



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**March 14th, 2022**  
**WORKSHOP MEETING MINUTES**

6:35 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Mr. Kusnir announced that the meeting is being recorded.

6:35 P.M. **Roll Call**  
President Richard Bufalini – Medical Excuse  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – Absent  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**

Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.  
Michael Jones, Solicitor

6:35 P.M. **Citizens Comments on Agenda Items**  
None

6.35 P.M. **Business Agenda**

*Commissioner Force: Motion to approve the Workshop Meeting Minutes of February 14th, 2022.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

*Commissioner Kusnir: Motion to approve the list of bills dated March 14th, 2022, as presented: General Fund \$126,946.09; Sewer Fund \$67,308.11; Sewer Escrow Fund \$700.00; State Fund \$55,863.88; K9 Fund \$1220.00; and Golf Fund \$1,536.75*

*Commissioner Force: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent



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Motion Carried.

*Commissioner Michna: Motion to approve the February 2022 Financial Reports as presented.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

*Commissioner Kusnir: Motion to approve Tax Collector's report for the month of February 2022, Tax Year 2021*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried.	

*Commissioner Kusnir: Motion to approve the agreement with HRG to provide engineering services for the 2022 Paving Project for a fee of \$37,705.00.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

*Commissioner Michna: Motion to approve the agreement with HRG to provide engineering services for the 2022 Grant Project, Laird Road Culvert Replacement Project for*



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*a fee of \$47,790.00.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

*Commissioner Kusnir: Motion to rehire the following Seasonal Park Recreation employees at a rate of \$8.25 per hour: Grace Gartley, Bella Hage, Isabella Leseiko, Corey Obeldobel and Abigail Oldham.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried.	

*Mr. Force declared that Bella Hage is his granddaughter prior to vote.*

*Commissioner Michna: Motion to hire the following Seasonal Park Recreation employee at a rate of \$8.00 per hour: Zachary Landry, Laney Lewis, Trevor Lubert and Ean Maxwell.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried.	

*Commissioner Kusnir: Motion to approve Vicki Dong as a volunteer for Seasonal Park Recreation 2022 Season.*

*Commissioner Force: Second the Motion.*



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Michna: Motion to advertise for Part Time Police Officer.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Force: Motion to approve RESOLUTION 2022-03. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA APPROVING ENTERING INTO STATE AND LOCAL FISCAL RECOVERY FUNDS RECIEPIENT AGREEMENT WITH THE COUNTY OF BEAVER FOR AMERICAN RESCUE PLAN ACT MUNICIPAL INFRASTRUCTURE FUNDING AND DESIGNATING THE TOWNSHIP MANAGER AS AUTHORIZED REPRESENTATIVE TO EXECUTE ALL DOCUMENTS ASSOCIATED THEREWITH ON BEHALF OF HOPEWELL TOWNSHIP.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Kusnir: Motion to approve RESOLUTION 2022-04. BE IT RESOLVED THAT HOPEWELL TOWNSHIP,*



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*BEAVER COUNTY, PENNSYLVANIA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$133,278.00 FROM THE COMMONWEALTH FIANANCING AUTHORITY TO BE USED FOR THE HOPEWELL TOWNSHIP COMMUNITY PARK PLAYGROUND EQUIPMENT.*

*Commissioner Force:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Force:*

*Motion to approve RESOLUTION 2022-05. BE IT RESOLVED THAT HOPEWELL TOWNSHIP, BEAVER COUNTY, PENNSYLVANIA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$68,984.00 FROM THE COMMONWEALTH FIANANCING AUTHORITY TO BE USED FOR THE WOODLAWN PARK PLAYGROUND EQUIPMENT AND BUILDING DEMO.*

*Commissioner Michna:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Force:*

*Motion to approve RESOLUTION 2022-06. BE IT RESOLVED THAT HOPEWELL TOWNSHIP, BEAVER COUNTY, PENNSYLVANIA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$74,281.00 FROM THE*





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*COMMONWEALTH FIANANCING AUTHORITY TO BE USED FOR THE SHARON GRANGE PLAYGROUND EQUIPMENT.*

*Commissioner Kusnir:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Kusnir:*

