



Hopewell Township 2021 Budget



General Fund, Ancillary Funds, Sewer Funds and
Construction Fund Budgets



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HOPEWELL TOWNSHIP

MUNICIPAL BUILDING
1700 CLARK BOULEVARD
ALIQUIPPA, PA 15001
PHONE: 724-378-1460
FAX: 724-378-3034

BOARD OF COMMISSIONERS
RICH BUFALINI, President
JOE KUSNIR, Vice President
NICK DIPIETRO
DAVID CICCONE
TIM FORCE

JAMIE YURCINA
Township Manager

December 14, 2020

Board of Commissioners
Hopewell Township
1700 Clark Blvd.
Aliquippa, PA 15001

2021 Budget Message

Dear Members of the Board:

I am pleased to present the 2021 budget for Hopewell Township, which is submitted in accordance to the section 1701.1 of the First Class Township Code. This year's budget has been very challenging because of the pandemic we are currently facing. The staff and I have tried to be cautious about what we will be spending this upcoming year, keeping in mind, that we are unable to predict what lies ahead for us in 2021.

The following proposed budget includes **no increase** to the current real estate millage rate of 16.0. The Township is very committed to quality services, residents receive first class services such as police and fire protection, paved and plowed roads, a wonderful township park, well-maintained athletic fields, and other public amenities in addition to new development taking place in the township. We must keep up with the rising costs of materials and employment while balancing the quality of our services for the residents.

Goals for 2021:

- Address the rising cost of healthcare for Township employees, but maintain excellent coverage for the employees. We continue to try and balance quality healthcare with reasonable and responsible premiums that our township budget can handle. The 2020 cost of healthcare to township employees has increased only 2.5% over 2020. This encouraging trend will need to continue.
- Establish meaningful purchasing protocols to ensure the most competitive prices for materials.
- Renegotiate the police union contract.
- Develop and implement a Stormwater Management Fee.
- Continued implementation of roadway improvement projects.
- Implement viable safety monitoring systems for all departments.
- Improve the Building Systems (HVAC) and Structures (Roofs) as needed.
- Continue to pursue Development opportunities.

"People Working Together To Build A Better Community"

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- Continue Stormwater MS4 projects that are required as part of our Pollution Reduction Plan. We have applied for a Watershed Restoration and Protection Program Grant from the Commonwealth Financing Authority to be used for a Streambank Restoration project located in the Hopewell Community Park to remediate and prevent erosion and sedimentation in Trampmill Run. We have also applied for a Multimodal Transportation Fund Grant to replace the culvert on Laird Road at the Hopewell Community Park. These projects will help us meet our goals in the Pollution Reduction Plan. I would like to thank HRG for their assistance and knowledge on applying for these grants.
- Update and restore the needed Wastewater Collection, Conveyance, Pumping, and treatment system in compliance with DEP Standards and the recommendations of our engineer. We are in the process of updating our failing and outdated Hampton Court Pump Station. This project will help us better serve our residents whose wastewater travels to this pump station. Also, we have budgeted for the replacement of the Raccoon Plant Generator and the Independence Square Pump Station Generator. These generators are old and we believe this is a good time to be proactive on the replacements before we do experience a failure.
- Continuing the Safety Committee represented by every department in the Township, including our volunteer fire department. With this committee, we have made great strides in the safety area with all departments. This committee should prove to be even more valuable in 2021, as safety issues arise in every department in the township.

This budget message is only intended to provide a general overview of the 2021 budget and specify some of the goals for Hopewell Township moving forward.

I'm extremely grateful for increased help preparing this budget from the Hopewell Township staff. I'm also grateful for the opportunity to work together with all of the department heads to prepare a realistic budget that will put the Township in a position to succeed in 2021.

And of course, a special thanks to you, the Hopewell Township Board of Commissioners for supporting me throughout this process and for making tough, sensible decisions that will help navigate Hopewell Township through 2021 and beyond. Your professionalism and advice are greatly appreciated.

Respectfully submitted,



Jamie Yurcina
Township Manager

"People Working Together To Build A Better Community"

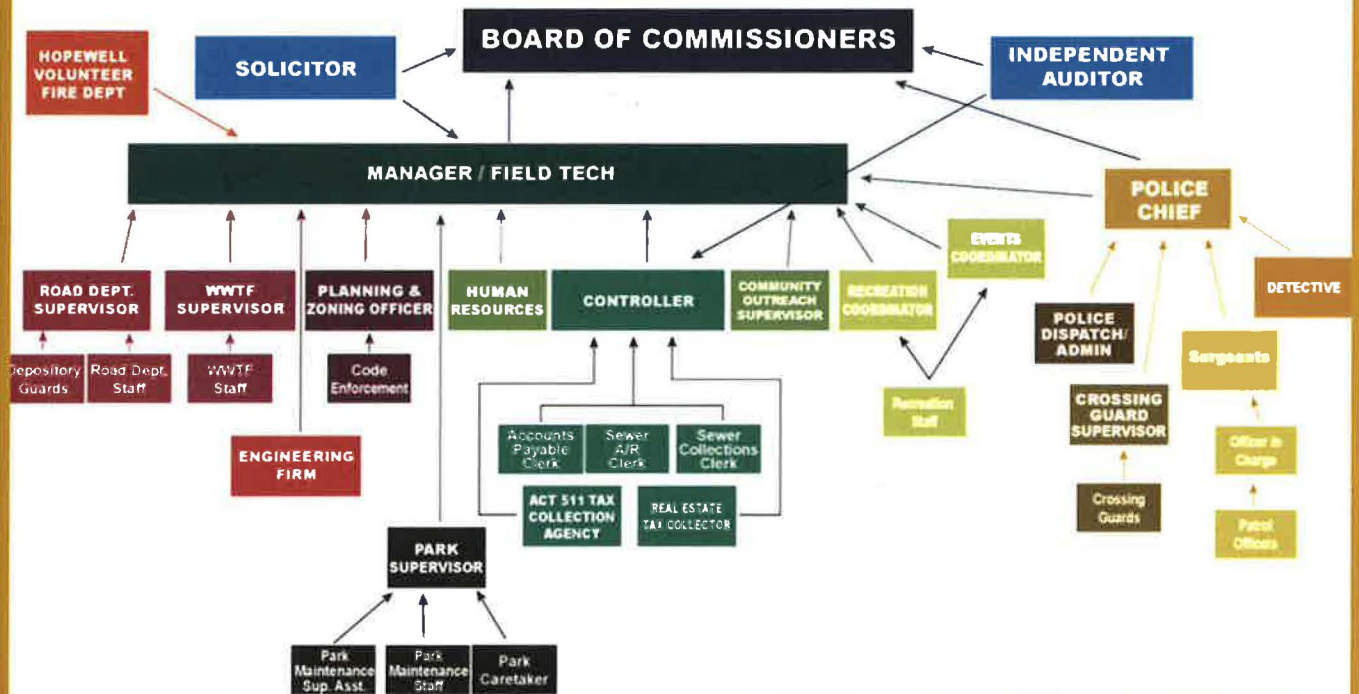


Date	Action	Responsibility
September 4, 2020	August Information to Department Heads	Controller /Department Heads
September 14, 2020	Establish Public Hearing Dates	Board of Commissioners
September 14, 2020	Workshop Meeting	Board of Commissioners Manager/Controller /Department Heads
September 21, 2020	Special Budget Meeting	Board of Commissioners Manager/Controller
September 28, 2020	Budget Meeting	Board of Commissioners Manager/Controller
October 12, 2020	Budget Meeting	Board of Commissioners Manager/Controller
October 26, 2020	Budget Meeting	Board of Commissioners Manager/Controller
November 9, 2020	Submit advertisement of Proposed Budget Public Hearing to Newspaper for Publication-runs 11/9/2020	Manager
November 9, 2020	Public Hearing	Board of Commissioners
November 9, 2020	Advertisement of Availability 2021 Proposed Budget for Public Inspection (Copies to be displayed in Reception Area) To run in paper 11/9/2020 Ordinance to be accepted 12/14/20-2020-03	Manager
December 14, 2020	Adopt Budget (By Ordinance) 2020-02	Board of Commissioners
December 14, 2020	Advertise Adopted Ordinance Enter Budget on Books	Township Manager/ Controller

Hopewell Township 2021 Budget Organization



CHAIN OF COMMAND ORGANIZATIONAL FLOW CHART
Hopewell Township, Beaver County, Pennsylvania
October 14, 2019



Hopewell Township 2021 Organizational Chart



Hopewell Township 2021 Budget

General Fund
Revenue



Median Value of Township Real Estate Taxes
per Median Home Value \$1,611.40 per year

Compared to Average Family Expenses:

Food Away from Home \$2,619.00:

Other Lodging \$2,860.00:

Apparel \$1,725.00:

Entertainment \$2,693.00:

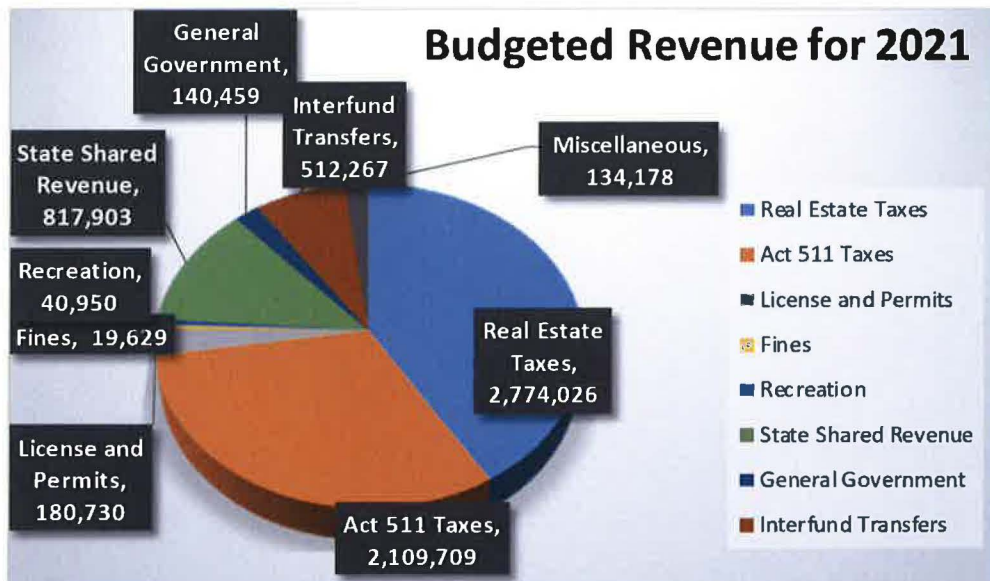
Cash Contributions \$1,723.00.

