

RESOLUTION NO. R 2011-04

A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA AMENDING EXHIBIT "A" ASSOCIATED WITH ORDINANCE NO. 2010-05 SANITARY SEWER SERVICE CONNECTION FEES, PERMIT FEES AND INSPECTION FEES, AND SEWER RENTAL FEES, AND REGULATIONS WITH RESPECT THERETO TO BE FOLLOWED BY THE USERS OF THE SEWER SYSTEM OWNED AND OPERATED BY HOPEWELL TOWNSHIP. THIS RESOLUTION REPEALS RESOLUTION NO. R-2010-30.

WHEREAS, the Board of Commissioners have agreed that the Sewer System Service Connection Fees; Permit Fees and Inspection Fees; Sewer Rental Fees; and Regulations Pertaining Thereto shall be periodically revised and updated;

NOW, THEREFORE, it is hereby resolved and enacted by the Hopewell Township Board of Commissioners and by authority of same that Exhibit "A" of Ordinance No. 2010-05 be replaced in its entirety by the attached revised Exhibit A dated January 10, 2011.

Ordinance No. 2010-05 allows the Hopewell Township Board of Commissioners to amend same from time to time by Resolution.

This Resolution shall take effect immediately upon execution.

RESOLVED by the Hopewell Township Board of Commissioners this 10th day of January, 2011.

ATTEST:



Andy Brunette
Hopewell Township Manager/Controller



Richard Bufalini, President
Hopewell Township Board of Commissioners

EXHIBIT A

HOPEWELL TOWNSHIP SANITARY SEWER SYSTEM HOPEWELL TOWNSHIP, BEAVER COUNTY, PENNSYLVANIA SEWER SERVICE CONNECTION FEES; PERMIT FEES AND INSPECTION FEES; SEWER RENTAL FEES; AND REGULATIONS PERTAINING THERETO

SECTION 1 - SCHEDULE OF SANITARY SEWER SERVICE CONNECTION FEES

I. Definitions

A. Connection Fee

The Connection fee includes all costs associated with customer facilities installed from the system's trunk sewer to the property line (service line connection). A typical installation of facilities includes a wye at the main sanitary sewer line and all necessary piping and fittings to bring the service line connection to the property line or edge of the sanitary sewer right-of-way line.

B. Customer Facilities Fee

The Customer Facilities Fee includes all costs associated with the installation of customer-owned facilities from the property line to the structure (service line extension).

C. Tapping Fee

The Tapping Fee is the combined total sum of the Capacity Component, Collection Component, Special Purpose Component, and Reimbursement Component.

a. Capacity Component

The Capacity Component provides for cost sharing of general system facilities, including both existing and future service facilities. Such facilities consist of treatment plants, detention facilities, pump stations, interceptors, and related appurtenances.

b. Collection Component

The Collection Component establishes the amount charged for the cost of collection facilities such as trunk sewers and manholes.

c. Special Purpose Component

The Special Purpose Component reimburses costs applicable to a particular group of customers, or serving a particular purpose, or servicing a specific area. In the case of Hopewell Township, the cost of the sewer tap fee payable to the Municipal Water Authority of Aliquippa would be applicable to the geographic tributary area contributing wastewater flow to the Municipal Water Authority of Aliquippa Sewage Treatment Plant.

d. Reimbursement Component

The Reimbursement Component collects Tapping Fees from new connections to facilities that were constructed by other parties (i.e., Developers). The Reimbursement Component applies to any extension of the sanitary sewer line constructed by the Developer, but it does not apply to property within the development served by the sanitary sewer line

constructed by the Developer. Additionally, the Reimbursement Component is limited to ten (10) years from the date of dedication of facilities constructed by the Developer.

