



Hopewell Township 2020 Budget



General Fund, Ancillary Funds, Sewer Funds and
Construction Fund Budgets



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HOPEWELL TOWNSHIP

MUNICIPAL BUILDING
1700 CLARK BOULEVARD
ALIQUIPPA, PA 15001
PHONE: 724-378-1460
FAX: 724-378-3034

BOARD OF COMMISSIONERS
RICH BUFALINI, President
JOE KUSNIR, Vice President
NICK DIPIETRO
DAVID CICCONE
TIM FORCE

JAMIE YURCINA Township Manager

November 25, 2019

Board of Commissioners
Hopewell Township
1700 Clark Blvd.
Aliquippa, PA 15001

2020 Budget Message

Dear Members of the Board:

I am pleased to present the 2020 budget for Hopewell Township, which is submitted in accordance to the section 1701.1 of the First Class Township Code. This year's budget process was the first that was worked on under my management.

The following proposed budget includes **2 Mill Increase** to the current real estate millage rate of 16.0, which remains lower than 22 out of 49 communities in Beaver County. In fact, this is the first increase in 9 years. The Township is very committed to quality services, residents receive first class services such as police and fire protection, paved and plowed roads, a wonderful township park, well-maintained athletic fields, and other public amenities in addition to new development taking place in the township. We must keep up with the rising costs of materials and employment while balancing the quality of our services for the residents.

Goals for 2020:

- Address the rising cost of healthcare for Township employees, but maintain excellent coverage for the employees. We continue to try and balance quality healthcare with reasonable and responsible premiums that our township budget can handle. The 2020 cost of healthcare to township employees has increased only 4% over 2019. This encouraging trend will need to continue.
- Establish meaningful purchasing protocols to ensure the most competitive prices for materials.
- Renegotiate the police union contract.
- Continue Stormwater MS4 projects that are required as part of our Pollution Reduction Plan.
- Update and restore the needed Wastewater Collection, Conveyance, Pumping, and treatment system in compliance with DEP Standards and the recommendations of our engineer.
- Develop and implement a Stormwater Management Fee.
- Continued implementation of roadway improvement projects.
- Implement viable safety monitoring systems for all departments.
- Improve the Building Systems (HVAC) and Structures (Roofs) as needed.

“People Working Together To Build A Better Community”

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- Continue to partner with Beaver County per the Intergovernmental Cooperation Agreement dated November 20th 1998.
- Pursue Refuse contract for the next 3 years that is in the best interest of our residents.
- Continue to pursue Development opportunities.
- Continuing the Safety Committee represented by every department in the Township, including our volunteer fire department. With this committee, we have made great strides in the safety area with all departments. This committee should prove to be even more valuable in 2020, as safety issues arise in every department in the township.

This budget message is only intended to provide a general overview of the 2020 budget and specify some of the goals for Hopewell Township moving forward.

I'm extremely grateful for increased help preparing this budget from the Hopewell Township staff. I'm also grateful for the opportunity to work together with all of the departments heads to prepare a realistic budget that will put the Township in a position to succeed in 2020.

And of course, a special thanks to you, the Hopewell Township Board of Commissioners for supporting me throughout this process and for making tough, sensible decisions that will help navigate Hopewell Township through 2020 and beyond. Your professionalism and advice are greatly appreciated.

Respectfully submitted,



Jamie Yurcina
Township Manager

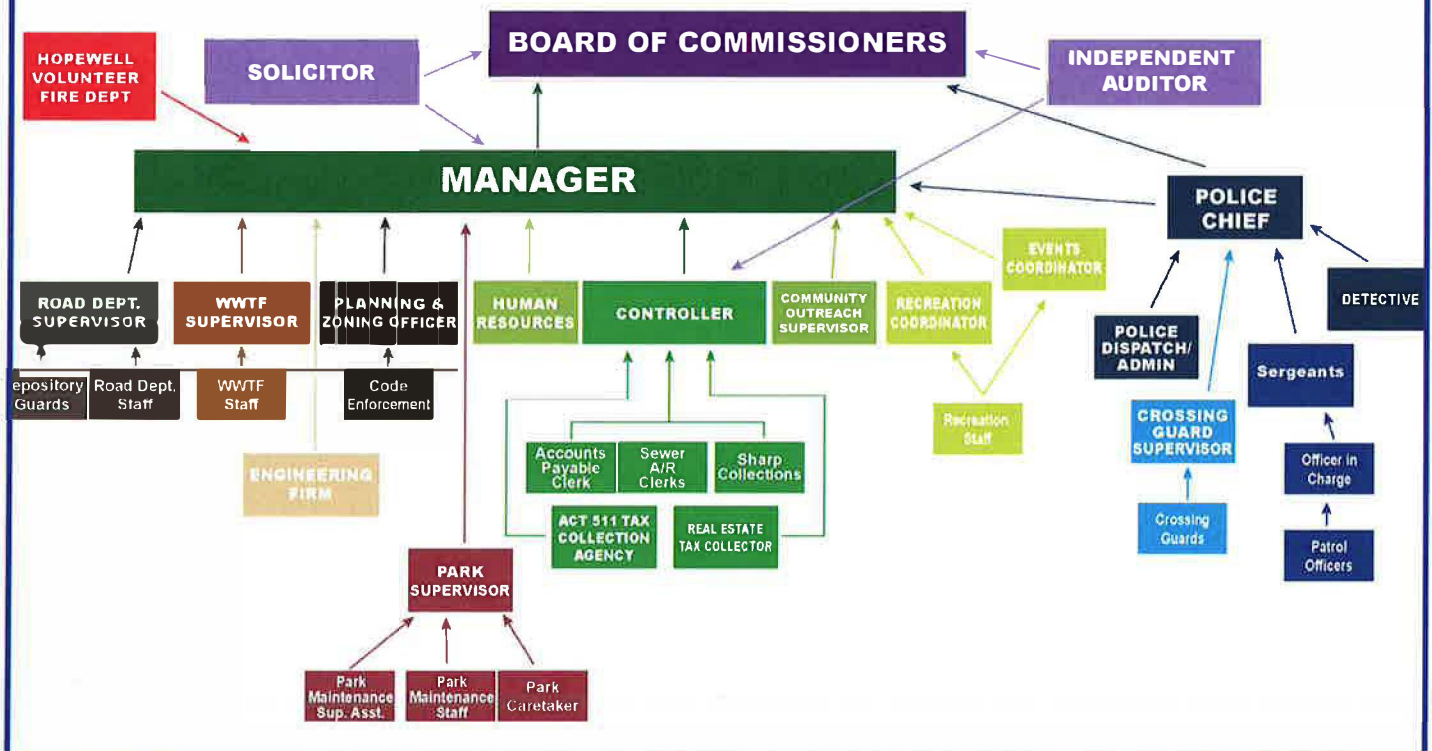


Date	Action	Responsibility
September 3, 2019	August Information to Department Heads	Controller /Department Heads
September 9, 2019	Establish Public Hearing Dates	Board of Commissioners
September 9, 2019	Workshop Meeting	Board of Commissioners Manager/Controller /Department Heads
September 16, 2019	Special Budget Meeting	Board of Commissioners Manager/Controller
September 23, 2019	Budget Meeting	Board of Commissioners Manager/Controller
October 7, 2019	Special Budget Meeting	Board of Commissioners Manager/Controller
October 14, 2019	Submit advertisement of Proposed Budget Public Hearing to Newspaper for Publication-runs 10/14/19	Manager
October 14, 2019	Public Hearing	Board of Commissioners
October 14, 2019	Advertisement of Availability 2020 Proposed Budget for Public Inspection (Copies to be displayed in Reception Area) To run in paper 10/14/2019 Ordinance to be accepted 11/25/19--2019-02	Manager
November 25, 2019	Adopt Budget (By Ordinance) 2019-02	Board of Commissioners
November 25, 2019	Advertise Adopted Ordinance Enter Budget on Books	Township Manager Controller

Hopewell Township 2020 Budget Organization



CHAIN OF COMMAND ORGANIZATIONAL FLOW CHART
Hopewell Township, Beaver County, Pennsylvania
October 2019



Hopewell Township 2020 Organizational Chart



Hopewell Township 2020 Budget

General Fund Revenue



Median Value of Township Real Estate Taxes
per Median Home Value \$1,611.40 per year

Compared to Average family Expenses:

Food Away from Home \$2,619.00

Other Lodging \$2,860.00

Apparel \$1,725.00

Entertainment \$2,693.00

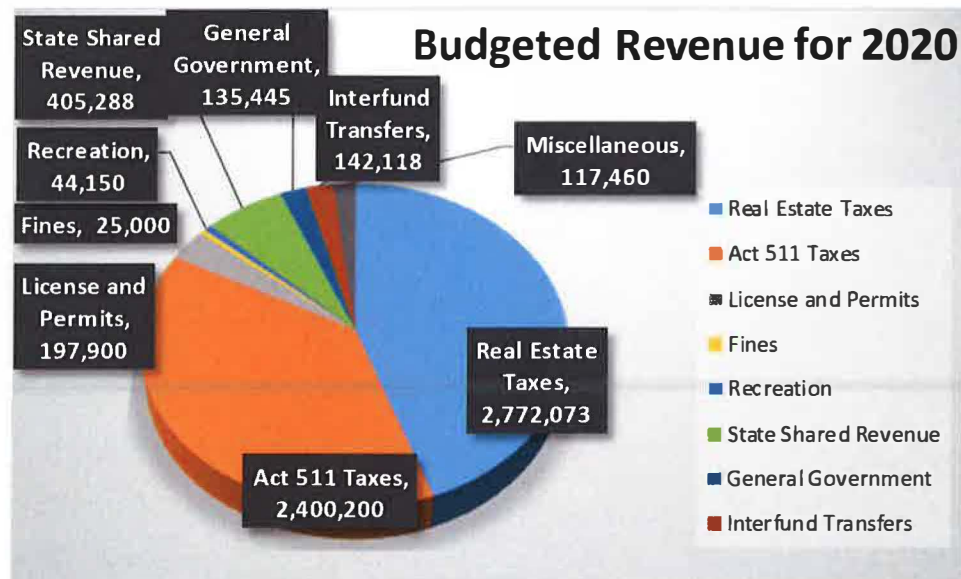
Cash Contributions \$1,723.00

Per 2010 Census reports



Summary Revenue

	Actual 2016	Actual 2017	Actual 2018	Projected 2019	Budget 2020
Real Estate Taxes	2,269,502	2,314,716	2,371,432	2,529,544	2,772,073
Act 511 Taxes	2,258,578	2,212,105	2,342,095	1,915,812	2,400,200
License and Permits	422,688	225,007	209,026	391,746	197,900
Fines	24,724	19,163	16,690	27,515	25,000
Recreation	58,754	51,419	43,726	35,776	44,150
State Shared Revenue	322,770	343,938	369,356	410,395	405,288
General Government	110,960	109,930	176,347	106,384	135,445
Interfund Transfers	146,520	155,000	(265,038)	160,000	142,118
Miscellaneous	160,524	169,974	298,996	303,048	117,460
	<u>5,775,020</u>	<u>5,601,252</u>	<u>5,562,630</u>	<u>5,880,220</u>	<u>6,239,634</u>



Hopewell Township 2020 Budget

2020 GENERAL FUND REVENUE BUDGET

		Budget ESTIMATE 2020
ACCOUNT DESCRIPTION		
CODE	REAL ESTATE TAXES (11)	
	Real Estate Taxes - Current 16 mills (Less Uncollectible 5%) assessment \$173,175	
301.010	Real Estate Taxes Minus Uncollectible	\$ 2,632,260.00
301.020	Real Estate Taxes - Del (from County, quarterly)	\$ 97,000.00
301.030	Real Estate -Tax Del (Township Tax Collector)	\$ 37,000.00
301.060	Real Estate - Interim (from Township)	\$ 1,500.00
301.070	Koz Zone Real Estate Taxes	\$ 4,313.00
	TOTAL REAL ESTATE TAXES (11)	\$ 2,772,073.00
ACT 511 TAXES		
310.010	Real Estate Transfer Tax Fr Property Sale	\$ 200,000.00
310.021	Earned Income (Wage Tax) - Current	\$ 1,666,000.00
310.022	Earned Income (Wage Tax) - Prior Yr	\$ 242,000.00
310.023	Earned Income (Wage Tax) - Delinquent	\$ 42,000.00
310.031	Mercantile Tax	\$ 80,000.00
310.051	L.S.T. Tax	\$ 145,000.00
310.070	Mechanical Device Tax	\$ 25,000.00
310.090	Upset Sale Tax (County)	\$ 200.00
	TOTAL ACT 511 TAXES (11)	\$ 2,400,200.00
LICENSE AND PERMITS		
321.061	Peddler/Solicitor Permit	\$ 3,000.00
321.080	Cable TV Franchise Fee (Comcast)	\$ 150,000.00
321.090	Zoning, Signs, Demo & Other Permits	\$ 3,500.00
362.041	Building Permits	\$ 40,000.00
363.052	Street Opening Permits	\$ 1,400.00
	TOTAL LICENSE & PERMITS (12)	\$ 197,900.00
FINES		
331.011	State Violations	\$ 9,000.00
331.012	Local Violations(Magistrate & Clerk, Dist Crt)	\$ 16,000.00
	TOTAL FINES (13)	\$ 25,000.00
RECREATION		
Maintenance		
367.041	Park Pavilion Fees/Revenues	\$ 12,000.00
Events		
367.040	Concessions/corn machine	
367.046	Park Fest	\$ 10,000.00
367.047	Fall Fest	\$ 1,500.00
367.048	Fishing Derby	\$ 1,500.00
367.053	Barbeque/& Blues	\$ 5,000.00
367.055	Easter	\$ 1,500.00
367.054	Christmas	\$ 900.00
367.051	Camp Lakewood	\$ 10,000.00
367.056	Car Cruise	\$ 1,500.00
367.057	Couch Potato Jam	\$ 250.00
	TOTAL RECREATION (16)	\$ 44,150.00

2020 GENERAL FUND REVENUE BUDGET

ACCOUNT DESCRIPTION		Budget ESTIMATE 2020
CODE	STATE SHARED REVENUE	
351.008	Beaver County Grant (Police Car)	\$ 33,000.00
354.020	VFD Fire Relief Fund	\$ 63,000.00
354.030	DUI Check Point Grant	\$ 25,000.00
354.035	Police Smooth Operator & Buckle Up Grant	\$ 2,500.00
354.036	Reimbursement for Crimestar Upgrades	\$ 5,400.00
354.037	Reimbursement for Vests	\$ 2,788.00
354.040	Recycling Grant	\$ 9,000.00
355.000	State Police Fines	\$ 3,700.00
355.010	Public Utilities Tax	\$ 5,000.00
355.040	State Beverage License	\$ 3,900.00
355.050	Pension State Aid	\$ 232,000.00
355.090	Act 13 Gas Well Impact Fees	\$ 20,000.00
	TOTAL STATE SHARED REVENUE (15)	\$ 405,288.00
	GENERAL GOVERNMENT	
361.030	Subdivision & Zoning App Fees	\$ 2,000.00
362.010	Police Contracted Service	\$ 12,000.00
362.011	Sale of Police Reports	\$ 3,000.00
362.017	Police Restitution Reimbursement	\$ 2,500.00
362.051	School Reimbursement Crossing Guards	\$ 45,402.00
362.052	School Reimbursement SRO Officer	\$ 54,993.00
363.520	Contracted Winter Maint Fees	\$ 3,000.00
364.040	Depository Fees	\$ 10,000.00
364.050	Recycling Bins & Bags	\$ 1,400.00
364.060	Holiday Trail Promotion	\$ 750.00
364.063	Beautification Sponsorships	\$ 200.00
364.064	Memorial Sponsorships	\$ 200.00
	TOTAL GENERAL GOVERNMENT (16)	\$ 135,445.00
	INTERFUND TRANSFERS	
392-008	Transfer From Sewer Fund	\$ 142,118.00
	TOTAL INTERFUND TRANSFERS	\$ 142,118.00
	MISCELLANEOUS REVENUES	
341.000	Interest Earned General Fund (14)	\$ 7,500.00
341.001	Interest Earned from Gen Bond	\$ 100.00
380.000	Refunds & ADP Refunds (17)	\$ 100,000.00
380.300	Miscellaneous	\$ 5,000.00
381.500	K-9 Donations	\$ 360.00
391.010	Sale of Fixed Assets (17)	\$ 4,500.00
	TOTAL MISCELLANEOUS REVENUES	\$ 117,460.00
	TOTAL REVENUE	\$ 6,239,634.00



