



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 10th, 2022
WORKSHOP MEETING MINUTES

6:33 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:33 P.M. **Pledge of Allegiance**

6:33 P.M. **Roll Call**

President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present

Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:33 P.M. **Citizens Comments on Agenda Items**

None

6:33 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of September 12th, 2022.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to approve the list of bills dated October 10th, 2022, as presented: General Fund \$50,644.16; Sewer Fund \$21,921.87; State Fund \$3,214.76; Sewer Construction Fund \$13,256.67; Equipment Fund \$573.00; Golf Fund \$1,549.86; and K9 Fund \$200.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 10th, 2022
WORKSHOP MEETING MINUTES

Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Kusnir: Motion to approve the September 2022 Financial monthly report as presented.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the September 2022 Tax Collector's monthly report as presented.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Agenda items #5 and #6 will be tabled until after 7:00 P.M.

Commissioner Kusnir: Motion to approve the Clairmont Manor Parcel A-R Instrument for the Declaration of Restricted Covenants.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 10th, 2022
WORKSHOP MEETING MINUTES

Motion Carried.

Commissioner Kusnir: Motion to amend the agenda to add two additional items, one to approve Postage Meter rental agreement with Amasti Advanced Machine and Systems Technologies Inc. for 63 months at \$204.99 a month and to write a letter of support to the Beaver County Commissioners for potential broadband and fiber optic lines being proposed by Verizon.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to to approve Postage Meter rental agreement with Amasti Advanced Machine and Systems Technologies Inc. for 63 months at \$204.99 a month

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to permit Mr. Kusnir to send a letter of support to the Beaver County Commissioners for a potential Verizon build out of fiber optics in Beaver County.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 10th, 2022
WORKSHOP MEETING MINUTES

Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

6:40 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:55 P.M. **Fire Fighters Report**
Personnel changes and the upcoming audit were discussed.

7:10 P.M. **Citizens Forum**
Don Wright, Friends of Hopewell Park Representative
Mr. Wright inquired about progress on the playground grant. Mr. Yurcina stated that he, along with the engineer, will attend a Park Board meeting once the grant is awarded to Discuss specifics on the project.

7:13 P.M. **Solicitor's Report**
Mr. Jones confirmed that two Ordinances advertised in the Beaver County Times on September 20th are under consideration tonight at a Public Hearing.

7:13 P.M. Public Hearing Open
Ordinance 2022-03 is a complete overhaul of the Stormwater Management Ordinance that was last addressed in 2004. The changes are mandatory, directed by the DEP.

The second Ordinance, 2022-04, is a complete overall of the existing Grading and Excavating Ordinance that goes back to 1979. Changes are directed by the engineers.

Commissioner Kusnir: Motion to adopt Ordinance 2022-03 AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA REGULATING DEVELOPMENT AND STORMWATER MANAGEMENT CONSISTENT WITH ACT 167. THE PENNSYLVANIA STORM WATER AND MANGEMENT ACT, AND REPEALING ORDINANCE NO. 2004-02.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 10th, 2022
WORKSHOP MEETING MINUTES

Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: *Motion to adopt Ordinance 2022-04 AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA REGULATING GRADING, EXCAVATIONS AND FILLS; REQUIRING PERMITS AND ESTABLISHING STANDARDS RELATED THERETO: REQUIRING FINANCIAL SECURITY; PROVIDING FOR INSPECTIONS, CERTIFICATE OF COMPLETION AND MAINTENANCE REQUIRMENTS; CONFERRING CERTAIN POWERS OF THE TOWNSHIP ADMINISTRATOR AND IMPOSING FINES AND PENALTIES FOR VIOLATIONS.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

7:20 P.M. **New Business**
Commissioner Bufalini mentioned the Scarecrows of Hopewell contest and scavenger hunt that is currently running in the Township.

7:32 P.M. **Old Business**
No Old Business

7:40 P.M. **Executive Session**
Executive session is not needed.

7:40 P.M. **Budget meeting**



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 10th, 2022
WORKSHOP MEETING MINUTES

President Bufalini stated the Commissioners would now go into a budget meeting.

10:45 P.M.

Adjournment

Commissioner Force: Motion to Adjourn.

Commissioner Michna: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 10/10/2022
Minutes Prepared by: Nora Janicki 10/11/2022