



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
August 28th, 2023
BUSINESS MEETING MINUTES

7:02 P.M. **Call to Order**
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini indicated that the meeting is being recorded.

7:02 P.M. **Pledge of Allegiance**

7:03 P.M. **Mr. Bufalini Recognized Robert Seamon for 50 years of service to the Hopewell Township Volunteer Fire Department.**

7:08 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance.
Commissioner Nick DiPietro – In Attendance.
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
HRG Inc., Engineering

7:08 P.M. **Public Comments on Agenda Items**
No Public Comments

7:08 P.M. **Business Agenda**
President Bufalini announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

Commissioner Force: Motion to approve the July 24th, 2023, Business Meeting minutes.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Abstain
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the List of Bills dated August 28th, 2023, as presented: General Fund \$121,899.72; Sewer Fund \$55,884.41; State Fund \$23,352.55; Sewer Construction Fund \$1,122.00; Development Escrow Fund



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\$1,135.50; State ARPA Fund \$28,458.00; Police ARPA Fund \$5,000.00; Park ARPA Fund \$2,453.16; Park Reserve Fund \$953.99; and Golf Fund \$429.55.

Commissioner DiPietro:

Second the Motion.

Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Michna | Yes |
| Commissioner Force | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |

Motion Carried

7:10 P.M. **Commissioner's Reports**
No Commissioner Reports

7:10 P.M. **Department Reports**
The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Donald Sedlacek, Chris Thompson Sewer Department Supervisor, Road Department Supervisor, Dave Kriger, HRG Engineering, Fire Chief Jon Cochran, and Brad Batchelor Parks and Recreation.

7:21 P.M. **Solicitor's Reports**
No Commissioner Reports

7:21 P.M. **New Business**
No New Business

7:21 P.M. **Old Business**
No Old Business.

7:21 P.M. **Citizen's Forum**
Dave Hanne, 124 Valleyview Ave. Hopewell Township, PA
Mr. Hanne addressed the condition of Valleyview Ave. stating the road is in terrible condition and has drainage problems. Hopewell Township Engineer, Mr. Gilberti said they would investigate the issue keeping in touch with Mr. Hanne throughout the process.

Steve Koselnik, 305 Raccoon Creek Rd., Raccoon Twp. PA
Mr. Koselnik discussed Raccoon Creek Rd. closure due to a landslide. He had heard that Hopewell Township would be taking over the road. Mr. Yurcina stated that it is a state road and the Township does not have any plans to take it over.

7:27 P.M. **Announcements**
Hopewell Township's Car Cruise will be held on Sept 4th, and BBQ and Blues will



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be held on Sept. 9th, 2023.

Please visit our website at www.hopewelltp.com, our Facebook page for updates on Hopewell Township news and events.

7:27 P.M.

Executive Session Beginning

An Executive meeting is needed to discuss public works personnel.

8:28 P.M.

Executive Session Ending

Mr. Bufalini stated the following items needed to be acted upon following Executive Session.

Commissioner Bufalini: Motion to amend the agenda to include a motion to hire two individuals into the Sewer Department.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

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|-----------------------|-----|
| Commissioner Michna | Yes |
| Commissioner Force | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner Michna: Motion to hire Christopher Thornton as Public Works/Laborer at the rate of \$18.70/hr. per the wage scale based upon his holding and maintaining a class E&B Water Distribution and Chlorine License from the PA Department of Environmental Protection.

Commissioner Force: Second the Motion.

Roll Call Vote:

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|-----------------------|-----|
| