



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
May 23rd, 2022
BUSINESS MEETING MINUTES

7:02 P.M. **Call to Order**
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Vice President Kusnir indicated that the meeting is being recorded.

7:02 P.M. **Pledge of Allegiance**

7:03 P.M. **Roll Call**
President Richard Bufalini –Absent
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
HRG Inc., Engineering

7: 03 P.M. **Public Comments**
No Public Comments regarding the proposed Business Agenda.

7:03 P.M. **Business Agenda**
Vice President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

Commissioner Force: Motion to approve the April 25th, 2022, Business Meeting minutes.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried

Commissioner Kusnir: Motion to approve the List of Bills dated May 23rd, 2022, as presented: General Fund \$123,277.17; Sewer Fund \$53,694.78; State Fund \$23,202.62; and American Rescue Fund Released \$54.38.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:



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Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

The following 6 items are bids through the Beaver County COG.

Commissioner DiPietro: Motion to approve Contract #1 with Hanson Aggregates for Stone Size No. 2A (Formerly 2A) Limestone, at \$21.06 per Ton Delivered to the Job Site; and Size No. R-5 Rip Rap Limestone, at \$30.31 per Ton Delivered to the Job Site.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Michna: Motion to approve Contract #3 with Lindy Paving for Superpave HMA Wearing Course 9.5mm, 0 to 0.3 million Design ESAL's PG 64-22, SRL-H, Section 409, at \$64.35 per Ton Free on Board.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried.	

Commissioner Kusnir: Motion to approve contract #3 with Russell Standard for FB-1 Modified Bituminous Cold Patch, at \$102.25 per Ton. Delivered to the job site.

Commissioner Force: Second the Motion.



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

Commissioner Force:

Motion to approve contract #4 with Culverts, Inc. for Standard Box w/Base, H=2' at \$248.00 each delivered to the job site; Standard Box w/Base, H=3' at \$301.00 each delivered to the job site; Standard Box w/Base, H=4' at \$384.00 each delivered to the job site. Standard Box wo/Base, H=2' at \$176.00 each delivered to the job site; Standard Box wo/Base, H=3' at \$264.00 each delivered to the job site; Standard Box wo/Base, H=4' at \$352.00 each delivered to the job site. Standard Riser, H=6" at \$56.00 each delivered to the job site; Standard Riser, H=8" at \$82.00 each delivered to the job site; Standard Riser, H=12" at \$86.00 each delivered to the job site.

Commissioner DiPietro:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

Commissioner Kusnir:

Motion to approve contract #6 with Culverts, Inc. for 12" Diameter HDPE Smooth Interior Pipe at \$12.75 per foot delivered to the job site; 15" Diameter HDPE Smooth Interior Pipe at \$18.25 per foot delivered to the job site.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes



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Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried.

Commissioner DiPietro: Motion to approve contract #8 with A.R. Oliastro for Anti-Skid Type 1A at \$20.99 per Ton Delivered to the Job Site, 200 tons.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried.

Commissioner Kusnir: Motion to approve the service order with HRG, In the amount of \$1,500.00 for the Sewer Modeling 151 Corridor.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried.

Commissioner Force: Motion to approve Terry Rosinsky Roofing's proposal to replace the roofing at Pavilion #2 and Pavilion #4 at Hopewell Community Park at a cost of \$10,050.00.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried.

Commissioner DiPietro: Motion to approve Resolution 2022-10. A RESOLUTION OF THE BOARD OF



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COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, APPROVING THE BENNINGHOFF/MARINELLI/SPIROPOULOS PLAN OF LOT REVISION OF TAX PARCELS, 65-194-0123.000 AND 65-058-0221.000 OF LAND OWNED BY SHAWN J. AND LEEANN BENNINGHOFF, LEE AND MARY MARINELLI AND DIMITRIOS AND BRITTANY SPIROPOULIS, LOCATED ON SWEETBRIER DRIVE, IN HOPEWELL TOWNSHIP, IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THE HOPEWELL TOWNSHIP SUBDIVISION ORDINANCE NO 91-2 AND ZONING ORDINANCE NO.95-2.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

7:13 P.M. **Commissioner's Reports**
No Commissioner Reports

7:13 P.M. **Solicitor's Report**
Mr. Jones stated an amendment to the agenda will be needed to act on the rules and regulations changes recommended by the Civil Service Commission regarding the hiring of police officers. These amendments would enable officers to transition from part time to full time status without going through the entire testing process again.

