



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
May 9th, 2022
WORKSHOP MEETING MINUTES

6:36 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:36P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:35 P.M. **Citizens Comments on Agenda Items**
None

6.35 P.M. **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of April 11th, 2022.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the list of bills dated May 9th, 2022, as presented: General Fund \$415,340.35; Sewer Fund \$123,045.36; General Reserve Fund \$1,733.94; State Fund \$1,296.00; Sewer Escrow Fund \$5,915.00; Bartolotta Grant \$912.49; Equipment Fund \$769.50 and Golf Fund \$170.00

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes



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Motion Carried.

Commissioner Kusnir: Motion to approve the April 2022 Financial Reports as presented.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Tax Collector's report for the month of April 2022, Tax Year 2021

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

*Commissioner Bufalini: Motion to approve Ordinance 2022-01
AN ORDINANCE OF HOPEWELL TOWNSHIP,
BEAVER COUNTY, COMMONWEALTH OF
PENNSYLVANIA, ELECTING TO AMEND ITS
NON-UNIFORM PENSION PLAN ADMINISTERED
BY THE PENNSYLVANIA MUNICIPAL
RETIREMENT SYSTEM PURSUANT TO ARTICLE
IV OF THE PENNSYLVANIA RETIREMENT LAW;
AGREEING TO BE BOUND BY ALL PROVISIONS
OF THE PENNSYLVANIA MUNICIPAL LAW AS
AMENDED AND AS APPLICABLE TO MEMBER
MUNICIPALITIES.*

Commissioner Force: Second the Motion.

Roll Call Vote:



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Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:39 P.M.

Citizens Forum

Jim Burgunder, Owner of The Windmill, 2142 Brodhead Rd

Mr. Burgunder discussed a new sign for his business and litter walks coordinated by the Windmill.

Solicitor Mike Jones advised that since the sign is currently considered a non-conforming use and any changes would need to be presented to the Zoning Hearing Board for consideration.

6:49 P.M.

New Business

Paul Scarmazzi of Scarmazzi Homes spoke regarding the proposed the housing plan located off Airport Road.

7:05 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File.

7:34 P.M.

Solicitor Report

No Solicitor's Report

7:34 P.M.

Old Business

No Old Business

7:34 P.M.

Items for Discussion

Township Manager, Jamie Yurcina discussed Bryan Conforto's resignation as caretaker of Hopewell Community Park's caretaker as of June 10th, 2022.

7:40 P.M.

Executive Session

An Executive session is needed to discuss personnel, clerical, and police business.

8:44 P.M.

Executive Session Out

President Bufalini announced the following items needed to be acted upon following Executive Session.

Commissioner Force:

Motion to amend the agenda to fill the Planning Commission opening.

Commissioner Kusnir:

Second the Motion.



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to appoint Cheryl Hartle to the Hopewell Township Planning Commission to replace Brittany Weir for the duration of Ms. Weir's term.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

8:45 P.M.

Adjournment

Commissioner Force: Motion to Adjourn.

Commissioner Michna: Second the Motion.

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 5/9/2022
Minutes Prepared by: Nora Janicki 5/10/2022