Hopewell Township 2020 Budget

General Fund Expenditures



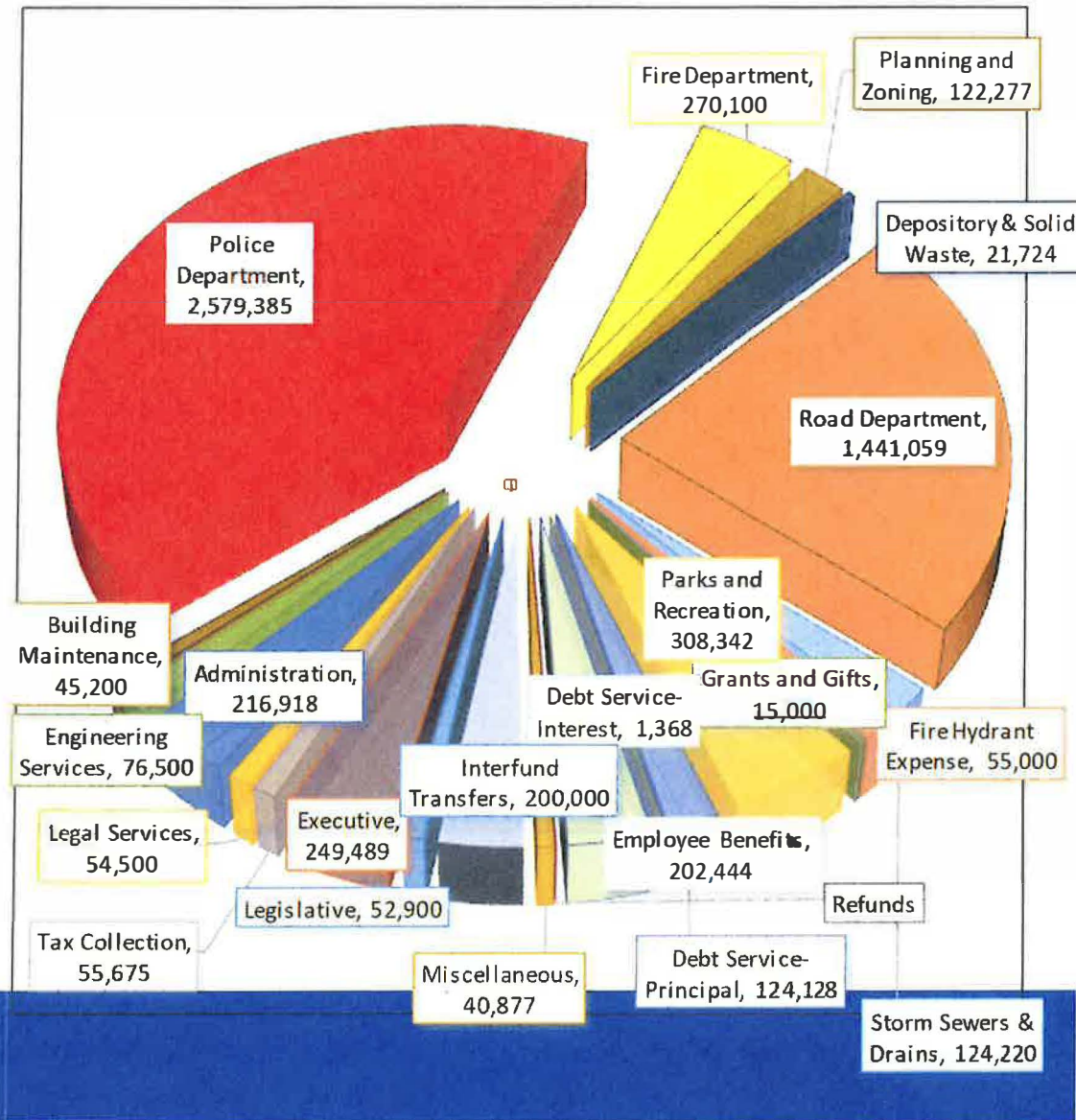
Summary Expenses

	Actual 2016	Actual 2017	Actual 2018	Estimated 2019	Budget 2020
Legislative	55,682	48,513	49,789	51,398	52,900
Executive	233,618	236,755	169,102	170,650	249,489
Tax Collection	57,241	54,108	54,316	44,383	55,675
Legal Services	72,808	32,606	33,202	23,083	54,500
Administration	142,425	163,511	244,565	244,876	216,918
Engineering Services	195,878	181,779	195,980	102,199	76,500
Building Maintenance	27,187	23,158	22,060	20,586	45,200
Police Department	2,211,598	2,280,786	2,595,537	2,709,005	2,579,385
Fire Department	269,203	269,224	263,994	278,030	270,100
Planning and Zoning	289,541	129,758	132,223	134,994	122,277
Depository & Solid Waste	20,707	31,009	20,393	21,160	21,724
Road Department	721,478	1,504,539	1,149,651	1,362,855	1,441,059
Storm Sewers & Drains		14,201	28,941	181,241	124,220
Fire Hydrant Expense	43,143	60,002	50,029	55,000	55,000
Grants and Gifts	17,000	15,000	15,000	15,000	15,000
Parks and Recreation	303,703	250,266	250,086	258,803	308,342
Debt Service-Principal	264,128	289,828	294,128	304,128	124,128
Debt Service-Interest	33,473	25,302	15,463	6,698	1,368
Employee Benefits	187,387	189,406	198,787	22,020	202,444
Insurances	88,578	-	-	-	-
Refunds	7,000	-	-	-	-
Miscellaneous	2,929	2,657	(9)	(9)	40,877
Interfund Transfers	206,219	200,000	200,000	200,000	200,000
	5,450,925	6,002,408	5,983,237	6,206,100	6,257,106

Hopewell Township 2020 Budget



Summary Expenses



Hopewell Township 2020 Budget

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION	2020 ESTIMATE
LEGISLATIVE	
400.110 Commissioners' Salary	\$ 16,300.00
400.192 General Expenses [Flowers, Cards, Etc.]	\$ 5,000.00
400.193 Training/Seminars/Conventions	\$ 500.00
400.340 Printing (Newsletter)/Calendar	\$ 6,000.00
400.353 Public Officials Insurance-Township	\$ 20,000.00
400.420 Legislative Association Dues	\$ 2,025.00
400.421 COG Dues	\$ 1,800.00
400.430 Township Property Taxes	\$ 1,000.00
400.999 CTR Payroll Expense	\$ 275.00
Total Legislative [22]	\$ 52,900.00
EXECUTIVE	
401.131 Professional Salaries	\$ 175,390.00
401.193 Training/Seminars/Conventions	\$ 2,100.00
401.196 Hospitalization	\$ 43,102.00
401.198 Eye & Dental Care	\$ 4,061.00
401.199 Group Life and Disability Insurance	\$ 5,100.00
401.321 Executive Cell Phone Expenses	\$ 300.00
401.354 Worker's Comp	\$ 500.00
401.480 MMO/Retirement	\$ 18,036.00
401.999 CTR Payroll Expense	\$ 900.00
Total Executive [22]	\$ 249,489.00
TAX COLLECTION	
403.187 Real Estate Twp. Treasurers Commission	\$ 10,000.00
403.210 Twp. Real Estate Supplies & Expenses	\$ 3,600.00
403.221 Real Estate Postage	\$ 2,000.00
403.311 Real Estate Audit	\$ 4,100.00
403.321 Real Estate Telephone & Internet Expense	\$ 1,700.00
403.353 Insurance/Bonding/Notary Expenses	\$ 2,000.00
403.455 Wage Tax Subcontracted Services	\$ 32,000.00
403.999 CTR	\$ 275.00
Total Tax Collection (22)	\$ 55,675.00
LEGAL SERVICES	
404.314 Solicitors' Services Township	\$ 50,000.00
404.315 Solicitors' Non Legal Services/Magistrate Fees	\$ 1,000.00
404.320 Solicitor Fees Subdivisions & Developments	\$ 1,000.00
404.325 Solicitor Zoning Board Fees	\$ 2,500.00
Total Legal Services [22]	\$ 54,500.00