*Motion to approve RESOLUTION 2022-07. BE IT RESOLVED THAT HOPEWELL TOWNSHIP, BEAVER COUNTY, PENNSYLVANIA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$299,775.00 FROM THE COMMONWEALTH FIANANCING AUTHORITY TO BE USED FOR A VACTOR TRUCK PURCHASE.*

*Commissioner Michna:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Force:*

*Motion to approve RESOLUTION 2022-08. BE IT RESOLVED THAT HOPEWELL TOWNSHIP, BEAVER COUNTY, PENNSYLVANIA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$1,000,000.00 FROM THE COMMONWEALTH FIANANCING AUTHORITY TO BE USED FOR THE RACCOON CREEK WWTP UV SYSTEM.*

*Commissioner Michna:*

*Second the Motion.*



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

*Commissioner Kusnir:*

*Motion to approve RESOLUTION 2022-07. BE IT RESOLVED THAT HOPEWELL TOWNSHIP, BEAVER COUNTY, PENNSYLVANIA HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$1,000,000.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE WICKHAM WWTP UPGRADES.*

*Commissioner Michna:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

6:37 P.M.

**Solicitor Report**

Mr. Jones discussed the Sanitary Sewer Improvement Agreement with the Stefanick Properties LLC. This project is in conjunction with Beaver County. A motion will need to be added to agenda to execute that agreement.

Mr. Jones also confirmed that the judge issued a decision in the Crisi case and denied both of Mr. Crisi's appeals. The Zoning Hearing Board that denied the non-conforming usage request was affirmed. Also affirmed was the decision of the Board of Commissioners regarding usage of the property.

Mr. Yurcina stated the Civil Service Commission's next meeting will be held the week of March 21<sup>st</sup>.

7:06 P.M.

**Engineer's Report**

Engineer's Report was Discussed, Submitted, and is on File.



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7:55 P.M.      **Citizens Forum**  
No citizens present.

7:55 P.M.      **New Business**  
Mr. Kusnir commented on a letter from the DEP concerning setting up their equipment by the VFW to test the water but the VFW is denying their request. They are asking to use the street side parking lane on Stone Quarry Rd. for their equipment. Mr. Yurcina will check to see if the space they are requesting will be sufficient. Mr. Jones recommended asking for a letter from the DEP stating they will be responsible for any damage that may occur while their equipment is on the road.

Mr. Yurcina, Police Chief Sedlacek and Mr. Jones will be attending a meeting on March 16<sup>th</sup> 2022 at the Community College of Beaver County Dome regarding the reimbursement of the police radios and tax re-assessment.

7:55 P.M.      **Old Business**  
Controller Barb Swearingen stated a resident of Hopewell Township continues to question their sewage bill based off of the incorrect Aliquippa Water usage report.

Mrs. Swearingen discussed the non-uniform Pension Plan with PMRS and will be forwarding documents to the Commissioners regarding employee only contributions increases for review.

8:10 P.M.      *Commissioner Force:      Motion to add an additional item to the motion section of the agenda of the March 14<sup>th</sup>, Workshop Meeting Business agenda.*

*Commissioner Michna:      Second the Motion*

**Roll Call Vote:**  
Commissioner Michna      Yes  
Commissioner Force      Yes  
Commissioner DiPietro      Absent  
Commissioner Kusnir      Yes  
Commissioner Bufalini      Absent  
Motion Carried.

*Commissioner Michna:      Motion to approve a Sanitary Sewer Improvement Agreement between Stefanik Properties LLC, a limited liability company organizing and existing on laws by the Commonwealth of Pennsylvania whose principal address being 2267 Todd Rd. Aliquippa, Pennsylvania referred to as developer, the other party to the agreement is the Township of Hopewell,*





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*Beaver County Pennsylvania regarding proposed development owned by developer located at 2267 Todd Rd.*

*Commissioner Michna: Second the Motion*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

8:34 P.M.

**Executive Session**

An Executive session is needed to discuss Police Arbitration.

8:57 P.M.

**Executive Session Out**

Vice President Kusnir announced there are no items that need to be acted upon following executive session.

8:57 P.M.

**Adjournment**

*Commissioner Michna: Motion to Adjourn.*

*Commissioner Kusnir: Second the Motion.*

Voice Vote:

All in Favor  
Motion Carried