



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 25th, 2022**  
**BUSINESS MEETING MINUTES**

7:03 P.M.      **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Vice President Kusnir indicated that the meeting is being recorded.

7:03 P.M.      **Pledge of Allegiance**

7:03 P.M.      **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering

7:04 P.M.      **New Business**  
Vice President Kusnir designated May 14<sup>th</sup>, 2022, as National Apraxia Awareness Day in honor of Danica Hiltz and presented the Hiltz family with a proclamation certificate.

7:09 P.M.      **Public Comments**  
No Public Comments regarding the proposed Business Agenda.

7:10 P.M.      **Business Agenda**  
Vice President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

*Commissioner Force:                      Motion to amend the 4.25.2022 Hopewell Township Business Agenda to reflect the Amended Civil Service Rules and Regulations and to accept the resignation letter of Jim Williy.*

*Commissioner DiPietro:                      Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna                      Yes  
Commissioner Force                      Yes  
Commissioner DiPietro                      Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                      Yes  
Motion Carried



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 25th, 2022**  
**BUSINESS MEETING MINUTES**

7:03 P.M.      **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Vice President Kusnir indicated that the meeting is being recorded.

7:03 P.M.      **Pledge of Allegiance**

7:03 P.M.      **Roll Call**  
President Richard Bufalini –In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering

7:04 P.M.      **New Business**  
Vice President Kusnir designated May 14<sup>th</sup>, 2022, as National Apraxia Awareness Day in honor of Danica Hiltz and presented the Hiltz family with a proclamation certificate.

7: 09 P.M.      **Public Comments**  
No Public Comments regarding the proposed Business Agenda.

7:10 P.M.      **Business Agenda**  
Vice President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

*Commissioner Force:                      Motion to amend the 4.25.2022 Hopewell Township Business Agenda to reflect the Amended Civil Service Rules and Regulations and to accept the resignation letter of Jim Williy.*

*Commissioner DiPietro:                      Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna                      Yes  
Commissioner Force                      Yes  
Commissioner DiPietro                      Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                      Yes  
Motion Carried



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 25th, 2022**  
**BUSINESS MEETING MINUTES**

*Commissioner DiPietro: Motion to approve the March 28th, 2022, Business Meeting minutes.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Abstain
Motion Carried	

*Commissioner DiPietro: Motion to approve the List of Bills dated April 25th, 2022, as presented: General Fund \$93,812.10; Sewer Fund \$28,153.49; State Fund \$129.95; K9 Fund \$1,250.00; and Golf Fund \$480.00.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion hire Sage Fox and Abbey Andrews as Seasonal Recreation Staff at a rate of \$8.00/hr.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Force: Motion to advertise for bids for the 2022 Road Program.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 25th, 2022**  
**BUSINESS MEETING MINUTES**

Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Bufalini: Motion to approve the Amended Civil Service Rules and Regulations as adopted by the Civil Service Commission at their meeting on 4/19/2022.*

*Commissioner DiPeitro: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Force: Motion to accept the retirement of James Williy as of July 8<sup>th</sup>, 2022.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Force: Motion to advertise for a Public Works position as outlined per the CBA.*

*Commissioner Kusnir: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner DiPietro: Motion to advertise Ordinance 2022-01, Cash Balance option for the Pennsylvania Municipal Retirement System.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 25th, 2022**  
**BUSINESS MEETING MINUTES**

Commissioner Michna            Yes  
Commissioner Force            Yes  
Commissioner DiPietro        Yes  
Commissioner Kusnir         Yes  
Commissioner Bufalini        Yes  
Motion Carried

7:18 P.M.

**Solicitor's Report**  
No Solicitors Report.

7:18 P.M.

**Commissioner's Reports**  
No Commissioner Reports

7:18 P.M.

**Department Reports**  
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief, Donald Sedlacek, HRG Engineering Ben Gilberti, Sewer Department Supervisor Chris Thompson, Road Department Supervisor Dave Kriger, Planning and Zoning Officer John Bates, and Sewer Authority Chairman Jim McClaren presented their respective reports.

7:39P.M.

**Old Business**  
Mr. DiPietro stated that township residents will be working with the VFW Post 8805 on Monday, May 30<sup>th</sup>, 2022, to celebrate Memorial Day. As in the past the parade will start at the Hopewell Area High School at 10:30 AM and end at the Hopewell Memorial Jr. High where the Memorial Service will be held. Support from the Police and Fire department was requested.

7:26 P.M.

**Citizen's Forum**  
*Tracey and Rick Kennedy, 5814 Schell Cr. Hopewell Township*  
Mr. and Mrs. Kennedy discussed ongoing issues with their neighbor.  
Mr. Bates and Chief Sedlacek will follow up on the complaints.

7:39 P.M.

**Announcements**  
Please visit our website at hopewelltpw.com, Facebook and twitter for upcoming Township news events.  
Events that are currently scheduled:  
Joe Craig Memorial Youth Fishing Derby on Saturday, April 30<sup>th</sup> 8m – Noon  
Adult Fishing Derby, Sunday May 1<sup>st</sup>- Friday, May 6<sup>th</sup>.

7:39 P.M.

**Executive Session-Beginning**  
The Board of Commissioners entered Executive Session to discuss the clerical CBA and Seasonal Park personnel matters.



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**April 25th, 2022**  
**BUSINESS MEETING MINUTES**

8:29 P.M.

**Executive Session Out**

Vice President Kusnir announced the following motions needed acted upon following Executive Session.

*Commissioner Michna: Motion to amend the 4.25.2022 Hopewell Township Business Meeting agenda to add item #10, a motion to hire two Seasonal Park Employees.*

*Commissioner Force: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner DiPietro: Motion to hire Richard Seltz and Kevin Jones at \$12/hr. as Seasonal Park Maintenance.*

*Commissioner Kusnir: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

8:30 P.M.

**Adjournment**

*Commissioner Force:*

*Motion to Adjourn.*

**Voice Vote:**

All in Favor  
Motion Carried

Minutes Recorded By: Jamie Yurcina 4/25/2022  
Minutes Prepared By: Nora Janicki 4/26/2022