ADMINISTRATION

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION	2020 ESTIMATE
405.066 Gen Fund Bank Fees	\$ 100.00
405.140 AP and Marketing/Admin P/T	\$ 38,813.00
405.142 Administrative Interns	\$ 9,297.00
405.147 Clerk Salary	\$ 43,160.00
405.150 Admin Overtime	\$ 250.00
405.190 Benefits Consultant--Benefits Network	\$ 3,500.00
405.193 Admin Training/Seminars	\$ 250.00
405.196 Hospitalization	\$ 21,402.00
405.198 Eye & Dental Care	\$ 1,218.00
405.199 Group Life and Disability Insurance	\$ 3,217.00
405.210 Admin Office Supplies	\$ 5,500.00
405.220 Postage/Lease	\$ 2,000.00
405.231 Admin Fuel	\$ 500.00
405.310 Auditor & Appraisal Expense	\$ 8,750.00
405.311 2004 & 2009 Bond Agency Fees	\$ 150.00
405.321 Third Generation/Comcast	\$ 6,360.00
405.322 Computer Svc & Rep -Ind Micro	\$ 4,320.00
405.340 Advertising & Printing	\$ 2,500.00
405.345 Copier Expenses & Lease	\$ 1,500.00
405.351 Auto Insurance	\$ 800.00
405.352 Comprehensive Insurance (70% GF/30%SA)	\$ 14,500.00
405.353 Public Official Insurance	\$ 3,500.00
405.354 Worker's Comp	\$ 170.00
405.355 Property Insurance - General Fund Admin	\$ 4,000.00
405.370 Municipal Vehicle Maint	\$ 1,500.00
405.374 Admin Acct Sys Maint Fees	\$ 1,000.00
405.450 Admin Contracted Services	\$ 500.00
405.465 Marketing Plan and Development	\$ 10,700.00
405.467 Community Outreach	\$ 6,950.00
405.486 MMO/Retirement	\$ 9,091.00
405.750 Equipment Purchase	\$ 10,420.00
405.999 CTR Payroll Expense	\$ 1,000.00
Total Administration [22]	\$ 216,918.00
ENGINEERING SERVICES	
408.310 Engineer Consultant	
408.310 Engineer Services Township	\$ 75,000.00
408.345 Engineering Copier Expense	\$ 1,500.00
Total Engineering Services [22]	\$ 76,500.00
BUILDING MAINTENANCE	
409.361 Mun Bldg Electricity	\$ 5,000.00
409.362 Mun Bldg Heating	\$ 5,000.00
409.366 Mun Bldg Water	\$ 200.00
409.370 Custodian Srv & Supplies Mun Bldg	\$ 8,000.00
409.373 Mun Bldg Maint, Repairs & Contracted Srv	\$ 27,000.00
Total Building Maintenance [22]	\$ 45,200.00
POLICE PROTECTION	
410.070 Police County Contract	\$ 33,839.00

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION	2020 ESTIMATE
410.122 Police Chief Salary (Inc Retirement Pay out)	\$ 91,999.00
410.130 Sargent Salary	\$ 237,157.00
410.131 Patrolmen Salary (incl Health Ins Buyback)	\$ 808,790.00
410.132 Police Officers Wages - Part Time	\$ 76,676.00
410.133 Crossing Guard Wages	\$ 96,000.00
410.134 Police Admin Salary	\$ 35,963.00
410.140 Police Overtime Wages-Sargent	\$ 20,000.00
410-141 Police Overtime Wages	\$ 125,000.00
410.190 Police Training, Physicals & Testing	\$ 5,000.00
410.191 Consultant-Benefits	\$ 3,500.00
410.196 Hospitalization	\$ 311,670.00
410.198 Eye & Dental Care	\$ 19,018.00
410.199 Group Life and Disability Insurance	\$ 38,427.00
410.210 Police Office Supplies	\$ 4,500.00
410.220 Police Postage	\$ 500.00
410.221 Police Ammunition/Weapon Repair	\$ 3,500.00
410.241 Police Fuel for Vehicles	\$ 35,000.00
410.242 Police Oper Supplies (Detective Supplies)	\$ 1,000.00
410.244 DUI Grant Expenses	\$ 1,000.00
410.252 Police Tires	\$ 4,000.00
410.315 Police Community Program	\$ 400.00
410.321 Phones, Internet, and Communication Exp	\$ 8,000.00
410.322 Computer Maint & Repairs--Ind Micro	\$ 2,500.00
410.340 Advertisements	\$ 1,500.00
410.341 Copier Expenses	\$ 4,500.00
410.350 Police Liability Insurance	\$ 20,000.00
410.351 Auto Insurance	\$ 6,500.00
410.352 General Liability Expense Police	\$ 1,500.00
410.353 Public Officials Liability Insurance	\$ 630.00
410.354 Worker's Comp	\$ 70,000.00
410.355 Property Insurance Police	\$ 800.00
410.356 ESU & DTF Mutual Aid	\$ 1,200.00
410.361 Police Bldg Electric	\$ 6,000.00
410.362 Police Bldg Heating	\$ 4,000.00
410.366 Police Bldg Water (Creswell Only)	\$ 250.00
410.370 Vehicle Repair & Maintenance	\$ 20,000.00
410.371 Police Custodial Services & Supplies	\$ 10,000.00
410.373 Police Bldg Maint & Repairs	\$ 4,000.00
410.420 Police Accreditation & Dues	\$ 850.00
410.440 Uniform Expense	\$ 10,200.00
410.443 SRO Officer Expense	\$ 500.00
410.441 Crossing Guard Uniforms & Supplies	\$ 2,823.00
410.442 K-9 Expense	\$ 1,000.00
410.450 Contracted Services	\$ 1,000.00
410.451 Arbitration	\$ 20,000.00
410.480 MMO/Retirement/ Police + Police Secretary	\$ 352,171.00
410.530 Reimb Other Police Gov for DUI Grant	\$ 20,000.00
410.750 Police Equipment Purchases	\$ 17,095.00
410.753 Police Equipment Lease Interest	\$ 3,000.00
410.755 Police Equipment Lease principal	\$ 29,427.00

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION	2020 ESTIMATE
410.999 CTR Payroll Expense	\$ 7,000.00
Total Police Protection [23]	\$ 2,579,385.00
FIRE DEPARTMENT	
411.122 Fire Marshall Wages	\$ 2,400.00
411.220 Operating Supplies	\$ 200.00
411.231 Fuel Expense (Trucks)	\$ 8,000.00
411.242 Fire Marshall Fuel Expense	\$ 500.00
411.354 VFD Worker's Compensation	\$ 23,000.00
411.530 Building & Operating Contribution	\$ 173,000.00
411.531 Fire Relief Fund	\$ 63,000.00
Total Fire Department[23]	\$ 270,100.00
PLANNING AND ZONING	
414.120 Planning Board Salaries	\$ 1,000.00
414.121 Zoning Board Salaries	\$ 500.00
414.133 Code/Zoning Enforcement Officer	\$ 55,724.00
414.190 Training/Dues/Conferences	\$ 500.00
414.196 Hospitalization	\$ 7,433.00
414.198 Eye & Dental Care	\$ 1,354.00
414.199 Group Life and Disability Insurance	\$ 1,900.00
414.210 Office Supplies	\$ 500.00
414.220 Postage	\$ 1,000.00
414.231 Fuel Expenses	\$ 1,100.00
414.241 Rec Fees, Applications/Gen Exp & Violations	\$ 3,000.00
414.321 Telephone & Internet Expense	\$ 1,800.00
414.322 Computer Expenses--Ind Micro	\$ 300.00
414.340 Advertising & Printing	\$ 2,500.00
414.341 Copier	\$ 2,000.00
414.354 Worker's Comp	\$ 115.00
414.450 Contracted Services (Code Systems)	\$ 35,000.00
414.480 MMO/Retirement	\$ 6,151.00
414.999 CTR Payroll Expense	\$ 400.00
Total Planning & Zoning [30]	\$ 122,277.00
SOLID WASTE/ DEPOSITORY	
427.140 Depository Guard Wages	\$ 9,310.00
427.210 Office Supplies & Postage	\$ 200.00
427.220 Operating Supplies	\$ 50.00
427.321 Telephone	\$ 750.00
427-354 Worker's Comp	\$ 589.00
427.380 Porta John Rentals	\$ 900.00
427.450 Contracted Serv & Sub Contractors	\$ 2,500.00
427.451 Dumpsters	\$ 6,500.00
427.750 Equipment Purchase	\$ 400.00
427.999 CTR Payroll Expense	\$ 525.00
Total Solid Waste [24]	\$ 21,724.00
ROAD DEPARTMENT	
430.000 Road Paving & Improvements	\$ 500,000.00

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET**DESCRIPTION****2020
ESTIMATE**

