



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 14th, 2023
WORKSHOP MEETING MINUTES

6:30 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:30 P.M. **Roll Call**

President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present

Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:30 P.M. **Citizens Comments on Agenda Items**

None

6:31 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of July 10th, 2023.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to approve the list of bills dated August 14th, 2023, as presented: General Fund \$19,647.19; Sewer Fund \$118,617.19; State Fund \$290.28; Park Reserve Fund \$140.00; Sewer Construction Fund \$1,605.00; and Golf Fund \$1,069.32.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner Force: Motion to approve the July 2023 Monthly Financial Report as presented.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve the July 2023 Monthly Tax Report as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Resolution 2023-14. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, HEREBY AMENDING AND REVISING THE SCHEDULE OF FEES.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to approve Trick or Treat in Hopewell Township for Tuesday, October 31st, 6:00pm-8:00pm.

Commissioner Michna: Second the Motion.



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Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna: Motion to approve the supplemental survey services in the lump sum of \$1,700.00 to the Park Plan and Preliminary Design Services agreement with HRG, Inc. executed on June 7, 2023.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to accept the bid submitted by Youngblood Paving Inc., for the 2023 Road Program in the amount of \$1,828,637.80.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:35 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File.

6:35 P.M.

Solicitor's Report

Mike Jones asked for feedback regarding the upcoming changes to the burning ordinance. He will work with John Bates to prepare the new document.

Assessment appeals are starting to come through. Mr. Jones will be attending the large appeals involving property in the Township.

6:37 P.M.

Items for Discussion



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Mr. DiPietro asked if the Township can cut the grass around the State Champion signs throughout the Township.

6:38 P.M.

Citizens Forum

Ethan Pletcher, Eagle Scout Project Update

Mr. Pletcher discussed his project of building a new floating dock at the lake at Hopewell Community Park. Working with Brad Batchelor they feel a smaller dock would be sufficient. Mr. Pletcher cleared the new plans with the Park Board. He also discussed challenges he is facing with fundraising.

7:13 P.M.

New Business

Mrs. Michna asked what was happening with the recent sewer backups. Mr. Yurcina stated the Township has been in contact with those residents and our insurance carrier.

7:14 P.M.

Old Business

Discussions included updates regarding the Township's right of way near 1019 Crissman Dr. when it is paved this year.

7:18 P.M.

Executive Session

Mr. Bufalini announced that an executive session is needed to discuss fire and police personnel.

8:25 P.M.

Executive Session Out

President Bufalini announced that the following items needed to be acted upon following Executive Session.

Commissioner Kusnir: Motion to amend the agenda to purchase a parcel from the repository.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna: Motion to approve the purchase of parcel 65-94-0123.001 from the Beaver County Tax Repository for \$455.50 and to exonerate the Tax Collector from the collection of all other past due taxes.



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Commissioner Force: *Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

8:27 P.M.

Adjournment

Commissioner DiPietro: *Motion to Adjourn.*

Commissioner Force: *Second the Motion.*

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 8.14.2023.
Minutes Prepared by: Nora Janicki 8.15.2023.