II. Sanitary Sewer Service Connection Fees

| Tap-in Fee for Areas Served by Hopewell Township Wastewater Treatment Plants | |
|--|-------------------|
| Connection Fee | \$2,740.35 |
| Customer Facilities Fee | \$50.00 |
| Tap-in Fee Capacity Portion | \$1,952.10 |
| Collection Portion | \$507.55 |
| Special Purpose Portion | \$0.00 |
| TOTAL | \$5,250.00 |

| Tap-in Fee for Areas Served by Aliquippa Wastewater Treatment Plants | |
|--|-------------------|
| Connection Fee | \$2,723.37 |
| Customer Facilities Fee | \$50.00 |
| Tap-in Fee Capacity Portion | \$0.00 |
| Collection Portion | \$507.55 |
| Special Purpose Portion | \$1,069.08 |
| TOTAL | \$4,350.00 |

SECTION 2 - SCHEDULE OF PERMIT FEES AND INSPECTION FEES

| PERMIT FEES | |
|---|---------|
| Restoration Permit (In Addition to Inspection Fees) | \$15.00 |
| Excavator's Permit (Primary) | \$50.00 |
| Excavator's Permit (Secondary) A Secondary Excavator's Permit is Required for Each Authorized Excavator | \$10.00 |

| INSPECTION FEES | |
|--|------------------------------------|
| First Inside and Outside Inspection (In Addition to Restoration Permit Fee) | \$60.00 |
| Additional Inspections After 3:00 P.M. | \$60.00 Per Inspection |
| Saturdays | \$150.00 Additional Per Inspection |
| Sundays and Holidays | \$150.00 Additional Per Inspection |
| Inspection of Closed/Capped Sanitary Sewer Lateral | \$60.00 |
| Grease Trap Inspection | \$100.00 Per Inspection |

SECTION 3 - SEWER RENTAL FEES

All Owners of property connected to and having use of the sewers, sewerage system and sewage treatment plant (hereinafter sewer system) of Hopewell Township shall pay to the Township sewer rental fees as hereinafter provided for the use of such sewer system in accordance with the following schedule of rentals and the regulations provided.

I. Rates

The sewer rental fees hereby imposed shall be effective immediately (except as may hereafter be set forth) and thereafter and shall be a charge payable quarterly, based upon and in accordance with the following schedule of rates and classifications:

A. Residential EDUs

An Equivalent Dwelling Unit (EDU) with regard to Residential Customers shall be defined as each single family dwelling, dwelling in a double house, dwelling in the row of connecting houses, mobile home, dormitory room, group of rooms, enclosure or other facility occupied or intended for occupancy as separate living quarters by a family or other group or persons living together or by persons living alone. Each single family dwelling containing five (5) bedrooms or more shall be equivalent to one and one-half (1½ EDU).

The EDU equivalent of an apartment unit within an apartment building or complex shall be defined as follows:

| | |
|--|-----------------------------|
| Efficiency Apartment (<u>Single Occupant Only</u>) | 0.50 EDU per Apartment Unit |
| One-Bedroom Apartment | 0.75 EDU per Apartment Unit |
| Two-Bedroom Apartment or Larger | 1.00 EDU per Apartment Unit |

Each single family dwelling, dwelling in a double house, dwelling in a row of connecting houses, mobile home, dormitory room, or apartment, shall be billed as a separate entity. Any room, group of rooms, mobile home, etc. occupied or intended for occupancy as a separate living quarters by a family or other group of persons living together or by persons living alone, shall be classified an equivalent domestic unit.

Each Residential EDU shall pay:

| | |
|--------------------------|---------|
| Minimum Quarterly Charge | \$50.00 |
| Rate per 1,000 Gallons | \$7.10 |

The Township will, for unmetered single residential users on a private well system, bill these customers on a basis of 9,000 gallons per quarter, which amount shall represent estimated water use, unless the Owner, at his expense, provides meters for measuring the actual water consumption. The type of meters and installation must be approved by the Township. The property owner will be responsible for providing quarterly readings to the Township, and the Township will make one annual meter reading at a charge of \$5.00, which is to be paid by the property owner.

