



**Township of Hopewell**

**7:00 PM**

**May 24<sup>th</sup>, 2021**

**BUSINESS MEETING PACKET DETAIL**

The contents of this Business Meeting Packet include the following:

- Business Meeting Agenda for the May 24<sup>th</sup>, 2021 Business Meeting.
- Minutes for the April 26<sup>th</sup>, 2021 Business Meeting.
- List of Bills dated May 24<sup>th</sup>, 2021.

<u>ACCOUNT</u>	<u>AMOUNT</u>	
General Fund	\$ 58,982.39	
Sewer Fund	\$ 127,545.83	
State Fund	\$ 14,913.28	
<b>Total</b>	<b>\$ 201,441.50</b>	

- Motion to approve April 2021 Tax Collector's Report for Tax Year 2021.
- Motion to approve April 2021 Tax Collector's Report for Tax Year 2020.
- Motion to approve Grace Gartley as camp counselor at \$8.00/hour.
- Motion to approve Michael Demich as fill-in Crossing Guard at the Contract Bargaining Agreement rate for 2021-2022 school year to begin in August of 2021.
- Motion to approve Richard Gerard as fill-in Crossing Guard at the Contract Bargaining Agreement rate for 2021-2022 school year to begin in August of 2021.
- Motion to approve payment for 2<sup>nd</sup> ½ of Amphitheater to Recreation Resource USA for \$50,218.00.
- Motion to approve Act 537 Special Study HRG for \$72,800.00.
- Motion to approve settlement RE: Charge of ULP by the FOP upon recommendation of the Solicitor.
- Motion to hire Donald Sedlacek as Police Chief of Hopewell Township.
- Motion to approve Contract HT 2021-01 with Valley Waste for Sludge Hauling Contract.
- April 2021 Police Department Report.
- April 2021 Road Department Report.
- April 2021 Sewer Department Report.

**EXECUTIVE SESSION IF NEEDED FOR ANY ITEMS**



## **BUSINESS MEETING AGENDA**

Township of Hopewell  
7:00 PM  
Monday, May 24<sup>th</sup>, 2021

### **CALL TO ORDER**

This Meeting is being tape recorded.

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

Mr. Force  
Mr. Ciccone  
Mr. DiPietro  
Mr. Kusnir-Vice President  
Mr. Bufalini-President

### **PUBLIC COMMENTS ON AGENDA ITEMS**

Public Comments are welcome regarding the following Business Agenda items to be acted upon this evening.

### **BUSINESS AGENDA**

The Tax Collector's Report and Treasurer's Report are available for public inspection at the Hopewell Township Municipal Building.

1. Motion to approve the April 26<sup>th</sup>, 2021 Business Meeting Minutes.
2. Motion to approve the List of Bills dated May 24<sup>th</sup>, 2021 as presented; General Fund \$58,982.39, Sewer Fund \$127,545.83, and State Fund \$14,913.28.
3. Motion to approve April 2021 Tax Collector's Report for Tax Year 2021.
4. Motion to approve April 2021 Tax Collector's Report for Tax Year 2020.
5. Motion to approve Grace Gartley as camp counselor at \$8.00/hour.
6. Motion to approve Michael Demich as fill-in Crossing Guard at the Contract Bargaining Agreement rate for 2021-2022 school year to begin in August of 2021.
7. Motion to approve Richard Gerard as fill-in Crossing Guard at the Contract Bargaining Agreement rate for 2021-2022 school year to begin in August of 2021.
8. Motion to approve payment for 2<sup>nd</sup> ½ of Amphitheater to Recreation Resource USA for \$50,218.00.
9. Motion to approve HRG contract for Act 537 Special Study Professional Engineering Services Proposal for \$72,800.00.
10. Motion to approve settlement RE: Charge of ULP by the FOP upon recommendation of the Solicitor.

## BUSINESS MEETING AGENDA

Township of Hopewell  
7:00 PM  
Monday, May 24<sup>th</sup>, 2021

11. Motion to hire Donald Sedlacek as Police Chief for Hopewell Township.
12. Motion to approve Contract HT 2021-01 with Valley Waste for Sludge Hauling  
Contract recommended by HRG at a total price of \$189,268.00 for a 3 year period  
assuming 52 disposals per year.

### **COMMISSIONER'S REPORTS**

### **DEPARTMENT REPORTS-APRIL 2021**

- |                               |   |
|-------------------------------|---|
| • Solicitor                   | Attorney Michael Jones                  |
| • Police                      | Police Chief Brian Uhrmacher-see Report |
| • Engineer                    | HRG, Inc.—                              |
| • Road Department Supervisor  | Dave Kriger- see Report                 |
| • Sewer Department Supervisor | Chris Thompson-see Report               |
| • Planning and Zoning         | John Bates                              |
| • Code Enforcement            | John Bates                              |
| • Sewer Authority             | Jim MacLaren, Chairman                  |
| • Planning Commission         | Bob Williams, Chairman                  |
| • Fire Department             | Mike Wasik, Chief                       |
| • Parks and Recreation        | Brad Batchelor                          |

### **OLD BUSINESS**

### **NEW BUSINESS**

### **CITIZEN'S FORUM**

Comments and Questions. We ask that Residents state their name and address. Please be brief and to the point. Groups should be represented by one (1) spokesperson.

### **ANNOUNCEMENTS**

Please visit our website at [www.hopewelltwp.com](http://www.hopewelltwp.com), our Facebook page, and Twitter, for updates on Hopewell Township news and events.

### **Events that are currently scheduled:**

Camp Lakewood starts June 21, 2021.

Couch Potato Jam Thursday June 17, 2021 7 PM

Parkfest July 10<sup>th</sup>, 2021 all day.

### **EXECUTIVE SESSION**

### **ADJOURN**

UPDATED 5/24/2021



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**April 26th, 2021**  
**BUSINESS MEETING MINUTES**

7:04 P.M.      **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. President Bufalini indicated that the meeting is being recorded.

7:04 P.M.      **Pledge of Allegiance**

7:05 P.M.      **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner David Ciccone – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor

7:05 P.M.      **Public Comments**  
No Public Comments regarding the proposed Business Agenda.

7:05 P.M.      **Business Agenda**  
President Bufalini announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

*Commissioner Kusnir:      Motion to approve the March 22<sup>nd</sup>, 2021 Business Meeting minutes.*

*Commissioner Ciccone:      Second the Motion.*

**Roll Call Vote:**  
Commissioner Force      Yes  
Commissioner Ciccone      Yes  
Commissioner DiPietro      Yes  
Commissioner Kusnir      Yes  
Commissioner Bufalini      Yes  
Motion Carried

*Commissioner Force:      Motion to approve the List of Bills dated April 26<sup>th</sup>, 2021 as presented: General Fund \$48,207.01; Sewer Fund \$25,152.10; State Fund \$18,907.80.*

*Commissioner DiPietro:      Second the Motion.*

**Roll Call Vote:**  
Commissioner Force      Yes  
Commissioner Ciccone      Yes  
Commissioner DiPietro      Yes



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**April 26th, 2021**  
**BUSINESS MEETING MINUTES**

Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

*Commissioner Kusnir:                      Motion to approve the maintenance agreement on Thompson Road.*

*Commissioner DiPietro:                  Second the Motion.*

Roll Call Vote:  
Commissioner Force                      Yes  
Commissioner Ciccone                  Yes  
Commissioner DiPietro                  Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

*Commissioner DiPietro:                  Motion to approve Bella Hage for seasonal work, part-time, with the recreation department at \$8.00/hour.*

*Commissioner Bufalini:                  Second the Motion.*

Roll Call Vote:  
Commissioner Force                      Abstain  
Commissioner Ciccone                  Yes  
Commissioner DiPietro                  Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

*Commissioner Force:                      Motion to approve Feasibility Study for the Fire Department.*

*Commissioner Kusnir:                      Second the Motion.*

Roll Call Vote:  
Commissioner Force                      Yes  
Commissioner Ciccone                  Yes  
Commissioner DiPietro                  Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

7:08 P.M.                      Commissioner's Reports  
No Commissioner Reports

7:08 P.M.                      Department Reports



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 26th, 2021**  
**BUSINESS MEETING MINUTES**

The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Brian Uhrmacher, Sewer Department Supervisor Chris Thompson, Road Department Supervisor Dave Kriger, Planning and Zoning Officer John Bates, Sewer Authority Board Chairman James McClaren, HRG Engineering, and Parks and Recreation Department Brad Batchelor presented their respective reports.

Township Manager, Jamie Yurcina stated that the county sent approval for the demolition of the Banjo properties on Platt St. in Woodlawn park. John Bates will be posting this information.

7:16 P.M. **Citizen's Forum**  
No Citizens comment.

7:16 P.M. **Old Business**  
No Old Business.

7:16 P.M. **New Business**  
No New Business

7:18 P.M. **Announcements**  
John Bates commended the Township and Board of Commissioners on the way they handled the pandemic and the efforts to keep the employees safe.

Mr. Yurcina announced a second Brodhead Rd. Corridor Study meeting will be on May 2<sup>nd</sup> for the Steering Committee. It will be followed by another public meeting.

Please visit our website at [hopewelltp.com](http://hopewelltp.com), FaceBook and twitter for upcoming Township events.

Join us for the Joe Craig Memorial Youth Fishing Derby on Saturday, May 1<sup>st</sup> from 8:00 am to noon. If you get a tagged fish, show the tag to Brad Batchelor and to collect a prize.

The Adult Fishing Derby will be held Sunday, May 2<sup>nd</sup>-May 7<sup>th</sup>, 2021. There will be 12 tagged fish. If you get a tagged fish, send a picture to [recdirector@hopewelltp.com](mailto:recdirector@hopewelltp.com). The tag must be readable. There will be prizes for tagged fish.

7:18 P.M. **Executive Session-Beginning**  
The Board of Commissioners entered into Executive Session to discuss police contract and personnel.

8:10 P.M. **Executive Session Out**  
President Bufalini announced that the following motion needed to be acted upon following



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**April 26th, 2021**  
**BUSINESS MEETING MINUTES**

executive session.

*Commissioner DiPietro: Motion to move Lenny Pusateri to full time equipment operator in the Road Department as of 4/26/2021.*

*Commissioner Kusnir: Second the Motion.*

**Roll Call Vote:**

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

8:12 P.M.

**Adjournment**

*Commissioner Force: Motion to Adjourn.*

*Commissioner DiPietro: Second the Motion.*

**Voice Vote:**

All in Favor  
Motion Carried

Minutes Recorded By: Jamie Yurcina 4/26/2021  
Minutes Prepared By: Nora Janicki 4/27/2021

CHECKS RAN BEFORE 5/24/2021 BUSINESS MEETING							
GENERAL							
						AMOUNT	CK#
	CANON FINANCIAL						
01-436-342	PLOTTER					159.00	53043
01-410-341	POLICE COPIER					545.97	53043
01-405-345	ADMIN COPIER					152.44	53043
01-414-341	PLAN/ZONE OFFICE COPIER					251.03	53043
01-430-340	ROAD COPIER					64.99	53043
01-454-340	PARK COPIER					64.99	53043
						1238.42	
	FIRST NATIONAL BANK OMAHA						
01-410-373	SERVICE CALL/LABOR/LOCK CHANGE					229.00	53044
						\$ 1,467.42	
GENERAL FUND		\$58,982.39					
SEWER FUND		\$ 127,545.83					
STATE FUND		\$ 14,913.28					
TOTAL		\$ 201,441.50					



CHECKS RAN BEFORE 5/24/2021 BUSINESS MEETING							
SEWER							
						AMOUNT	CK#
	CANON FINANCIAL SERVICES, INC.						
08-429-210	PLANT COPIER					70.94	12388
08-405-345	SEWER ADMIN OFFICE COPIER					<u>242.56</u>	12388
						313.50	
	LOWE'S						
08-429-247	MINI FRIDGE FOR STORING SAMPLES					217.52	12387
	MUNICIPAL WATER AUTHORITY OF ALIQUIPPA						
08-429-366	TODD ROAD WATER					2251.50	12386
08-448-316	RESIDENTIAL SEWAGE & SCHOOLS					<u>96120.45</u>	12386
						98371.95	
						\$ 98,902.97	

GENERAL FUND ONLINE BILL PAY AS OF 5/24/2021						
BUTLER GAS		OXYGEN CYLINDER RENTAL APRIL 2021		454-450		22.70
COMCAST		ZONE OFFICE PHONE 4/15-5/14		414-321		74.54
		ADMIN OFFICE PHONE 4/15-5/14		405-321		74.54
		PARK OFFICE PHONE 4/15-5/14		454-321		74.54
		POLICE DEPT PHONE 4/15-5/14		410-321		74.54
		TAX OFFICE PHONE 4/15-5/14		403-321		74.54
						372.70
COMCAST		ADMIN FAX LINE 5/4-6/3		405-321		141.35
COMCAST		TAX FAX LINE 5/6-6/5		403-321		59.57
CONSTELLATION		POLICE DEPT ELECTRICITY MAY 2021		410361A		250.00
CONSTELLATION		MUNICIPAL BUILDING ELECTRICITY MAY 2021		409361A		225.00
CONSTELLATION		ROAD DEPT ELECTRICITY MAY 2021		430361A		168.57
DUQUESNE LIGHT		SALT BINS LIGHT		430-361		22.57
DUQUESNE LIGHT		MUNICIPAL BUILDING LIGHT		409-361		561.39
		NATURE CENTER 2ND FLOOR LIGHT		454-361		85.65
		APARTMENT LIGHT		454-361		25.74
		VOTING BUILDING LIGHT		454-361		20.78
		SALT BUILDING LIGHT		430-361		22.19
		PARK LIGHT		454-361		285.09
		ROAD DEPT LIGHT		430-361		257.70
		CONCESSION STAND LIGHT		454-361		68.63
		POLICE DEPT LIGHT		410-361		444.70
		DEPOSITORY LIGHT		430-361		36.55
						1808.42

VERIZON WIRELESS	BATCHELOR CELL 3/26-4/25		454-321		25.08
	DURKOS CELL 3/26-4/25		410-321		45.31
	WAGNER CELL 3/26-4/25		454-321		25.08
	BATES CELL 3/26-4/25		414-321		25.08
	POLICE SHIFT PHONE 3/26-4/25		410-321		25.08
	POLICE SHIFT PHONE 3/26-4/25		410-321		25.08
	POLICE STATION 3/26-4/25		410-321		25.08
	POLICE SERGEANT CELL 3/26-4/25		410-321		25.08
	KRIGER CELL 3/26-4/25		430-321		45.31
	ROGERS CELL 3/26-4/25		410-321		25.08
	UHRMACHER CELL 3/26-4/25		410-321		25.08
	YURCINA IPAD 3/26-4/25		405-231		18.15
	KRIGER IPAD 3/26-4/25		430-321		18.15
	UHRMACHER IPAD 3/26-4/25		410-321		18.15
	DURKOS IPAD 3/26-4/25		410-231		<u>18.15</u>
					388.94
					\$ 3,459.82

SEWER FUND ONLINE BILL PAY AS OF 5/24/2021					
COMCAST	SEWER ADMIN FAX 4/28-5/27	405-321			95.03
COMCAST	SEWER ADMIN OFFICE PHONE 4/15-5/14	405-321			74.58
COMCAST	BOCKTOWN PUMP STATION PHONE 5/1-5/31	429-321			51.41
COMCAST	CREESE PUMP STATION PHONE 5/3-6/2	429-321			51.41
COMCAST	WICKHAM PHONE 5/6-6/5	429-321			87.25
CONSTELLATION	POLLACK LANE ELECTRICITY MAY 2021	429361Z			1750.00
DUQUESNE LIGHT	SEWER ADMIN OFFICE LIGHT	405-362			187.12
VERIZON WIRELESS	THOMPSON CELL 3/26-4/25	429-321			25.08
	THOMPSON IPAD 3/26-4/25	429-321			<u>18.25</u>
					43.33
					\$ 2,340.13

**General Fund**  
**Unpaid Bills Detail**  
As of May 24, 2021

Num	Name	Memo	Split	Amount
22689	A.R. OLIASTRO, INC.	45 TONS TOPSOIL	430-000 · ROAD PAVING & IMPROVEMENTS	1,293.75
				1,293.75
543811330	ADVANCE AUTO PARTS	BATTERY FOR POLICE SPEED CART	410-750 · POLICE EQUIPMENT PURCHASE	120.58
				120.58
APRIL 2021	ALAM'S HOME & HARDWARE	GEN FUND MISC PARTS APRIL 2021	-SPLIT-	451.74
				451.74
33114	ALQUIPPA WHOLESALE TIRE	CALIPER/LABOR/BRAKE FLUID POL CAR 10	410-370 · POLICE VEH REPAIR & MAINTENANCE	281.98
33136	ALQUIPPA WHOLESALE TIRE	(2) TIRES MT & BAL POL CAR 6	410-252 · POLICE VEHICLE TIRES	431.98
33150	ALQUIPPA WHOLESALE TIRE	INS/EMI POL CAR 3	410-370 · POLICE VEH REPAIR & MAINTENANCE	77.00
				790.96
SIN028603	ALL TRAFFIC SOLUTIONS INC.	2021 APP, TRAFFIC SUITE	410-750 · POLICE EQUIPMENT PURCHASE	1,500.00
				1,500.00
I256531	APPROVED TOILET RENTALS	PARK PORTA JOHNS 5/5-6/1	454-380 · RENTALS PORTA JOHNS	355.00
				355.00
690	BEAVER COUNTY HUMANE SOCIETY	2021 KEYCODE ACCESS	410-450 · POLICE CONTRACTED SERVICES	200.00
				200.00
4-1-21/4-30-21	BEAVER COUNTY TIMES	POLICE CHIEF AD	405-340 · ADVERTISING AND PRINTING	824.00
				824.00
ZHB-BARON	CAROLE A. CARLAND	ZHB COURT REPORTER-NARON	414-315 · COURT REPORTER FEES	167.50
				167.50

**General Fund**  
**Unpaid Bills Detail**  
**As of May 24, 2021**

Num	Name	Memo	Split	Amount
4083717840	CINTAS CORPORATION #013	MUN BLDG MATS WK OF 5/3/21	409-370 · MUNI BLDG-CUSTODIAL SVC & SUPP	46.74
4083717887	CINTAS CORPORATION #013	ROAD DEPT MATS WK OF 5/3/2021	430-210 · OFFICE SUPPLIES	76.12
4083717889	CINTAS CORPORATION #013	POLICE DEPT MATS WK OF 5/3/21	410-371 · CUSTODIAL SVC & SUPPORT	70.68
4084369766	CINTAS CORPORATION #013	POLICE DEPT MATS WK OF 5/10	410-371 · CUSTODIAL SVC & SUPPORT	54.68
4084369661	CINTAS CORPORATION #013	ROAD DEPT MATS WK OF 5/10	430-210 · OFFICE SUPPLIES	76.12
4084369591	CINTAS CORPORATION #013	MUN BLDG MATS WK OF 5/10	409-370 · MUNI BLDG-CUSTODIAL SVC & SUPP	46.74
				371.08
21-12630	CLEAN SWEEP SERVICES LLC	CENTER PULL TOWELS MUN BLDG	405-210 · OFFICE SUPPLIES	39.88
21-12631	CLEAN SWEEP SERVICES LLC	CENTER PULL TOWELS POLICE DEPT	410-210 · POLICE OFFICE SUPPLIES	39.88
				79.76
SERV7480214	CLEVELAND BROTHERS EQUIP CO. INC.	CAT WHEEL LOADER SERVICE	430-374 · EQUIPMENT REPAIRS	1,266.20
				1,266.20
APRIL 2021	CODE.sysCODE CONSULTING, INC.	PERMITS APRIL 2021	414-450 · CONTRACTED SERVICES (CODE SYS)	4,299.47
				4,299.47
605	CRESWELL HEIGHTS JOINT AUTHORITY	HYDRANTS FEB-MARCH-APRIL 2021	448-000 · FIRE HYDRANT CHARGES	6,625.00
				6,625.00
15369	DOBISH SIGNS AND DISPLAYS INC.	5 POINTS SIGN PANEL HAROLD'S INN	405-467 · COMMUNITY OUTREACH	155.00
				155.00
1366	DONNA M. MCMULLEN COURT REPORTING	ZHB CRISI DECISION	404-325 · SOLICITORS ZONING BOARD FEES	181.50
				181.50
94035052	ESRI	ARCGIS DESKTOP MAINT	436191B · ARCGIS MAINTENANCE FEE	400.00
				400.00

**General Fund**  
**Unpaid Bills Detail**  
**As of May 24, 2021**

Num	Name	Memo	Split	Amount
45890	FRED'S AUTO SALES + SERVICE , LLC	REPLACED LOW PRESSURE STEER LINE	454-370 · PARKS VEH MAINTENANCE/LICENSES	90.00
				90.00
107388323-04282021	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS INC	PUBLIC HEARING AD BARON	414-340 · ADVERTISING & PRINTING	418.62
				418.62
CRISI	GEORGE M. PATTERSON II	ZHB - CRISI	404-325 · SOLICITORS ZONING BOARD FEES	1,662.50
				1,662.50
21000025	HOPEWELL AREA SCHOOL DISTRICT	ADMIN,ZONE,PK,RD,POL + FIRE FUEL APRIL 21	-SPLIT-	3,190.14
				3,190.14
0343044-IN	LACAL EQUIPMENT, INC.	STREET SWEEPER GUTTER BROOMS	430-374 · EQUIPMENT REPAIRS	958.08
				958.08
202104010	LENNON,SMITH,SOULERET ENGINEERING,INC.	TRAISR	436191A · TRAISR PROGRAM	700.00
				700.00
2021PRJ5318	MRM WORKERS' COMPENSATION POOLED TRUST	GEN FD WORKERS COMP	-SPLIT-	24,562.15
				24,562.15
MULCH	NORA JANICKI	(3) BAGS OF MULCH	405-467 · COMMUNITY OUTREACH	19.05
				19.05
94459-B050	PROJECT EXECUTION NETWORK	BACKUP MAY 21/MICROSOFT EXCHANGE	-SPLIT-	237.49
				237.49
293543	PVSEC-NORTH HILLS	K9 LEX FOOT LACERATION	410-442 · K - 9 EXPENSE	2,554.07
				2,554.07

**General Fund**  
**Unpaid Bills Detail**  
**As of May 24, 2021**

Num	Name	Memo	Split	Amount
CELL CLEAN UP	SERVPRO OF WEST BEAVER COUNTY 10661	BIO-HAZARD CLEAN UP POL JAIL CELL	410-371 · CUSTODIAL SVC & SUPPORT	350.00
				350.00
7330327043-0-1	STAPLES BUSINESS CREDIT	MISC POL DEPT OFFICE SUPPLIES	410-210 · POLICE OFFICE SUPPLIES	124.43
7329163385-0-2	STAPLES BUSINESS CREDIT	CABLE TIES	405-210 · OFFICE SUPPLIES	11.58
				136.01
275458	TRI STATE WATERS	WATER COOLER/H2O POL DEPT 4/1-5/1	410-210 · POLICE OFFICE SUPPLIES	47.00
275459	TRI STATE WATERS	WATER COOLER/H2O ADMIN OFC 4/1-5/1	405-210 · OFFICE SUPPLIES	14.50
275454	TRI STATE WATERS	WATER COOLER DEP 4/1-5/1	427-210 · OFFICE SUPPLIES/POSTAGE	8.00
275453	TRI STATE WATERS	ROAD DEPT H2O	430-210 · OFFICE SUPPLIES	26.00
				95.50
				<b>54,055.15</b>



**Sewer Fund**  
**UnPaid Bills Listing**  
May 10 - 24, 2021

	Num	Name	Memo	Account	Amount
<b>8 Sewer Fund</b>					
	APRIL 2021	ALAM'S HOME & HARDWARE	MISC SEWER ADMIN OFFICE SUPPLIES	429250B · WICKHAM PLANT	-18.51
	APRIL 2021	ALAM'S HOME & HARDWARE	MISC SEWER ADMIN OFFICE SUPPLIES	429247A · RACoon PLANT--POLLACK LANE	-53.31
	APRIL 2021	ALAM'S HOME & HARDWARE	MISC SEWER ADMIN OFFICE SUPPLIES	429-370 · VEHICLE REPAIR	-8.98
	APRIL 2021	ALAM'S HOME & HARDWARE	MISC SEWER ADMIN OFFICE SUPPLIES	429250A · RACoon PLANT	-132.80
	3273038635	AUTO ZONE, INC.	BRAKE ROTOR/PADS/WASHER FLUID	429-370 · VEHICLE REPAIR	-249.51
	904 CHERRY ST	BRENDA/WILLIAM BRADY	SEWER REFUND BRADY	405-510 · PROPERTY SALES REFUNDS	-112.48
	A788452	C + I HARDWARE	FLUO GREEN PAINT FOR PLANT	429247A · RACoon PLANT--POLLACK LANE	-23.90
	4083717840	CINTAS CORPORATION #013	SEWER ADMIN MATS WK OF 5/3	405-309 · CUSTODIAL SRV & SUPPORT	-15.57
	4084369591	CINTAS CORPORATION #013	SEWER ADMIN MATS WK OF 5/10	405-309 · CUSTODIAL SRV & SUPPORT	-15.57
	0186402	COLONIAL SCIENTIFIC, INC.	MISC LAB SUPPLIES	429-260 · PLANT LAB EXPENSES	-954.11
	0186403	COLONIAL SCIENTIFIC, INC.	MISC LAB SUPPLIES	429-260 · PLANT LAB EXPENSES	-1,331.90
	0186399	COLONIAL SCIENTIFIC, INC.	MISC LAB SUPPLIES	429-260 · PLANT LAB EXPENSES	-59.98
	CYCLE 1 & 5	CRESWELL HEIGHTS JOINT AUTHORITY	CYCLE 1 + 5	448-319 · C.H.J.A. SERVICE CHARGES	-130.80
	36626	G and C COAL ANALYSIS LAB.,INC.	ANALYTICAL SERVICES	429-260 · PLANT LAB EXPENSES	-169.73
	107388886-04292021	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS INC	AD FOR SLUDGE BIDS	429-455 · SLUDGE HAULING	-1,811.26
	1798 BROADHEAD RD	GRACE LUTHERAN CHURCH	SEWER REFUND GRACE LUTHERN CHURCH	405-510 · PROPERTY SALES REFUNDS	-31.37
	21000025	HOPEWELL AREA SCHOOL DISTRICT	PLANT FUEL APRIL 2021	429-245 · PLANT FUEL EXPENSE	-1,096.64
	2341 R. SHEFFIELD RD	JEFFREY/TAMARA ERITANO	SEWER REFUND ERITANO	405-510 · PROPERTY SALES REFUNDS	-50.84
	2341 SHEFFIELD RD FT	JEFFREY/TAMARA ERITANO	SEWER REFUND ERITANO	405-510 · PROPERTY SALES REFUNDS	-49.84
	162 CHESTNUT ST	JOHN PISON/PETRINA SHARP	SEWER REFUND PISON/SHARP	405-510 · PROPERTY SALES REFUNDS	-73.53
	3110 RIDGE AVENUE	JOSHUA/JESSICA LOCKERBIE	SEWER REFUND LOCKERBIE	405-510 · PROPERTY SALES REFUNDS	-101.14
	142311	LINK COMPUTER CORPORATION	MUNI LINK BILLING MAY 2021	405-225 · ACCT & UTILITY MAINTENANCE	-1,736.71
	2021PRJ5318	MRM WORKERS' COMPENSATION POOLED TRUST	SEWER FUND WORKERS COMP	405-354 · MRM WORKER'S COMPENSATION	-63.83
	2021PRJ5318	MRM WORKERS' COMPENSATION POOLED TRUST	SEWER FUND WORKERS COMP	429-354 · MRM WORKER'S COMPENSATION	-7,439.87
	904342	PENNSYLVANIA ONE CALL SYSTEM, INC	MONTHLY ACTIVITY FEE	436-316 · PA ONE -CALL SYSTEM	-69.62
	MO-T00004486	PIRTEK MONROEVILLE	SEWER JET HOSE	429247A · RACoon PLANT--POLLACK LANE	-232.50
	E-7392	POTTER AND PARSONS, INC.	RAW SEWAGE PUMP PARTS	429250A · RACoon PLANT	-4,997.83
	94459-B050	PROJECT EXECUTION NETWORK	MICROSOFT EXCHANGE	405-322 · COMPUTER SVC & RPR--IND MICRO	-18.28
	94459-B050	PROJECT EXECUTION NETWORK	MICROSOFT EXCHANGE	429-322 · COMPUTER REPAIR EXPENSE	-41.13

**Sewer Fund**  
**UnPaid Bills Listing**  
**May 10 - 24, 2021**

	Num	Name		Memo	Account	Amount
	901904204	STATE INDUSTRIAL PRODUCTS		PLANT WEED KILLER	429247A · RACoon PLANT--POLLACK LANE	-3,466.80
	275460	TRI STATE WATERS		SEWER ADMIN OFFICE H2O	405-210 · OFFICE SUPPLIES	-13.00
	275206	TRI STATE WATERS		PLANT H2O	429-210 · OFFICE SUPPLIES & COPIER	-24.50
	620453	VALLEY WASTE SERVICE, INC.		31.86 TONS SLUDGE 5/12 + 5/13	429-455 · SLUDGE HAULING	-1,633.24
	4019 FAIRWAY DR	WILLIAM/ELIZABETH McCracken		SEWER REFUND McCracken	405-510 · PROPERTY SALES REFUNDS	-73.65
	Total 8 Sewer Fund					-26,302.73
						-26,302.73
<b>TOTAL</b>						<b>-26,302.73</b>

**State Fund**  
**UnPaid Bills Listing**  
May 10 - 24, 2021

		Num	Name	Memo	Account	Amount
	State Fund					
	35-Liquid Fuels Fund					
		TRAFFIC LIGHTS	DUQUESNE LIGHT COMPANY.COMM	TRAFFIC LIGHTS	434-000 · STREET LIGHTING	-52.43
		STREET LIGHTS	DUQUESNE LIGHT COMPANY.COMM	STREET LIGHTS	434-000 · STREET LIGHTING	-14,860.85
	Total 35-Liquid Fuels Fund					-14,913.28
	Total State Fund					-14,913.28
	<b>TOTAL</b>					<b>-14,913.28</b>

**Tax Collector's Monthly Report to Taxing Districts**

For the Month of: April, 2021 - Tax Year: 2021

Hopewell Township

	Real Estate	Interim	Per Capita	Other
<b>A. Collections</b>				
1. Balance Collectable - Beginning of Month	\$2,359,166.09	\$0.00	\$0.00	\$0.00
2A. Additions: During the Month - (from line #18)	\$440.80	\$0.00	\$0.00	\$0.00
2B. Deductions: During the Month - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
2C. Additions: Prior Month Refunds - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
2D. Deductions: Credits during the Month - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
3. Total Collectable	\$2,359,606.89	\$0.00	\$0.00	\$0.00
4. Less: Face Collections for the Month	\$-1,736,445.15	\$0.00	\$0.00	\$0.00
5. Less: List of Exonerations ( * )	\$-375.20	\$0.00	\$0.00	\$0.00
6. Less: List of Abatements ( * )	\$0.00	\$0.00	\$0.00	\$0.00
7. Less: Liens/Non-Lienable Installments ( * )	\$0.00	\$0.00	\$0.00	\$0.00
8. Balance Collectable - End of Month	\$622,786.54	\$0.00	\$0.00	\$0.00
<b>B. Reconciliation of Cash Collected</b>				
9. Face Amount of Collections - (must agree with line 4)	\$1,736,445.15	\$0.00	\$0.00	\$0.00
10. Plus: Penalties	\$0.00	\$0.00	\$0.00	\$0.00
11. Less: Discounts	\$-34,728.81	\$0.00	\$0.00	\$0.00
12. Total Collected in Under/Over Payments	\$6.28	\$0.00	\$0.00	\$0.00
13. Total Cash Collected per Column	\$1,701,722.62	\$0.00	\$0.00	\$0.00
14. Total Cash Collected - (13A + 13B + 13C + 13D)				\$1,701,722.62

### C. Payment of Taxes

15. Amount Remitted During the Month ( \* )

Date:	Transaction #	Amount:
		Total: 1,701,722.62

16. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

\$0.00

17. Total Remitted This Month

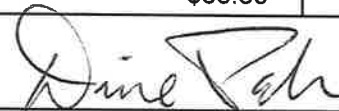
1,701,722.62

18. List, Other Credit Adjustments ( \* )

Parcel #	Name:	Amount:
	SEE ATTACHED ASSESSMENTS	
	Total:	\$65.60

19. Interest Earnings (if applicable)

\$



DIANE PALSA, Tax Collector

05/03/2021

#### TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month	
Amount Collected This Month	\$ 1,701,722.62
Less Amount Paid This Month	\$ 1,701,722.62
Ending Balance	

I verify this is a complete and accurate reporting of the balance collectable, taxes and remitted for the Month.

Received by (Taxing District): \_\_\_\_\_

Title: \_\_\_\_\_

I acknowledge the receipt of this report.

Date: \_\_\_\_\_

Diane Palsa, Tax Collector  
Hopewell Township / Hopewell School District  
1700 CLARK BLVD ALIQUIPPA, PA 15001  
PHONE: (724) 378-7796, FAX: (724) 512-0042  
taxcollector@hopewelltp.com

Month of April, 2021 Summary Report

**Tax Year: 2021, Tax Module: Real Estate, Tax Type: Township**

**Payment Type: Standard**

Deposit Date:	Batch #	Payment Type:	Face Amount:	Payment Amount:	Variance:	Payments:
04/05/2021	Batch Id:	7	\$116,025.57	\$113,705.03	\$-2,320.54	233
04/06/2021	Batch Id:	8	\$36,544.80	\$35,813.92 ✓	\$-730.88	88
04/09/2021	Batch Id:	9	\$86,986.72	\$85,246.98	\$-1,739.74	221
04/14/2021	Batch Id:	11	\$89,829.67	\$88,033.08 ✓	\$-1,796.59	254
04/17/2021	Batch Id:	12	\$101,556.80	\$99,525.69 ✓	\$-2,031.11	223
04/20/2021	Batch Id:	10	\$144,513.60	\$141,623.30 ✓	\$-2,890.30	329
04/20/2021	Batch Id:	13	\$800,710.87	\$784,702.97 ✓	\$-16,014.18	1,820
04/22/2021	Batch Id:	14	\$170,741.36	\$167,326.52 ✓	\$-3,414.84	252
04/28/2021	Batch Id:	15	\$90,188.56	\$88,384.92 ✓	\$-1,803.64	255
04/29/2021	Batch Id:	16	\$99,347.20	\$97,360.21 ✓	\$-1,986.99	121

**Payment Type: Standard**

Face Amount:	Payment Amount:	Variance:
\$1,736,445.15	\$1,701,722.62	\$-34,728.81

**Tax Year: 2021, Tax Module: Real Estate, Tax Type: Township**

Face Amount:	Payment Amount:	Variance:
\$1,736,445.15	\$1,701,722.62	\$-34,728.81

**Tax Module: Real Estate, Tax Type: Township**

Face Amount:	Payment Amount:	Variance:
\$1,736,445.15	\$1,701,722.62	\$-34,728.81

**Grand Totals**  
Month of April, 2021 Summary Report

Total in Deposit for Discount:	\$1,701,716.34
Variance from Face Dollars:	\$-34,728.81

Total in Deposit for Face:

Total in Deposit for Penalty:	
Variance from Face Dollars:	\$0.00

Total in Deposit for Partial Payments:	
Total in Deposit for Intallment Payments:	
Total in Deposit for Under/Over Payments:	
Total in Deposit for Duplicate Payments:	\$6.28

Grand Total in deposit:	\$1,701,722.62
Grand Total paid in Face Dollars:	\$1,736,445.15
Variance from Face Dollars:	\$-34,728.81

Number of Payments:	3,796
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Respectfully,



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DIANE PALSA, TAX COLLECTOR  
HOPEWELL TOWNSHIP

**OFFICE HOURS:**  
MON - THURS 9AM - 4PM  
CLOSED FRIDAYS & HOLIDAYS

**Tax Collector's Monthly Report to Taxing Districts**

For the Month of: April, 2021 - Tax Year: 2020

Hopewell Township

	Real Estate	Interim	Per Capita	Other
<b>A. Collections</b>				
1. Balance Collectable - Beginning of Month	\$107,460.93	\$0.00	\$0.00	\$0.00
2A. Additions: During the Month - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
2B. Deductions: During the Month - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
2C. Additions: Prior Month Refunds - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
2D. Deductions: Credits during the Month - (from line #18)	\$0.00	\$0.00	\$0.00	\$0.00
3. Total Collectable	\$107,460.93	\$0.00	\$0.00	\$0.00
4. Less: Face Collections for the Month	\$-9,825.60	\$0.00	\$0.00	\$0.00
5. Less: List of Exonerations ( * )	\$-243.20	\$0.00	\$0.00	\$0.00
6. Less: List of Abatements ( * )	\$0.00	\$0.00	\$0.00	\$0.00
7. Less: Liens/Non-Lienable Installments ( * )	\$0.00	\$0.00	\$0.00	\$0.00
8. Balance Collectable - End of Month	\$97,392.13	\$0.00	\$0.00	\$0.00
<b>B. Reconciliation of Cash Collected</b>				
9. Face Amount of Collections - (must agree with line 4)	\$9,825.60	\$0.00	\$0.00	\$0.00
10. Plus: Penalties	\$947.92	\$0.00	\$0.00	\$0.00
11. Less: Discounts	\$0.00	\$0.00	\$0.00	\$0.00
12. Total Collected in Under/Over Payments	\$0.00	\$0.00	\$0.00	\$0.00
13. Total Cash Collected per Column	\$10,773.52	\$0.00	\$0.00	\$0.00
14. Total Cash Collected - (13A + 13B + 13C + 13D)	\$10,773.52			



### C. Payment of Taxes

15. Amount Remitted During the Month ( \* )

Date:	Transaction #	Amount:
		Total: \$ 10,773.52

16. Amount Paid with this Report Applicable to this Reporting Month

Transaction #

\$0.00

17. Total Remitted This Month

\$ 10,773.52

18. List, Other Credit Adjustments ( \* )

Parcel #	Name:	Amount:
	SEE ATTACHED ASSESSMENTS	
	Total:	\$-243.20

19. Interest Earnings (if applicable)

\$

  
DIANE PALSA, Tax Collector

05/13/2021

#### TAXING DISTRICT USE (OPTIONAL)

Carryover from Previous Month	
Amount Collected This Month	\$ 10,773.52
Less Amount Paid This Month	\$ 10,773.52
Ending Balance	

I verify this is a complete and accurate reporting of the balance collectable, taxes and remitted for the Month.

