outing.

PLANNING/ZONING REPORT

The zoning officer did not have a report for the month of November, 2011.

RECREATION REPORT

Pam Fiejdasz, Recreation Director, gave a brief report on the Visit with Santa held at the community park on December 17, 2011. Approximately 150 children attended and enjoyed refreshments, visit with a live reindeer, crafts and an overall enjoyable time.

The next Park Board meeting will be held on January 10, 2012 at 6:30 p.m.

The following reports are on file: Water Pollution Control, Road Report, Police Department, Hopewell Township Planning & Zoning Commission, Beaver County Planning Commission, Sewer Authority, Volunteer Fire Department, and Veteran's Service Center for the month of November, 2011.

OLD BUSINESS

None

NEW BUSINESS

Commissioner Rohm thanked everyone for coming and wished everyone a Merry Christmas

Linda Helms, Librarian
B.F. Jones Memorial Library
Aliquippa, PA 15001

Mrs. Helms distributed the calendar for January, 2012 and thanked the township for their participation in the activities being provided by the B.F. Jones Library.

ANNOUNCEMENTS

Hopewell Township Municipal offices and Public Works departments will close at 1:00 p.m. on Thursday, December 22, 2011 and will be closed December 23, 2011 and December 26, 2011 for the Christmas Holiday.

Commissioner Bufalini recognized Patti Owens, Township Secretary who will be retiring at the end of the year, with over 13 years with the township. He said she will be missed and thanked her for her service. and wished her well.

Patti thanked him and said it has been a privilege and a pleasure to work for the township.

ADJOURNMENT

Mr. Kraus: Motion to adjourn the meeting.
Mr. Kusnir: Second the motion
The meeting was adjourned at 7:40 p.m.

Minutes Recorded by: Patricia L. Owens 12/19/11
Minutes Prepared by: Patricia L. Owens 12/21/11