430.122 Public Works Superintendent	\$	66,414.00
430.140 Road Wages	\$	318,679.00
430.145 Road Overtime Wages	\$	20,000.00
430.190 Road Training/Drug Screening/Licenses	\$	1,000.00
430.196 Hospitalization	\$	129,456.00
430.198 Eye & Dental Care	\$	7,864.00
430.199 Group Life and Disability Insurance	\$	12,284.00
430.210 Road Office Supplies	\$	6,583.00
430.220 Road Operating Material & Supplies	\$	36,950.00
430.221 Road Postage	\$	500.00
430.231 Road Fuel Expenses	\$	27,000.00
430.252 Road Tires	\$	20,000.00
430.265 Road Dept Signs	\$	3,000.00
430.321 Telephone/Internet/Cable/Alarm System	\$	3,200.00
430.322 Computer Repair & Maint--Ind Micro	\$	1,783.00
430.337 Capital Lease Principal	\$	88,644.00
430.339 Capital Lease Interest	\$	8,164.00
430.340 Printing & Copier Expenses	\$	1,500.00
430.341 Advertising Road	\$	600.00
430.351 Auto Insurance	\$	10,000.00
430.352 General Liability Insurance-Road	\$	13,000.00
430.353 Public Officials Insurance-Road	\$	705.00
430.354 Worker's Comp	\$	28,133.00
430.355 Property Insurance Road	\$	5,500.00
430.361 Road Bldg Electric	\$	4,500.00
430.362 Road Bldg Heating	\$	3,800.00
430.366 Road Bldg Water Usage	\$	202.00
430.370 Road Vehicle Repairs & Inspections	\$	25,000.00
430.373 Road Bldg Maint	\$	4,500.00
430.374 Road Equipment Repairs	\$	10,000.00
430.375 Traffic Signal Maintenance	\$	2,100.00
430.440 Road Uniform & Glasses Exp	\$	2,700.00
430.450 Road Department Contracted Services	\$	500.00
430.480 MMO/Retirement	\$	43,898.00
430.750 Road Equipment Purchase	\$	20,000.00
430.800 Duquesne Light LED Replacement	\$	10,900.00
430.999 CTR Payroll Expense	\$	2,000.00
Total Road Department [27]	\$	1,441,059.00

Stormwater Mapping

436.191 Annual Data Housing and Support	\$	-
436.191 ARCGIS Maintenance Fee	\$	500.00

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION		2020 ESTIMATE
436.191 Annual Beaver County Property Info Update	\$	400.00
436.323 IPAD Data (1 Units @ 40)\$50	\$	500.00
436.342 Full Size Plotter Lease	\$	1,920.00
Stormwater MS4 Compliance		
436.322 Contracted Services Tech Support		
Mapping Assistance-Annual	\$	3,000.00
Balance of work for MS4 Compliance	\$	1,300.00
Employee Training	\$	1,000.00
Sampling Analysis	\$	1,000.00
436.190 Permit Fee	\$	500.00
436.200 Materials & Supplies	\$	2,000.00
436191A TRAISR	\$	11,600.00
436.344 Public Education	\$	500.00
436.350 Pollution Reduction Plan	\$	100,000.00
	\$	124,220.00
Fire Hydrant Authority Charges		
448.000 Fire Hydrant Authority Charges	\$	55,000.00
Total Fire Hydrant Authority Charges	\$	55,000.00
PARKS & RECREATION		
Maintenance		
454.140 Park Maintenance Labor Wages P/T	\$	22,303.00
454142B Assitant Maint Director	\$	35,568.00
454.144 Park P/T Seasonal	\$	20,416.00
454.145 Park Maint Overtime Wages	\$	1,000.00
454.143 Park Maintenance Director	\$	33,093.00
454.190 Physical/ Licenses / Training & Conferences	\$	300.00
454.199 Group Life and Disability Insurance	\$	2,882.00
454.210 Park Office Supplies	\$	1,000.00
454.220 Park Operating Material & Supplies	\$	6,000.00
454.231 Park Vehicles Fuel Expenses	\$	5,000.00
454.250 Park Lawn Equip Repair, Supplies, & Parts	\$	1,500.00
454.321 Park Cell Phone and Alarm Systems	\$	3,000.00
454.322 Park Computer Maint -Ind Micro	\$	2,500.00
454.340 Park Copier Expenses	\$	1,700.00
454.351 Auto Insurance	\$	1,200.00
454.352 General Liability Expense Park	\$	1,300.00
454.353 Public Official Insurance-Park	\$	800.00
454.354 Worker's Comp	\$	7,000.00
454.355 Property Insurance - Park	\$	600.00
454.361 Park Electricity	\$	4,500.00
454.362 Park Gas Heat Nature Center & Cedar Crest	\$	6,000.00
454.370 Park Vehicle Maint/Licenses	\$	8,000.00
454.373 Park Building & Pavilion Maintenance	\$	10,000.00
454.380 Rentals (Porta Johns)	\$	5,000.00
454.440 Park Uniform Allowances	\$	500.00
454.450 Park Contracted Services(Inc Water Treat)	\$	6,000.00
454.482 MMO/Retirement	\$	8,839.00
454.510 Pavilion Deposit Refunds	\$	1,000.00

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION	2020 ESTIMATE
454.750 Equipment	\$ 15,000.00
454.999 CTR Payroll Expense	\$ 1,500.00
Total Maintenance	\$ 213,501.00
Events	
454.141 Recreation Director Salary	\$ 9,466.00
454321 Rec Cell Phones/Alarms	\$ 75.00
454.343 Park Advertising	\$ 3,000.00
454.354 Worker's Comp	\$ 1,900.00
454.470 Parkfest	\$ 17,500.00
454.471 Fishing Derby	\$ 3,000.00
454.472 Easter/Springfest	\$ 3,000.00
454.474 Barbecue and Blues Fest	\$ 10,000.00
454.475 Fallfest	\$ 3,000.00
454.476 Wine & Jazz at the Lake	\$ 6,000.00
454.477 Camp Lakewood	\$ 14,000.00
454.478 Rec on the Run	\$ 9,000.00
454.479 Car Cruise	\$ 1,250.00
454.480 Christmas	\$ 2,000.00
454.481 Couch Potato Jam	\$ 500.00
454.483 Concerts in the Park	\$ 3,250.00
454.484 Earth Day	\$ 2,000.00
454.485 MMO/Retirement	\$ 3,000.00
454.002 Misc Rec	\$ 1,500.00
454999 CTR Payroll Expense	\$ 1,400.00
Total Events	\$ 94,841.00
Total Parks & Recreation [29]	\$ 308,342.00
EMPLOYEE BENEFITS	
480.160 PMRS	\$ 80.00
480.161 Social Security Taxes	\$ 180,364.00
480.162 Unemployment Compensation	\$ 22,000.00
Total Employee Benefits [22]	\$ 202,444.00
INSURANCE	
486.354 Worker's Compensation	
Total Insurance [22]	\$ -
GRANTS & GIFTS	
450.520 Library Services	\$ 10,000.00
450.540 Veterans Services	\$ 5,000.00
Total Grants & Gifts[29]	\$ 15,000.00
DEBT SERVICE	
471.101 2014 Bond Debt Service Principal	\$ 90,000.00
472.101 2014 Bond Debt Service Interest	\$ 900.00
471.500 2012 E.S.B. Refinance Bond and Note Principle	\$ 34,128.00

2020 GENERAL FUND EXPENSE BUDGET WORKSHEET

DESCRIPTION	2020 ESTIMATE
472.500 2012 E.S.B. Refinance Bond and Note Interest	\$ 468.00
Total Debt Service [31]	\$ 125,496.00
BALANCE ACCOUNT	
492.000 Miscellaneous	\$ 40,877.00
	\$ 40,877.00
INTERFUND TRANSFERS	
492.018 Transfer to Reserve Fund	\$ 200,000.00
Total Refunds [32]	\$ 200,000.00
TOTAL ESTIMATED EXPENDITURES	\$ 6,257,106.00
TOTAL ESTIMATED REVENUES	\$ 6,239,634.00
FUND BALANCE/(DEFICIT)	\$ (17,472.00)
January 2019 Beginning Balance	\$ 1,714,575.43
December 2019 Net Income/Loss Est	\$ (443,987.91)
Estimated January Beginning 20 Balance	\$ 1,270,587.52
Estimated 2020 Balance/Deficit	<u>\$ (17,472.00)</u>
Estimated 2020 Ending Cash Balance	\$ 1,253,115.53



Hopewell Township 2020 Budget

Ancillary Funds

Budgets:

Liquid Fuels, Capital Improvement and Park

HOPEWELL TOWNSHIP'S 2020 ANCILLARY FUNDS BUDGET

HOPEWELL TOWNSHIP 2020 ANCILLARY FUNDS		Budget 2020
STATE FUND LIQUID FUELS BUDGET		
Revenues		
ESTIMATE	FUND BALANCE & CASH CARRY OVER PRIOR YEAR	\$ 770,361.00
35-341.000	Interest	\$ 37,000.00
35-355.020	State Allocation (Act655) (15)	\$ 430,000.00
35-355.030	Turn-back Maintenance (Act32) (15)	\$ 5,840.00
	Total Receipts & Cash Balance	\$ 1,243,201.00
Expenditures		
35-405.066	Bank Expenses	\$ 250.00
35-430.035	Road Paving & Improvements	\$ 300,000.00
35-430.235	Signs	\$ 1,000.00
35-430.740	Major Equipment	\$ 20,000.00
35-432.000	Winter Road Maintenance Road Salt	\$ 115,000.00
35-434.000	Street Lighting	\$ 155,000.00
35-438.000	Maintenance	\$ 100,000.00
35-493.035	Miscellaneous	\$ 2,500.00
	Total Expenditures	\$ 693,750.00
	Net Income (Net Loss)	\$ 549,451.00
CAPITAL IMPROVEMENTS/GENERAL RESERVE FUND		
Revenues		
	FUND BALANCE \$ CASH CARRY OVER PRIOR YEAR	\$ 1,983,049.00
18.341.000	General Capital Project Fund Interest	\$ 37,000.00
18-392.001	Transfer from General Fund	\$ 200,000.00
	Total Revenue Capital Reserve Fund	\$ 2,220,049.00
Expenses		
18-405.210	Office Supplies	\$ 250.00
18-410-480	MMO Police	\$ 42,413.00
18-439.061	HVACs/ Roofs/Generator	\$ 181,000.00
	Total Expenditures Capital Reserve Fund	\$ 223,663.00
	Net Income (Net Loss)	\$ 1,996,386.00

HOPEWELL TOWNSHIP'S 2020 ANCILLARY FUNDS BUDGET

HOPEWELL TOWNSHIP 2020 ANCILLARY FUNDS		Budget 2020
PARK CAPITAL PROJECTS RESERVE FUND		
Revenues And Cash		
	FUND BALANCE CARRY OVER PRIOR YEAR	\$ 85,779.00
17-341.000	Park Interest	\$ 1,000.00
17-354.070	DCNR Grant	\$ 85,000.00
17-392.001	Transfer from General Fund	
	Total Revenue	\$ 171,779.00
Expenses		
17-454.450	Contracted Service	\$ 171,779.00
	Total Expenses	\$ 171,779.00
	Net Income (Net Loss)	\$ -



Hopewell Township 2020 Budget

Sewer Fund Revenue



2020 SEWER FUND BUDGETED REVENUES

ACCOUNT DESCRIPTION	2020 Estimated Budget
341.000 Sewer Fund Interest (14)	\$ 700.00
341.001 Sewer Fund Bond Interest	\$ 280.00
355.015 Pension -State Aid (15)	\$ 55,000.00
364.010 Sewer Billing Revenue (16)	\$ 3,207,402.00
364.013 Closing Refunds	\$ 15,000.00
364.015 Sharp Collections	\$ 92,000.00
364.016 Sharp Interest	\$ 1,066.00
364.081 Lien Letters	\$ 15,000.00
364.082 Sewer Restoration Permits (12)	\$ 4,400.00
364.084 SEO Permit Fees Paid	\$ 8,000.00
364.086 NSF Fees	\$ 120.00
364.089 Delinquent Fees	\$ 40,000.00
391.100 Sale of Fixed Assets	\$ 500.00
395.000 Insurance Proceeds	\$ 200.00
TOTAL ESTIMATED REVENUES & PROCEEDS	\$ 3,439,668.00



Hopewell Township 2020 Budget

Sewer Fund Expenses





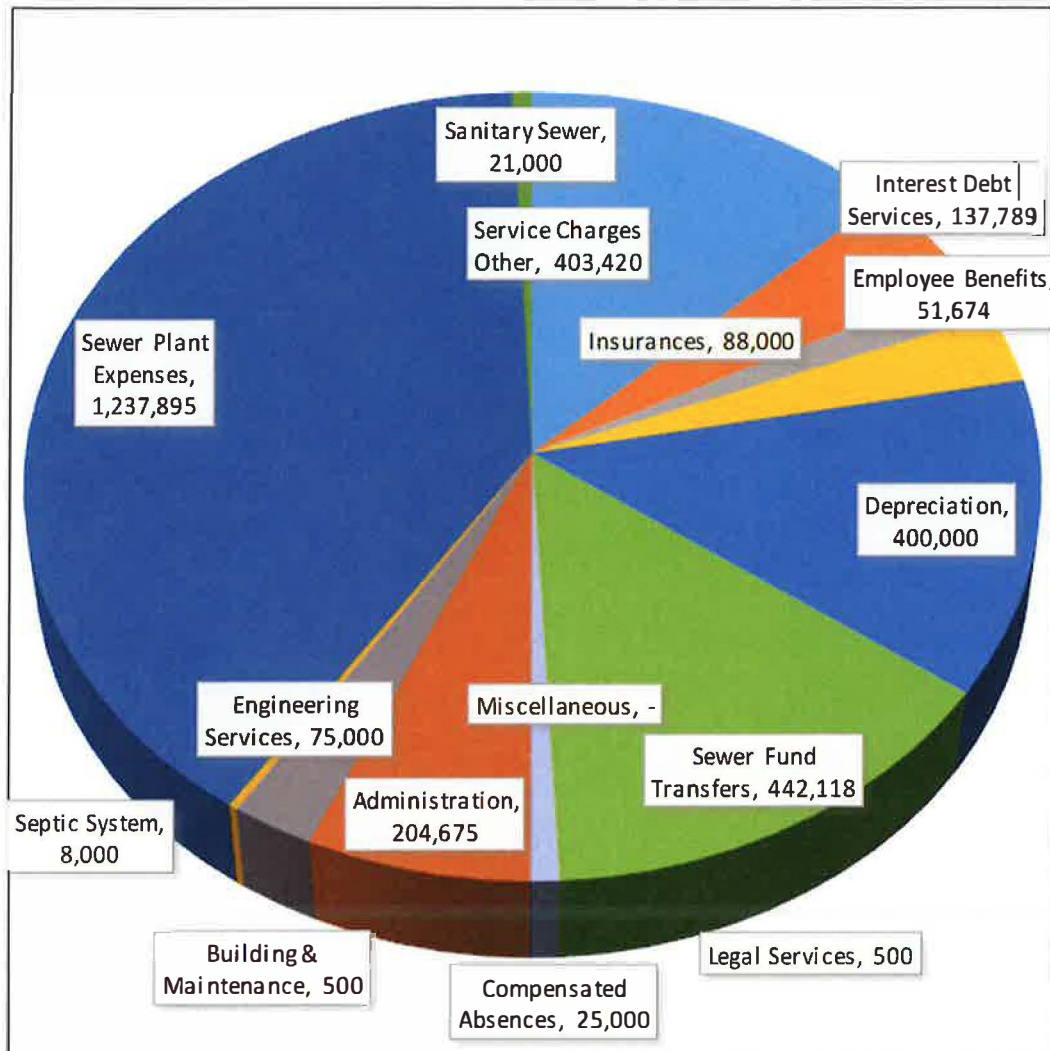
Sewer Fund Expenses

	Actual 2016	Actual 2017	Actual 2018	Projected 2019	Budget 2020
Legal Services	54	3,824	-	360	500
Administration	215,786	215,795	212,041	221,981	204,675
Engineering Services				75,000	75,000
Septic System	3,117	2,400	2,600	660	8,000
Sewer Plant Expenses	1,050,205	1,116,579	1,131,501	1,132,931	1,237,895
Sanitary Sewer	10,497	31,411	11,360	19,234	21,000
Service Charges Other	478,961	508,119	404,570	402,963	403,420
Interest Debt Services	195,552	301,611	128,673	145,819	137,789
Employee Benefits	47,843	48,624	47,026	49,237	51,674
Insurances	57,039	41,162	76,071	87,825	88,000
Depreciation	416,832	416,165	403,236	320,312	400,000
Sewer Fund Transfers	143,168	398,148	200,000	360,000	442,118
Refunds	1,516	1,516			
Building & Maintenance	410			500	500
Miscellaneous	4,703	(4,550)	110	20	-
Bad Debt	12,844	(8,188)	(3,907)	-	
Compensated Absences	17,116	(38,587)	1,726	25,000	25,000
	2,655,643	3,034,029	2,615,007	2,841,842	3,095,571

