



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
June 12th, 2023  
**WORKSHOP MEETING MINUTES**

6:33 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:33 P.M. **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance  
Commissioner Barbara Michna – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:33 P.M. **Citizens Comments on Agenda Items**  
None

6:33 P.M. **Business Agenda**

*Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of May 8th, 2023.*

*Commissioner Force: Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Michna: Motion to approve the list of bills dated June 12th, 2023, as presented: General Fund \$291,994.09; Sewer Fund \$66,216.50; State Fund \$44,240.14; Sewer Construction Fund \$1,202.50; Bartolotta Grant \$2,541.00; ARPA Grant \$30,254.30; Development Escrow \$1,053.50; and Golf Fund \$200.00.*

*Commissioner Kusnir: Second the Motion.*

**Roll Call Vote:**  
Commissioner Michna Yes  
Commissioner Force Yes  
Commissioner DiPietro Yes



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Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Abstain  
Motion Carried.

*Commissioner Force:                      Motion to approve the May 2023 Monthly Financial Report as presented.*

*Commissioner Bufalini:                  Second the Motion.*

Roll Call Vote:  
Commissioner Michna                  Yes  
Commissioner Force                      Yes  
Commissioner DiPietro                  Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

*Commissioner Kusnir:                      Motion to approve the May 2023 Monthly Tax Report as presented.*

*Commissioner DiPietro:                  Second the Motion.*

Roll Call Vote:  
Commissioner Michna                  Yes  
Commissioner Force                      Yes  
Commissioner DiPietro                  Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

*Commissioner DiPietro:                  Motion to advertise for bids for the 2023 Road Program.*

*Commissioner Kusnir:                      Second the Motion.*

Roll Call Vote:  
Commissioner Michna                  Yes  
Commissioner Force                      Yes  
Commissioner DiPietro                  Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                  Yes  
Motion Carried

6:36 P.M.

**Engineer's Report**

Engineer's Report was Discussed, Submitted, and is on File.



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6:47 P.M.

**Solicitor's Report**

Mike Jones stated the Commissioners need to vote on advertising for the State Fireworks Ordinance; Commissioner Compensation Ordinance; and Solicitating on Roadways.

*Commissioner Kusnir: Motion to amend the agenda to add item number 7.*

*Commissioner Bufalini: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Force: Motion to authorize the Solicitor to advertise the State Fireworks Ordinance; Commissioner Compensation Ordinance; and soliciting on Roadways Ordinance.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:50 P.M.

**Items for Discussion**

No items for discussion

6:50 P.M.

**Citizens Forum**

Amy Kohar, 1007 Harvest Dr., Hopewell Township

Ms. Kohar voiced her concerns about Hopewell Baseball patrons parking at Hopewell Elementary near the fence adjacent to their neighborhood. The Board discussed options to prevent people from going into the fencing.

Don Wright 3002 Park Ave. Hopewell Township

Mr. Wright asked for updates to the website to ensure the Park Board names were correctly noted. He also asked questions regarding the inception of the Sensory Awareness Trail at Hopewell Community Park. Mr. Yurcina stated he would research Township



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documents for clarification.

Ethan Pletcher, 1022 Sweet Brier Dr., Hopewell Township

Mr. Pletcher presented his proposal for his Eagle Scout project. He would like to replace the dock at the end of the lake in Hopewell Community Park. The Board and the Township Engineer will review the options presented and get back to Mr. Pletcher.

John Cochran, Hopewell Township Volunteer Fire Department

Mr. Cochran discussed the proposal of the implementation of a response and training rewards program at the Hopewell Twp. Volunteer Fire Department.

Dan Caton, Hopewell Township Volunteer Fire Department

Mr. Caton Inquired when the department would receive the 2022 check that reflects 1 mill of collected taxes. Mr. Yurcina stated that it would be available for pick-up tomorrow.

7:55 P.M.

**New Business**

No new business

7:55 P.M.

**Old Business**

No old business

7:55 P.M.

**Executive Session**

No executive session is needed.

7:58 P.M.

**Adjournment**

*Commissioner Force: Motion to Adjourn.*

*Commissioner Michna: Second the Motion.*

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 6.12.2023  
Minutes Prepared by: Nora Janicki 6.14.2023