



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
September 13th, 2021
WORKSHOP MEETING MINUTES

6:42 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:42 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance

Others Present
Jamie Yurcina, Township Manager, Mike Jones, Solicitor, and HRG Inc. Engineers.

6:43 P.M. Beaver County PennDOT rep Dave Lancaster addressed the Commissioner's about PennDOT's lack of staffing and how that will affect Township roads for winter maintenance. The agility program that focuses on a joint effort, or a "swap of services" was also discussed.

7:00 P.M. Department Budget Presentations was tabled until 7:30 P.M.

7:00 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of August 9th, 2021.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried

Commissioner DiPietro: Motion to approve the list of bills dated September 13th, 2021, as presented: General Fund \$210,095.91; Sewer Fund \$36,210.56; State Fund \$3,413.93.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes



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Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Force: Motion to approve the August 2021 Financial Reports as presented.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve Halloween Trick or Treat for Hopewell Township on Thursday, October 28th, 2021, 6-8 pm as recommended by Chief Sedlacek.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the Budget Workshop Session on 9/20/2021,

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried



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Commissioner DiPietro: Motion to approve the 2022 Pennsylvania Municipal Retirement System Non – Uniform Minimum Municipal Obligation for \$213,777.00.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the 2022 Hopewell Police Pension Plan Minimum Municipal Obligation for \$369,455.00.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Motion to hire Derek Merendo for Part Time Parks and Recreation was tabled.

Commissioner Bufalini: Motion to approve 2021 Road Program Base Bid from Youngblood Paving Inc., along with approved alternatives.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:04 P.M.

Engineer's Report



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Engineer's Report was Discussed, Submitted, and is on File.

7:30 P.M.

Fire Ordinance Hearing

There are no citizens present.

Solicitor Mike Jones stated that Ordinance 2021-01 was advertised in the Beaver County Times on 8/20/21, Ordinance 2021-01, establishing the Hopewell Township Volunteer Fire Company's Authority to impose fees and recover from third party insurance the reasonable costs associated with Firefighting materials, equipment and hazardous abatement materials, involving any hazardous material incidents, environmental incidents, safety and rescue incidents, firefighting incidents, and vehicular accidents.

Fire Chief, Mike Wasik confirmed that the Fire Department is not using this as way to supplement their budget but to absorb costs that are associated with services.

Richard Bufalini stated the following ordinance needed to be acted upon.

Commissioner Ciccone: Motion to adopt ORDINANCE 2021-01 OF HOPEWELL TOWNSHIP ESTABLISHING THE VOLUNTEER FIRE COMPANY'S AUTHORITY TO IMPOSE FEES AND TO RECOVER FROM THE APPLICABLE THIRD PARTY INSURANCE THE REASONABLE COSTS ASSOCIATED WITH FIREFIGHTING MATERIALS, EQUIPMENT AND HAZARDOUS ABATEMENT MATERIALS INVOLVING ANY HAZARDOUS MATERIAL INCIDENTS, ENVIROMENTAL INCIDENTS, SAFETY AND RESCUE INCIDENTS, FIREFIGHTING INCIDENTS AND VEHICULAR ACCIDENTS,

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:46 P.M.

Department Supervisor Budget Presentations

The following supervisors presented their 2022 budget requests: Crossing Guard



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Supervisor, Sandy Kisucky; Park Maintenance Supervisor, Carl Wagner; Park Recreation Supervisor, Brad Batchelor; Road Department Supervisor, Dave Kriger; Sewer Department Supervisor, Chris Thompson; Police Chief, Don Sedlacek, Manager, Jamie Yurcina.

10:45 P.M. **Items for Discussion**
There are no issues for discussion.

10:45 P.M. **New Business**
No New Business

10:45 P.M. **Old Business**
No Old Business

10:46 P.M. President Bufalini announced that the following motion needed acted upon;

Commissioner Force: Motion to hire Derek Merendo Part-Time Parks and Recreation at \$15.00 an hour pending physical.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

10:48 P.M. **Adjournment**
Commissioner Force: Motion to Adjourn.
Commissioner Ciccone: Second the Motion.

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 9/13/2021
Minutes Prepared By: Nora Janicki 9/14/2021