Received by (Taxing District): \_\_\_\_\_

Title: \_\_\_\_\_

I acknowledge the receipt of this report.

Date: \_\_\_\_\_

Month of April, 2021 Summary Report

**Tax Year: 2020, Tax Module: Real Estate, Tax Type: Township**

**Payment Type: Standard**

Deposit Date:	Batch #	Payment Type:	Face Amount:	Payment Amount:	Variance:	Payments:
04/15/2021	Batch Id:	94	\$9,825.60	\$10,773.52	\$947.92	37

**Payment Type: Standard**

Face Amount:	Payment Amount:	Variance:
\$9,825.60	\$10,773.52	\$947.92

**Tax Year: 2020, Tax Module: Real Estate, Tax Type: Township**

Face Amount:	Payment Amount:	Variance:
\$9,825.60	\$10,773.52	\$947.92

**Tax Module: Real Estate, Tax Type: Township**

Face Amount:	Payment Amount:	Variance:
\$9,825.60	\$10,773.52	\$947.92

**Grand Totals**  
Month of April, 2021 Summary Report

Total in Deposit for Discount:  
Variance from Face Dollars: \$0.00

Total in Deposit for Face: \$346.40

Total in Deposit for Penalty: \$10,427.12  
Variance from Face Dollars: \$947.92

Total in Deposit for Partial Payments:  
Total in Deposit for Intallment Payments:  
Total in Deposit for Under/Over Payments:  
Total in Deposit for Duplicate Payments:

Grand Total in deposit: \$10,773.52

Grand Total paid in Face Dollars: \$9,825.60  
Variance from Face Dollars: \$947.92

Number of Payments: 37

Respectfully,



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DIANE PALSA, TAX COLLECTOR  
HOPEWELL TOWNSHIP

**OFFICE HOURS:**  
MON - THURS 9AM - 4PM  
CLOSED FRIDAYS & HOLIDAYS

## Barb Swearingen

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**From:** Peggy Santia  
**Sent:** Wednesday, May 19, 2021 4:24 PM  
**To:** Jamie Yurcina; Barb Swearingen  
**Cc:** K Petrina  
**Subject:** FW: New Counselor

Jamie & Barb,

Please see the email below from Kim Petrina, she wants to add Grace Gartley to the agenda as a new hire for the BOC Mtg. on 5/24/21.

Thanks,

*Peggy Santia*

Human Resource/Payroll  
Hopewell Township – Beaver County  
724-378-1460 X102  
[hrpr@hopewelltp.com](mailto:hrpr@hopewelltp.com)  
724-378-3034 Fax  
[www.hopewelltp.com](http://www.hopewelltp.com)

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**From:** Kim Petrina <[kimpetrina1@gmail.com](mailto:kimpetrina1@gmail.com)>  
**Sent:** Wednesday, May 19, 2021 7:22 AM  
**To:** Brad Batchelor <[recdirector@hopewelltp.com](mailto:recdirector@hopewelltp.com)>; Peggy Santia <[hrpr@hopewelltp.com](mailto:hrpr@hopewelltp.com)>  
**Subject:** New Counselor

Good Morning! Please add Grace Gartley to the agenda as a new and final counselor. She will start at the minimum \$8.00 rate.

Also, what evening is best to meet with the counselors for paperwork and drug testing?

Thanks,  
Kim

# APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, veteran status, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <u>Crossing Guard</u>	Date of Application <u>8/18/2020</u>
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative
	<input type="checkbox"/> Inquiry
	<input type="checkbox"/> Other _____

Last Name <u>Demich</u>	First Name <u>Michael</u>	Middle Name <u>Stephen</u>
Address <u>1941 Maratta Road</u>	City <u>Aliquippa</u>	State <u>PA</u>
Zip Code <u>15001</u>	Telephone Number(s) <u>(724) 462-6839</u>	
Social Security Number (Voluntary) <u>167 46 1137</u>		

Best time to contact you at home is: \_\_\_\_\_ AM  
\_\_\_\_\_ PM

If you are under 18 years of age, can you provide required proof of your eligibility to work? ☒ Yes ☐ No

Have you ever filed an application with us before? ☐ Yes ☐ No

If Yes, give date \_\_\_\_\_

Have you ever been employed with us before? ☐ Yes ☐ No

If Yes, give date \_\_\_\_\_

Do any of your friends or relatives, other than spouse, work here? ☐ Yes ☐ No

If Yes, state name, relationship and location \_\_\_\_\_

Are you currently employed? ☒ Yes ☐ No

May we contact your present employer? ☒ Yes ☐ No

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status? ☐ Yes ☒ No

*Proof of citizenship or immigration status will be required upon employment.*

Date available for work \_\_\_\_/\_\_\_\_/\_\_\_\_ What is your desired salary range? \_\_\_\_\_

Are you available to work: ☒ Full Time (Please indicate 1 2 3 shift)  
☒ Part Time (Please indicate Mornings Afternoon Evenings)  
☒ Temporary (Please indicate dates available \_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_)

Are you currently on "lay-off" status and subject to recall? ☐ Yes ☒ No

Can you travel if a job requires it? ☒ Yes ☐ No

WE ARE AN EQUAL OPPORTUNITY EMPLOYER

NAME: Mike Demich POSITION: Crossing Guard DATE: 8/18/2020

## EDUCATION

School	Name and Address of School	Course of Study	Number of Years Completed	Diploma / Degree
High School	Hopewell High school	Academic	4	Yes
Undergraduate College	Thiel college Greenville, Pa	Business Admin.	4	Yes
Graduate/ Professional				
Other (Specify)				

## WORK EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dick's Sporting Goods	Dates Employed		Work Performed
Address	Monaca PA	From	To	
Telephone Number(s)	724-770-9081	6/17	present	Interview setups, scheduling, HR record retention, facilitation of product to retail floor
Starting/Present Job Title	Administrative Asst/ opps.	Hourly Rate/Salary		
Supervisor	Zack Shaner	Starting	Final	
Reason for Leaving	still employed	12.00	15.00	May We Contact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer	MSA	Dates Employed		Work Performed
Address	Pittsburgh, Pa	From	To	
Telephone Number(s)		5/15	5/17	Audits for various clients
Starting/Present Job Title	Business Analyst	Hourly Rate/Salary		
Supervisor	Nicole Burlbaugh	Starting	Final	
Reason for Leaving	Better opportunity	15.00	15.50	May We Contact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer	PST Engineering	Dates Employed		Work Performed
Address	Pittsburgh, Pa.	From	To	
Telephone Number(s)		12/14	5/17	testing for chemicals at renovation construction sites.
Starting/Present Job Title	Testing Tech.	Hourly Rate/Salary		
Supervisor	Mike Kopar	Starting	Final	
Reason for Leaving	Better opportunity	12.00	12.00	May We Contact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Employer	Market connect Group.	Dates Employed		Work Performed
Address	Bloomfield, N.J.	From	To	
Telephone Number(s)		9/91	5/13	managed and trained over 200 employee's
Starting/Present Job Title	Field merch/Dist.	Hourly Rate/Salary		
Supervisor	Krissie Smith mgr.	Starting	Final	
Reason for Leaving	Co. downsized.	35K	80K	May We Contact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Comments: Include explanation of any gaps in employment.

Any gap's would be time searching for a position I would be interested in and a company that has a good rep.

NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_ DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Describe any specialized training, apprenticeship, skills and extra-curricular activities.

An excellent training background, excellent leadership skills. Hopewell High School Asst Baseball Coach from 2011 - 2019.

Describe any job-related training received in the United States military.

N/A

List professional, trade, business or civic activities and offices held.

You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:

### ADDITIONAL INFORMATION

**Other Qualifications** Summarize special job-related skills and qualifications acquired from employment or other experience.

Many Years of working with professionals and students.

### SPECIALIZED SKILLS (Skills/Equipment Operated)

<input checked="" type="checkbox"/> Terminal	<input checked="" type="checkbox"/> Spreadsheet	Production/Mobile Machinery (list)	Other (list)
<input checked="" type="checkbox"/> PC/MAC	<input type="checkbox"/> Word Processing	_____	_____
<input type="checkbox"/> Typewriter	<input type="checkbox"/> Shorthand	_____	_____
WPM _____	WPM _____	_____	_____

State any additional information you feel may be helpful to us in considering your application.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

Can you perform the essential functions of the job, for which you are applying, either with or without a reasonable accommodation? ☒ YES ☐ NO

### PERSONAL/PROFESSIONAL REFERENCES Do not include family members or past supervisors.

Name	Phone Number	Best Time to Call	Occupation
1. Chad McMillen	(724) 622-6819	evening	Law
2. Krissia Smith	(773) 636-8623	evening	Sales
3. Mike Pungock	(724) 417-0956	any	Sales

## APPLICANT'S STATEMENT

I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.



Signature of Applicant



Date

This Application For Employment is sold for general use throughout the United States. Amsterdam Printing assumes no responsibility for the use of said form or any questions which, when asked by the employer of the job applicant, may violate State and/or Federal Law.



# APPLICATION FOR EMPLOYMENT

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, veteran status, or any other legally protected status.

(PLEASE PRINT)

Position(s) Applied For <u>Crossing Guard</u>	Date of Application <u>4/30/2021</u>
How Did You Learn About Us?	
<input type="checkbox"/> Advertisement	<input checked="" type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Inquiry
	<input type="checkbox"/> Relative
	<input type="checkbox"/> Other _____

Last Name <u>Gerard</u>	First Name <u>Richard</u>	Middle Name <u>Albert</u>
Address <u>3204 Cleveland Ave.</u>	City <u>Altoona</u>	State <u>Pa.</u>
Zip Code <u>15001</u>	Social Security Number (Voluntary)	
Telephone Number(s) <u>H. 724-375-3240</u>	<u>C. 412-389-7078</u>	

Best time to contact you at home is: _____	AM PM
If you are under 18 years of age, can you provide required proof of your eligibility to work?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever filed an application with us before?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, give date _____	
Have you ever been employed with us before?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, give date _____	
Do any of your friends or relatives, other than spouse, work here?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, state name, relationship and location _____	
Are you currently employed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
May we contact your present employer?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
<i>Proof of citizenship or immigration status will be required upon employment.</i>	
Date available for work <u>5/28/21</u>	What is your desired salary range? _____
Are you available to work:	
<input checked="" type="checkbox"/> Full Time (Please indicate 1 2 3 shift)	
<input checked="" type="checkbox"/> Part Time (Please indicate Mornings Afternoon Evenings)	
<input checked="" type="checkbox"/> Temporary (Please indicate dates available ____/____ - ____/____)	
Are you currently on "lay-off" status and subject to recall?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Can you travel if a job requires it?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
WE ARE AN EQUAL OPPORTUNITY EMPLOYER	

NAME: Richard Gerard

POSITION: Cross guard

DATE: 4/30/21

## EDUCATION

School	Name and Address of School	Course of Study	Number of Years Completed	Diploma / Degree
High School	Beaver Falls High School	shop	3	Diploma
Undergraduate College				
Graduate/ Professional				
Other (Specify)				

## WORK EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed		Work Performed
Verizon	From	To	
Address	8-1991	6-2015	Line man System Tech, Fiber splicer
Telephone Number(s)	Hourly Rate/Salary		
Starting/Present Job Title	Starting	Final	
Supervisor			
Reason for Leaving	Retired		May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
Starting/Present Job Title	Starting	Final	
Supervisor			
Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
Starting/Present Job Title	Starting	Final	
Supervisor			
Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

Employer	Dates Employed		Work Performed
	From	To	
Address			
Telephone Number(s)	Hourly Rate/Salary		
Starting/Present Job Title	Starting	Final	
Supervisor			
Reason for Leaving			May We Contact? <input type="checkbox"/> Yes <input type="checkbox"/> No

**Comments:** Include explanation of any gaps in employment.


Describe any specialized training, apprenticeship, skills and extra-curricular activities.