Per 2010 Census reports



Summary Revenue

	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Budget 2021
Real Estate Taxes	2,314,716	2,371,432	2,424,222	2,479,007	2,774,026
Act 511 Taxes	2,212,105	2,342,095	2,585,966	2,105,424	2,109,709
License and Permits	225,007	209,026	358,314	203,905	180,730
Fines	19,163	16,690	28,637	19,629	19,629
Recreation	51,419	43,726	37,614	10,890	40,950
State Shared Revenue	343,938	369,356	413,794	374,756	817,903
General Government	109,930	176,347	132,038	98,507	140,459
Interfund Transfers	155,000	(265,038)	320,000	142,118	512,267
Miscellaneous	169,974	298,996	384,092	152,576	134,178
	<u>5,601,252</u>	<u>5,562,630</u>	<u>6,684,677</u>	<u>5,586,812</u>	<u>6,729,851</u>



Hopewell Township 2021 Budget

**HOPEWELL TOWNSHIP
GENERAL FUND REVENUE
2021**

**Budget
2021**

Income

REAL ESTATE TAXES

Real Estate Taxes - Current 16 mills
(Less Uncollectible 5%) assessment \$174,705

301-010 · REAL ESTATE CURRENT	\$ 2,655,526.00
301-020 · REAL ESTATE -DEL COUNTY	\$ 100,000.00
301-030 · REAL ESTATE DEL TAX COLLECTED	\$ 17,000.00
301-060 · REAL ESTATE - INTERIM	\$ 1,500.00

Total REAL ESTATE TAXES	\$ 2,774,026.00
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ACT 511 TAXES

310-010 · REAL ESTATE TRANSFER TAX	\$ 200,000.00
310-021 · EARNED INCOME TAX CURRENT	\$ 1,464,414.00
310-022 · EARNED INCOME TAX - PRIOR YEAR	\$ 212,718.00
310-023 · EARNED INCOME TAX -DELINQUENT	\$ 40,000.00
310-031 · MERCANTILE TAX	\$ 55,547.00
310-051 · LOCAL SERVICES TAX	\$ 117,130.00
310-070 · MECHANICAL DEVICE TAX	\$ 19,900.00

Total ACT 511 TAXES	\$ 2,109,709.00
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LICENSE AND PERMITS

321-061 · SOLICITOR PERMITS	\$ 2,400.00
321-080 · CABLE TV FRANCHISE (COMCAST)	\$ 153,097.00
321-090 · ZONING, SIGNS, DEMOLITION, OTHER	\$ 4,483.00
362-041 · BUILDING PERMITS	\$ 20,000.00
363-052 · STREET OPENING PERMITS	\$ 750.00

Total LICENSE AND PERMITS	\$ 180,730.00
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FINES

331-011 · STATE VIOLATIONS	\$ 4,783.00
331-012 · LOCAL VIOLATIONS (MAG & COURT)	\$ 14,846.00

Total FINES	\$ 19,629.00
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**HOPEWELL TOWNSHIP
GENERAL FUND REVENUE
2021**

	Budget 2021
PARKS AND RECREATION	
367-001 · PARK MAINTENANCE INCOME	
367-041 · PARK PAVILION FEES/REVENUES	\$ 8,800.00
Total 367-001 · PARK MAINTENANCE INCOME	\$ 8,800.00
367-002 · RECREATION INCOME	
367-046 · PARKFEST	\$ 10,000.00
367-047 · FALLFEST	\$ 1,500.00
367-048 · FISHING DERBY	\$ 1,500.00
367-051 · CAMP LAKEWOOD	\$ 10,000.00
367-053 · BARBEQUE & BLUES	\$ 5,000.00
367-054 · CHRISTMAS	\$ 900.00
367-055 · SPRING FEST	\$ 1,500.00
367-056 · CAR CRUISE	\$ 1,500.00
367-057 · COUCH POTATO JAM	\$ 250.00
Total 367-002 · RECREATION INCOME	\$ 32,150.00
Total PARKS AND RECREATION	\$ 40,950.00
STATE SHARED REVENUE	
351-01 , STATE GRANTS POLICE -BODY WORN CAMERA	\$ 8,000.00
351-112 STATE GRANTS POLICE --COUNTY	\$ 5,000.00
351-112A PLATE READER INCOME	\$ 10,000.00
351-113 - STREAM BANK STABILIZATION	\$ 142,800.00
351-113 - MULTI MODAL GRANT	\$ 266,479.00
354-020 · VFD FIRE RELIEF FUND	\$ 64,223.00
354-030 · HIGHWAY SAFETY TASK FORCE	\$ 38,369.00
354-036 · REIMBURSEMENT FOR CRIMESTAR UPGRADE	\$ 5,400.00
354-037 · REIMBURSEMENT FOR POLICE VESTS	\$ 2,788.00
354-015 · RECYCLING GRANT	\$ 9,000.00
355-000 · STATE POLICE FINES	\$ 3,700.00
355-010 · PUBLIC UTILITIES TAX	\$ 5,000.00
355-040 · STATE BEVERAGE LICENSE	\$ 3,900.00
355-050 · PENSION - STATE AID-G/F	\$ 228,332.00
355-090 · ACT 13 GAS WELL IMPACT FEES	\$ 24,912.00
Total STATE SHARED REVENUE	\$ 817,903.00

**HOPEWELL TOWNSHIP
GENERAL FUND REVENUE
2021**

	Budget 2021
GENERAL GOVERNMENT	
361-030 · SUBDIVISION/ZONING APP FEES	\$ 4,500.00
362-010 · POLICE CONTRACTED SERVICES	\$ 5,200.00
362-011 · SALE OF POLICE REPORTS	\$ 3,600.00
362-012 · POLICE REIMBURSEMENT HIRING INC	\$ 100.00
362-015 · SCHOOL REIMB POLICE	\$ 8,000.00
362-017 · POLICE RESTITUTION REIMBURSEMNT	\$ 481.00
362-051 · SCH REIMBURSE-CROSSING GUARDS	\$ 45,402.00
362-052 · SCHOOL REIMB-SROfficer	\$ 53,000.00
364-020 · SCHOOL REIMB WINTER/OTHER	\$ 7,866.00
364-040 · DEPOSITORY FEES	\$ 9,080.00
364-050 · RECYCLING BINS AND BAGS	\$ 1,580.00
364-063 · BEAUTIFICATION SPONSORSHIPS	\$ 850.00
364-064 · MEMORIAL SPONSORSHIPS	\$ 800.00
Total GENERAL GOVERNMENT	\$ 140,459.00
INTERFUND TRANSFERS	
392-008 · TRANSFER FROM SEWER	\$ 112,267.00
392-018 · TRNASFER FROM CAPITAL IMPROVEMENTS	\$ 400,000.00
Total INTERFUND TRANSFERS	\$ 512,267.00
MISCELLANEOUS	
388-000 · FFCR Credit	\$ 5,530.00
381-700 · DONATIONS DOG PARK	\$ 3,691.00
341-000 · INTEREST EARNED	\$ 9,723.00
341-001 · INTEREST EARNED FROM GEN BONDS	\$ 30.00
380-000 · REFUNDS AND ADP REFUNDS	\$ 86,875.00
380-300 · MISCELLANEOUS	\$ 20.00
381-500 · K-9 DONATIONS	\$ 2,000.00
381-000 · REFUND OF PRIOR YEAR EXPENSE	\$ 6,509.00
391-010 · SALE OF FIXED ASSETS	\$ 19,800.00
Total MISCELLANEOUS	\$ 134,178.00
Total Income	\$ 6,729,851.00