B. Commercial and Industrial EDUs

An Equivalent Dwelling Unit (EDU) with regard to Commercial and Industrial Customers shall be defined as any non-residential building or complex of buildings selling a product or rendering a service, including offices, stores, shops, restaurants, clubs, taverns, barber and beauty shops, service stations, car washes, laundromats, funeral homes, motels, hotels, hospitals, nursing homes, professional buildings, schools, churches, factories and any other commercial or industrial facilities. An Equivalent Dwelling Unit (EDU) for Commercial and Industrial Customers shall be defined as each 80,000 gallons or less of water used per year therein. Therefore, to determine the EDU equivalent for a particular commercial or industrial facility, the annual water usage of the facility shall be divided by 80,000 gallons. No commercial or industrial facility shall be considered less than one (1) EDU, regardless of the calculated or measured water usage. Hopewell Township reserves the right to review, on an annual basis, the historical water usage of any commercial or industrial customer and to recalculate the number of EDU's and then revise accordingly the monthly sanitary sewage collection, transportation, and treatment charges.

- a. All Owners of non-residential property connected to the sewer system shall pay a sewer rental based upon actual water consumption with exceptions as hereinafter noted. Each commercial and industrial EDU shall pay:

| | |
|--------------------------|---------|
| Minimum Quarterly Charge | \$50.00 |
| Rate per 1,000 Gallons | \$7.10 |

- b. The volume of water to be used for billing sewer rentals to non-residential users of the sewer system shall include any and all metered water purchased from any private or public water company, and all water obtained from any other source (wells, streams, etc.) as determined (a) by meters installed and maintained by a water company; (b) by meters installed and maintained by the user as approved by the Township; or (c) from estimates or measurements made by the Township.
- c. Exclusion from the sewage system of non-contaminated wastewater used solely for cooling purposes may be required by the Township. When such waters are excluded, the sewer rental shall be based upon total water consumption, less water excluded, at the rates stipulated above.
- Water excluded may be determined from meters installed and maintained by the user, from estimates or measurements made by the Township, or the user may elect to measure the volume of wastewater actually discharged to the sewer system as provided for in this Ordinance.
- d. The Township may require an industrial establishment, or the industrial establishment may elect to install, pay, and maintain a meter approved by the Township for measuring wastewater discharged into the sewer system, in which case the sewer rental shall be based on the actual volume of wastewater discharged to the sewer system; rentals shall be computed at the rates stipulated above.

- e. For unmetered multiple residential users and all other unmetered users, the Township will bill on a water consumption basis as estimated by the Township. The user may install a meter approved by the Township for measuring actual water consumption. All billings will be in accordance with the provisions of this Ordinance.
- f. For waste constituents compatible to the public sanitary sewage system and for which the sewage treatment works is to provide specific removal capability, the waste shall be subject to surcharge for such constituent concentration in excess of the average influent value upon which the plant design is based. Those constituents for which surcharges are applicable are BOD₅, suspended solids, ammonia nitrogen, phosphorous, ABS, and oil, greases and fats. The surcharges shall be in addition to the regular sewage collection, transportation and treatment charges set forth in this Ordinance. The surcharges shall be calculated per the Hopewell Township Sewer System Rules and Regulations, latest revision.
- g. The sewer rental for all community swimming pools (e.g. Independence Square, Clearview Swim and Health Club, Treehaven Swim Club, and Hillcrest Community Swimming Pool) shall be based upon water consumption and shall be computed as follows:

| | |
|--------------------------|---------|
| Minimum Quarterly Charge | \$50.00 |
| Rate per 1,000 Gallons | \$7.10 |

- h. Additional classifications and sewer rentals or modifications of the above schedule of sewer rentals may be established by the Township from time to time as deemed necessary by Resolution.

