



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
June 13th, 2022
WORKSHOP MEETING MINUTES

6:09 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:09 P.M. **Pledge of Allegiance**

6:10 P.M. **Executive Session**

An Executive session is needed to discuss Police and Fire personnel, and the police contract.

8:02 P.M. **Executive Session Out**

President Bufalini announced they are out of executive session.

8:02 P.M. **Roll Call**

President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present

Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

8:02 P.M. **Citizens Comments on Agenda Items**

None

8:03 P.M. **Business Agenda**

Commissioner Kusnir: Motion to revise the June 13th, 2022, Workshop Meeting Agenda to amend item #8.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to approve the Workshop Meeting Minutes of May 9th, 2022.



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Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the list of bills dated June 13th, 2022, as presented: General Fund \$59,749.61; Sewer Fund \$33,919.81; State Fund \$36,245.09; Equipment Fund \$2,686.96; Sewer Escrow Fund \$525.00; Multimodel Fund \$6768.00; Golf Fund \$250.00 and Bartolotta Grant \$2,985.00.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Kusnir: Motion to approve the May 2022 Financial report as presented.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve the May 2022 Tax Collector's report as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:



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Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Commissioner Michna: Motion to approve the purchase of a Zero Turn Lawnmower for Hopewell Community Park at a cost of \$8,934.80 through Phelps, a COSTARS dealer.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve a donation to B.F. Jones Memorial Library in the amount of \$10,000.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to advertise Ordinance 2022-02
AN ORDINANCE OF HOPEWELL TOWNSHIP,
BEAVER COUNTY, COMMONWEALTH OF
PENNSYLVANIA, AMENDING ORDINANCE NO.
2011-05 REGULATING AND ESTABLISHING
TIMBER HARVESTING PRACTICES TO ALLOW
FOR AND ENCOURAGE PROPER FOREST
MANAGEMENT WITHIN HOPEWELL TOWNSHIP.*

Commissioner Michna: Second the Motion.



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to change the payment portal from Munipay to Invoice cloud for the Sewer Payment System.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Motion to approve Resolution 2022-09. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING ENTERING INTO AN AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE HIGHWAY TRANSFERPROGRAM AND TO AUTHORIZE JAMIE YURCINA, HOPEWELL TOWNSHIP MANAGER, TO EXECUTE SUCH AGREEMENT AND SUBSEQUENT AMENDMENTS ON BEHALF OF HOPEWELL TOWNSHIP.

Motion Tabled

Commissioner Force: Motion to hire Michael Sanko as Depository Guard at a rate of \$10.00/hour upon completing pre-employment requirements.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
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Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Mr. Yurcina stated he received another application today and inquired about an alternate for the position.

Discussion on the alternate position will resume at the next scheduled executive session.

8:10 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File.

6:49 P.M.

New Business

Manager, Jamie Yurcina discussed changing from Verizon Wireless to TMobile Wireless resulting in a substantial savings to the Township. We will move forward with the switch over and expect it to be completed by the end of the month.

Mr. Yurcina discussed the jump in prices for the Township recycle bins. We currently charge residents \$10 per bin. The last quote we received reflected a jump to \$15.46 per bin. Mr Yurcina proposed a raise in the price to \$16 each to cover the cost of the bin as well as shipping and administrative charges. A vote on the price increase will take place at the time of the next order.

Manager Jamie Yurcina read a letter from Jodi Janicki, a current intern with Senator Bartolotta, requesting permission to volunteer as an unpaid intern to try to secure grants for the Township. Permission was granted under the direction that all grant applications are cleared with the Township prior to applying.

7:34 P.M.

Solicitor Report

Solicitor Mike Jones discussed the Resolution regarding Timber Harvesting and the changes regarding the proper marking of trees at eye level and below stump height and to also prohibit portable sawmills at logging or timber harvesting sites.

Mr. Jones also stated he sent a final warning letter to B&B on Brodhead Rd. about compliance issues. Commissioner Force discussed the fact the customers pull up at night and drop cars off creating the issues. Mr. Jones confirmed B&B has had over a year to address these ongoing problems.

Mike Jones would like to get the Stormwater Management Ordinance provided from HRG on the agenda for adoption at the June 27th, 2022, Business Meeting. He requested we move forward with a motion to advertise the ordinance. This would completely replace the existing grading, excavating, and stormwater management outdated ordinances. The current Grading and Excavating Ordinance is from 1979 and Storm Water Management



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Ordinance is from 2004.

Mr. Yurcina added that the Stormwater Ordinance is mandated and must be updated.

Mike Jones also discussed the Turnback Agreement that initially began a couple of months ago and that the document provided from PennDOT was very vague.

Mr. Yurcina explained that Hopewell, Center and Aliquippa must agree to the initial paperwork before it will be put on the table.

Mr. Jones would agree to the wording if the verbiage also included that PennDOT would be assuming responsible for the upgrades. Mr. Jones will make the needed adjustments and get it back to the Board.

Commissioner Kusnir: Motion to approve Resolution 2022-09. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING ENTERING INTO AN AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR THE HIGHWAY TRANSFERPROGRAM AND TO AUTHORIZE JAMIE YURCINA, HOPEWELL TOWNSHIP MANAGER, TO EXECUTE SUCH AGREEMENT AND SUBSEQUENT AMENDMENTS ON BEHALF OF HOPEWELL TOWNSHIP.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to amend the 6.13.2022 Workshop Meeting Agenda to include item #12.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes



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Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to advertise the intent to adopt a comprehensive Grading and Excavating Ordinance and Stormwater Management Ordinance and a motion to approve the Raccoon Creek WPCF Bar Screen Design and permitting proposal from HRG.

Commissioner Michna: Second the Motion.

<u>Roll Call Vote:</u>	
Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:39 P.M. **Citizens Forum**
No Citizens Present

7:34 P.M. **Old Business**
No Old Business

8:45 P.M. **Adjournment**

Commissioner Force: Motion to Adjourn.

Commissioner Michna: Second the Motion.

Voice Vote:
All in Favor
Motion Carried