Hopewell Township

General Fund Expenditures



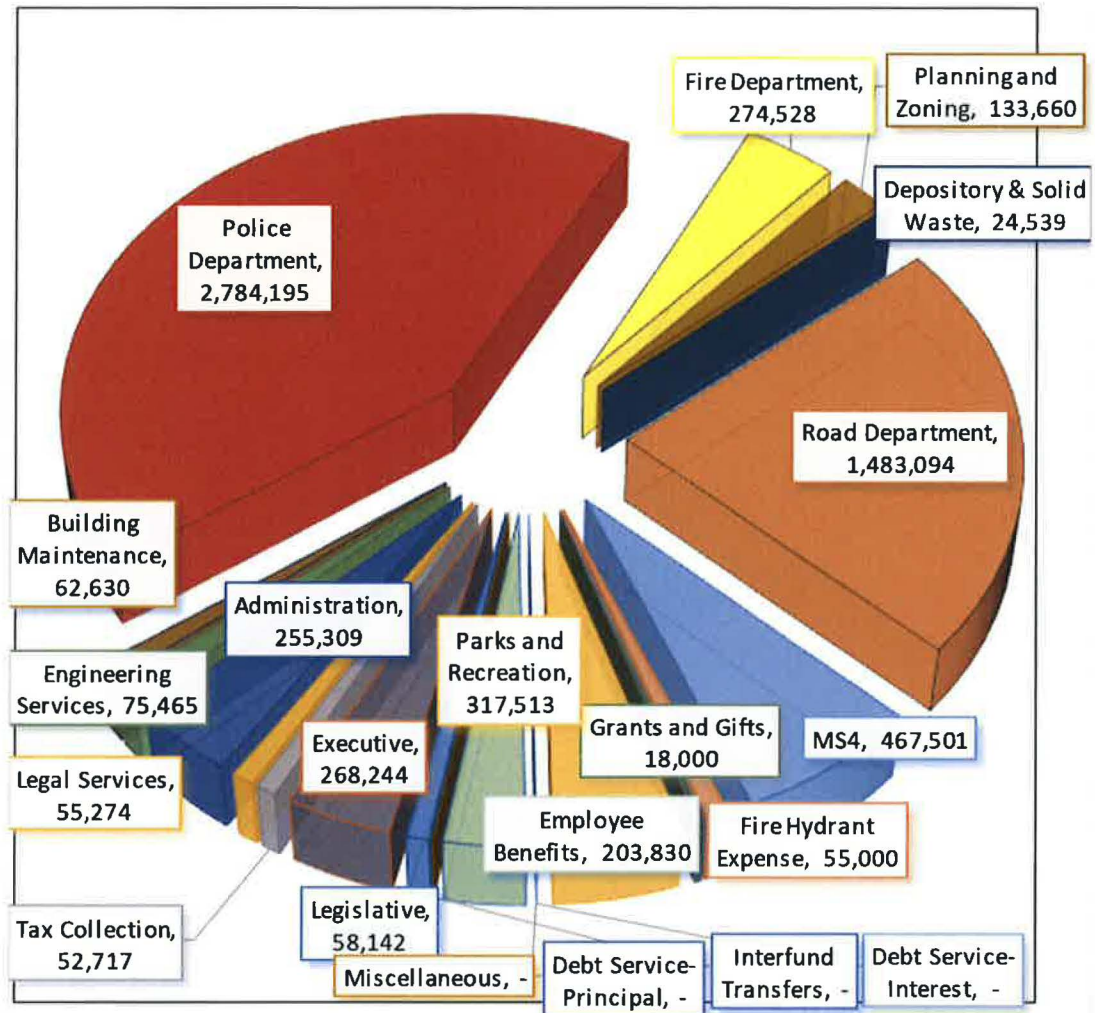
Summary Expenses General Fund

	Actual 2017	Actual 2018	Actual 2019	Estimated 2020	Budget 2021
Legislative	48,513	49,789	44,085	48,793	58,142
Executive	236,755	169,102	203,657	238,999	268,244
Tax Collection	54,108	54,316	56,278	47,847	52,717
Legal Services	32,606	33,202	60,367	64,591	55,274
Administration	163,511	244,565	223,170	208,502	255,309
Engineering Services	181,779	195,980	97,303	75,465	75,465
Building Maintenance	23,158	22,060	27,878	27,911	62,630
Police Department	2,280,786	2,595,537	2,654,894	2,505,589	2,784,195
Fire Department	269,224	263,994	266,941	243,148	274,528
Planning and Zoning	129,758	132,223	153,862	114,329	133,660
Depository & Solid Waste	31,009	20,393	21,861	16,969	24,539
Road Department	1,504,539	1,149,651	1,231,302	1,381,302	1,483,094
MS4	14,201	28,941	27,197	25,246	467,501
Fire Hydrant Expense	60,002	50,029	50,437	50,000	55,000
Grants and Gifts	15,000	15,000	15,870	17,790	18,000
Parks and Recreation	250,266	250,086	252,320	216,005	317,513
Debt Service-Principal	289,828	294,128	304,128	15,758	-
Debt Service-Interest	25,302	15,463	6,698	2,237	-
Employee Benefits	189,406	198,787	198,001	188,319	203,830
Miscellaneous	2,657	(9)	-	965	-
Interfund Transfers	200,000	200,000	640,320	200,000	-
	<u>6,002,408</u>	<u>5,983,237</u>	<u>6,536,569</u>	<u>5,689,765</u>	<u>6,589,641</u>

Hopewell Township 2021 Budget



Summary Expenses General Fund



Hopewell Township 2021 Budget

HOPEWELL TOWNSHIP GENERAL FUND EXPENSE 2021

Expense

**Budget
2021**

LEGISLATIVE

400-110 · COMMISSIONERS SALARY	\$	16,300.00
400-192 · GENERAL EXPENSES	\$	7,000.00
400-193 · TRAINING/SEMINARS/CONVENTIONS	\$	1,169.00
400-340 · PRINTING (NEWSLETTER)	\$	5,070.00
400-353 · PUBLIC OFFICIALS INSURANCE-TOWN	\$	19,000.00
400-420 · LEGISLATIVE ASSOCIATION DUES	\$	5,677.00
400-421 · COG DUES	\$	1,812.00
400-430 · TOWNSHIP PROPERTY TAXES	\$	1,431.00
400-999 · COMMISSIONERS CTR EXPENSE	\$	683.00

Total LEGISLATIVE **\$ 58,142.00**

EXECUTIVE

401-131 · PROFESSIONAL SALARIES	\$	184,579.00
401-193 · TRAINING/SEMINARS/CONVENTIONS	\$	2,100.00
401-196 · HOSPITALIZATION	\$	44,180.00
401-198 · EYE & DENTAL CARE	\$	4,117.00
401-199 · GROUP LIFE AND DISABILITY INSUR	\$	4,822.00
401-321 · EXEC CELL PHONE EXPENSE	\$	375.00
401-354 · MRM Worker's Comp	\$	454.00
401-480 · EXECUTIVE G/F--MMO/RETIREMENT	\$	26,624.00
401-999 · CTR PAYROLL EXPENSE	\$	993.00

Total EXECUTIVE **\$ 268,244.00**

TAX COLLECTION

403-187 · REAL EST TREASURERS COMMISSION	\$	10,000.00
403-210 · REAL EST SUPPLIES AND EXPENSES	\$	4,577.00
403-221 · REAL ESTATE POSTAGE	\$	2,632.00
403-311 · REAL ESTATE AUDIT	\$	4,100.00
403-321 · REAL EST TELEPHONE & INTERNET	\$	1,979.00
403-353 · INSURANCE/BONDING/NOTARY EXP	\$	2,673.00
403-455 · WAGE TAX SUBCONTRACTED SERVICES	\$	26,425.00
403-999 · TREAS CTR EXPENSE	\$	331.00

Total TAX COLLECTION **\$ 52,717.00**

LEGAL SERVICES

404-314 · SOLICITORS SERVICES -TOWNSHIP	\$	50,000.00
404-315 · SOL NON-LEGAL SERV-MAG FEES	\$	124.00
404-320 · SOL SUBDIVIS & DEVELOPMENT FESS	\$	1,650.00
404-325 · SOLICITORS ZONING BOARD FEES	\$	3,500.00

Total LEGAL SERVICES **\$ 55,274.00**

ADMINISTRATION

405-066 · GENERAL BANK FEES	\$	257.00
405-140 · A/P& MARKETING /AA SALARY (F/T)	\$	39,582.00
405-142 · ADMINISTRATIVE INTERN	\$	10,964.00
405-143 · TEMPORARY/PART TIME EMPLOYEE	\$	13,435.00
405-147 · CLERK SALARY	\$	43,805.00
405-150 · ADMINISTRATIVE OVERTIME	\$	84.00
405-190 · BENEFITS CONSULTANT--BEN NETWK	\$	2,925.00
405-193 · ADMINISTRATIVE TRAINING/SEMINAR	\$	216.00
405-196 · HOSPITALIZATION	\$	46,311.00
405-198 · EYE AND DENTAL CARE	\$	2,607.00