C. Vacant Structures

A reduced sewer rental fee equal to the Minimum Residential Quarterly Charge set forth herein shall be available to owners of vacant structures which are connected to the sewer system. To be eligible for the reduced quarterly sewer rental fee, a property owner must complete the Vacant Structure Agreement and must comply with the following requirements:

- a. The reduced quarterly sewer rental fee is only available for structures that will be vacant for at least three (3) months.
- b. The potable water service for the structure must be shut off.

Upon receipt of the Vacant Structure Agreement, the Township will verify the vacancy, and will then at the beginning of the following quarter, start billing at the reduced rate. The property owner is responsible for notifying the Township when the vacant structure becomes occupied. The Township will then bill the property owner at the current sewer rental fee per EDU as provided herein. The Township reserves the right to inspect the structure, at any time, to verify that the structure is vacant.

SECTION 4 - REGULATIONS

I. Township's Right to Control Connection, Use, and Wastewater Discharge

The Township reserves the right to refuse any request for permission to connect to the sewer system, to compel discontinuance of the use of any sewer, or to compel the pretreatment of industrial wastes by any industry where required to prevent discharge to the sewer system deemed harmful in any respect.

II. Commencement of Sewer Rental

Sewer rental shall commence on the date the connection is made to the sewer system. Owners of property connected during any calendar quarter shall pay a pro rata charge for service for the balance of the quarter.

III. Sewer Rental Billings

All billings for rentals shall be rendered quarterly, promptly after the meters are read, and shall be subject to a penalty if not paid by the due date listed on the sewer bill.

IV. Hopewell Township Representative's Right to Access

The Township representative shall have access at all times to industrial establishments and any meters used for establishing or determining water consumption, water excluded from the sewer system, or sewerage and/or wastewater discharged into the sewer system.

2011 Vacant Structure Explanation

In accordance with Ordinance No. 2010-05 that was adopted by the Hopewell Township Commissioners on October 11, 2010, the policy regarding invoicing Vacant Structures for sanitary sewage collection and treatment service has changed.

The past practice utilized by Hopewell Township was that Vacant Structures were not invoiced for sewage collection and treatment service.

The present practice employed by Hopewell Township is to invoice Vacant Structures for sewage collection and treatment service at a reduced rate. A Vacant Structure is defined as follows:

- An unoccupied structure that will remain unoccupied for at least three (3) months;
- The potable water service (if connected to public water supply) must be shut off for the period of the vacancy; and
- The property owner must complete the Vacant Structure Agreement, which is available from Hopewell Township. Hopewell Township will confirm that the property is vacant and verify that the potable water service has been turned off.

The typical residential sewer rental fee that is presently charged by Hopewell Township is as follows:

| | |
|--------------------------|---------|
| Minimum Quarterly Charge | \$50.00 |
| Rate per 1,000 Gallons | \$7.10 |

A typical customer in Hopewell Township utilizes 15,000 gallons of water per quarter, which equates to a typical sewer rental fee of \$156.50.

The "Minimum Quarterly Charge" was established to cover existing long-term and short-term debt (which is a fixed amount), as well as some other fixed costs. These costs must be paid by Hopewell Township no matter how many customers are served and no matter how much sewage is collected and treated. These charges were financed based upon the total number of customers in the system. Therefore, these charges are attributable to all properties (vacant structures as well as occupied structures) that are provided public sewage collection and treatment service.

The established fee for the "Rate per 1,000 Gallons" is set to cover a portion of fixed costs (personnel wages and benefits, vehicles, equipment, etc.) as well as variable costs (chemicals, utilities, gasoline, etc). The variable costs fluctuate somewhat with the amount of sewage collected and treated.

Hopewell Township charges vacant structures a flat fee equal to the Minimum Quarterly Residential charge. **Thus, the sewer rental fee for a vacant structure is \$50.00.**

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|--|
| <p>TOWNSHIP OF HOPEWELL Beaver County, Pennsylvania BOARD OF COMMISSIONERS WORKSHOP MINUTES</p> |
|--|

January 10, 2011
Meeting in Session at 6:30 p.m.