7:15 P.M. **Department Reports**
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

HRG Engineering Clayton Whitlatch, Road Department Supervisor Dave Kriger, Sewer Department Supervisor Chris Thompson, Planning and Zoning Officer John Bates, Parks and Recreation Director Brad Batchelor, Police Chief, Donald Sedlacek, and Sewer Authority Chairman Jim McClaren presented their respective reports.



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7:29 A.M.

New Business

Mr. Kusnir discussed adding two items to the agenda including the amendments to the Civil Service Commission's Rules and Regulations and the Township's purchases through the Beaver County Radio Grant.

Chief Sedlacek explained the Beaver County Commissioners received funding for a digital radio program to purchase new Motorola portable and in car radios. With this program the grant provides 80% of the funding and the Township will match 20%. Upgrades to the current Kenwood radios would be required for digital service making it more efficient to go with the county program.

Commissioner Force: Motion to amend the May 23rd, 2022, Business Meeting Agenda to add item #12 which is to approve an amendment to the Civil Service Rules and Regulations and #13 the purchase of Motorola radios through the Beaver County Radio Grant Program.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

Commissioner DiPietro: Motion to approve an amendment to the Hopewell Township Civil Service Rules and Regulations Section 3.5, 4.5 and to add new section 4.9.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

Commissioner Force: Motion to approve the purchase of 12 Motorola APX4500 Mobiles at a gross cost of \$7,038.36, 1 Motorola APX4500 Base Control Station at a cost of \$995.45 and 14 Motorola APX60000 Portable



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Radios a gross cost of \$9,116.24. Total gross amount totals \$17,150.05. Hopewell Township receiving a grant for 80% or \$12,557.16 for a total cost to Hopewell Township of \$4,592.89.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

7:33 P.M.

New Business

Mr. DiPietro thanked the volunteers for their worked at 5 Points intersection planting flowers.

7:33 P.M.

Old Business
No Old Business

7:34 P.M.

Citizen's Forum

Mr. Chlebowski, 700 Sharon Grange Rd., Hopewell Township, PA 15001

Mr. Chlebowski states that issues with the road at his residence continue.

Mr. Kriger and Mr. Kusnir discussed if the road was ever adopted for maintenance.

Mr. Kusnir stated the Township would investigate the status of the road and the engineer would assess the condition of the road.

7:39 P.M.

Tracey Kennedy, 5814 Schell Circle, Hopewell Township, PA 15001

Ms. Kennedy asked the board what transpired after the last business meeting when Township officials went to her residence following her complaint n 4/25/2022.

Chief Sedlacek stated at that time they found 6 cars parked at a neighbor's home, not the 14 reported. Officer Marvich stopped by as the meeting started and noted 5 cars in the driveway and one licensed vehicle in the cul de sac. Chief Sedlacek said he saw no violations when he was there.

Solicitor Mike Jones confirmed that if no code violations are in question, then Ms. Kennedy needs to go to magistrate with her concerns.

7:39 P.M.

Announcements

Please visit our website at hopewelltp.com and Facebook for upcoming Township news events.



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7:39 P.M.

Executive Session-Beginning

The Board of Commissioners entered Executive Session to discuss the Police CBA and possible temporary seasonal employees.

8:37 P.M.

Executive Session Out

Vice President Kusnir announced the following motions needed acted upon following Executive Session.

Commissioner Force:

Motion to amend the May 23rd, 2022, Business Meeting Agenda to add item #14 which is a motion to extend conditional employment to part time police officers and item #15 the motion to hire temporary seasonal employees.

Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried.

Commissioner Kusnir:

Motion to extend conditional offer of employment to Jarret Cunnard, Joshua Rosen, and Joseph Howard as Part Time Hopewell Township Police Officers.

Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried

Commissioner Force:

Motion to hire Seasonal Temporary Maintenance and Office Administrators identified as Isaac Jones, Park Maintenance, Christopher Marchionda, Office Administrator, and Sarah Zeiber Office Administrator at a rate of \$12.00/hr.

Commissioner Michna:

Second the Motion.

Roll Call Vote:



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Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

8:40 P.M.

Adjournment

Commissioner Force:

Motion to Adjourn.

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 5/23/2022
Minutes Prepared By: Nora Janicki 5/24/2022