**HOPEWELL TOWNSHIP
GENERAL FUND EXPENSE
2021**

Expense

**Budget
2021**

405-199 · GROUP LIFE AND DISABILITY INSUR	\$	2,801.00
405-210 · OFFICE SUPPLIES	\$	7,987.00
405-220 · POSTAGE/LEASE	\$	1,760.00
405-231 · ADMINISTRATIVE FUEL/VEH EXP	\$	797.00
405-310 · AUDITOR AND APPRASAL EXPENSE	\$	9,678.00
405-320 · COMPUTER	\$	255.00
405-321 · TELEPHONE/INTERNET	\$	6,000.00
405-322 · COMPUTER SVC & RPR--IND MICRO	\$	4,818.00
405-340 · ADVERTISING AND PRINTING	\$	1,828.00
405-345 · COPIER EXPENSE/LEASE	\$	1,604.00
405-351 · AUTO INSURANCE	\$	581.00
405-352 · COMPREHENSIVE INSURANCE	\$	14,142.00
405-353 · PUBLIC OFFICIALS INSURANCE	\$	5,133.00
405-354 · MRM WORKER'S COMPENSATION	\$	209.00
405-355 · PROPERTY INSURANCE	\$	2,323.00
405-362 · OFFICE UTILITES	\$	123.00
405-450 · ADMINISTRATION CONTRACTED SVC	\$	500.00
405-465 · MARKETING PLAN & DEVELOPMENT	\$	10,700.00
405-467 · COMMUNITY OUTREACH	\$	6,000.00
405-481 · ADMIN G/F--MMO/RETIREMENT	\$	12,366.00
405-750 · EQUIPMENT PURCHASE	\$	2,500.00
405-860 · Corona Virus Covid 19	\$	2,500.00
405-999 · CTR PAYROLL EXPENSE	\$	518.00
Total ADMINISTRATION	\$	255,309.00
ENGINEERING		
408-310 · ENGINEER CONSULTANT	\$	75,000.00
408-321 · ENGINEER PHONE & INTERNET EXP	\$	120.00
408-345 · ENGINEER COPIER EXPENSE	\$	345.00
Total ENGINEERING	\$	75,465.00
BUILDING AND MAINTENANCE		
409361A · CONSTELLATION MUN BLDG	\$	2,700.00
409-361 · MUNICIPAL BUILDING ELECTRICITY - OTHER	\$	3,947.00
Total 409-361 · MUNICIPAL BUILDING ELECTRICITY	\$	6,647.00
409-362 · MUNICIPAL BUILDING NATURAL GAS	\$	10,599.00
409-366 · MUNICIPAL BUILDING WATER	\$	64.00
409-370 · MUNI BLDG-CUSTODIAL SVC & SUPP	\$	8,496.00
409-373 · MUNI BLDG MAINT, REP, CONTR SVC	\$	36,824.00
Total BUILDING AND MAINTENANCE	\$	62,630.00
POLICE DEPARTMENT		
410-122 · POLICE CHIEF SALARY (INCL RET)	\$	93,371.00
410-130 · SERGEANT SALARY	\$	235,298.00
410-140 · POLICE OVERTIME WAGES-SERGEANTS	\$	55,000.00
410-131 · PATROLMAN SALARY (INCL HEALTH B	\$	762,451.00
410-141 · OVERTIME--PATROLMEN	\$	200,000.00
410-132 · POLICE OFFICER WAGES (P/T)	\$	50,000.00
2020 raise	\$	65,137.00
2021 raise	\$	65,137.00
410-133 · CROSSING GUARD WAGES	\$	92,000.00
410-134 · POLICE ADMINISTRATIVE SALARY	\$	36,858.00

**HOPEWELL TOWNSHIP
GENERAL FUND EXPENSE
2021**

Expense

**Budget
2021**

410-190 · POLICE TRAINING, PHYSICALS/TEST	\$ 5,000.00
410-191 · BENEFITS CONSULTANT--BEN NETWK	\$ 2,925.00
410-196 · HOSPITALIZATION	\$ 336,299.00
410-198 · EYE & DENTAL CARE	\$ 21,725.00
410-199 · GROUP LIFE & DISABILITY INSUR	\$ 27,185.00
410-210 · POLICE OFFICE SUPPLIES	\$ 4,200.00
410-220 · POLICE POSTAGE	\$ 500.00
410-221 · POLICE AMMUNITION/WEAPON REPR	\$ 3,500.00
410-241 · POLICE VEHICLE FUEL	\$ 25,000.00
410-242 · POLICE OPERATING SUPPLIES (DET)	\$ 100.00
410-244 · HIGHWAY SAFETY TASK FORCE	\$ 38,369.00
410-252 · POLICE VEHICLE TIRES	\$ 4,000.00
410-315 · POLICE COMMUNITY PROGRAM	\$ 400.00
410-321 · POLICE PHONES, INTERNET/COMMUN	\$ 7,500.00
410-322 · COMPUTER MAINTENANCE & REPAIR	\$ 3,000.00
410-340 · ADVERTISEMENTS	\$ 1,500.00
410-341 · COPIER EXPENSE	\$ 5,200.00
410-350 · POLICE LIABILITY INSURANCE	\$ 20,000.00
410-351 · AUTO INSURANCE	\$ 4,961.00
410-352 · GEN LIABILITY INSURANCE POLICE	\$ 225.00
410-353 · PUBLIC OFF INSURANCE-POLICE	\$ 630.00
410-354 · MRM Worker's Compensation	\$ 64,788.00
410-355 · PROPERTY INSURANCE-POLICE	\$ 86.00
410-356 · ESU & DTF MUTUAL AID/INSURANCE	\$ 800.00
410361A · CONSTELLATION POLICE	\$ 3,000.00
410-361 · POLICE BUILDING ELECTRIC - OTHER	\$ 3,510.00
Total 410-361 · POLICE BUILDING ELECTRIC	\$ 6,510.00
410-362 · POLICE BUILDING HEATING	\$ 3,655.00
410-366 · POLICE BUILDING WATER (CHJA)	\$ 316.00
410-370 · POLICE VEH REPAIR & MAINTENANCE	\$ 20,000.00
410-371 · CUSTODIAL SVC & SUPPORT	\$ 10,000.00
410-373 · POLICE BLDG MAINTENANCE	\$ 5,000.00
410-420 · POLICE ACCREDITATION AND DUES	\$ 850.00
410-440 · POLICE UNIFORM EXPENSE	\$ 15,600.00
410-441 · CROSSING GUARD UNIFORMS& SUPPLY	\$ 1,150.00
410-442 · K-9 EXPENSE	\$ 1,000.00
410-443 · SRO OFFICER EXPENSE	\$ 500.00
410-450 · POLICE CONTRACTED SERVICES	\$ 1,000.00
410-451 · POLICE LEGAL/ARB EXPENSE	\$ 20,000.00
410-480 · POLICE G/F--MMO/RETIREMENT	\$ 399,288.00
410-750 · POLICE EQUIPMENT PURCHASE	\$ 47,014.00
410-753 · POLICE EQUIPMENT LEASE INTEREST	\$ 1,741.00
410-755 · POLICE EQUIPMENT LEASE PRINCIPLE	\$ 11,344.00
410-999 · CTR PAYROLL EXPENSE	\$ 6,082.00
Total POLICE DEPARTMENT	\$ 2,784,195.00
FIRE DEPARTMENT	
411-122 · FIRE MARSHALL WAGES	\$ 2,400.00
411-220 · OPERATING SUPPLIES	\$ 200.00
411-231 · FIRE TRUCK FUEL EXPENSE	\$ 7,500.00

**HOPEWELL TOWNSHIP
GENERAL FUND EXPENSE
2021**

Expense

**Budget
2021**

411-242 · FIRE MARSHALL FUEL EXPENSE	\$ 500.00
411-354 · VFD-Worker's Compensation	\$ 25,000.00
411-530 · BUILDING & OPERATING CONTRIBUT	\$ 174,705.00
411-531 · FIRE RELIEF FUND	\$ 64,223.00
Total FIRE DEPARTMENT	\$ 274,528.00
PLANNING & ZONING	
414-120 · PLANNING COMMISSION SALARIES	\$ 1,500.00
414-121 · ZONING BOARD SALARIES	\$ 638.00
414-133 · ZONING OFFICER SALARY (F/T)	\$ 63,723.00
414-196 · HOSPITALIZATION	\$ 7,619.00
414-198 · EYE & DENTAL CARE	\$ 1,372.00
414-199 · GROUP LIFE & DISABILITY INSUR	\$ 1,544.00
414-210 · OFFICE SUPPLIES	\$ 500.00
414-220 · POSTAGE	\$ 1,200.00
414-231 · FUEL EXPENSES	\$ 1,000.00
414-241 · REC FEES-APP/GEN EXP/VIOLATIONS	\$ 3,000.00
414-321 · TELEPHONE/INTERNET EXPENSE	\$ 1,800.00
414-322 · COMPUTER EXPENSE	\$ 300.00
414-340 · ADVERTISING & PRINTING	\$ 3,500.00
414-341 · COPIER EXPENSE	\$ 2,200.00
414-354 · MRM Worker's Compensation	\$ 31.00
414-450 · CONTRACTED SERVICES (CODE SYS)	\$ 35,000.00
414-480 · ZONING G/F--MMO/RETIREMENT	\$ 8,402.00
414-999 · CTR PAYROLL EXPENSE	\$ 331.00
Total PLANNING & ZONING	\$ 133,660.00
SOLID WASTE/DEPOSITORY	
427-140 · DEPOSITORY GUARD WAGES	\$ 9,520.00
427-210 · OFFICE SUPPLIES/POSTAGE	\$ 200.00
427-321 · TELEPHONE EXPENSE	\$ 960.00
427-354 · MRM Worker's Compensation	\$ 506.00
427-380 · PORTA-JOHN RENTALS	\$ 900.00
427-450 · CONTRACTED SERVICES/SUBCONTRACT	\$ 3,500.00
427-451 · DUMPSTERS	\$ 5,500.00
427-750 · EQUIPMENT PURCHASE	\$ 2,888.00
427-999 · CTR EXPENSE DEPOSITORY GUARDS	\$ 565.00
Total SOLID WASTE/DEPOSITORY	\$ 24,539.00
ROAD DEPARTMENT	
430-000 · ROAD PAVING & IMPROVEMENTS	\$ 500,000.00
430-122 · ROAD SUPERVISOR	\$ 67,413.00
430-140 · ROAD DEPT WAGES (F/T)	\$ 309,294.00
430-145 · ROAD DEPARTMENT OVERTIME WAGES	\$ 20,000.00
430-190 · TRAINING/DRUG SCREEN/LICENSES	\$ 3,000.00
430-196 · HOSPITALIZATION	\$ 188,908.00
430-198 · EYE & DENTAL CARE	\$ 11,714.00
430-199 · GROUP LIFE & DISABILITY INSUR	\$ 11,475.00
430-210 · OFFICE SUPPLIES	\$ 6,500.00
430-220 · OPERATING MATERIALS/SUPPLIES	\$ 37,000.00
430-221 · POSTAGE	\$ 500.00
430-231 · VEHICLE FUEL	\$ 30,000.00

