



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**September 26th, 2022**  
**BUSINESS MEETING MINUTES**

7:02 P.M. **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joe Kusnir. Vice President Kusnir indicated that the meeting is being recorded.

7:02 P.M. **Roll Call**  
President Richard Bufalini –In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering

7:02 P.M. **Public Comments**  
No Public Comments regarding the proposed Business Agenda.

7:03 P.M. **Business Agenda**  
Vice President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

*Commissioner Force:* *Motion to approve the August 22nd, 2022, Business Meeting minutes.*

*Commissioner Michna:* *Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir:* *Motion to approve the List of Bills dated September 26th, 2022, as presented: General Fund \$254,139.62; Sewer Fund \$46,222.17; State Fund \$5,123.89; General Reserve Fund \$15,000.00; Sewer Construction Fund \$668.46; Equipment Fund \$573.00; K9 Fund \$711.00; and Golf Fund \$1,499.47.*

*Commissioner DiPietro:* *Second the Motion.*

**Roll Call Vote:**



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Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini:* *Motion to approve Resolution 2022-21 A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, REQUIRING THE ELECTED TAX COLLECTOR FOR HOPEWELL TOWNSHIP TO WAIVE ADDITIONAL CHARGES IN CONNECTION WITH THE COLLECTION OF TOWNSHIP REAL ESTATE TAXES BEGINNING IN JANUARY 2023 IF THE TAXPAYER DOES CERTAIN ACTS AND THINGS.*

*Commissioner Force:* *Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Michna:* *Motion to advertise the following proposed Ordinance, O2022-03 AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA REGULATING DEVELOPMENT AND STORMWATER MANAGEMENT CONSISTANT WITH ACT 167. THE PENNSYLVANIA STORM WATER MANAGEMENT ACT, AND REPEALING ORDINANCE NO. 2004-02.*

*Commissioner Force:* *Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir:* *Motion to advertise the following proposed Ordinance,*



**TOWNSHIP OF HOPEWELL**  
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 Beaver County, Pennsylvania  
 September 26th, 2022  
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*O2022-04 AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA REGULATING GRADING EXCAVATIONS AND FILLS; REQUIRING PERMITS AND ESTABLISHING STANDARDS RELATED THERETO; REQUIRING FINANCIAL SECURITY; PROVIDING FOR INSPECTIONS, CERTIFICATE OF COMPLETION AND MAINTENANCE REQUIRMENTS; CONFERRING CERTAIN POWERS OF THE TOWNSHIP ADMINISTRATOR AND IMPOSING FINES AND PENALTIES FOR VIOLATIONS.*

*Commissioner DiPietro:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Michna:*

*Motion to approve the Hopewell Township Non-Uniform Pension Plan Financial Requirements and Minimum Municipal Obligation for 2023 Municipal Budget.*

*Commissioner Bufalini:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner DiPietro:*

*Motion to approve the 2022 Minimum Municipal Obligation the Township would be paying for the 2022 Police Pension plan, as stipulated by state to present to the Board of Commissioners in 2021. The contribution for the Police Pension Plan is \$329,228.00 less the State Aid \$157,345.26 leaving \$171,882.74 for the Township to pay (\$68,515.22 less than paid for 2021).*

*Commissioner Force:*

*Second the Motion.*



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir:*

*Motion to approve the 2022 Minimum Municipal Obligation the Township would be paying for the 2022 PMRS Non-Uniform Pension plan, as stipulated by the state to present to the Board of Commissioner in 2021. The contribution for the Non-Uniform Pension Plan is \$213,777.00 less the State Aid \$132,760.04 leaving \$81,016.96 for the Township to pay (\$52,237.59 less than paid for 2021).*

*Commissioner Bufalini:*

*Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:11 P.M.

**Commissioner's Reports**

No Commissioner Reports

7:11 P.M.

**Solicitor's Report**

Mike Jones announced that an Executive Session will be needed to discuss the Conditional Use Hearing from last month of Commissioner Michna property. Mrs. Michna will need to abstain from the executive session as a decision is discussed and possibly rendered.

7:12 P.M.

**Department Reports**

The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Donald Sedlacek, HRG Engineering, Road Department Supervisor, Dave Kriger, Sewer Department Supervisor Chris Thompson, Sewer Authority Jim McClaren, and Parks and Recreation Director Brad Batchelor.

7:24 P.M.

**New Business**

Mr. DiPietro inquired about the resident complaint pertaining to cutting back the berm on



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Brodhead Rd. Ms. Michna confirmed she reached out to State Representative Matzie's office concerning Brodhead Road and Kane Rd. They are looking into the matter and will be in touch.

7:24 P.M. **Old Business**  
No Old Business.

7:24 P.M. **Citizen's Forum**  
Sandy Giordano, 3965 Washington Street, Apartment 2A, Hopewell Township  
*Mrs. Giordano voiced her concern about not having a good line of vision as you pull out of Hopewell Shopping Center onto Brodhead Rd.*

7:26 P.M. **Executive Session-Beginning**  
The Board of Commissioners entered Executive Session to discuss the Conditional Use Application from Barbara Michna's hearing on August 22<sup>nd</sup>, 2022.

7:54 P.M. **Executive Session Out**  
Mr. Kusnir announced that there are two additional items to act upon following Executive Session.

*Commissioner DiPietro: Motion to amend the agenda for the September 26<sup>th</sup>, Hopewell Township Business Meeting to include the Conditional Use Application submitted by Barbara Michna.*

*Commissioner Force: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Force: Motion to approve Resolution 2022-22 A RESOLUTION OF HOPEWELL TOWNSHIP, A FIRST-CLASS TOWNSHIP OF THE COUNTY OF BEAVER, COMMONWEALTH OF PENNSYLVANIA, PROVIDING THE FINDING OF FACT, CONCLUSIONS AND DECISION OF THE BOARD OF COMMISSIONERS FOR THE TOWNSHIP OF HOPEWELL ON THE CONDITIONAL USE APPLICATION OF BARBARA MICHNA AS PREPARED AND SUBMITTED BY BARBARA MICHNA AND PRESENTED AT THE PUBLIC HEARING HELD ON AUGUST 22, 2022.*



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*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Abstain
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:26 P.M.

**Announcements**

Please visit our website at [hopewelltp.com](http://hopewelltp.com), and Facebook for upcoming Township news and events.

Events that are currently scheduled:

e-Waste Recycle Event, Saturday, Oct. 1<sup>st</sup>, 7:30 am – 11:00 am, Hopewell Road

Department

Scarecrows of Hopewell, Saturday, October 8<sup>th</sup>, 11:00 am, Hopewell Park

Faith & Blue Community Day, Saturday, October 8<sup>th</sup>, 2022, 12:00 pm-2:00 pm, Ohio UP Church

Fall Fest, Saturday, October 15<sup>th</sup>, 10:00 am – 2 pm, Hopewell Park

Mr. Kusnir stated the Board of Commissioners will continue to discuss the 2023 Budget.

10:30 P.M.

**Adjournment**

*Commissioner Force: Motion to Adjourn.*

*Commissioner Michna: Second the Motion*

Voice Vote:

All in Favor  
Motion Carried

Minutes Recorded By: Jamie Yurcina 9/26/2022  
Minutes Prepared By: Nora Janicki 10/3/2022