Hopewell Township 2020 Budget



Sewer Fund Expenses



Hopewell Township 2020 Budget

2020 SEWER FUND EXPENSE BUDGET

ACCOUNT DESCRIPTION	Budget ESTIMATE 2020
SEWER ADMIN EXPENSE	
405.013 Sewer Authority Board Wages	\$ 2,200.00
405.014 Clerk Wages F/T (Inc Health BB)	\$ 71,175.00
405.015 Admin Clerks Overtime Wages	\$ 150.00
405.066 Bank Fees	\$ 70.00
405.067 Sharp Fees	\$ 14,000.00
405.190 Consultant-Benefits	\$ 1,700.00
405.196 Hospitalization	\$ 7,991.00
405.198 Eye & Dental Care	\$ 1,253.00
405.199 Group Life and Disability Insurance	\$ 1,500.00
405.210 Office Supplies	\$ 10,000.00
405.220 Postage/Lease	\$ 14,000.00
405.225 Accounting & Utility Maint	\$ 20,000.00
405.309 Custodial Service & Support	\$ 2,500.00
405.310 Admin Auditor & Appraisals	\$ 4,000.00
405.311 Bond Fees	\$ 1,200.00
405.320 Computer Expense	\$ 200.00
405.321 Telephone and Internet Expense	\$ 2,200.00
405.322 Computer Service--Ind Micro	\$ 300.00
405.340 Advertising	\$ 400.00
405.345 Copier Expense	\$ 5,500.00
405.352 Comprehensive Insurance	\$ 18,000.00
405.353 Public Officials Insurance	\$ 1,300.00
405.354 Worker's Comp	\$ 211.00
405.362 Admin Office Utilities (Electric and Gas)	\$ 3,000.00
405.390 Sewer Authority Expenses	\$ 800.00
405.486 Admin MMO/Retirement	\$ 8,620.00
405.530 Training & Seminars	\$ 500.00
405.510 Refunds from Property Sales (Closing Refunds)	\$ 10,000.00
405.750 Equipment Purchase	\$ 1,250.00
405.999 CTR Payroll Expense	\$ 655.00
Total (22)	\$ 204,675.00
SANITARY SEWERS	
436.220 Operating Materials & Supplies	\$ 2,000.00
436.316 PA One Call	\$ 1,000.00
436.374 Equipment Repair	\$ 15,000.00
436.450 Contracted Services	\$ 2,000.00
436.750 Equipment Purchase	\$ 1,000.00
Total (26)	\$ 21,000.00
PLANT EXPENSES	
429.122 Sewer Supervisor	\$ 75,198.00
429.140 Plant Wages	\$ 447,403.00
429.142 Interns (2)	\$ 5,000.00
429.145 Sewer Plant Overtime Wages	\$ 24,000.00
429.191 Uniforms	\$ 2,700.00

2020 SEWER FUND EXPENSE BUDGET

ACCOUNT DESCRIPTION		Budget ESTIMATE 2020
429.196 Hospitalization	\$	136,146.00
429.198 Eye & Dental Care	\$	8,282.00
429.199 Group Life and Disability Insurance	\$	19,860.00
429.210 Plant Office Supplies/Advertising/Copier Exp	\$	2,000.00
429.221 Plant Chemicals Poly/Chlorine	\$	14,000.00
429.245 Fuel Expense, Vehicles	\$	10,000.00
429.247 Sewer Plant Materials & Supplies	\$	8,000.00
429.250 Plant Equipment Repair & Maintenance	\$	35,000.00
429.251 Plant Tank Cleaning	\$	8,600.00
429.252 Sew Plant Tires for Vehicles	\$	2,000.00
429.255 Pump Station Plant Repair and Maintenance	\$	10,000.00
429.260 Lab Equip/Supplies/Maint/Chemicals	\$	10,000.00
429.320 Sewer Plant Alarms/Monitoring	\$	4,500.00
429.321 Telephone & Internet	\$	8,500.00
429.322 Sewer Plant Computer Exp --Ind Micro	\$	700.00
429.331 Sew Plant Training/Seminars/Drug Screening	\$	3,000.00
429.351 Automobile Insurance	\$	7,000.00
429.352 Comprehensive Insurance	\$	6,000.00
429.352 Property Insurance	\$	23,500.00
429.354 Worker's Comp	\$	36,635.00
429.361 Sewer Plants Electricity		
Racoon Plant--Pollack Lane	\$	105,000.00
Wickham Plant	\$	11,000.00
Pump Station 1 (Queens Mill)	\$	2,000.00
Pump Station 2 (McKinley)	\$	4,000.00
Pump Station 3 (Wilson)	\$	4,000.00
Pump Station 4 (South Heights)	\$	4,000.00
Pump Station 5 (Hampton Ct)	\$	3,000.00
Pump Station 6 (Bocktown)	\$	1,300.00
Pump Station 7 (Ind Square)	\$	3,000.00
Pump Station 8 (Industrial Park)	\$	1,000.00
Pump Station 9 (Edgewood)	\$	1,800.00
Pump Station 10 (Tee Line)	\$	3,700.00
Total	\$	143,800.00
429.363 Sewer Plants Peoples Heating		
Racoon Plant--Pollack Lane	\$	10,000.00
Pump Station 1 (Queens Mill)	\$	300.00
Pump Station 2 (McKinley)	\$	300.00
Total	\$	10,600.00
429.366 Sewer Plant Water Usage Only. (Aliquippa)		
Racoon Plant--Pollack Lane	\$	7,000.00
Wickham Plant	\$	300.00
Pump Station 1 (Queens Mill)	\$	200.00
Pump Station 2 (McKinley)	\$	200.00
Pump Station 3 (Wilson)	\$	200.00
Pump Station 4 (South Heights)	\$	200.00
Pump Station 6 (Bocktown)	\$	550.00
Pump Station 7 (Ind Square)	\$	200.00
Total	\$	8,850.00
429.370 Vehicle Repair & Inspect/Licenses	\$	5,000.00

2020 SEWER FUND EXPENSE BUDGET

ACCOUNT DESCRIPTION	Budget ESTIMATE 2020
429.373 Building Maintenance	\$ 2,000.00
429.385 Sew Plant Equip Rentals	\$ 1,000.00
429.420 Dues & Licenses Fees	\$ 500.00
429.440 Clothing Expense	\$ 2,925.00
429.450 Contracted Services	\$ 12,000.00
429.455 Sludge Hauling	\$ 45,000.00
429.470 Sew Plant Operating Permits	\$ 11,000.00
429.480 Retirement MMO	\$ 60,098.00
429.750 Equipment Purchases	\$ 23,398.00
429.999 CTR Payroll Expense	\$ 3,700.00
Total Plants & Pump Stations (26)	\$ 1,237,895.00
Service Charges Other Authorities	
448.316 Aliquippa Service Charges	\$ 394,020.00
448.317 Moon Twp Township Authority	\$ 4,000.00
448.319 Creswell Heights Service Charges	\$ 5,400.00
Total (26)	\$ 403,420.00
LEGAL	
404.314 Legal - Other Charges	\$ 500.00
Total (22)	\$ 500.00
Engineering	
408.310 Engineering Consulting	\$ 75,000.00
Total (22)	\$ 75,000.00
SEPTIC SYSTEM	
413.457 Septic System S.E.O.	\$ 8,000.00
Total (26)	\$ 8,000.00
EMPLOYEE TAX & BENEFITS	
486.161 FICA (7.65%)	\$ 47,654.00
486.162 Unemployment Compensation	\$ 4,000.00
486.530 Pension	\$ 20.00
Total Employee Tax and Benefit (32)	\$ 51,674.00
INSURANCE	
487.355 Flood Insurance	\$ 88,000.00
Total Insurance Expense (32)	\$ 88,000.00
AMORTIZATION & DEPRECIATION EXPENSE	
589.050 Amortization Expense	\$ -
488.000 Depreciation Expense	\$ 400,000.00
Total Depreciation & Amort Expense (32)	\$ 400,000.00