**HOPEWELL TOWNSHIP
GENERAL FUND EXPENSE
2021**

Expense

**Budget
2021**

430-252 · TIRES	\$ 20,000.00
430-265 · SIGNS	\$ 9,100.00
430-321 · TELEPHONE/INTERNET/CABLE/ALARM	\$ 3,500.00
430-337 · CAP LEASE PRINCIPAL	\$ 57,979.00
430-339 · CAP LEASE INTEREST	\$ 5,779.00
430-340 · PRINTING & COPIER EXPENSE	\$ 1,500.00
430-342 · PHYSICALS	\$ 1,000.00
430-351 · AUTO INSURANCE	\$ 10,000.00
430-352 · GEN LIABILITY INSURANCE ROAD	\$ 3,750.00
430-353 · PUBLIC OFF INSURANCE--ROAD	\$ 435.00
430-354 · MRM WORKER'S COMPENSATION	\$ 24,193.00
430-355 · PROPERTY INSURANCE--ROAD	\$ 5,000.00
430361A · CONSTELLATION ROAD	\$ 2,023.00
430-361 · ROAD DEPT BLDG ELECTRIC	\$ 2,715.00
Total 430-361 · ROAD DEPT BLDG ELECTRIC	\$ 4,738.00
430-362 · ROAD DEPT BLDG NATURAL GAS	\$ 5,745.00
430-366 · ROAD DEPT BLDG WATER	\$ 275.00
430-370 · VEHICLE REPAIRS & INSPECTIONS	\$ 15,000.00
430-373 · ROAD DEPT BUILDING MAINTENANCE	\$ 4,500.00
430-374 · EQUIPMENT REPAIRS	\$ 20,000.00
430-440 · UNIFORM & GLASSES	\$ 2,700.00
430-480 · ROAD G/F--MMO/RETIREMENT	\$ 59,660.00
430-750 · EQUIPMENT PURCHASES	\$ 18,000.00
430-800 · DUQUESNE LIGHT LED REPLACEMENT	\$ 21,800.00
430-999 · CTR PAYROLL EXPENSE	\$ 2,636.00
Total ROAD DEPARTMENT	\$ 1,483,094.00
MS4	
436-190 · PERMIT FEE	\$ 500.00
436191A · TRAISR PROGRAM	\$ 15,000.00
436191B · ARCGIS MAINTENANCE FEE	\$ 600.00
Total 436-191 · COMPUTER	\$ 16,100.00
436-200 · MATERIALS & SUPPLIES	\$ 66.00
436322C · NOI PERMIT APPLICATION	\$ 500.00
Total 436-322 · CONTRACTED SERVICES TECH SUPPT	\$ 566.00
436-341 · PUBLIC EDUCATION	\$ 1,500.00
436-342 · CONTRACTED SVC/PLOTTER/SVC FEES	\$ 1,500.00
436-350 · POLLUTION REDUCTION PLAN	\$ 447,835.00
Total MS4	\$ 467,501.00
FIRE HYDRANT CHARGES	
448-000 · FIRE HYDRANT CHARGES	\$ 55,000.00
Total FIRE HYDRANT CHARGES	\$ 55,000.00
PARKS & RECREATION	
454-001 · MAINTENANCE	
454142B · ASSISTANT MAINT DIRECTOR	\$ 36,109.00
454-140 · PARK MAINTENANCE WAGES (P/T)	\$ 10,000.00
454-143 · MAINTENANCE SUPERVISOR	\$ 33,592.00
454-144 · MAINTENANCE P/T SEASONAL	\$ 30,000.00
454-145 · PARK MAINENANCE OVERTIME WAGES	\$ 1,000.00

**HOPEWELL TOWNSHIP
GENERAL FUND EXPENSE
2021**

Expense

**Budget
2021**

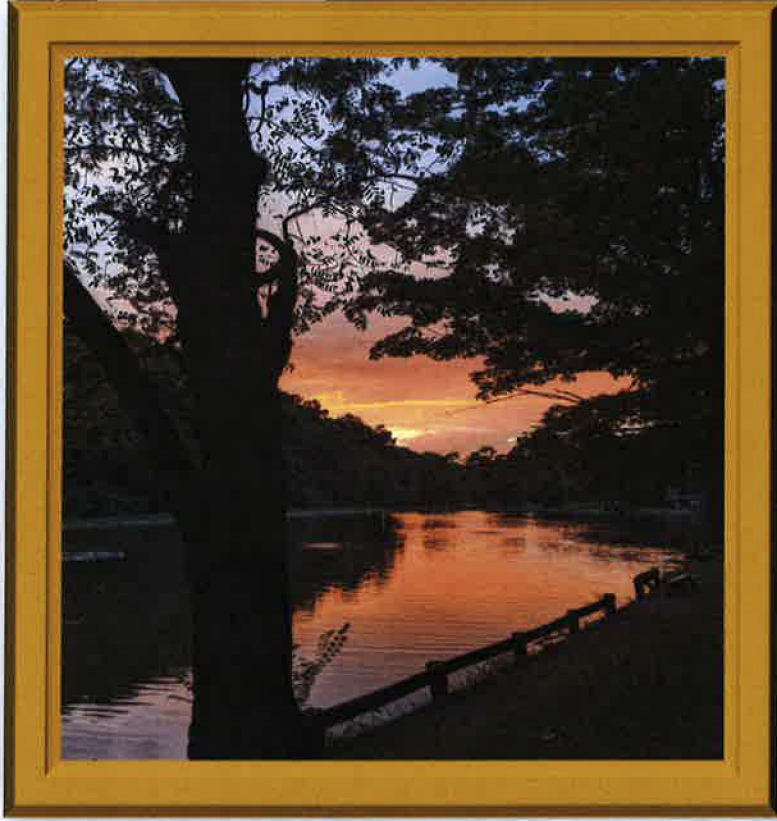
454-190 · PHYSICALS/LICENSES/TRAIN/CONFER	\$ 300.00
454-199 · GROUP LIFE & DISABILITY INSUR	\$ 2,882.00
454-210 · PARK OFFICE SUPPLIES	\$ 1,000.00
454-220 · PARK OPERATING MATERIALS/SUPPLY	\$ 6,000.00
454-231 · PARKS VEHICLE FUEL	\$ 5,000.00
454-250 · PARKS LAWN EQUIP REPAIR/SUPPLY	\$ 1,500.00
454-321 · PARKS CELL PHONE/ALARM SYSTEMS	\$ 3,000.00
454-322 · PARKS COMPUTER MAINT/INTERNET	\$ 2,500.00
454-340 · PARKS COPIER EXPENSE	\$ 1,700.00
454-351 · AUTO INSURANCE	\$ 1,200.00
454-352 · GENERAL LIABILITY INS-PARK	\$ 1,300.00
454-353 · PUB OFF INSURANCE-PARK	\$ 435.00
454-354 · MRM WORKER'S COMPENSATION	\$ 6,260.00
454-355 · PROPERTY INSURANCE-PARK	\$ 600.00
454-361 · PARKS ELECTRICITY	\$ 4,500.00
454-362 · PARKS GAS HEAT NATURE CEN/CEDAR	\$ 6,000.00
454-370 · PARKS VEH MAINTENANCE/LICENSES	\$ 8,000.00
454-373 · PARKS BUILDING & PAVILION MAINT	\$ 20,000.00
454-380 · RENTALS PORTA JOHNS	\$ 5,000.00
454-440 · PARKS UNIFORM EXPENSE	\$ 500.00
454-450 · PARK CONTRACTED SERVICES	\$ 6,000.00
454-482 · PARK MAINT G/F--MMO/RETIREMENT	\$ 10,363.00
454-510 · PAVILION DEPOSIT REFUNDS	\$ 1,000.00
454-750 · EQUIPMENT PURCHASE	\$ 20,000.00
454-999 · CTR PAYROLL EXPENSE	\$ 1,500.00
Total 454-001 · MAINTENANCE	\$ 227,241.00
454-002 · RECREATION-EVENTS	\$ -
454-141 · RECREATION DIRECTOR SALARY	\$ 9,560.00
454-343 · PARKS ADVERTISING	\$ 3,000.00
454354 · MRM WORKER'S COMPENSATION EVENT	\$ 1,608.00
454380 · MISC TRAINING	\$ 1,500.00
454-470 · PARKFEST - OTHER	\$ 17,500.00
Total 454-470 · PARKFEST	\$ 17,500.00
454-471 · FISHING DERBY - OTHER	\$ 4,000.00
Total 454-471 · FISHING DERBY	\$ 4,000.00
454-472 · SPRING FEST - OTHER	\$ 3,000.00
Total 454-472 · EASTER	\$ 3,000.00
454-474 · BARBECUE/BLUES FEST - OTHER	\$ 10,000.00
Total 454-474 · BARBECUE/BLUES FEST	\$ 10,000.00
454-475 · FALLFEST - OTHER	\$ 3,000.00
Total 454-475 · FALLFEST	\$ 3,000.00
454-476 · COMMUNITY EVENTS	\$ 5,000.00
Total 454-476 · COMMUNITY EVENTS	\$ 5,000.00
454-477 · CAMP LAKEWOOD - OTHER	\$ 14,000.00
Total 454-477 · CAMP LAKEWOOD	\$ 14,000.00
454478A · P/T WAGES	\$ 9,000.00
Total 454-478 · REC ON THE RUN	\$ 9,000.00