6:30pm: Workshop Meeting Called to Order by Mr. Bufalini and that the meeting will be recorded

ROLL CALL

- President
- Richard Bufalini
- Vice President
- Vacant
- Commissioners
- Joe Kusnir
- Brian Rohm
- Norm Kraus

Others Present

- Andy Brunette, Township Manager/Controller
- Mike Jones, Solicitor
- Marie Stratakis-Hartman, Township Engineer
- Tim Force Vacancy Commissioner

6:31pm EXECUTIVE SESSION IN

7:46pm EXECUTIVE SESSION OUT

7:47pm ENGINEERS REPORT Marie Stratakis-Hartman (Report on File)

8:04pm CITIZEN COMMENTS PERTAINING TO THE AGENDA

8:04pm BUSINESS AGENDA

- Mr. Kraus Motion to approve Resolution R-2011-05 authorizing a Tax Anticipation Note in the amount of \$350,000 with E.S.B. Bank
- Mr. Kusnir Second the motion

Roll Call Vote:

- Mr. Kusnir Yes
- Mr. Rohm Yes
- Mr. Kraus Yes
- Mr. Bufalini Yes

Motion Carried

- Mr. Rohm Motion to approve Resolution R-2011-04 amending Exhibit "A" associated with ordinance 2010-05 sanitary sewer service connection fees, permit fees and inspection fees and sewer rental fees, and regulations with respect thereto to be followed by the users of the sewer system owned and operated by Hopewell Township. This resolution repeals resolution R-2010-30
- Mr. Kraus Second the motion

Roll Call Vote:

- Mr. Kusnir Yes

Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus Motion to approve the Workshop Minutes of December 13, 2010
Mr. Kusnir Second the motion

Roll Call Vote:
Mr. Kusnir Yes
Mr. Rohm Abstain
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus Motion to approve the list of bills dated for January 10, 2011
Mr. Rohm Second the motion

Roll Call Vote:
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus Motion to approve Widmer Engineering Connellsville office as Hopewell Township's 2011
Engineers. Widmer Engineering rates are unchanged from 2010
Mr. Rohm Second the motion

Roll Call Vote:
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus Motion to accept the retirement of Police Officer Greg Gozur effective April 1, 2011
Mr. Kusnir Second the motion

Roll Call Vote:
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Rohm Motion to authorize advertisement in the officer Phil Safety Products workbook in the amount of
\$299.00 per budget line item 1-410-315
Mr. Kraus Second the motion

Roll Call Vote:
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

The motion to approve Resolution R-2011-01 Depository Fees was tabled for further discussion

Mr. Kusnir Motion to approve Resolution R-2011-02 adopting an internet website policy for Hopewell Township

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Rohm Motion to approve Resolution R-2011-03 establishing a standard application fee for on-lot sewage disposal system permits

Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to appoint Daniel C. Baker Associates, Inc as Hopewell Township's Sewage Enforcement Officer for 2011. The appointment includes the reappointment of Craig A. Baker S.E.O., Michael J. Groves S.E.O., and Ronald L. Robinson, S.E.O., all whom are employed by D.C. Baker, Inc. If a potential conflict should occur the reappointment of Jeffrey Winkle S.E.O., who is not employed by D.C. Baker

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Rohm Motion to accept the highest bid from DeNoon Lumber in the amount of \$29,500 as recommended by the Township Forester Thomas Anundson for the timbering of the recently acquired Park property. All bids are on file at the Administration office. Proceeds from the sale to be deposited into the Park Fund Reserve account

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve Chuck Webb to perform at Parkfest July 8th, 2011 from 7pm to 11pm in the amount of \$250.00 per budget line item 1-454-470 as recommended by the Park Board
 Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes
 Motion Carried