Describe any job-related training received in the United States military.


List professional, trade, business or civic activities and offices held.

*You may exclude membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status:*


### ADDITIONAL INFORMATION

**Other Qualifications** *Summarize special job-related skills and qualifications acquired from employment or other experience.*


### SPECIALIZED SKILLS (Skills/Equipment Operated)

<input type="checkbox"/> Terminal	<input type="checkbox"/> Spreadsheet	Production/Mobile Machinery (list)	Other (list)
<input type="checkbox"/> PC/MAC	<input type="checkbox"/> Word Processing	_____	_____
<input type="checkbox"/> Typewriter	<input type="checkbox"/> Shorthand	_____	_____
WPM _____	WPM _____	_____	_____

*State any additional information you feel may be helpful to us in considering your application.*


**Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.**

Can you perform the essential functions of the job, for which you are applying, either with or without a reasonable accommodation? ☐ YES ☐ NO

### PERSONAL/PROFESSIONAL REFERENCES *Do not include family members or past supervisors.*

Name	Phone Number	Best Time to Call	Occupation
1.			
2.			
3.			

NAME: \_\_\_\_\_ POSITION: \_\_\_\_\_ DATE: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## APPLICANT'S STATEMENT

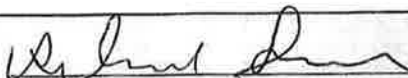
I certify that answers given herein are true and complete.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with this organization is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of this organization.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the employer.

  
Signature of Applicant

5/30/2021  
Date

This Application For Employment is sold for general use throughout the United States. Amsterdam Printing assumes no responsibility for the use of said form or any questions which, when asked by the employer of the job applicant, may violate State and/or Federal Law.



503 N. Walnut Road Bldg 200  
 Kennett Square, PA 19348  
 610-444-4402 FAX: 610-444-3359  
 E-mail: info@recreation-resource.com  
 Web Site: www.recreation-resource.com

# Invoice

DATE INVOICE #  
 5/14/2021 20-153

## BILL TO

Township of Hopewell  
 1700 Clark Boulevard  
 Aliquippa, PA 15001  
 Jamie Yurcina

## SHIP TO

Hopewell Community Park  
 2500 Laird Drive  
 Aliquippa, PA 15001

Customer PO	TERMS	DUE DATE	REP	Ship Date	Ship Via	JOB #
Q20-246	Due upon receipt	5/14/2021	Peter	5/12/2021	Best Way	20-153
ITEM	DESCRIPTION			QTY	RATE	AMOUNT
Pavilion	<p>GluLam Pavilion Model APEX Size: 45' with 14' Leg Height</p> <p>Laminated Arches &amp; Purlins: Fabricated with Southern Pine, AITC Architectural Appearance Grade with one coat sealer and individually wrapped. In-ground columns (if applicable) are pressure treated 0.6 pcf CCA, prior to gluing per AITC 109 for in ground use to resist decay and insect attack. All steel connections and hardware for connecting purlins to arches, base shoes and compression ring are included. Steel and hardware to be hot dipped galvanized.</p> <p>Wall &amp; Structural Wood Roof Deck: #2 Southern Pine, #1, single tongue and groove, V-joint face side, kiln dried, furnished in specified lengths. Nails included for installation. Wall deck to be pressure treated per AITC 109.</p> <p>Fascia: 2x6 Southern Pine #1 SPIB Grade, treated. Hot-dipped galvanized nails for installation are included.</p> <p>Roofing: Standard 25-Year Class-A Fire Rated 3-Tab Fiberglass Shingles, Autumn Brown with</p>				43,973.00	43,973.00
Kindly remit upon receipt of invoice. Thank you.				Total		
				Payments/Credits		
				Balance Due		





503 N. Walnut Road Bldg 200  
Kennett Square, PA 19348  
610-444-4402 FAX: 610-444-3359  
E-mail: info@recreation-resource.com  
Web Site: www.recreation-resource.com

# Invoice

DATE 5/14/2021 INVOICE # 20-153

## BILL TO

Township of Hopewell  
1700 Clark Boulevard  
Aliquippa, PA 15001  
Jamie Yurcina

## SHIP TO

Hopewell Community Park  
2500 Laird Drive  
Aliquippa, PA 15001

Customer PO	TERMS	DUE DATE	REP	Ship Date	Ship Via	JOB #
Q20-246	Due upon receipt	5/14/2021	Peter	5/12/2021	Best Way	20-153

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Install	<p>one layer of 30# roofing felt, includes Galvanized Roofing Nails Metal Connection Plates: Standard Rust Red Primered (Galvanized or Powdercoating is Optional for Additional Cost).</p> <p>Design: Standard roof system is designed to withstand 30 psf live load and 20 psf wind load on the vertical projected area. Footing and slab design included.</p> <p>Shop drawing to bear the seal of a Pennsylvania Professional Engineer.</p> <p>Delivered</p> <p>Install Enwood 45' Apex II pavilion on flat level surface. Includes</p> <ul style="list-style-type: none"> <li>- 6" concrete pad</li> <li>- typical footers</li> <li>- 100 amp electric service with 6 fourplex outlets</li> </ul> <p>COSTARS 14-74</p>		57,745.00	57,745.00

Kindly remit upon receipt of invoice. Thank you.

**Total** \$101,718.00

**Payments/Credits** -\$51,500.00

**Balance Due** \$50,218.00

1.5% per month finance charge will be added to all overdue accounts. A 3% service charge is applied to payments over \$5000 made by credit card.

CAUTION: Playground equipment should never be installed on a hard surface. A resilient material to cushion falls should be placed under all equipment.

PLEASE NOTE-OUR ADDRESS HAS CHANGED. PLEASE USE 503 N. WALNUT ROAD, #200, KENNETT SQUARE, PA 19348.





200 West Kensinger Drive, Suite 400  
Cranberry Township, PA 16066  
(724) 779-4777  
www.hrg-inc.com

Via Email

May 21, 2021

Mr. Jamie Yurcina, Township Manager  
Hopewell Township  
1700 Clark Boulevard  
Aliquippa, Pennsylvania 15001

**Re: Hopewell Township Act 537 Special Study  
Professional Engineering Services Proposal**

Dear Mr. Yurcina,

Herbert, Rowland & Grubic, Inc. (HRG) is pleased to submit the following AGREEMENT for engineering services to prepare an Act 537 Sewage Facilities Plan Special Study (Special Study) for Hopewell Township (Township).

**GENERAL PROJECT DESCRIPTION**

The Wickham Village Water Pollution Control Facility (WPCF) is under a Corrective Action Plan (CAP) triggered by hydraulic overloads above 0.12 MGD in 2018 and 2019. Various alternatives may be feasible to address flows, including rerating the WPCF; construction of new process tanks; or conversion to a pump station to convey sewage to the Raccoon Creek WPCF. To implement any of these alternatives, sewage facilities planning is required prior to submitting applications for DEP construction and operation permits.

For purposes of this proposal, it is expected that DEP will require the sewage facilities planning in the form of an Act 537 Plan, Special Study. The Special Study will evaluate the above Wickham Village WPCF alternatives, as well as downstream impacts to the Raccoon Creek Interceptor and WPCF. The Special Study will also evaluate a pump station alternative for the Davidson Heights area, as discussed with the Township. HRG will work with the Township and Planning Commissions to determine potential equivalent dwelling units (EDUs) in the Township, and these potential EDUs will be incorporated in Special Study flow estimations. This Special Study will facilitate future development in the Township and is a necessary update to the Township Act 537, which was last updated over 50 years ago.

**SCOPE OF SERVICES – Refer to Exhibit 1**

**COMPENSATION**

The work described in Exhibit 1 shall be compensated as follows:

<b>PHASE 01:</b>	Sewage Facilities Planning	Lump Sum:	\$ 72,800
------------------	----------------------------	-----------	-----------

Our policy is to render invoices monthly based on percentage of completion for Lump Sum phases. Work shall be completed in accordance with the conditions of the Retainer Agreement.

Mr. Jamie Yurcina, Township Manager  
Hopewell Township Act 537 Special Study  
May 21, 2021

## COMPLETION

HRG estimates completion of the outlined scope of services based on the following general timeline. The CLIENT agrees and understands that HRG cannot definitively provide a schedule\* for approval of the submitted permits.

MILESTONE	DATE
Notice to Proceed	May 2021
DEP Approval of TAR	June 2021
Act 537 Special Study Completion	December 2021
Public Notice	January 2022
Planning Commission	February 2022
Municipal Adoption*	March 2022
DEP Approval*	September 2022

## AUTHORIZATION

We have developed this AGREEMENT specifically with your project needs in mind. To execute this AGREEMENT and indicate your acceptance of these terms, and authorize the work to begin, please sign the CLIENT acceptance below and return a copy to our office.

This AGREEMENT and all attachments constitute an offer to enter into a contract with you. By having an authorized individual execute this AGREEMENT, you agree that you have read and understand this proposed AGREEMENT and all of its attached Exhibits and that you agree to all of the terms.

This AGREEMENT shall remain open and may be accepted by the CLIENT for thirty (30) days from the above date. Acceptance of the AGREEMENT after the end of the 30-day period shall be valid only if HRG elects, in writing, to reaffirm the AGREEMENT and waive its right to reevaluate and resubmit the AGREEMENT.

If you have any questions concerning our AGREEMENT, including the attached exhibits, please feel free to contact me to discuss them in greater detail. We appreciate the opportunity to provide you with professional services in this capacity and look forward to working with you on this project.

Very truly yours,

APPROVED BY:



James A. Feath, RLA  
Assistant Vice President

HERBERT, ROWLAND & GRUBIC, INC.



Liz B. Lackey, P.E.  
Team Leader | Water & Wastewater

LBL/LRH/kmg  
R008322.0432

Project\0083\008322\_0432\Admin\Control\Proposal\01 Act 537\2021.05.21 Township Act 537 Special Study.docx

Enclosure



Mr. Jamie Yurcina, Township Manager  
Hopewell Township Act 537 Special Study  
May 21, 2021

ACCEPTED BY:

---

**CLIENT – HOPEWELL TOWNSHIP**

---

**TITLE**

---

**DATE**

**Proprietary Notice**

This AGREEMENT contains proprietary information regarding Herbert, Rowland & Grubic, Inc. and is a work product containing business sensitive materials. This AGREEMENT was prepared in response to your request for your specific project and no portion of this AGREEMENT may be shared with any other party.

## EXHIBIT 1 SCOPE OF SERVICES

In order to meet your needs as outlined above, HRG proposes the following scope of services:

### Phase 01: Sewage Facilities Planning

HRG shall perform the following Sewage Facilities Planning tasks:

- > HRG shall prepare and submit a Task Activity Report (TAR) to the Pennsylvania Department of Environmental Protection (PADEP). The TAR shall clearly define the focus of the Special Study as discussed above and exclude evaluations of Township-wide sewage needs.
- > HRG shall prepare and submit a Sewage Facilities Act 537 Plan – Special Study that will include a written report and exhibits. General items include:
  - Historical research regarding previous wastewater planning, identification of known proposed developments, and investigation of potential development areas within the Pine Run sewershed to determine long-term (20-year) needs for wastewater system capacity.
  - Review impacts of flows and loadings to treatment plants and NPDES permit limitations.
  - Compare long-term needs with remaining available capacity and determine need for capacity augmentation and timeline for implementation.
  - Identify and evaluate feasible alternatives based on technical feasibility (e.g., constructability), regulatory consistencies, and 30-year net present values.
  - Provide a proposed timeline for implementation of the recommended alternative(s).
  - Uniform Environmental Review (UER) for potential PENNVEST funding.
- > HRG shall facilitate and attend meetings during the plan preparation process with staff and Council to gather feedback on plan alternatives.
- > Submissions to affected Planning Commissions, municipalities, and PADEP.