2020 SEWER FUND EXPENSE BUDGET

ACCOUNT DESCRIPTION	Budget ESTIMATE 2020
DEBT SERVICE -Interest	
472.030 2014 Bond Interest Expense	\$ 28,856.00
472.040 Truck Interest	\$ 5,108.00
472.050 2017 Bond Interest	\$ 103,825.00
Debt Service- Interest Total (32)	\$ 137,789.00
INTERFUND TRANSFERS	
492.001 Transfer to General Fund	\$ 142,118.00
492.019 Transfer to Sewer Construction	\$ 300,000.00
Total Interfund Transfers	\$ 442,118.00
Building & Maintenance	
409.370 Building Custodial	\$ 500.00
Total Bad Debt Expense	\$ 500.00
COMPENSATED ABSENCES	
500.005 Compensated Absences Expense	\$ 25,000.00
Total Compensated Absences	\$ 25,000.00
Total Sewer Fund Expenditures	\$ 3,095,571.00
Total Sewer Fund Revenue	\$ 3,439,668.00
2019 Net Income/Loss Est	\$ 344,097.00
January 2019 Beginning Balance	\$ 412,398.25
December 2019 Net Income/Loss Est	\$ 695,563.92
Estimated January Beginning 2020 Balance	\$ 1,107,962.17
Estimated 2020 Balance/Deficit	\$ 344,097.00
Estimated 2020 Ending Balance	\$ 1,452,059.17
STATEMENT OF CASH	
December 31, 2019 Estimated Ending Cash Balance	\$ 1,107,962.17
December 2020 Cash Increase/Decrease Projection	\$ 344,097.00
Estimated ending cash balance December 2019	\$ 1,452,059.17
Add Back Compensated Absences	\$ 25,000.00
Add Back Depreciation	\$ 400,000.00
Subtract Dump Principal	\$ (14,283.88)
Subtract Pickup Principal	\$ (13,447.75)
Subtract 2014 Bond Principal	\$ (525,000.00)
Subtract 2017 Bond Principal	\$ (100,000.00)
Estimated ending cash balance December 2019	\$ 1,224,327.54



Hopewell Township 2020 Budget

Sewer Construction Fund



2020 SEWER FUND BUDGETED REVENUES**2020 SEWER CONSTRUCTION FUND**

SEWER CONSTRUCTION		
LINE NUMBER	ITEM	2020 Budget
	Sewer Construction Cash Forward	\$ 1,692,433.00
19-341.000	Sewer Construction Interest	\$ 42,000.00
19-364.011	Tap In Fees	\$ 10,000.00
19-392.008	Transfer From Sewer Fund	\$ 300,000.00
		<u>\$ 2,044,433.00</u>
	Expenses	
19-405-210	Office Supplies-Checks	
19-449.995	Sewer Line Replacement/Pump Station	\$ 540,000.00
19-405-517	Sewer Refunds Maronda	\$ 2,740.00
		<u>\$ 542,740.00</u>
	Net Income	<u>\$ 1,501,693.00</u>



First Class Township Code

Article XVII--Finance and Taxation

Section 1701 Fiscal Year;Annual Budget;Regualtion of Appropriations

(a) The fiscal year in townships of the first class shall commence on the first day of January each year.

(b) The board of township commissioners shall each year, at least thirty days prior to the adoption of the annual budget, begin preparation of a proposed budget for all funds showing an estimate of the several amounts of money which will be required for the several specific purposes of township government and expenses for the ensuing fiscal year, and by ordinance appropriate, out of the revenues available for the year, the specific sums required as shown by the budget as finally adopted. At the option of the township commissioners, such budget may be prepared and adopted prior to the first Monday of January of the fiscal year to which such budget shall apply. Whenever the township commissioners shall exercise such option, the first reading of the budget shall take place in November and the budget shall be finally adopted in the month of December prior to the fiscal year to which such budget shall apply. Said budget shall reflect as nearly as possible the estimated revenues and and expenditures of the township for the year for which the budget is prepared. It shall be unlawful to prepare and advertise notice of a proposed budget when the same is knowingly inaccurate. Where, upon any revision of the budget, it appears that the estimated expenditures in the adopted will be increased more than ten percent in the aggregated, or more than twenty-five percent in any individual item, over the proposed budget, it shall be presumed that the tentative budget was inaccurate, and such budget may not be legally adopted with any such increases therein unless the same is again advertised once, as in the case of the proposed budget, and an opportunity afforded to taxpayers to examine the same and protest such increases. The tax levied by the township commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenues will meet and cover said appropriations. The total appropriation shall not exceed the revenues available for the fiscal year. If the funds available from taxation and other sources shall be estimated to be in excess of the requirements of the ensuing fiscal year, an appropriation may be made for the payment of township orders or indebtedness of the previous years. A budget adopted in the December prior to the fiscal year to which the budget applies may be amended.

Final action shall not be taken on the proposed budget until after at least ten days public notice. The proposed budget shall be published or otherwise made available for public inspection at least twenty days prior to the date set for the adoption of the budget. The township commissioners after making such revisions and changes therein, as appear advisable, shall adopt the budget not later than the thirty-first day of December.

(c) The township commissioners may at any time by resolution make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not appropriated to any other purpose, including the proceeds of any borrowing now or hereafter authorized by law.

(d) The township commissioners shall have power to authorize the transfer with in the same fund of any unencumbered balance, or any portion thereof, from one spending agency to another, both such action shall be taken only during the last nine months of the fiscal year. However, when a transfer of over five percent of an appropriation item is made within a fund, or when a transfer of over five percent of the total appropriation to a fund is made from said fund to another fund, an affirmative vote of two-thirds of the township commissioners shall be required.

1st Class Code for the Budget



Commissioners



Hopewell Township

Commissioners

Left to Right: Joseph Kusnir, Vice-President, David Ciccone,
Tim Force, Richard Bufalini-President, Nickolas DiPietro



Commissioners

<u>Name</u>	<u>In Charge of</u>	<u>Term Ends</u>
Richard Bufalini, President	Police, Administration and Finance	12/31/2021
Joe Kusnir, Vice-President	Sewer, Administration and Finance	12/31/2021
Nickolas DiPietro	Roads, Administration and Finance	12/31/2019
David Ciccone	Development, Administration and Finance	12/31/2021
Tim Force	Parks & Recreation, Administration and Finance	12/31/2019



Staff



Hopewell Township 2020 Budget

Administration



Township Administration and Staff

Manager	Jamie Yurcina	manager@hopewelltp.com	724-378-1460	Ext 105
Chief of Police	Brian Uhrmacher	policechief@hopewelltp.com	724-378-0555	
Police Admin/Dispatcher	Cathy Zeiber	policeadmin@hopewelltp.com	724-378-0557	
Solicitor	Michael Jones	Personal Law, Aliquippa PA	724-375-6683	
Finance/Controller	Barbara Swearingen, CPA	finacctadmin@hopewelltp.com	724-378-1460	Ext 103
Public Works Superintendent	David W. Kriger	roaddept@hopewelltp.com	724-378-1215	
Sewer Superintendent	Chris Thompson	hopewellwpcs@hopewelltp.com	724-378-4875	
Zoning/Code Enforcement Officer	John Bates	zoningofficer@hopewelltp.com	724-378-1460	Ext 107
Building Inspector/Code.sys	John Hucko		412-821-0337	Ext 59
Engineer	Curtis E. Miller, P.E., BCEE	curtis.miller@kci.com	412-824-7046	
Park Maintenance Supervisor	Carl Wagner	park@hopewelltp.com	724-788-1317	
Director of Parks & Recreation	Brad Batchelor	recdirector@hopewelltp.com	724-378-1460	Ext 101
Recreation Coordinator	Kim Petrina	kpetrina@hopewelltp.com		
Human Resources/Payroll	Peggy Santia	hrpr@hopewelltp.com	724-378-1460	Ext 102
Accounts Payable	Barb Small	accounting@hopewelltp.com	724-378-1460	Ext 104
Sewer Dept. Accounts Receivable	Pam Gozur & Judy McConnell	sewerbilling@hopewelltp.com	724-512-0156	
Sewer Collections	Sharp Collections, Inc.	sharpcollections@gmail.com	800-962-5633	
Auditor	Mark C. Turnley	mark@mcturnleycpa.com	724-384-1081	
Septic Enforcement Officer	Michael Groves	A G-Squeared Services, LLC	724-321-2952	
Tax Collector	Diane (Sissy) Palsa	taxcollector@hopewelltp.com	724-378-7796	
Community Outreach Supervisor	Nora Janicki	njanicki@hopewelltp.com	724-378-1460	Ext 100

