



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
February 13th, 2023
WORKSHOP MEETING MINUTES

6:30 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice President Joseph Kusnir. Mr. Kusnir announced that the meeting is being recorded.

6:30 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor HRG Inc. Engineers, and Doug Beitko, the Geotechnical Engineer with Garvin Boward Beitko Engineering Inc.

6:04 P.M. **Executive Session**
Executive session is needed to discuss Road Department personnel.

6:48 P.M. **Executive Session Out**
Vice President Kusnir announced there are no items that need to be acted upon following executive session.

6:48 P.M. **Citizens Comments on Agenda Items**
None

6:48 P.M. **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of January 9th, 2023.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: Motion to approve the list of bills dated February 13th, 2023, as presented: General Fund \$104,198.60; Sewer Fund \$168,473.95; State Fund \$57,914.09; Sewer Construction Fund \$951.00; American Rescue Plan \$51,309.60; Equipment



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*Fund \$570.99; Development Escrow \$5,269.50;
Golf Fund \$8,449.07 and Bartolotta Grant
\$31,945.55.*

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried.

*Commissioner Kusnir: Motion to approve the January 2023 Financial
monthly report as presented.*

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried

*Commissioner Bufalini: Motion to approve the January 2023 Tax Collector's
monthly report as presented.*

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried.

*Commissioner Force: Motion to accept notice from Sgt. Eric Yerdon to
enter the DROP pension effective April 23rd, 2023.*

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent



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Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Bufalini: Motion to hire Cheryl Rinehart as part-time Financial Administrative Assistant at an hourly rate of \$30/hr.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Kusnir: Motion to accept the purchase of parcels 65-004-1411.000 and 65-004-1409.000 to Jared Rogers from the Repository, forgiving all taxes prior to and including 2022.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Bufalini: Motion to approve the hiring of Joseph Howard from Part-Time to Full-Time Patrol Officer effective 2.13.2023.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve payment in full of the 2014 bonds



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in the amount of \$102,721.50.

Commissioner Force: Second the Motion.

Roll Call Vote:
 Commissioner Michna Yes
 Commissioner Force Yes
 Commissioner DiPietro Absent
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

Commissioner Force: Motion to approve the Proposal to Provide Engineering Services 2023 Paving Project from HRG in the amount of \$34,315.00.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
 Commissioner Michna Yes
 Commissioner Force Yes
 Commissioner DiPietro Absent
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

6:39 P.M.

Solicitor's Report

Mr. Jones stated the union attorney for the Police did agree to the terms of the Collective Bargaining Agreement from 1/1/2023 to 12/31/2025 except for one addition, that they would be changing their Lodge from Lodge 26 to Lodge 4.

6:48 P.M.

Items for Discussion

Mr. Yurcina discussed making paddle boats at the park available to the public for the summer.

6:39 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File.

Doug Beitko, the Geotechnical Engineer with Garvin Boward Beitko Engineering Inc. was consulted regarding the landslide in Autumn Ridge and reported on his findings.

Bethany Pistorius, 2008 South Trillium Dr. Hopewell Township

Ms. Pistorius is looking forward to the final reports and will be requesting copies.

7:08 P.M.

New Business



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Commissioner Force: Motion to amend the agenda to include item number 12.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the Memorandum of Agreement as it pertains to the Police Collective Bargaining Agreement between Hopewell Township and Lodge 4 covering for the period covering 2023-2025

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:08 P.M.

Old Business

Solicitor Mike Jones discussed the proposed Kicking Diamonds development and what changes, if any, need to be addressed prior to passing the Resolution. Further discussion with Zoning Officer John Bates regarding the current building on the property will be needed.

8:05 P.M.

Adjournment

Commissioner Michna: Motion to Adjourn.

Commissioner Force: Second the Motion.

Voice Vote:

All in Favor
 Motion Carried

Minutes Recorded by: Jamie Yurcina 2/13/2023
 Minutes Prepared by: Nora Janicki 2/14/2023