Following completion of the above scope and contingent on the Authority proceeding forward with the recommended alternatives, HRG shall prepare separate AGREEMENT(S) for design, permitting, and construction phase services.

-end-



200 West Kensinger Drive, Suite 400  
Cranberry Township, PA 16066  
(724) 779-4777  
www.hrg-inc.com

Via Email

May 17, 2021

Mr. Jamie Yurcina  
Hopewell Township  
1700 Clark Boulevard  
Aliquippa, Pennsylvania 15001

Re: Recommendation of Award  
Raccoon Creek Water Pollution Control Facility  
Hauling and Disposal of Dewatered Sludge  
Contract No. HT 2021-01  
Hopewell Township, Beaver County, PA

Dear Mr. Yurcina:

We have reviewed the bids for the above captioned project which were received on May 10, 2021. One bid was received and appears to be in order with no irregularities found. The low bidder is a reputable and qualified contractor.

We recommend that the Township award this contract to Valley Waste Service, Inc. for a unit price bid amount of \$189,268 assuming three (3) years, 1,000 tons per year, and 52 disposals per year, subject to receipt of acceptable Performance and Payment Bonds. We also recommend authorizing the issuance of Notice of Intent to Award to Valley Waste Service, Inc. transmitting the Agreement and bonds for execution.

We are enclosing a certified bid tabulation for your files.

Sincerely,

HERBERT, ROWLAND & GRUBIC, INC.

Liz B. Lackey, P.E.  
Team Leader | Water & Wastewater

LBL/kmg  
R008322.0430  
project\0083\008322\_0430\admin\2021 sludge hauling - bidding\award\2021-05-17 recommendation of award.docx

Enclosure

**BID TABULATION**

				<b>VALLEY WASTE SERVICE, INC.</b> <b>261 WALLACE RUN ROAD</b> <b>BEAVER FALLS, PA 15010</b> <b>724-843-9373</b>	
ITEM	DESCRIPTION	UNIT OF MEASURE	QUANTITY	UNIT PRICE	EXTENSION
1	Disposal of Aerobically Digested and Dewatered Sewage Sludge (6/01/2021 - 5/31/2022)	Ton	1,000	\$42.00	\$42,000.00
2	Hauling of Aerobically Digested and Dewatered Sewage Sludge (6/01/2021 - 5/31/2022)	EA	52	\$375.00	\$19,500.00
3	Disposal of Aerobically Digested and Dewatered Sewage Sludge (6/01/2022 - 5/31/2023)	Ton	1,000	\$43.00	\$43,000.00
4	Hauling of Aerobically Digested and Dewatered Sewage Sludge (6/01/2022 - 5/31/2023)	EA	52	\$386.00	\$20,072.00
5	Disposal of Aerobically Digested and Dewatered Sewage Sludge (6/01/2023 - 5/31/2024)	Ton	1,000	\$44.00	\$44,000.00
6	Hauling of Aerobically Digested and Dewatered Sewage Sludge (6/01/2023 - 5/31/2024)	EA	52	\$398.00	\$20,696.00
<b>TOTAL BASE BID*</b>					<b>\$189,268.00</b>

**I DO HEREBY CERTIFY THAT THIS IS A TRUE AND CORRECT TABULATION OF BIDS  
RECEIVED ON MAY 10, 2021**



**LIZ B. LACKEY, P.E.**  
**TEAM LEADER | WATER & WASTEWATER**

\*As per Agreement, Paragraph 1, Unit Prices shown are utilized to calculate full Contract Price.



# HOPEWELL TOWNSHIP

# POLICE DEPARTMENT



CHIEF OF POLICE  
Brian P. Uhrmacher

Session 248

HOPEWELL POLICE DEPARTMENT  
1700 CLARK BOULEVARD  
ALIQUIPPA, PENNSYLVANIA 15001-4298  
PHONE: 724-378-0557  
FAX: 724-378-9105  
EMAIL: [policechief@hopewelltwp.com](mailto:policechief@hopewelltwp.com)

To: Township Manager & Board of Commissioners

From: Chief Brian P. Uhrmacher

Date: May 3, 2021

Subject: April 2021 Monthly Report

The following statistics are reported:

Police Vehicle Mileage – 9686; Monthly Average – 11055; Year to Date – 44221

Calls for Service – 179; Monthly Average – 187; Year to Date – 751

Incidents – 35; Monthly Average – 38; Year to Date – 154

Citations – 40; Monthly Average – 49; Year to Date – 198

Arrests – 22; Monthly Average – 25; Year to Date – 100

The medical/physical examination portion of new officer testing was conducted

Upgrades were made to the Crimestar RMS, with the addition of a criminal complaint system

Chief Uhrmacher attended a Beaver County Chiefs meeting

Chief Uhrmacher attended memorial services for Aliquippa Chief Rob Sealock

Off. Rogers attended monthly ESU Training

Off. A. Lopez attended monthly K9 training

Off Fedorka attended Breath Test Operator Training at the Allegheny County Police Academy

*"People Working Together To Build A Better Community"*

**HOPEWELL TOWNSHIP POLICE DEPARTMENT**  
**APRIL 2021 VEHICLE MILEAGE REPORT**

Vehicle	End Mileage	Start Mileage	Total Mileage
Unit 2	23589	22547	1042
Unit 3	61473	60289	1184
Unit 4	36249	34681	1568
Unit 5	73388	72683	705
Unit 6	11241	10700	541
Unit 7	105991	104934	1057
Unit 9	31430	30667	763
Unit 10	83358	81976	1382
Unit 11	43742	42298	<u>1444</u>
			9686



# HOPEWELL TOWNSHIP POLICE DEPARTMENT

1700 CLARK BLVD  
ALIQUIPPA, PA 15001

Date : 05/03/2021  
Page : 1  
Agency : HTPD

## Calls For Service Totals By Call Type

04/01/2021 to 04/30/2021

Call Type	Totals
911	911 CALLS 2
ABVH	ABANDONED VEHICLES 3
ACRP	ACCIDENT REPORTABLE 2
ALRM	ALARM 14
ALRM-B	BURGLARY ALARM 1
ANCP	ANIMAL COMPLAINT 7
AREA	AREA CHECK 10
ATOP	AID TO OTHER DEPARTMENTS 19
ATSI	AID TO SICK OR INJURED 6
ATV	ATV/QUAD/DIRTBIKE COMPLAINT 2
BURN	BURNING VIOLATION 4
CHIL	CUSTODY COMPLAINT 2
CIVIL	CIVIL DISPUTE 3
DISCON	DISORDERLY CONDUCT 2
DOM	DOMESTIC DISPUTE 7
DSVH	DISABLED VEHICLE 2
DUM	DUMPING COMPLAINT 1
FDAL	FIRE ALARM 3
FIRE	FIRE CALL 1
GNIF	GENERAL INFORMATION 6
HAR	HARASSMENT 2
INFO	INFORMATION 1
JUVN	JUVENILE COMPLAINT 4
K9	K9 DEPLOYMENT 1
LCKC	LOCKOUT 1
LOST	LOST & FOUND 3
MEGLAW	PSP MEGANS LAW 4
MISC	MISCELLANEOUS 2
MTCS	MENTAL CASE 2
NEIG	NEIGHBORHOOD DISPUTE 1
NOIS	NOISE COMPLAINT 5
OPEN	OPEN DOOR 1
PANIC	PANIC ALARM 1
PARK	PARKING COMPLAINT 2
PFA	PROTECTION FROM ABUSE 2
PSAF	PUBLIC SAFETY 1
RDRAGE	ROAD RAGE 1



# HOPEWELL TOWNSHIP POLICE DEPARTMENT

1700 CLARK BLVD  
ALIQUIPPA, PA 15001

Date : 05/03/2021  
Page : 2  
Agency : HTPD

## Calls For Service Totals By Call Type

04/01/2021 to 04/30/2021

Call Type		Totals
RECK	RECKLESS DRIVING	3
REPO	REPOSSESSION	2
SPVP	SUSPICIOUS VEHICLE	2
SUPR	SUSPICIOUS PERSON(s)	6
SUSCALL	SUSPICIOUS CALL	1
SUSSEA	SUSPICIOUS ACTIVITY	6
TRAFCOM	TRAFFIC COMPLAINT	8
TRAFENEC	TRAFFIC ENFORCEMENT	2
TREE	TREE DOWN	2
UNWANT	UNWANTED PERSON	5
WANT	WANTED PERSON	1
WATER	WATER BREAK	1
WELF	WELFARE CHECK	6
WIRE	WIRE(s) DOWN	1
Grand Total for all calls		179





**HOPEWELL TOWNSHIP  
POLICE DEPARTMENT**  
1700 CLARK BLVD  
ALIQUPPA, PA 15001

Date : 05/03/2021  
Page : 1  
Agency : HTPD

### Incident Primary Offense Totals

04/01/2021 to 04/30/2021

Offense	Total Incidents
N/A NOT APPLICABLE	5
PACC 2701 SIMPLE ASSAULT	8
PACC 2702 AGGRAVATED ASSAULT	1
PACC 2705 RECKLESSLY ENDANGERING ANOTHER PERSON	1
PACC 2706 TERRORISTIC THREATS	1
PACC 2713 NEGLECT OF CARE-DEPENDENT PERSON	1
PACC 3121 RAPE	1
PACC 3502 BURGLARY	1
PACC 3921 THEFT BY UNLAWFUL TAKING OR DISPOSITION	2
PACC 3929 RETAIL THEFT	1
PACC 4106 ACCESS DEVICE FRAUD	2
PACC 4120 IDENTITY THEFT	6
PACC 5503 DISORDERLY CONDUCT	1
PAMVC 3712 ABANDONMENT OF VEHICLES	1
PAMVC 3743 ACCIDENTS INVOLVING DAMAGE TO ATTENDED...	1
PAMVC 3802 DRIVING UNDER INFLUENCE OF ALCOHOL OR...	2
<b>Grand Total</b>	<b>35</b>



**HOPEWELL TOWNSHIP  
POLICE DEPARTMENT**

1700 CLARK BLVD  
ALIQUIPPA, PA 15001

Date : 05/03/2021  
Page : 1  
Agency : HTPD

**Citation Totals By Violation**

04/01/2021 to 04/30/2021

Violation		Total
PACC 2709	HARASSMENT	1
PACC 5503	DISORDERLY CONDUCT	1
PAMVC 1301	REGISTRATION & CERTIFICATE OF TITLE	1
PAMVC 1501	DRIVERS REQUIRED TO BE LICENSED	1
PAMVC 3112	TRAFFIC-CONTROL SIGNALS	1
PAMVC 3323	STOP SIGNS AND YIELD SIGNS	1
PAMVC 3331	REQUIRED POSITION AND METHOD OF TUR	1
PAMVC 3353	PROHIBITIONS IN SPECIFIED PLACES	24
PAMVC 3354	ADDITIONAL PARKING REGULATIONS	3
PAMVC 3362	MAXIMUM SPEED LIMITS	1
PAMVC 3714	CARELESS DRIVING	3
PAMVC 4703	OPER OF VEH W/O OFFICIAL CERTIFICAT	1
PAMVC 7711	ATV NOT REGISTERED	1
Grand Total		40



**HOPEWELL TOWNSHIP  
POLICE DEPARTMENT**  
1700 CLARK BLVD  
ALIQIPPA, PA 15001

Date : **05/03/2021**  
Page : **1**  
Agency : **HTPD**

### Arrest Totals By Violation

04/01/2021 TO 04/30/2021

Violation		Total
PACC 2701	SIMPLE ASSAULT	3
PACC 2705	RECKLESSLY ENDANGERING ANOTHER PERSON	3
PACC 2707	PROPULSION OF MISSILES INTO AN...	3
PACC 2709	HARASSMENT	2
PACC 3502	BURGLARY	1
PACC 3929	RETAIL THEFT	1
PACC 5503	DISORDERLY CONDUCT	4
PAMVC 3309	DRIVING ON ROADWAYS LANED FOR TRAFFIC	1
PAMVC 3714	CARELESS DRIVING	2
PAMVC 3802	DRIVING UNDER INFLUENCE OF ALCOHOL...	2
Grand Total		22

## Barb Swearingen

---

**From:** Dave Kriger  
**Sent:** Monday, May 24, 2021 8:15 AM  
**To:** Jamie Yurcina  
**Cc:** Peggy Santia; Barb Swearingen; Nora Janicki  
**Subject:** Hopewell Road Department Monthly Report

### Hopewell Road Department Monthly Report for April 2021

1. Finished drainage work on McGee Ave.
2. Poured floors and mortared pipes in inlets on McGee and Glen.
3. Removed salters from #3 and #4 and stored.
4. Began replacing faded road name signs with new signs.
5. Repaired and seeded yards from winter plow damage as needed.
6. Serviced tar buggy for upcoming crack sealing.
7. Began cutting berms.
8. Continued street sweeping entire month.
9. Serviced trucks and equipment.
10. Continued patching potholes throughout Township.