Mr. Kraus Motion to approve Kardaz Productions to perform at Parkfest July 9th, 2011 from 6pm to 8pm in the amount of \$550.00 per budget line item 1-454-470 as recommended by the Park Board
 Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes
 Motion Carried

Mr. Kraus Motion to approve Casanova to perform at Parkfest July 9th, 2011 from 8pm to 10:30pm in the amount of \$1,100.00 per budget line item 1-454-470 as recommended by the Park Board
 Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes
 Motion Carried

Mr. Kraus Motion to approve the John Galt Theory Band to perform at Parkfest July 10th, 2011 from 6pm to 8:30pm in the amount of \$599.00 per budget line item 1-454-470 as recommended by the Park Board
 Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes
 Motion Carried

Mr. Rohm Motion to approve Ego Trip to perform at Parkfest July 10th, 2011 from 8:30pm to 10:30pm in the amount of \$599.00 per budget line item 1-454-470 as recommended by the Park Board
 Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes
 Motion Carried

8:22pm ITEMS FOR DISCUSSION

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building

Mr. Jones discussed with the Board the proposed ordinance to regulate parking and the types of vehicles that are allowed to park within the Township. Mr. Jones also advised the Board that he had talk to resident Con Cannon and address the issues that Mr. Bufalini and Mr. Cannon had over the different types of vehicle sizes that would be affected. Mr. Jones also advised the Board that he will be combining the request of the Zoning Officer John Bates that the Township address residential front yards being turned into parking lots. Mr. Jones stated that he would address both issues would be combined into one ordinance

Mike Jones advised the Board that he is continuing to work on the oil and gas ordinance, the timber and harvesting ordinance. Mr. Jones advised the Board that the oil and gas ordinance will be based on zoning through conditional uses and that a lot of the regulations will be based by resolution so that changes to it can be easier. The main concern from the engineer and commissioner was to protect the Township's roads and water supply

Mike and the engineer are currently working to revise and update the Township's grading permit

The Manager discussed the request from the Chief of Police for the Township to develop a reciprocal police agreement with the neighboring communities, because of the short staff or no staffing of the neighboring communities Hopewell Township Police Department has to answer calls from 911 in these areas. This causes a lack of resources for our own community as well as an expense in which the Township of Hopewell needs to be reimbursed. Mike Jones will develop an agreement for the Board to review in regards to this issue

The Manager discussed that PennDot will be meeting with the Township in regards to Veasey Road on January 20, 2011. PennDot has not given any indication on what the agenda of the meeting will be

Mike Jones asked for comments on the soliciting ordinance, there was no comments from the Board and the Board gave the permission to Mike Jones to advertise the ordinance

The Manager discussed the expired terms of Board members from the Park, Planning, Creswell and Sewer Authority Boards. It was agreed by the Board that Carolyn Matlak not be reappointed and that the Planning vacancy position be advertised in the free section of the Beaver County Times as well as the website

Mr. Kusnir Motion to appoint Jason Simoni to Hopewell Township's Sewer Authority effective 1/1/11 to
 12/31/14
 Mr. Kraus Second the motion

Roll Call Vote:
 Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes
 Motion Carried

Mr. Kraus Motion to appoint Mark Faiella, Jack Owens and John Keck as regular members to Hopewell Township's Park Board effective 1/1/11 to 12/31/15
 Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to appoint Ed Morrow to the Creswell Heights Authority Board as Hopewell Township's representative effective 1/1/11 to 12/31/15
 Mr. Krause Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to appoint Joe Kusnir as Hopewell Township's 2011 COG delegate and Rich Bufalini as alternate
 Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes

Motion Carried

The Manager reminded the Board of Commissioners that the deadline for submission of the spring 2011 newsletter articles is January 14, 2011. All articles are to be turned in to Nancy Pajak

The Manager discussed the idea of timbering the land behind the Depository. The Commissioners agreed to have the Township Forester to look at the property behind the depository

