



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
May 22nd, 2023
BUSINESS MEETING MINUTES

7:11 P.M. **Call to Order**
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini indicated that the meeting is being recorded.

7:11 P.M. **Pledge of Allegiance**

7:11 P. M. **Moment of Silence**
Mr. Bufalini asked for a moment of silence in honor of Greg Brown, a local reporter who passed away on May 10th.

7:12 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Tim Force – Absent
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
HRG Inc., Engineering

7:12 P.M. **Public Comments on Agenda Items**
No Public Comments

7:12 P.M. **Business Agenda**
President Bufalini announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

Commissioner Kusnir: Motion to approve the April 24th, 2023, Business Meeting minutes.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Absent
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the List of Bills dated May 22nd, 2023, as presented: General Fund \$113,484.59; Sewer Fund \$45,229.64; State Fund \$17,212.54; Bartolotta Grant



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\$2,249.98; and Golf Fund \$500.00.

Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Abstain
Motion Carried	

Commissioner Michna:

Motion to approve the April 2022 and April 2023 Tax Monthly Reports as presented.

Commissioner Bufalini:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir:

Motion to hire Vicky Dong and Trevor Lubert as Seasonal Park Recreation employees at a rate of \$10.00 per hour.

Commissioner Bufalini:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna:

Motion to adjust Rick Seltz pay rate to \$12.25/hr.

Commissioner Kusnir:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Bufalini: Motion to hire Riley Lewis and Laney Lewis as Park Rec Coordinators at a rate of \$15.00/hr.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to enter into an agreement with HRG, Inc. for the Hopewell Park Planning and Preliminary Design Services for a lump sum of \$18,950.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve an agreement with Mike Shutak Flooring for new flooring in the Police Station totaling \$5,606.00 and the caretaker's apartment at Hopewell Community Park with vinyl flooring costing \$2,254.00 and carpeting at \$1,367.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve Resolution 2023-09 A RESOLUTION OF THE BOARD OF COMMISSIONERS, TOWNSHIP OF HOPEWELL, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, APPROVING AN AMENDED FEE SCHEDULE FOR APPLICATIONS, REGISTRATIONS, PERMITS, AND LICENSES.



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Commissioner Kusnir:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir:

Motion to approve Resolution 2023-010 A RESOLUTION OF THE BOARD OF COMMISSIONERS, TOWNSHIP OF HOPEWELL, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, RECOGNIZING MEMBERS OF THE HOPEWELL POLICE DEPARTMENT FOR EXTRAORDINARY SERVICE.

Commissioner Michna:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Absent
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:19 P.M.

Commissioner's Reports

No Commissioner Reports

7:19 P.M.

Department Reports

The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Donald Sedlacek, Chris Thompson Sewer Department Supervisor, HRG Engineering, Brad Batchelor Parks and Recreation, and John Cochran Hopewell Volunteer Fire Department.

7:31 P.M.

New Business

No New Business

7:31 P.M.

Old Business

No Old Business.

7:31 P.M.

Citizen's Forum

Reverend Forward, 111 Hempfield Lane, Hopewell Township, PA



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Rev. Farward discussed his concerns with service from Valley Waste. Mr. Bates stated he will reach out to them on his behalf.

Mr. Farward discussed the condition of Hempfield Lane. Mr. Bates stated that it was a private road and provided Mr. Forward information on how to go about changing that status.

Diane Passantino, 1128 Longvue Ave. Hopewell Township, PA

Ms. Passantino concerns regarding speeding on Longvue, near the high school were discussed.

Police Chief Sedlacek stated that they would monitor the situation electronically and physically. He asked that a call to police be made when violations are occurring and he will move the electronic speed board to the area to collect more data on the location.

Bill Gartley, 1701 Mercer Str. Hopewell Township, PA

Mr. Gartley, representing 7 tenants of the Hopewell Industrial Park who reside on Corporation Dr, submitted a signed petition requesting that Corporation drive be paved.

7:40 P.M.

Announcements

Please visit our website at hopewelltp.com, and Facebook for upcoming Township news and events.

7:409 P.M.

Executive Session Beginning

An Executive meeting is needed to discuss threat litigation.

8:35 P.M.

Executive Session Ending

There are no actions to be taken following the Executive Session.

8:35 P.M.

Adjournment

Commissioner Kusnir: Motion to Adjourn.

Commissioner Michna: Second the Motion

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 5.22.2023
Minutes Prepared By: Nora Janicki 5.23.2023