## Hopewell Township Water Pollution Control System

1700 Clark Boulevard \* Aliquippa, PA 15001 \* 724.378.4875 \* Fax 724.378.0421

### April, 2021 W.P.C.S. Monthly Report

Total sludge hauled from Wickham Village WPCF to Raccoon Creek WPCF for treatment, dewatering, and disposal:

MONTH	GALLONS
January	28,000
February	28,000
March	42,000
April	35,000
<b>TOTAL</b>	<b>133,000</b>

PA-One Calls Received; Researched; Field-Marked; etc.:

MONTH	CALLS
January	45
February	53
March	75
April	100
<b>TOTAL</b>	<b>273</b>

After-Hours Emergency Call-Outs:

MONTH	TREATMENT PLANTS	PUMP STATIONS	SEWER LINES	AFTER-HOURS INSPECTIONS
January	0	1	1	0
February	0	0	0	0
March	1	1	0	0
April	0	0	1	0
<b>TOTAL</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>

Total Volume of Supernate Decanted off Aerobic Digesters Back to Head of Plant:0

MONTH	GALLONS OF SUPERNATE DECANTED OFF AEROBIC DIGESTER
January	100,800
February	115,200
March	216,000
April	145,400
<b>TOTAL</b>	<b>577,400</b>

Total Digested Sludge Transferred from Aerobic Digesters to the Belt Filter Press:

MONTH	GALLONS OF DIGESTED SLUDGE TRANSFERRED TO BELT FILTER PRESS	WET TONS OF DEWATERED SLUDGE HAULED TO LANDFILL	PERCENT SOLIDS DEWATERED SLUDGE HAULED TO LANDFILL	DRY TONS OF DEWATERED SLUDGE HAULED TO LANDFILL
January	354,000	105.92	12.9	13.61
February	144,000	43.87	12.9	5.63
March	399,000	128.73	13.1	16.90
April	272,000	91.13	13.0	11.77
<b>TOTAL</b>	<b>1,169,000</b>	<b>369.65</b>	<b>13.0</b>	<b>47.91</b>

Raccoon Creek WPCF Hydraulic and Organic Loading:

MONTH	RECORDED PRECIPITATION (INCHES)	AVERAGE HYDRAULIC LOADING (MGD)	MAXIMUM HYDRAULIC LOADING (MGD)	AVERAGE ORGANIC LOADING (POUNDS/DAY)
January	2.20	1.19	3.91	1,098
February	2.76	1.28	4.81	1,556
March	2.92	1.61	6.55	1,192
April	2.48	1.02	2.11	1,129

Exceeds Design Hydraulic (2.25 MGD) or Organic Loading (4,250 Pounds/Day)

Wickham Village WPCF Hydraulic and Organic Loading:

MONTH	RECORDED PRECIPITATION (INCHES)	AVERAGE HYDRAULIC LOADING (MGD)	MAXIMUM HYDRAULIC LOADING (MGD)	AVERAGE ORGANIC LOADING (POUNDS/DAY)
January	2.41	0.091	0.402	95
February	2.86	0.106	0.501	141
March	3.47	0.123	0.773	77
April	2.81	0.071	0.194	87

Exceeds Design Hydraulic (0.120 MGD) or Organic Loading (175 Pounds/Day)

Sanitary Sewer Lateral Repair Outside Sewer Line Inspections:

Sanitary Sewer Lateral Repair Outside Sewer Line Inspections	
January:	<ul style="list-style-type: none"> <li>1919 Crestmont Drive (total restoration)</li> <li>1227 Euclid Avenue (total restoration)</li> <li>1016 Tee Line Drive (new construction)</li> <li>2007 Spring Street (spot repair)</li> <li>1020 Tee Line Drive (new construction)</li> <li>1912 Glen Road (spot repair)</li> </ul>

February:
<ul style="list-style-type: none"> <li>• 2909 Brodhead Road (spot repair)</li> <li>• 3202 Cleveland Avenue (partial restoration)</li> </ul>
March:
<ul style="list-style-type: none"> <li>• 1704 Maratta Road (partial restoration)</li> <li>• 142 Creston Drive (new construction)</li> <li>• 1020 Tee Line Drive (new construction)</li> <li>• 3024 Clairmont Court (new construction)</li> <li>• 1008 Tee Line Drive (new construction)</li> <li>• 1030 Tee Line Drive (new construction)</li> </ul>
April:
<ul style="list-style-type: none"> <li>• None</li> </ul>

#### Sanitary Sewer System:

MONTH	MANHOLES RAISED TO GRADE	SANITARY SEWER LINE CLEANED/FLUSHED (LF)	SANITARY SEWER LINE Televised (LF)	SANITARY SEWER LINE REPLACED (LF)
January	0	8,800	4,200	0
February	0	6,600	1,500	0
March	0	10,800	8,600	10
April	1	4,300	3,800	0
<b>TOTAL</b>	<b>1</b>	<b>169,100</b>	<b>18,100</b>	<b>10</b>

<b>SANITARY SEWER SYSTEM</b>
January:
<ul style="list-style-type: none"> <li>• Responded to a backed-up sewer at 5111 McIntosh Drive. Lateral was plugged between inspection site tee and main line. We removed roots with the electric snake and televised with camera until roots were removed.</li> <li>• Televised the main line on McIntosh Drive.</li> <li>• Located tap at 1227 Euclid Avenue.</li> <li>• Responded to an odor call at 121 Cherryton Street. Televised and jetted the main line, line was clear.</li> <li>• Flushed manholes on Cardinal Avenue, Hickory Drive, Lynwood Drive, Lawndale Drive, Cedar Avenue, Guy Street, Green Garden syphon, Clark Boulevard, Garnet Street, and Crestmont Avenue.</li> <li>• Televised the line from the Raccoon Creek to Golf Course Road.</li> <li>• Responded to a backed-up sewer at 142 Beech Street. Televised main line and all was clear.</li> <li>• Responded to a backed-up sewer at 2259 Brodhead Road. Lateral was clear at the property line site tee. Main line was flowing clearly.</li> <li>• Continued to inspect manholes in the Wickham Village STP System for the CAP.</li> <li>• Responded to a backed-up sewer at the Mount Vernon Homes Development. Jetted and televised main line in front of houses and all were clear.</li> <li>• Continued to GIS manholes in the Wickham Village STP System for the CAP.</li> <li>• Responded to a backed-up sewer at Miller &amp; Sons Chevrolet. Manhole invert was plugged where they are tapped into main. Jetted main line and pumped out and cleaned the Green Garden Syphon.</li> <li>• Jetted main lines from the Windmill downstream to South Beverly Drive where line goes into woods.</li> <li>• Responded to a backed-up sewer at 3109 Heights Road. Jetted main line and it was flowing and clear.</li> <li>• Responded to a backed-up sewer at 3212 Harding Avenue. Televised and jetted the main line. Line was clear and flowing freely.</li> <li>• Started Jetting, televising, and inspecting the main lines in the Wickham Village STP System for the CAP.</li> <li>• Televised main line on Maratta Road where Duquesne Light installed new pole.</li> <li>• Responded to a backed-up sewer at 2114 Lynwood Avenue. Lateral was clear, jetted from inspection site tee to manhole.</li> <li>• Responded to a lateral packed with roots near the property line at 1912 Glen Road. We pulled the roots out of the line. Televised the main line as well as the lateral and all was clear and flowing freely.</li> </ul>

February:	<ul style="list-style-type: none"> <li>Started jetting and televising main lines in the Wickham Village system for the Corrective Action Plan.</li> <li>Responded to a backed-up sewer at 2104 Oriole Drive. Jetted, snaked, and televised the lateral from the inspection tee at the property line to the main line until all roots were removed.</li> <li>Continued to inspect manholes in the Wickham Village STP System for the CAP.</li> <li>Flushed manholes on Police Station, Croxal Avenue, Alden Street, Larry Street, Crestmont Drive, Cardinal Avenue, Virginia Avenue, Hickory Drive, Giant Eagle Syphon, Macintosh Drive, Martin Street, Yale Drive, Garnet Street, Lynwood Avenue, Golfway Drive, Monahan Drive, Cedar Drive, Ensign Drive, and Brodhead Road.</li> </ul>
March:	<ul style="list-style-type: none"> <li>Continued jetting and televising main lines in the Wickham Village system for the Corrective Action Plan.</li> <li>Responded to a backed-up sewer at 1089 Croxall Avenue. Checked main line and all was clear on our end.</li> <li>Continued to inspect manholes in the Wickham Village STP System for the CAP.</li> <li>Responded to a lamp hole lid issue in the driveway at 1004 Maine Avenue. Adjusted the lid and got it to fit for homeowner.</li> <li>Replaced 10 feet of cracked terra cotta pipe in the woods off of Jerome Street.</li> <li>Jetted and opened plugged sewer in woods off of Croxall Avenue.</li> <li>Checked for sewage availability for empty lot at 3007 Harding Avenue.</li> <li>Responded to a backed-up sewer at 5281 Webb Street. Checked main line and all was clear on our end.</li> <li>Jetted and opened plugged sewer in woods off of Jerome Street.</li> <li>Flushed manholes on Police Station, Croxal Avenue, Alden Street, Larry Street, Crestmont Drive, Cardinal Avenue, Hickory Drive, Giant Eagle Syphon, Macintosh Drive, Martin Street, Garnet Street, Monahan Drive, Cedar Drive, and Ensign Drive.</li> </ul>
April:	<ul style="list-style-type: none"> <li>Continued jetting and televising main lines in the Wickham Village system for the Corrective Action Plan.</li> <li>Responded to a sink hole at 4510 Hopewell Heights Road. Televised the main line and no damage to the sewer line. Sink hole is not connected to the sewer line.</li> <li>Responded to a backed-up sewer at Miller &amp; Sons Chevrolet. Manhole invert was plugged where they are tapped into main. Jetted main line and pumped out and cleaned the Green Garden Syphon. Unplugged the 8" line with jet truck and flushed with tanker. Jetted the 6" line that runs under creek. Miller and Sons also had the whole lateral jetted from building to manhole.</li> <li>Located the tap at 2303 Wigwam Drive.</li> <li>Responded to a backed-up sewer at 1810 Glen Road. Our lines were clear, issue was in homeowners' part of the lateral.</li> <li>Raised a manhole that was buried 2 feet under road on Glen Road.</li> <li>Replaced casting for manhole on Temple Road.</li> <li>Cleaned the strainer on the Digester Recirculation pump.</li> <li>Responded to a backed-up sewer at 3211 Kane Road. Televised, jetted and used the electric snake to remove roots until all roots were removed in the line from the inspection tee to the main line.</li> <li>Televised, jetted and snaked lateral lines until roots were removed at 3008 Harding Avenue, 3205 Wilson Avenue, and 5500 Buseman Avenue.</li> <li>Flushed manholes on Cardinal Avenue, Virginia Avenue, Hickory Drive, Maine Avenue, Larry Street, Yale Drive, School Street Euclid Avenue, Lynwood Drive, Lawndale Drive, Royal Drive, Cedar Avenue, Guy Street, and Golf Course Road.</li> </ul>

#### Routine Maintenance and Rehabilitation:

RACCOON CREEK WPCF	
January:	<ul style="list-style-type: none"> <li>Snow removal when needed.</li> <li>Scrubbed both clarifiers when needed.</li> <li>Cleaned and replaced all filters throughout the plant.</li> <li>Greased and worked all valves.</li> <li>Pulled Raw Sewage Pumps #1, #2, and #3 and removed rags and debris.</li> <li>Pumped out and cleaned Return Sludge wet well.</li> <li>Cleaned all buildings.</li> <li>Cleaned and greased the Belt Filter Press and cleaned the Press Room.</li> <li>Installed flow meter on the #1 Raw Sewage Pump.</li> <li>Pulled #1 and #2 Return Pump and removed rags and debris.</li> <li>Pumped out and cleaned the Chlorine Contact tanks.</li> <li>Replaced the motor and cleaned the contacts in the Wet Well HVAC unit.</li> </ul>