The Manager discussed the program that himself and the Assistant Manager have been working on developing a low income assistance program for residents in the poverty level to assist with sewage payments. The expected completion date for the program is the end of the second quarter of 2011

8:44pm CITIZENS FORUM

John Lopata 38 Platt Street

Mr. Lopata commented on issue of the regulating parking within the Township. Mr. Lopata disagrees with the proposed ordinance and believes it is a civil rights violation. Mr. Lopata also stated that as long as people have been parking their vehicles before this ordinance they will be grandfathered anyway. Mr. Lopata also stated that the Board previously stated that you had to park your car in your yard during snow events and now the Board wants to make parking in the yard illegal and that this is a contradiction in what they are trying to accomplish. Mr. Bufalini corrected Mr. Lopata and stated that during snow events the cars have to be removed from the streets or they will be towed, not for them to remove them from the streets and park them in their yards

8:47pm **NEW BUSINESS**

Mr. Bufalini introduced Nickolas DiPietro as a candidate to fill the vacant position of Commissioner. Mr. Lopata interrupted Mr. Bufalini and asked if the position was advertised? Mr. Bufalini stated it was not advertised and that it did not need to be advertised. Mr. DiPietro explained that he was on the School Board and accomplished what he wanted to do there and that he was now interested in becoming a Township Commissioner. Mr. DiPietro then continued to go over his resume which is on file at the Administration Office. Township Solicitor confirmed to the Board that no advertisement for the position was necessary

Mr. Bufalini Motion to appoint Nickolas DiPietro to fill the unexpired term of Mr. Piroli effective 1/10/11 to 12/31/11 as Hopewell Township's Commissioner
 Mr. Kraus Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Yes
 Mr. Kraus Yes
 Mr. Bufalini Yes

Motion Carried

The Manager then briefed the Board on a meeting that was scheduled with the Airport Corridor in conjunction with developing a strategic plan for the Hopewell Business Park and Interstate 376

Mr. Kusnir asked the question to the Manager that if there was any grant opportunities for Laird Road due to the egress and ingress of the Road to the Park. The Manager advised the Board that Mr. Meehan is aware of Laird Road and searching for grants

8:59pm **OLD BUSINESS**

Mr. Kusnir just wanted to clarify with the Manager on an email that he received from the Manager from a resident inquiring about the Township Christmas Party. The Manager explained to the Board again that the party was solely funded by the employees and that no tax money was used to fund it. As in the past the Manager did tell the Board that the Township shut down at 1:00pm the day of the Christmas Party and that this was approved by the Board of Commissioners on November 22, 2010

Mr. Rohm asked solicitor Mike Jones on how the progress was progressing on the Lamar advertising signs protesting our billboard ordinance. Mr. Jones advised to the board that there has been no progress yet on this case

9:12pm **EXECUTIVE SESSION IN****9:32pm** **EXECUTIVE SESSION OUT**

Mr. Kraus Motion to terminate Jan-Pro cleaning contract with Hopewell Township effective 1/10/11
 Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Kusnir Yes
 Mr. Rohm Abstain
 Mr. Kraus Yes
 Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to add extra job of custodial duties to Erin Maxwell for cleaning of the Police Station and Renee Cameron for cleaning of the Municipal Building for an additional stipend of \$375.00 per month with a \$150.00 initial cleaning service fee

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Rohm Motion to accept the temporary leave of absence from Crossing Guard Mary Dwyer from January 24, 2011 to May 1, 2011

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve Manager Andy Brunette's employment agreement for 2011. The agreement is the same as 2010 except for a 3.5% salary increase for 2011.

Mr. Rohm Second the motion

Roll Call Vote:

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

9:40pm ADJOURNMENT

Mr. Kraus Motion to adjourn

Mr. Kusnir Second the motion

Voice Vote: All in favor

Motion Carried

Minutes Recorded by: Andy J. Brunette 01/10/11

Minutes Prepared by: Andy J. Brunette 01/11/11