



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**March 13<sup>th</sup>, 2023**  
**WORKSHOP MEETING MINUTES**

6:30 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:30 P.M. **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:30 P.M. **Citizens Comments on Agenda Items**  
None

6:30 P.M. **Business Agenda**

*Commissioner Force: Motion to approve the Workshop Meeting Minutes of February 13th, 2023.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Abstain  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir: Motion to approve the list of bills dated March 13th, 2023, as presented: General Fund \$18,418.34; Sewer Fund \$40,621.17; State Fund \$15,155.20; Park Reserve Fund \$765.00; Sewer Construction Fund \$877.50; Development Escrow \$462.50; American Rescue Plan \$16,858.00; Golf Fund \$150.00.*

*Commissioner DiPietro: Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes



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Commissioner Kusnir                    Yes  
Commissioner Bufalini                Yes  
Motion Carried.

*Commissioner Bufalini:                Motion to approve the February 2023 Financial monthly report as presented.*

*Commissioner Kusnir:                Second the Motion.*

Roll Call Vote:  
Commissioner Michna                Yes  
Commissioner Force                 Yes  
Commissioner DiPietro               Yes  
Commissioner Kusnir                Yes  
Commissioner Bufalini               Yes  
Motion Carried

*Commissioner Force:                Motion to approve the February 2023 Tax Collector's monthly report as presented.*

*Commissioner Michna:                Second the Motion.*

Roll Call Vote:  
Commissioner Michna                Yes  
Commissioner Force                 Yes  
Commissioner DiPietro               Yes  
Commissioner Kusnir                Yes  
Commissioner Bufalini               Yes  
Motion Carried.

*Commissioner Bufalini:                Motion to accept the purchase of parcels 65-011-1211.000 and 65-011-1204.000 to Aliquippa Bucktails from the Repository, forgiving all taxes prior to and including 2022.*

*Commissioner Kusnir:                Second the Motion.*

Roll Call Vote:  
Commissioner Michna                Yes  
Commissioner Force                 Yes  
Commissioner DiPietro               Yes  
Commissioner Kusnir                Yes  
Commissioner Bufalini               Yes  
Motion Carried.

*Commissioner Kusnir:                Motion to approve Resolution 2023-04. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, SITUATE IN BEAVER COUNTY,*



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*PENNSYLVANIA, AUTHORIZING THE INCREASE IN SALARY FOR MEMBERS OF THE GOVERNING BOARD OF THE CRESWELL HEIGHTS JOINT AUTHORITY TO ON-HUNDRED-THIRTY (\$130.00) DOLLARS PER MONTH AND PROVIDING FOR THE EFFECTIVE DATE AND SAID INCREASE.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried.

6:36 P.M.

**Solicitor's Report**

Mr. Jones addressed the solicitation at five points intersection and the possibility of creating an ordinance regulating this activity. Police Chief Don Sedlacek agreed there is a safety issue regarding collecting. Mr. Jones will draft an ordinance to present to the commissioners regulating the activity.

Also discussed was that the First-Class Township Code was amended within the last year and a half to allow for the increase in commissioner's compensation. Hopewell has not increased the commissioner's compensation for many years. An increase from \$3,200/yr. to \$5,450/yr. for new termed commissioners was discussed. Mr. Jones will draft an ordinance if the Township would like to proceed with an increase.

6:42 P.M.

**Old Business**

Solicitor Mike Jones discussed Casey Dr. and Creese St. and the portions of lots that remained after development. Options for the property include to use them as right of ways or to merge the property into the existing homeowners lots. The commissioners would like to begin by having Maronda offer them to the existing homeowners.

Mr. Jones discussed keeping the Sewer Authority alive or letting it sunset in June. Mr. Kusnir and Mr. Bufalini discussed keeping the Authority in place.

Golf Course Rd. turnback agreement was signed by the Township and returned to PennDot pending approval.

Kicking Diamonds development was examined by Zoning Officer John Bates. Mr. Bates will contact the property owner regarding his findings.



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6:56 P.M.

**Engineer's Report**

Engineer's Report was Discussed, Submitted, and is on File.

7:05 P.M.

**Items for Discussion**

Mr. Yurcina discussed a request from the Park Caretakers for new flooring in the main living area of the apartment. Considering the age of the current flooring approval for obtaining prices for vinyl tile was granted.

Mr. DiPietro addressed the tree on Wimpole, near Kane Rd., that is leaning on wires. The home owner is out of town and is not responding to request to remove the tree. Township options to remove the tree were discussed.

Mr. DiPietro asked Chief Sedlacek about the decrease in the golf fund. Chief Sedlacek Confirmed it was used for training and gun purchases.

Chief Sedlacek inquired about selling unused guns to current officers or trading them in for other firearms. The commissioner's approved offering them to our current officers first.

7:18 P.M.

**Citizens Forum**

Bethany Pistorius, 2008 South Trillium Dr. Hopewell Township

Ms. Pistorius stated she has not heard any updates regarding the landslide at her residence. She is also inquiring about the registration process for Camp Lakewood.

Recreation Director, Brad Batchelor explained the issues that were encountered with the new payment website and the timing of information provide to the residents.

7:41 P.M.

**New Business**

No new business

7:41 P.M.

**Executive Session**

Executive session is needed to discuss personnel.

8:42 P.M.

**Executive Session Out**

President Bufalini announced there are no items that need to be acted upon following executive session.

8:42 P.M.

**Adjournment**

*Commissioner Kusnir: Motion to Adjourn.*

*Commissioner Force: Second the Motion.*

**Voice Vote:**

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 3/13/2023  
Minutes Prepared by: Nora Janicki 3/14/2023