<ul style="list-style-type: none"> <li>• Replaced the motor bearings in the #1 Effluent pump.</li> <li>• Replaced the seals in the #2 SBR blower.</li> <li>• Repaired the skirting around the bottom of the trailer.</li> <li>• Rebuilt both chlorine injectors and regulators.</li> </ul>
<p>February:</p> <ul style="list-style-type: none"> <li>• Snow removal when needed.</li> <li>• Scrubbed both clarifiers when needed.</li> <li>• Cleaned and replaced all filters throughout the plant.</li> <li>• Greased and worked all valves.</li> <li>• Pulled Raw Sewage Pumps #1, #2, and #3 and removed rags and debris.</li> <li>• Pumped out and cleaned Return Sludge wet well.</li> <li>• Cleaned all buildings.</li> <li>• Blasted the influent line for the #3 Vertical Turbine Pump with the Jet truck.</li> <li>• Recalibrated the chlorine tank scales.</li> <li>• Cleaned and organized the garage.</li> <li>• Pumped out and cleaned all rags and debris in the #1 Clarifier.</li> <li>• Pulled Raw Sewage Pumps #1, #2, and #3 and removed rags and debris.</li> </ul>
<p>March:</p> <ul style="list-style-type: none"> <li>• Scrubbed both clarifiers when needed.</li> <li>• Cleaned and replaced all filters throughout the plant.</li> <li>• Greased and worked all valves.</li> <li>• Pulled Raw Sewage Pumps #1, #2, and #3 and removed rags and debris.</li> <li>• Pumped out and cleaned Return Sludge wet well.</li> <li>• Cleaned all buildings.</li> <li>• Replaced filters in the Wet Well HVAC system.</li> <li>• Disassembled the #3 Vertical Turbine SBR Influent pump with Daman Industrial Services and they took it back to the shop to rebuild.</li> <li>• Backflushed and removed rags in the rake arm in the #1 Clarifier.</li> <li>• Cleaned up the grounds around the plant.</li> <li>• Pumped the scum from the chlorine contact tanks.</li> <li>• Installed PEX PVC to feed effluent water to the water seal for the Vertical Turbine SBR pumps, to serve as a back-up whenever city water gets turned off.</li> <li>• Scrubbed SBR tank decanters.</li> <li>• Cleaned rags from the return box on the #2 Clarifier.</li> <li>• Pumped out and cleaned the Return sludge wet well.</li> <li>• Backflushed the return tube and the rake arm in the #2 Clarifier.</li> <li>• Replaced the oil and all filters in the exterior generator.</li> <li>• Installed PEX PVC to feed effluent water to the water seal for the Return Sludge pumps, to serve as a back-up whenever city water gets turned off.</li> <li>• Changed oil in all blowers at the plant.</li> <li>• Replaced the batteries in the exterior generator.</li> <li>• Cleaned out the rags and debris in the #1 and #2 Return Sludge Pump.</li> </ul>
<p>April:</p> <ul style="list-style-type: none"> <li>• Scrubbed clarifier when needed.</li> <li>• Cleaned and replaced all filters throughout the plant.</li> <li>• Greased and worked all valves.</li> <li>• Pulled Raw Sewage Pumps #2, and #3 and removed rags and debris.</li> <li>• Pumped out and cleaned Return Sludge wet well.</li> <li>• Cleaned all buildings.</li> <li>• Cleaned rags from the return box on the #2 Clarifier.</li> <li>• Pulled #1 and #2 Return Pump and removed rags and debris.</li> <li>• Trimmed and cut grass when needed.</li> <li>• Mowed the back field.</li> <li>• Sprayed weed killer around the plant grounds.</li> <li>• Replaced the belt on the exhaust fan above the SBR blower room.</li> <li>• Repaired the leaking roof above the panel board room in the Headworks Building.</li> <li>• Cleaned the rags from the Scum Pit pump.</li> </ul>

WICKHAM VILLAGE WPCF	
January:	<ul style="list-style-type: none"> <li>• Snow removal when needed.</li> <li>• Pumped out the standing water in the headworks trough.</li> <li>• Composited for the Quarterly samples.</li> <li>• Cleaned and replaced all filters.</li> <li>• Greased, checked oil, and belts on all blowers.</li> <li>• Checked exhaust fans.</li> <li>• Rebuilt 2 decanters to have as back-up.</li> </ul>
February:	<ul style="list-style-type: none"> <li>• Snow removal when needed.</li> <li>• Cleaned and replaced all filters.</li> <li>• Greased, checked oil, and belts on all blowers.</li> <li>• Checked exhaust fans.</li> <li>• Installed a new ballast in the UV system.</li> <li>• Pulled the #1 SBR tank waste pump and cleaned out rags and debris.</li> </ul>
March:	<ul style="list-style-type: none"> <li>• Cleaned and replaced all filters.</li> <li>• Greased, checked oil, and belts on all blowers.</li> <li>• Checked exhaust fans.</li> <li>• Cleaned buildings as needed.</li> <li>• Pulled and cleaned all waste pumps.</li> <li>• Scrubbed SBR tank decanters.</li> <li>• Replaced the hinges on the shed door.</li> <li>• Replaced the vent screen for the shed.</li> <li>• Repaired the front door.</li> <li>• Flushed the influent lines in the headworks.</li> <li>• Skimmed all tanks.</li> <li>• Repaired and recemented the floor drain in lab.</li> </ul>
April:	<ul style="list-style-type: none"> <li>• Cleaned and replaced all filters.</li> <li>• Greased, checked oil, and belts on all blowers.</li> <li>• Checked exhaust fans.</li> <li>• Cleaned buildings as needed.</li> <li>• Replaced the fuel solenoid on the generator.</li> <li>• Composited for the Quarterly samples.</li> <li>• Replaced the decanter on the #1 SBR basin.</li> </ul>

WASTEWATER PUMPING STATIONS	
January:	<ul style="list-style-type: none"> <li>• Snow removal when needed.</li> <li>• Cleaned int interior at al 10 pump stations.</li> <li>• Inspected and maintained 10 pump stations.</li> <li>• Rebuilt a backup pump for Hampton Court pump station #5.</li> <li>• Pumped out and cleaned wet wells at all 10 pump stations.</li> <li>• Pulled both pumps and cleaned out debris at Hampton Court pump station #5.</li> <li>• Changed the oil in the generator at the McKinley, pump station #2.</li> <li>• Removed check valve and cleaned out debris at Bocktown Road pump station #6.</li> <li>• Installed LED exterior lights at the Wilson, pump station #3, McConnell, pump station #4, and the Clairmont, pump station #10.</li> <li>• Replaced the dehumidifier at the Bocktown, pump station #6.</li> <li>• Changed oil in both pumps at the Wilson, pump station #3.</li> </ul>
February:	<ul style="list-style-type: none"> <li>• Snow removal when needed.</li> <li>• Cleaned int interior at al 10 pump stations.</li> <li>• Inspected and maintained 10 pump stations.</li> </ul>

**March:**

- Cleaned interior at all 10 pump stations.
- Inspected and maintained 10 pump stations.
- Pulled pumps and cleaned out rags and debris at the Hampton Court, pump station #5.
- Cleaned the grounds and gutters at all pump stations.

**April:**

- Cleaned interior at all 10 pump stations.
- Inspected and maintained 10 pump stations.
- Changed the oil in the pumps at all pump stations.
- Changed the oil and filters on the generator at the Independence Square, pump station #8.
- Cut up and cleaned a fallen tree at the Queens Mill, pump station #1.
- Pumped out and cleaned wet wells at all 10 pump stations.
- Replaced the battery for the generator at the Independence Square, pump station #7.

**VEHICLE FLEET****January:**

- Repaired a radiator hose, replaced the overflow tank, and changed oil and filter in Truck #11.
- Replaced the hose reel, pump, and recirculation valves on Truck #18.
- Greased, checked the brakes, and tires on Truck #18.
- Cleaned out and re-organized Truck #17.

**February:**

- Repaired the leaking roof in the Backhoe.
- Repaired the 4WD in Truck #13.
- Cleaned interior and exterior of trucks.
- Sanitized interior of trucks throughout month.
- Replaced the brake pads on #13 and #14 Trucks.

**March:**

- Pre checked truck #18 for inspection.
- Replaced the brake shoes and drums on Truck #18.
- Replaced the tires and had a four-wheel alignment completed on Truck #18.

**April:**

- Replaced seals and gaskets in the pump on the Jet truck.
- Welded the mower deck, sharpened the blades, and rotated the rear tires on the Brush Hog.
- Repaired the door hinge for the pony motor on the Jet truck.
- Rotated the tires on Truck #14.
- Repaired and charged the air conditioning in Truck #12.
- Replaced the pressure gauge on the Jet Truck.

**Miscellaneous****January:**

- Hauled from the tank at the Road Department.
- JP Technical Services calibrated the balance in the Lab at the Raccoon Creek STP.
- Pumped out the sewer lateral pit at the Hopewell School District bus garage.
- Replaced a headlamp for the HTPD in Unit #05.

**February:**

- Chris Thompson attended the Customer Service and Public Relations offered by Pa Rural Water Association.
- Dave Alexander and Chuck Hull attended the Process Control Strategies and Operational Parameters for Activated Sludge offered by the WPWPCA.
- Jim Williy, James Carr, and Dave Alexander attended the Fundamental Principles and Techniques in Buried Utility Location offered by Pa Rural Water Association.
- Hauled from the tank at the Road Department.
- Assisted Road Department in hauling salt from West Penn Aggregates.
- Replaced the heater fan motor in the Township Managers Tahoe.

**March:**

- Hauled from the tank at the Road Department.
- Replaced a headlamp for the HTPD in Unit #03.

<ul style="list-style-type: none"> <li>Submitted the SARA Tier II Report.</li> <li>Televised and jetted several storm drains for the Road Department.</li> <li>Dave Alexander and Jim Pursley attended the Disinfection and Chlorination class offered by the WPWPCA.</li> <li>Completed preventative maintenance, sharpened blades, changed oil, filters, and spark plugs in the mowers and weed eaters.</li> </ul>
<p>April:</p> <ul style="list-style-type: none"> <li>Jetted and cleaned storm and floor drains at the Road Department garage.</li> <li>Replaced a headlamp for the HTPD in Unit #04.</li> <li>Nick Zon and Sam Swan completed the Securing Drinking Water and Wastewater Treatment Facilities offered by Pa Rural Water Association.</li> <li>Pumped out and hauled the tank at the Road Department.</li> </ul>

<b>BUDGET CONSIDERATIONS</b>	
<b><u>Raccoon Creek WPCF</u></b>	<ul style="list-style-type: none"> <li>Non-Potable Water System needs replaced with a simpler, more efficient and effective system. Current system is complicated and problematic. Replacement parts originate from Germany and are difficult to secure. A simple effluent water pumping system would suffice.</li> <li>Existing Comminutor does not operate properly and allows rags/debris to pass through into the plant, thereby causing operational problems. Consider replacing the comminutor with an automatically cleaned bar screen.</li> <li>Grit Removal Unit is not operable and has never been operable since installation.</li> <li>New Garage to house equipment.</li> <li>Chlorine Feed System operates in manual mode and not automatic mode, which wastes chemical.</li> <li>Install gasket in lieu of caulking at Final Clarifier FRP Weirs/Concrete Wall. Estimated Cost of Gasket is \$1,000. WPCS Department to Install.</li> </ul>
<b><u>Wickham Village WPCF</u></b>	<ul style="list-style-type: none"> <li>Dimminutor needs new cutters.</li> <li>UV system needs rehabilitated – control screen is damaged from direct sunlight exposure and is not visible; automatic UV bulb cleaning system is not operable.</li> <li>SBR Pulse System Decanters need to be rehabilitated to function more efficiently using current technology.</li> <li>ABJ Sanitaire upgrade for the ICEAS system, which will give us the newest technology and has a built in SCADA system for plant as well.</li> <li>Blower piping is undersized and is deteriorating/breaking and causing operational problems.</li> </ul>
<b><u>Wastewater Pumping Stations</u></b>	<ul style="list-style-type: none"> <li>Hampton Court Wastewater Pumping Station needs to be replaced and an emergency generator needs to be installed.</li> <li>Bocktown Road Wastewater Pumping Station – New Pumps.</li> </ul>
<b><u>Equipment</u></b>	<ul style="list-style-type: none"> <li>Continue upgrading and replacing tools within the department.</li> </ul>
<b><u>Vehicles</u></b>	<ul style="list-style-type: none"> <li>A combination Sewer Vac &amp; Jet Truck.</li> </ul>
<b><u>Miscellaneous</u></b>	<ul style="list-style-type: none"> <li>Sanitary Sewer Mapping is in poor condition and is not accurate or complete. Comprehensive mapping would be beneficial.</li> </ul>