**HOPEWELL TOWNSHIP
GENERAL FUND EXPENSE
2021**

Expense

**Budget
2021**

454-479 · CAR CRUISE - OTHER	\$ 1,250.00
Total 454-479 · CAR CRUISE	\$ 1,250.00
454-480 · CHRISTMAS	\$ 2,000.00
Total 454-480 · CHRISTMAS	\$ 2,000.00
454-481 · COUCH POTATO JAM	\$ 500.00
Total 454-481 · COUCH POTATO JAM	\$ 500.00
454-483 · CONCERTS IN THE PARK - OTHER	\$ 3,250.00
Total 454-483 · CONCERTS IN THE PARK	\$ 3,250.00
454.484 · EARTH DAY	\$ 2,000.00
Total 454-484 · EARTH DAY	\$ 2,000.00
454999 · CTR PAYROLL EXPENSE	\$ 104.00
Total 454-002 · RECREATION-EVENTS	\$ 90,272.00
Total PARKS & RECREATION	\$ 317,513.00
GRANTS & GIFTS	
450-520 · LIBRARY SERVICES	\$ 10,000.00
450-540 · VETERAN'S SERVICES	\$ 5,000.00
450-560 · K-9 GRANT EXPENSE	\$ 3,000.00
Total GRANTS & GIFTS	\$ 18,000.00
EMPLOYEE BENEFITS	
480-161 · SOCIAL SECURITY TAXES	\$ 185,092.00
480-162 · UNEMPLOYMENT COMPENSATION	\$ 18,738.00
Total EMPLOYEE BENEFITS	\$ 203,830.00
Total Expense	\$ 6,589,641.00
	\$ 140,210.00



Hopewell Township 2021 Budget

Ancillary Funds

Budgets:

Liquid Fuels, Capital Improvement and Park

**HOPEWELL TOWNSHIP
ANCILLARY FUNDS BUDGETS
2021**

		Budget 2021
STATE FUND LIQUID FUELS BUDGET		
REVENUES & CASH		
ESTIMATE	FUND BALANCE & CASH CARRY OVER PRIOR YEAR	\$ 937,349.00
35-341-000	INTEREST	\$ 10,000.00
35-355.020	STATE ALLOCATION	\$ 389,517.00
35-355.030	TURN - BACK MAINTENANCE	\$ 5,840.00
TOTAL REVENUES & CASH		\$ 1,342,706.00
Expenditures		
35-405-066	BANK EXPENSES	\$ 250.00
35-430-000	ROAD PAVING & IMPROVEMENTS	\$ 450,000.00
35-430-265	SIGNS	\$ 1,000.00
35-430-740	MAJOR EQUIPMENT	\$ 20,000.00
35-432-000	WINTER ROAD MAINTENANCE	\$ 77,000.00
35-438-000	MAINTENANCE	\$ 75,000.00
35-434-000	STREET LIGHTING	\$ 155,000.00
TOTAL EXPENSE		\$ 778,250.00
FUND BALANCE		\$ 564,456.00
CAPITAL IMPROVEMENTS/GENERAL RESERVE FUND		
REVENUES & CASH		
ESTIMATE	FUND BALANCE & CASH CARRY OVER PRIOR YEAR	\$ 1,813,438.00
18.341.000	INTEREST	\$ 15,851.00
TOTAL REVENUES & CASH		\$ 1,829,289.00
Expenses		
18-405-210	OFFICE SUPPLIES	\$ 250.00
18-430-035	BRODHEAD ROAD PROJECT	\$ 20,000.00
18-439-061	MUNICIPAL BUILDING HVAC	\$ 20,000.00
	POLICE STATION HVAC	\$ 20,000.00
	POLICE ROOF	\$ 25,000.00
18-492-001	TRANSFER TO GENERAL FUND	\$ 400,000.00
TOTAL EXPENSE		\$ 485,250.00
FUND BALANCE		\$ 1,344,039.00

**HOPEWELL TOWNSHIP
ANCILLARY FUNDS BUDGETS
2021**

		Budget 2021
PARK CAPITAL PROJECTS RESERVE FUND		
REVENUES & CASH		
ESTIMATE	FUND BALANCE & CASH CARRY OVER PRIOR YEAR	\$ 17,869.00
17-341-000	INTEREST	\$ 700.00
17-354-070	DCNR GRANT	\$ 95,000.00
TOTAL REVENUES & CASH		\$ 113,569.00
Expenses		
17-454-450	CONTRACTED SERVICES	\$ 113,569.00
TOTAL EXPENSE		\$ 113,569.00
FUND BALANCE		\$ -



Hopewell Township 2021 Budget

Sewer Fund Revenue



HOPEWELL TOWNSHIP SEWER FUND REVENUE 2021

ACCOUNT DESCRIPTION		Budget 2021
341.000 SEWER FUND INTEREST	\$	700.00
341.001 SEWER FUND BOND INTEREST	\$	280.00
355.015 PENSION - STATE AID	\$	52,000.00
355.060 PA ONE CALL	\$	100.00
364.010 SEWER BILLING REVENUE	\$	3,206,820.00
364.013 CLOSING REFUNDS	\$	15,000.00
364.015 SHARP COLLECTIONS	\$	92,000.00
364.016 SHARP INTEREST	\$	1,066.00
364.081 LIEN LETTERS	\$	15,000.00
364.082 SEWER RESTORATION PERMITS	\$	4,400.00
364.084 SEO PERMIT FEES PAID	\$	8,000.00
364.086 NSF FEES	\$	120.00
364.089 DELINQUENT FEES	\$	40,000.00
391.100 SALE OF FIXED ASSETS	\$	500.00
395.000 INSURANCE PROCEEDS	\$	200.00
TOTAL ESTIMATED REVENUES & PROCEEDS	\$	3,436,186.00



Hopewell Township 2021 Budget

Sewer Fund Expenses





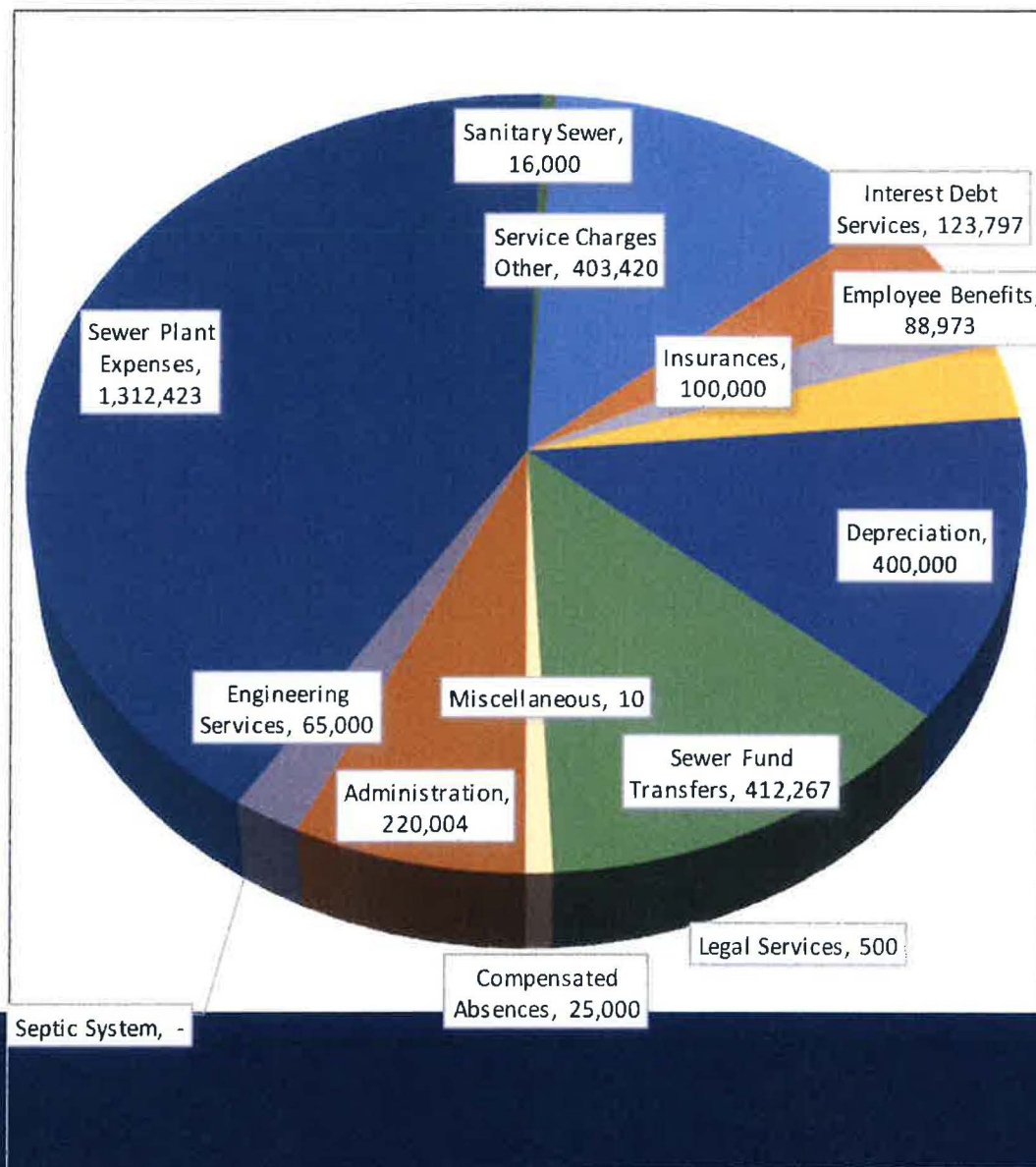
Sewer Fund Expenses

	Actual 2017	Actual 2018	Actual 2019	Projected 2020	Budget 2021
Legal Services	3,824	-	300	500	500
Administration	215,795	212,041	225,075	212,948	220,004
Engineering Services			37,605	75,000	65,000
Septic System	2,400	2,600	-	-	-
Sewer Plant Expenses	1,116,579	1,131,501	1,144,398	1,078,454	1,312,423
Sanitary Sewer	31,411	11,360	14,760	10,589	16,000
Service Charges Other	508,119	404,570	403,683	401,737	403,420
Interest Debt Services	301,611	128,673	93,423	111,490	123,797
Employee Benefits	48,624	47,026	49,264	49,354	88,973
Insurances	41,162	76,071	87,825	99,366	100,000
Depreciation	416,165	403,236	401,390	266,667	400,000
Sewer Fund Transfers	398,148	200,000	520,000	342,118	412,267
Refunds	1,516				
Miscellaneous	(4,550)	110	30	10	10
Bad Debt	(8,188)	(3,907)	-		
Compensated Absences	(38,587)	1,726	10,209	16,667	25,000
	3,034,029	2,615,007	2,987,962	2,664,900	3,167,394

