



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
March 28th, 2022
BUSINESS MEETING MINUTES

7:01 P.M. **Call to Order**
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Vice President Kusnir indicated that the meeting is being recorded.

7:01 P.M. **Pledge of Allegiance**

7:02 P.M. **Roll Call**
President Richard Bufalini – Medical Excuse
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
HRG Inc., Engineering

7:03 P.M. **New Business**
Chief Sedlacek presented Officers Daransky and Officer Marvich with a Certificate Of Achievement for performing Life Saving CPR in the line of duty.

7:05 P.M. **Public Comments**
No Public Comments regarding the proposed Business Agenda.

7:05 P.M. **Business Agenda**
Vice President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

Commissioner Force: Motion to approve the February 28th, 2022, Business Meeting minutes.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Abstain
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried

Commissioner DiPietro: Motion to approve the List of Bills dated March 28th, 2022,



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as presented: General Fund \$23,144.69; Sewer Fund \$13,316.10; Sewer Construction Fund \$3,640.00; and Golf Fund \$125.00.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Kusnir:

Motion to renew the 60-month lease with Cannon Solutions America, Inc. for the Sewer Office copier at a cost of \$265.00 a month.

Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Force:

Motion to renew the 60-month lease with Cannon Solutions America, Inc. for the Sewer Plant copier at a cost of \$70.94 a month.

Commissioner DiPietro:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner DiPietro:

Motion to adopt the second tier of the Lexipol Police Policy as described and numerated below.

Policy 311 Domestic Violence, 313 Child Abuse, 314 Adult Abuse, 316 Missing Persons, 317 Public Alerts, 318 Victim and Witness Assistance, 333 Limited English



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Proficiency Services, 334 Communications with Persons with Disabilities, 332 Private Persons Arrest, 337 Child and Dependent Adult Safety, 315 Discriminatory Harassment, 401 Bias-Based Policing, 1004 Anti-Retaliation, 1006 Drug- and Alcohol-Free Workplace, 1013 Personnel Records, 1022 Work-Related Illness and Injury Reporting, 1007 Sick Leave, 1017 Meal Periods and Breaks, 1019 Payroll Records, 1020 Overtime Compensation, 319 Hate Crimes, 323 Report Preparation, 600 Investigation and Prosecution, 602 Asset Forfeiture, 802 Property Bureau, 330 Major Incident Notification, 329 Registered Offender Information, 331 Death Investigation, 403 Crime and Disaster Scene Integrity, 420 Criminal Organizations, 433 Suspicious Activity Reporting, 601 Sexual Assault Investigations, 603 Informants, 604 Eyewitness Identification, 606 Unmanned Aerial Systems and 800 Crime Analysis.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Kusnir:

Motion to hire Louis Kriger as Part-Time Depository Guard at a rate of \$10.00/hr. pending pre-employment testing.

Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner DiPietro:

Motion to approve Ed Haney as Civil Service Commission Alternate.

Commissioner Force:

Second the Motion.

Roll Call Vote:



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Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Commissioner Force: *Motion to promote Tyler Muller-Gehring from position of Road Department Laborer to CDL Driver effective immediately based on the successful passing of the CDL examination and subsequent issuance of a Commercial Driver's License.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:14 P.M. Solicitor's Report
No Solicitors Report.

7:14 P.M. Commissioner's Reports
No Commissioner Reports

7:14 P.M. Department Reports
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.
Police Chief, Donald Sedlacek, HRG Engineering Ben Gilberti, Sewer Department Supervisor Chris Thompson, Planning and Zoning Officer John Bates, and Fire Department Chief Mike Wasik presented their respective reports.

7:26 P.M. Citizen's Forum
Jim Burgunder, owner of the Windmill discussed updating the sign on Broadhead Rd. and litter walks scheduled throughout the Township sponsored by the Windmill.

7:39 P.M. Old Business
No Old Business.

7:39 P.M. Announcements
Please visit our website at hopewelltp.com, Facebook and twitter for upcoming Township news events.



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- 7:39 P.M. **Executive Session-Beginning**
The Board of Commissioners entered Executive Session to discuss personnel matters.
- 8:12 P.M. **Executive Session Out**
Vice President Kusnir announced there are motions that need to be acted upon following Executive Session.
- 8:12 P.M. **Adjournment**
Commissioner Force: Motion to Adjourn.
Voice Vote:
All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 3/28/2022
Minutes Prepared By: Nora Janicki 3/29/2022