

RESOLUTION R-2022-13

**A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA
AUTHORIZING THE DISPOSAL OF 2012, 2013, AND 2014 ACCOUNTING AND GENERAL RECORDS.**

RESOLVED by the Board of Commissioners of the Township of Hopewell, Beaver County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 2022-14, adopted July 11, 2022, the Township of Hopewell declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and December 16, 2008 and Amended March 28, 2019, and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by Resolution of the governing body of the municipality.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the Township of Hopewell, Beaver County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorize the disposition of the following public records:

- 1. 2005/2010 Assisted Files AJO**
- 2. Jan-Mar ME Reports 2012**
- 3. April-Jun ME Reports 2012**
- 4. July-Sept ME Reports 2012**
- 5. Oct-Dec ME Reports 2012**
- 6. Credit Cards 2012**
- 7. Sewer Alpha Lien Files A-Z 2012**
- 8. Bill Summary & Adjustments 2012**
- 9. C/R Journals Jan – Dec 2012**
- 10. Cycle 4 Refuse Files 2012/Civil Complaints File D**
- 11. Cycle 5 10/15/12 & Cycle 6 2/15/13**
- 12. Cycle 2&3 Bill Date 3/14/13 thru 7/15/13**
- 13. Cycle 1 &2 Bill Date 8/15/13 thru 12/15/13**
- 14. Bill Summary & Adjustments 2013**
- 15. 1/13-12/13 Files A to M**
- 16. 1/13-12/13 Files N-Z**
- 17. C/R Journals 2013**
- 18. Delinquent Sewer Files Cycle 2 thru Cycle 3**
- 19. Credit Card Cleaning Acct. Journals Sewer 2013**
- 20. 2013 Sewer System Dye Tests, Inspections., & Certifications**
- 21. Sewer System Dye Tests, Inspections., & Certifications**
- 22. Consumption Reports, School Billing, Cycle 2 Grant Letters 2013**
- 23. Credit Card Cleaning Acct. Deposits 2014**
- 24. Dye Test Apps, Inspections., & Certifications**
- 25. Alpha Files A thru Z 2014**
- 26. C/R Journals Jan-Dec 2014**
- 27. Bill Summary Adjustments Jan-Dec 2014**
- 28. 1/14-3/14 M/E Close Note Loss-Billing C/R, etc.**
- 29. 4/14-6/14 M/E Close Note Loss-Billing C/R, etc.**
- 30. 7/14-9/14 M/E Close Note Loss-Billing C/R, etc.**

Attest:



Jamie Furcina Manager



Hopewell Township Board of Commissioners