



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**July 25th, 2022**  
**BUSINESS MEETING MINUTES**

7:00 P.M.      **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Vice President Kusnir indicated that the meeting is being recorded.

7:00 P.M.      **Roll Call**  
President Richard Bufalini –Medical Excuse  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – Absent  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering

**NEW BUSINESS**  
Vice President Kusnir recognized and thanked Ciro Natali for the completion of his Eagle Scout project of restoration and improvement of Veasey Cemetery.

Police Chief Donald Sedlacek welcomed Hopewell Township's new Part Time Officers, Jarret Cunnard, Joshua Rosen, and Joseph Howard. Chief Sedlacek also congratulated Cameron Grace for accepting a full-time position with the Township. A special acknowledgment also went out to Sergeant Ron McMasters for his lifesaving efforts on July 11, 2022.

7:05 P.M.      **Public Comments**  
No Public Comments regarding the proposed Business Agenda.

7:05 P.M.      **Business Agenda**  
Vice President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

*Commissioner Force:                      Motion to approve the June 27th, 2022, Business Meeting minutes.*

*Commissioner Michna:                      Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna                      Yes  
Commissioner Force                        Yes  
Commissioner DiPietro                      Absent  
Commissioner Kusnir                        Yes



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Commissioner Bufalini Absent  
Motion Carried

*Commissioner Kusnir: Motion to approve the List of Bills dated July 25th, 2022, as presented: General Fund \$93,094.85; Sewer Fund \$49,858.85; State Fund \$15,238.87; Sewer Construction Fund \$110,967.00; Bartolotta Grant \$20,965.93 and Equipment Fund \$1,394.66.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Absent  
Commissioner Kusnir Yes  
Commissioner Bufalini Absent  
Motion Carried

*Commissioner Force: Motion to approve RESOLUTION 2022-14, Beaver County Highway Safety Task Force for a one (1) year grant with Darren Caruso and Brandon Fedorka as Project's Directors.*

*Commissioner Michna: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Absent  
Commissioner Kusnir Yes  
Commissioner Bufalini Absent  
Motion Carried

*Commissioner Kusnir: Motion to adopt the fifth tier of the Lexipol Police Policy as described and numerated below.*

*Policy 204 Electronic Mail, 205 Administrative Communications, 321 Information Technology Use, 322 Department Use of Social Media, 324 Media Regulations, 325 Subpoenas Court Appearances, 336 Public Safety Video Surveillance System, 422 In-Car-Video, 423 Mobile Data Terminal Use, 424 Body Worn Camera/Portable Audio/Video Recorders, 426 Automatic License Plate Readers (ALPRs), 1014 Request for Change of Assignment, 1015 Commendations and Awards, 1018 Lactation Breaks, 1021 Outside*



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*Employment and Outside Overtime, 1023 Personal Appearance Standards, 1024 Uniforms and Civilian Attire, 1025 Conflict of Interest, 1026 Badges, Patches, and Identification, 1027 Temporary Modified Duty (Light Duty) Assignments.*

*Commissioner Force:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

*Commissioner Michna:*

*Motion to approve Resolution 2022-15. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA APPROVING THE A&S FEDERAL CREDIT UNION LOT CONSOLIDATION AND LAND DEVELOPMENT PLAN INVOLVING THREE LOTS, TAX PARCELS NO.65-020-0100.000, 65-020-0101.001 AND 65-020-0102.000, TOTALING .894 ACRES, TO BE CONSOLIDATED FOR DEVELOPMENT OF A NEW A&S FEDERAL CREDIT UNION BUILDING LOCATED ON BRODHEAD ROAD IN ACCORDANCE WITH THE ZONING ORDINANCE (95-2) AND SUBDIVISION AND LAND DEVELOPMENT ORDINANCE (91-2).*

*Commissioner Force:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

*Commissioner Kusnir:*

*Motion to approve Family Medical Leave (FMLA) for Nicollette Lopez for 60 workdays following the birth of her child.*

*Commissioner Force:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes



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Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

*Commissioner Michna:* *Motion to approve Family Medical Leave (FMLA) for Aaron Lopez for 10 workdays following the birth of his child.*

*Commissioner Force:* *Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

*Commissioner Force:* *Motion to approve RESOLUTION 2022-16. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA AUTHORIZING JAMIE YURCINA, HOPEWELL TOWNSHIP MANAGER, AND JOSEPH KUSNIR, HOPEWELL TOWNSHIP BOARD OF COMMISSIONERS VICE PRESIDENT TO EXECUTE SIGNING OF A CONSENT FOR ACCESS FOR THE PENNSYLVANIA DEPARTMENT OF ENVIROMENTAL PROTECTION.*

*Commissioner Michna:* *Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

Motion Carried

7:15 P.M. Commissioner's Reports  
No Commissioner Reports

7:15 P.M. Solicitor's Report  
No Solicitors Report, however, there are two items that need addresses in executive session including the status of the police collective bargaining negotiations and road bids received.



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- 7:17 P.M.      **Department Reports**  
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.  
  
Police Chief, Donald Sedlacek, HRG Engineering Ben Gilberti, Sewer Department Supervisor Chris Thompson, Planning and Zoning Officer John Bates, and Brad Batchelor, Parks and Recreation.
- 7:27 P.M.      **Old Business**  
No Old Business.
- 7:27 P.M.      **Citizen's Forum**  
*Jessica Cain, Woodlawn Park*  
Mrs. Cain discussed the Woodlawn Park initiative. The progress includes young artists painting mural/rocks, and repairs within the park.  
Township manager, Jamie Yurcina stated that we expect the final word on the park grants soon.  
Commissioner Kusnir thanked Mrs. Cain for her efforts in the park.
- 7:32 P.M.      **Announcements**  
Please visit our website at hopewelltpw.com, Facebook and twitter for upcoming Township news events.  
  
Events that are currently scheduled:  
Concerts in the Park: Burke's Bavarian Brass July 26<sup>th</sup> and Billy the Kid and the Regulators Aug. 2<sup>nd</sup>, 7pm.  
Hopewell Township's Yard Crawl, Saturday, July 30<sup>th</sup>, 8:00 am – 2:00 pm  
Movies in the Park: Moana August 11<sup>th</sup> @ dusk
- 7:32 P.M.      **Executive Session-Beginning**  
The Board of Commissioners entered Executive Session.
- 8:53 P.M.      **Executive Session Out**  
Vice President Kusnir announced the following was discussed in Executive Session; the police collective bargaining agreement, employment issues, and legal issues with other contracts. The following motions need to be acted upon.  
  
*Commissioner Michna:                      Motion to amend the 7.25.2022 Business Meeting Agenda to add item #9 and #10.*  
  
*Commissioner Force:                      Second the Motion.*  
  
Roll Call Vote:



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Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

*Commissioner Force: Motion to not accept the 2022 road project bid submitted by Youngblood Paving.*

*Commissioner Kusnir: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent

8:55 P.M.

**Adjournment**

*Commissioner Force: Motion to Adjourn.*

*Commissioner Michna: Second the Motion*

Voice Vote:

All in Favor  
Motion Carried