



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
March 27th, 2023
BUSINESS MEETING MINUTES

7:02 P.M. **Call to Order**
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice-President Joe Kusnir. Mr. Kusnir indicated that the meeting is being recorded.

7:02 P.M. **Pledge of Allegiance**

7:03 P.M. **Moment of Silence**
Mr. Kusnir asked for a moment of silence to remember those lost in Nashville today.

7:03 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
HRG Inc., Engineering

7:03 P.M. **Public Comments on Agenda Items**
No Public Comments

7:03 P.M. **Business Agenda**
Vice-President Kusnir announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

Commissioner Force: Motion to approve the February 27th, 2023, Business Meeting minutes.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the List of Bills dated March 27th, 2023, as presented: General Fund \$210,181.46; Sewer Fund \$109,002.76; State Fund \$2,351.75; Sewer Construction Fund \$10,657.00; and American Rescue Fund \$3,645.00.



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Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force:

Motion to approve the Service Order Authorization from HRG for the Route 151 Sewers and Upper Raccoon Creek Interceptor Preliminary Engineering Study for a lump sum of \$13,100 with completion within 45 days of authorization.

Commissioner Bufalini:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro:

Motion to reapprove RESOLUTION 2022-24 A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA APPROVING A LOT LINE REVISION OF PARCEL 65-193-0340.000 PARCEL "A-R" OF LAND OWNED BY GARRETT AND BRITTANY COVALT, 1007 CRISMAN DRIVE AND 65-193-0349.000 PARCEL "B" OWNED BY M. ROBERT AND DEBORAH MICHALKO AT 1019 CRISMAN DRIVE SITUATED IN THE DICKTON PLAN OF LOTS BEING CREATED FROM PART OF EXISTING PARCEL "A-R" TO BECOME PART OF EXISTING PARCEL "B" THE LOT LINE REVISION PLAN KNOWN AS THE COVALT PLAN OF LOT LINE REVISION, IN THE R-2 ZONING DISTRICT IN HOPEWELL TOWNSHIP, IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THE HOPEWELL TOWNSHIP SUBDIVISION ORDINANCE NO. 91-2.

Commissioner Kusnir:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
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Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to hire Joseph Stein as a Fill-In School Crossing Guard effective March 27th, 2023, at the training rate of \$12.50 per hour for the first 30 days of training. Upon successful completion of training, the rate of pay is \$15.85 per hour.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Force: Motion to rehire Jeff Kopp as an Alternate Depository Guard at a rate of \$10.25/hr.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to amend the agenda to include item #8 regarding the chief of police selling out of date firearms.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: Motion to authorize the Chief of Police to sell firearms listed in the attached for best offer received first, from



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current township employees and second, to a licensed dealer. The sale of these firearms is deemed to be in the best interest of the Township and the fair market value of the lot is not anticipated to total two thousand (\$2000) dollars. "All sales shall follow the proper procedure for transferring a firearm".

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:12 P.M. Commissioner's Reports
No Commissioner Reports

7:12 P.M. Solicitor's Report
Solicitor Mike Jones, stated as a public service announcement in regards the Beaver County Reassessment of tentative property values that the number we received is not the actual number and you do not need to appeal this number. Another notice will be sent in July. At that time any public appeals can be made with the County Assessment office. If you decide to set up an appointment with Tyler Technologies, the company hired to gather data for the reassessment, you would be advised to gather information not provide information. Inquiry about what data was used for their assessment for any further appeal.

7:20 P.M. Department Reports
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Donald Sedlacek.

HRG Engineering, Ben Gilberti confirmed the following LSA Grant awards; Community Park Playground Equipment- \$93,200; Woodlawn Playground Equipment and Building Demo - \$68,000; Sharon Grange Park Playground - \$57,000; WPCS Vacuum Truck - \$150,000; WPCS UV System at Raccoon Plant - \$250,000; and WPCS Wickham WWTP Plant Upgrades- \$500,000.

Road Department Supervisor, Dave Kriger, Chris Thompson Sewer Department Supervisor, and Planning and Zoning Officer John Bates, Sewer Authority James MacClaren, Park & Recreation Director, Brad Batchelor.

7:30 P.M. New Business
No New Business



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7:30 P.M. **Old Business**
No Old Business.

7:30 P.M. **Citizen's Forum**
Ren Bartoe, Executive Board of Beaver County COG
Mr. Bartoe confirmed that the COG meetings are the 4th Thursday of every month at the Beaver Borough building, there is also a manager/secretary meeting on the third Wednesday of each month and encouraged attendance.

7:38 P.M. **Announcements**
Please visit our website at hopewelltp.com, and Facebook for upcoming Township news and events including the Township Wide Easter Egg Hunt. Our Springfest will be held Saturday, April 1st at Hopewell Community Park.

7:39 P.M. **Executive Session**
No Executive meeting needed.

7:39 P.M. **Adjournment**
Commissioner Force: Motion to Adjourn.
Commissioner Michna: Second the Motion
Voice Vote:
All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 3.27.2023
Minutes Prepared By: Nora Janicki 3.28.2023