Hopewell Township 2021 Budget



Sewer Fund Expenses



Hopewell Township 2021 Budget

HOPEWELL TOWNSHIP SEWER FUND EXPENSE 2021

Expense	Budget 2021
SEWER	
LEGAL SERVICES	
404-314 · SOLICITORS SERVICES -TOWNSHIP	\$ 500.00
Total LEGAL SERVICES	\$ 500.00
ADMINISTRATION	
405-013 · SEWER AUTHORITY STIPEND	\$ 2,200.00
405-014 · CLERK WAGES	\$ 38,210.00
405-015 · CLERKS OVERTIME WAGES	\$ 150.00
405-018 · PART TIME	\$ 4,661.00
405-019 · ASSSITANT CONTROLLER	\$ 34,400.00
405-066 · GENERAL BANK FEES	\$ 70.00
405-067 · FEES SHARP	\$ 14,000.00
405-190 · BENEFITS CONSULTANT--BEN NETWK	\$ 1,650.00
405-196 · HOSPITALIZATION	\$ 6,857.00
405-198 · EYE AND DENTAL CARE	\$ 426.00
405-199 · GROUP LIFE AND DISABILITY INSUR	\$ 1,500.00
405-210 · OFFICE SUPPLIES	\$ 10,000.00
405-220 · POSTAGE/LEASE	\$ 14,000.00
405-225 · ACCT & UTILITY MAINTENANCE	\$ 20,000.00
405-309 · CUSTODIAL SRV & SUPPORT	\$ 2,500.00
405-310 · AUDITOR AND APPRAISAL EXPENSE	\$ 4,000.00
405-311 · BOND FEES	\$ 1,200.00
405-320 · COMPUTER EXPENSE	\$ 200.00
405-321 · TELEPHONE/INTERNET	\$ 2,200.00
405-322 · COMPUTER SVC & RPR--IND MICRO	\$ 300.00
405-340 · ADVERTISING AND PRINTING	\$ 150.00
405-345 · COPIER EXPENSE/LEASE	\$ 5,500.00
405-352 · COMPREHENSIVE INSURANCE	\$ 19,000.00
405-353 · PUBLIC OFFICIALS INSURANCE	\$ 1,300.00
405-354 · MRM WORKER'S COMPENSATION	\$ 255.00
405-362 · SEWER OFFICE UTILITIES	\$ 3,000.00
405-390 · SEWER AUTHORITY EXPENSE	\$ 800.00
405-486 · ADMIN SEWER MMO/RETIREMENT	\$ 9,070.00
405-510 · PROPERTY SALES REFUNDS	\$ 20,000.00
405-530 · TRAINING & SEMINARS	\$ 500.00
405-750 · EQUIPMENT PURCHASE	\$ 1,250.00
405-999 · CTR PAYROLL EXPENSE	\$ 655.00
Total ADMINISTRATION	\$ 220,004.00
ENGINEERING	
408-310 · ENGINEER CONSULTANT-2	\$ 65,000.00
Total ENGINEERING	\$ 65,000.00
SEWER PLANT	
429-122 · SEWER SUPERVISOR	\$ 76,731.00
429-140 · PLANT WAGES	\$ 466,399.00
429-142 · SEWER INTERNS	\$ 5,000.00
429-145 · PLANT OVERTIME WAGES	\$ 24,000.00
429-191 · SEWER PLANT UNIFORMS	\$ 2,925.00
429-196 · HOSPITALIZATION	\$ 146,407.00
429-198 · EYE & DENTAL CARE	\$ 8,827.00
429-199 · GROUP LIFE & DISABILITY	\$ 19,860.00

HOPEWELL TOWNSHIP SEWER FUND EXPENSE 2021

	Budget 2021
429-210 · OFFICE SUPPLIES & COPIER	\$ 2,000.00
429-221 · PLANT - CHEMICALS	\$ 14,000.00
429-245 · PLANT FUEL EXPENSE	\$ 10,000.00
429-247 · PLANT MATERIAL & SUPPLIES	
429-247 · PLANT MATERIAL & SUPPLIES - Other	\$ 8,000.00
Total 429-247 · PLANT MATERIAL & SUPPLIES	\$ 8,000.00
429-250 · EQUIPMENT REPAIR & MAINTENANCE	
429250A · RACoon PLANT	\$ 20,000.00
429250B · WICKHAM PLANT	\$ 10,000.00
429-250 · EQUIPMENT REPAIR & MAINTENANCE - Other	\$ 5,000.00
Total 429-250 · EQUIPMENT REPAIR & MAINTENANCE	\$ 35,000.00
429-251 · TANK CLEANING/WELL CLEANING	\$ 8,900.00
429-252 · PLANT - TIRES	\$ 2,000.00
429-255 · PUMP STATION REPAIRS	
429-255 · PUMP STATION REPAIRS - Other	\$ 10,000.00
Total 429-255 · PUMP STATION REPAIRS	\$ 10,000.00
429-260 · PLANT LAB EXPENSES	\$ 10,000.00
429-320 · ALARM MONITOR EXPENSE	\$ 4,500.00
429-321 · TELEPHONE & INTERNET EXPENSE	\$ 8,500.00
429-322 · COMPUTER REPAIR EXPENSE	\$ 700.00
429-331 · TRAINING/SEMINAR/DRUG TEST	\$ 3,000.00
429-351 · AUTOMOBILE INSURANCE	\$ 7,000.00
429-352 · GENERAL LIABILITY INSURANCE	\$ -
429-354 · MRM WORKER'S COMPENSATION	\$ 29,759.00
429-355 · PROPERTY INSURANCE-PLANT	\$ 23,500.00
429-361 · PLANT - ELECTRICITY	
429361Z · CONSTELLATION SEWER PLANT	\$ 21,000.00
429361A · RACoon PLANT-POLLACK LANE	\$ 111,401.00
429361B · WICKHAM PLANT	\$ 11,000.00
429361C · PUMP STATION 1 (QUEENS MILLS)	\$ 2,000.00
429361D · PUMP STATION 2 (MCKINLEY)	\$ 4,000.00
429361E · PUMP STATION 3 (WILSON)	\$ 4,000.00
429361F · PUMP STATION 4 (SOUTH HEIGHTS)	\$ 3,200.00
429361G · PUMP STATION 5 (HAMPTON CT)	\$ 3,400.00
429361H · PUMP STATION 6 (BOCKTOWN)	\$ 1,270.00
429361I · PUMP STATION 7 (IND SQUARE)	\$ 3,200.00
429361J · PUMP STATION 8 (INDUSTRIAL PK)	\$ 120.00
429361K · PUMP STATION 9 (EDGEWOOD)	\$ 1,400.00
429361L · PUMP STATION 10 (TEE LINE)	\$ 4,280.00
Total 429-361 · PLANT - ELECTRICITY	\$ 170,271.00
429-362 · PLANT - HEATING EXPENSE	
429362A · RACoon PLANT-POLLACK LANE	\$ 11,000.00
429362B · PUMP STATION 1 (QUEENS MILLS)	\$ 450.00
429362C · PUMP STATION 2 (MCKINLEY)	\$ 750.00
Total 429-362 · PLANT - HEATING EXPENSE	\$ 12,200.00
429-366 · PLANT - WATER USAGE	
429366A · RACoon PLANT-POLLACK LANE	\$ 7,000.00
429366B · WICKHAM PLANT	\$ 300.00
429366C · PUMP STATION 1 (QUEENS MILLS)	\$ 200.00
429366D · PUMP STATION 2 (MCKINLEY)	\$ 200.00
429366E · PUMP STATION 3 (WILSON)	\$ 200.00

