



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**November 14th, 2022**  
**WORKSHOP MEETING MINUTES**

6:36 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:36 P.M. **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:36 P.M. **Citizens Comments on Agenda Items**  
None

6:36 P.M. **Business Agenda**

*Commissioner DiPietro: Motion to approve the Workshop Meeting Minutes of October 10th, 2022.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir: Motion to approve the list of bills dated November 14th, 2022, as presented: General Fund \$108,147.63; Sewer Fund \$129,870.61; Equipment Fund \$573.00; Development Escrow Fund \$2,077.50; Sewer Escrow Fund \$145.00; State Fund \$21,934.47; Sewer Construction Fund \$297,208.99; Park Reserve Fund \$34.00.*

*Commissioner Force: Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes



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Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried.

*Commissioner Force: Motion to approve the October 2022 Financial monthly report as presented.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir: Motion to approve the October 2022 Tax Collector's monthly report as presented.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried.

*Commissioner Kusnir: Motion to approve payment to RAM Industrial Service, LLC for repairs to the Hampton Court Pump Station in the amount of \$191,887.50.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried.



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*Commissioner DiPietro:* Motion to approve payment to Stefanik's Next Generation Contracting Company for the Chestnut Street Sewer Repair in the amount of \$100,981.49.

*Commissioner Michna:* Second the Motion.

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried.       |     |

*Commissioner Force:* Motion to accept the bid from Brian's Landscaping to cut down and remove a willow tree on Township property located on Regency Avenue for the sum of \$3,850.00.

*Commissioner Michna:* Second the Motion.

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried.       |     |

*Commissioner Kusnir:* Motion to re-appoint Janice Gibson and Janet Myers to the Park Advisory Board with five (5) year terms commencing on January 1<sup>st</sup>, 2023, and concluding on December 31<sup>st</sup>, 2027.

*Commissioner Bufalini:* Second the Motion.

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |



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*Commissioner Bufalini: Motion to re-appoint George Medich to the Planning Commission with a four (4) year term commencing on January 1<sup>st</sup>, 2023, and concluding on December 31<sup>st</sup>, 2026.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |

*Commissioner Kusnir: Motion to re-appoint Rick Miller to the Universal Construction Code Board of Appeals with five (5) year term commencing on January 1<sup>st</sup>, 2023 and concluding on December 31<sup>st</sup>, 2027.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |

*Commissioner Michna: Motion to advertise the intent to adopt Ordinance 2022-06 Appropriation of Funds to Defray Expenses and Liabilities of Hopewell Township and Adoption of the Annual Budget as of November 14<sup>th</sup>, 2022, for the Year ending December 31<sup>st</sup>, 2023.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Force    | Yes |
| Commissioner Ciccone  | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |



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*Commissioner Kusnir: Motion to advertise the intent to adopt Ordinance 2022-07 Fixing the Tax Rate to Defray Expenditures and Liabilities for operation of the Hopewell Township Government for the Year ending December 31<sup>st</sup>, 2023.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Force    | Yes |
| Commissioner Ciccone  | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |

*Commissioner Bufalini: Motion to accept the winter maintenance agreement with The Village at Beaver Lakes Condominium Association for Abbie Lane.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |

*Commissioner Kusnir: Motion to reject the single bid received for Hopewell Township Collection, Removal, and Disposal of Garbage, Rubbish, Bulky Waste, Yard Waste, and Designated Recyclable Material and to re-advertise with modified specifications.*

*Commissioner Force: Second the Motion.*

Roll Call Vote:

|                       |     |
|-----------------------|-----|
| Commissioner Michna   | Yes |
| Commissioner Force    | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir   | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried        |     |



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- 6:44 P.M.     **Solicitor's Report**  
No Solicitor's Report
- 6:44 P.M.     **Engineer's Report**  
Engineer's Report was Discussed, Submitted, and is on File.
- 6:52 P.M.     **Items for Discussion**  
Manager, Jamie Yurcina discussed the only bid received for garbage pick-up was from Valley Waste with a substantial rise in costs, approximately double our current charges. Changing specification to 2 cans (95 Gallon) instead of unlimited pick-up to help defray costs will be readvertised.
- 6:55 P.M.     **Fire Department Report**  
Mike Wasik asked to discuss the Fire Department Audit in Executive Session.
- 6:56 P.M.     **Citizens Forum**  
*Janice Gibson, Friends of Hopewell Park Representative*  
Mrs. Gibson asked for updates and drawings on the new playground. Mr. Yurcina stated once we receive confirmation on the grant, he will reach out to the engineer to start the design.
- Jack Owens, Friends of Hopewell Park Representative*  
Mr. Owens discussed revisiting the proposed Disc Golf site in the Spring and inquired about the Windmill for which the FOHP has been fundraising. The Windmill will supplement filtration in the lake. FOHP is asking for help from the Engineer to figure out the best place to place the Windmill.
- 7:08 P.M.     **New Business**  
No New Business
- 7:08 P.M.     **Old Business**  
No Old Business
- 7:09 P.M.     **Executive Session**  
Executive session is needed to discuss the Police Contract, and Fire Department Info.
- 8:25 P.M.     **Executive Session Out**  
President Bufalini announced there are no items that need to be acted upon following executive session.
- 8:25 P.M.     **Adjournment**  
*Commissioner Force:                   Motion to Adjourn.*



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*Commissioner Michna: Second the Motion.*

Voice Vote:  
All in Favor  
Motion Carried

Minutes Recorded by: Jamie Yurcina 11/12/2022  
Minutes Prepared by: Nora Janicki 11/13/2022