HOPEWELL TOWNSHIP SEWER FUND EXPENSE 2021

	Budget 2021
429366F · PUMP STATION 4 (SOUTH HEIGHTS)	\$ 200.00
429366H · PUMP STATION 6 (BOCKTOWN)	\$ 550.00
429366I · PUMP STATION 7 (IND SQUARE)	\$ 200.00
Total 429-366 · PLANT - WATER USAGE	\$ 8,850.00
429-370 · VEHICLE REPAIR	\$ 5,000.00
429-420 · DUES & CDL LICENSES	\$ 500.00
429-440 · CLOTHING EXPENSE	\$ 1,500.00
429-450 · CONTRACTED SERVICES	\$ 6,000.00
429-455 · SLUDGE HAULING	\$ 45,000.00
429-470 · PLANT - OPER PERMIT	\$ 7,500.00
429-480 · PLANT S/F--MMO/RETIREMENT	\$ 82,894.00
429-750 · EQUIPMENT PURCHASES	\$ 42,000.00
429-999 · CTR PAYROLL EXPENSE	\$ 3,700.00
Total SEWER PLANT	\$ 1,312,423.00
SANITARY SEWER	
436-220 · OPERATING MAT & SUPPLIES	\$ 6,500.00
436-316 · PA ONE -CALL SYSTEM	\$ 1,000.00
436-374 · EQUIPMENT REPAIR	\$ 5,000.00
436-450 · CONTRACTED SERVICES	\$ 500.00
413-457 · SEPTIC SYSTEM S.E.O.	\$ 2,000.00
436-750 · EQUIPMENT PURCHASE	\$ 1,000.00
Total SANITARY SEWER	\$ 16,000.00
SERVICE CHARGES	
448-316 · ALIQUIPPA SERVICE CHARGES	\$ 394,020.00
448-317 · MOON TWP SERVICE CHARGES	\$ 4,000.00
448-319 · C.H.J.A. SERVICE CHARGES	\$ 5,400.00
Total SERVICE CHARGES	\$ 403,420.00
DEBT SERVICE	
472-030 · 2014 BOND INTEREST EXP SERIES B	\$ 18,311.00
472-050 · 2017 BOND INTEREST	\$ 102,025.00
472-040 · TRUCK INTEREST	\$ 3,461.00
Total DEBT SERVICE	\$ 123,797.00
EMPLOYEE BENEFITS	
486-161 · EMPLOYEE FICA TAXES	\$ 84,953.00
486-162 · UNEMPLOYMENT COMPENSATION-SEW	\$ 4,000.00
486-530 · PENSION CONTRIBUTION SEWER	\$ 20.00
Total EMPLOYEE BENEFITS	\$ 88,973.00
INSURANCE	
487-355 · FLOOD INSURANCE	\$ 100,000.00
Total INSURANCE	\$ 100,000.00
AMORTIZATION & DEPRECIATION	
488-000 · DEPRECIATION EXPENSE	\$ 400,000.00
Total AMORTIZATION & DEPRECIATION	\$ 400,000.00
BALANCE ACCOUNT	
492-000 · MISCELLANEOUS	\$ 10.00
Total BALANCE ACCOUNT	\$ 10.00
INTERFUND TRANSFERS GEN	
492-001 · TRANSFER TO GENERAL FUND	\$ 112,267.00
492-019 · TRANSFER TO SEWER CONSTRUCTION	\$ 300,000.00
Total INTERFUND TRANSFERS GEN	\$ 412,267.00

HOPEWELL TOWNSHIP SEWER FUND EXPENSE 2021

	Budget 2021
COMPENSATED ABSENCE	\$ 25,000.00
Total COMPENSATED ABSENCE	\$ 25,000.00
 Total Expense	 \$ 3,167,394.00
Net Income	\$ 268,792.00



Hopewell Township 2021 Budget

Sewer Construction Fund



HOPEWELL TOWNSHIP

SEWER CONSTRUCTION FUND BUDGET

2021

**Budget
2021**

Income		
ESTIMATE	SEWER CONSTRUCTION	
	FUND BALANCE & CASH CARRY OVER PRIOR YEAR	\$ 2,365,465.00
	364-011 · CONNECTION & TAP FEES-SEWER	10,000.00
	TOTAL SEWER	10,000.00
	INTERFUND TRANSFERS	
	392-008 · TRANSFER FROM SEWER	300,000.00
	TOTAL INTERFUND TRANSFERS	300,000.00
	MISCELLANEOUS	
	341-000 · INTEREST EARNED	19,000.00
	TOTAL MISCELLANEOUS	19,000.00
	TOTAL Income	2,694,465.00
	Gross Profit	2,694,465.00
Expense		
	SEWER CONSTRUCTION	
	449-995 · PUMP STATION	325,000.00
	SEWER LINE REPLACEMENT	12,000.00
	GENERATOR RACCOON	82,880.00
	449-996 · FLOW METER	12,500.00
	449-997 · CORR ACTION PLAN WICKHAM	100,000.00
	RESEARCH FOR UPGRADE	10,000.00
	IND SQ GENERATOR	44,850.00
	TOTAL SEWER CONSTRUCTION	587,230.00
	ADMINISTRATION	
	405-517 · SEWER SYSTEM REFUNDS MISC	13,702.00
	TOTAL ADMINISTRATION	13,702.00
	TOTAL EXPENSE	600,932.00
	NET INCOME	2,093,533.00



First Class Township Code

Article XVII--Finance and Taxation

Section 1701 Fiscal Year;Annual Budget;Regualtion of Appropriations

(a) The fiscal year in townships of the first class shall commence on the first day of January each year.

(b) The board of township commissioners shall each year, at least thirty days prior to the adoption of the annual budget, begin preparation of a proposed budget for all funds showing an estimate of the several amounts of money which will be required for the several specific purposes of township government and expenses for the ensuing fiscal year, and by ordinance appropriate, out of the revenues available for the year, the specific sums required as shown by the budget as finally adopted. At the option of the township commissioners, such budget may be prepared and adopted prior to the first Monday of January of the fiscal year to which such budget shall apply. Whenever the township commissioners shall exercise such option, the first reading of the budget shall take place in November and the budget shall be finally adopted in the month of December prior to the fiscal year to which such budget shall apply. Said budget shall reflect as nearly as possible the estimated revenues and and expenditures of the township for the year for which the budget is prepared. It shall be unlawful to prepare and advertise notice of a proposed budget when the same is knowingly inaccurate. Where, upon any revision of the budget, it appears that the estimated expenditures in the adopted will be increased more than ten percent in the aggregated, or more than twenty-five percent in any individual item, over the proposed budget, it shall be presumed that the tentative budget was inaccurate, and such budget may not be legally adopted with any such increases therein unless the same is again advertised once, as in the case of the proposed budget, and an opportunity afforded to taxpayers to examine the same and protest such increases. The tax levied by the township commissioners shall be fixed at such figure within the limit allowed by law, as with all other sources of revenues will meet and cover said appropriations. The total appropriation shall not exceed the revenues available for the fiscal year. If the funds available from taxation and other sources shall be estimated to be in excess of the requirements of the ensuing fiscal year, an appropriation may be made for the payment of township orders or indebtedness of the previous years. A budget adopted in the December prior to the fiscal year to which the budget applies may be amended.

Final action shall not be taken on the proposed budget until after at least ten days public notice. The proposed budget shall be published or otherwise made available for public inspection at least twenty days prior to the date set for the adoption of the budget. The township commissioners after making such revisions and changes therein, as appear advisable, shall adopt the budget not later than the thirty-first day of December.

(c) The township commissioners may at any time by resolution make supplemental appropriations for any lawful purpose from any funds on hand or estimated to be received within the fiscal year and not appropriated to any other purpose, including the proceeds of any borrowing now or hereafter authorized by law.

(d) The township commissioners shall have power to authorize the transfer with in the same fund of any unencumbered balance, or any portion thereof, from one spending agency to another, both such action shall be taken only during the last nine months of the fiscal year. However, when a transfer of over five percent of an appropriation item is made within a fund, or when a transfer of over five percent of the total appropriation to a fund is made from said fund to another fund, an affirmative vote of two-thirds of the township commissioners shall be required.

1st Class Code for the Budget



Commissioners



Hopewell Township

Commissioners

Left to Right: Joseph Kusnir, Vice President; David Ciccone, Tim Force; Richard Bufalini, President; Nickolas DiPietro.



Commissioners

<u>Name</u>	<u>In Charge of</u>	<u>Term Ends</u>
Richard Bufalini, President	Police, Administration and Finance	12/31/2021
Joe Kusnir, Vice-President	Sewer, Administration and Finance	12/31/2021
Nickolas DiPietro	Roads, Administration and Finance	12/31/2023
David Ciccone	Development, Administration and Finance	12/31/2021
Tim Force	Parks & Recreation, Administration and Finance	12/31/2023



Staff



Hopewell Township 2021 Budget

Administration



Township Administration and Staff

Manager	Jamie Yurcina	manager@hopewelltp.com	724-378-1460	Ext 105
Chief of Police	Brian Uhrmacher	policechief@hopewelltp.com	724-378-0555	
Police Admin/ Dispatcher	Cathy Zeiber	policeadmin@hopewelltp.com	724-378-0557	
Solicitor	Michael Jones	Personal Law, Aliquippa PA	724-375-6683	
Finance/Controller	Barbara Swearingen, CPA	finacctadmin@hopewelltp.com	724-378-1460	Ext 103
Public Works Superintendent	David W. Kriger	roaddept@hopewelltp.com	724-378-1215	
Sewer Superintendent	Chris Thompson	hopewellwpcs@hopewelltp.com	724-378-4875	
Zoning/Code Enforcement Officer	John Bates	zoningofficer@hopewelltp.com	724-378-1460	Ext 107
Building Inspector/ Code.sys	Joanna Beres	jberes@code-sys.com	412-523-3709	
Engineer	Herbert, Rowland & Grubic Inc.	200 W. Kensington Dr. Ste 400 Cranberry Twp., PA_16046	724-779-4777	
Park Maintenance Supervisor	Carl Wagner	park@hopewelltp.com	724-788-1317	
Director of Parks & Recreation	Brad Batchelor	recdirector@hopewelltp.com	724-378-1460	Ext 101
Recreation Coordinator	Kim Petrina	kpetrina@hopewelltp.com		
Human Resources/ Payroll	Peggy Santia	hrpr@hopewelltp.com	724-378-1460	Ext 102
Accounts Payable	Barb Small	accounting@hopewelltp.com	724-378-1460	Ext 104
Sewer Dept. Accounts Receivable	Judy McConnell & Sharon Geiger	sewerbilling2@hopewelltp.com	724-512-0156	
Sewer Collections	Sharp Collections, Inc.	sharpcollections@gmail.com	800-962-5633	
Auditor	Mark C. Turnley	mark@mcturnleycpa.com	724-384-1081	
Septic Enforcement Officer	Michael Groves	A G-Squared Services, LLC	724-321-2952	
Tax Collector	Diane (Sissy) Palsa	taxcollector@hopewelltp.com	724-378-7796	
Community Outreach Supervisor	Nora Janicki	njanicki@hopewelltp.com	724-378-1460	Ext 100

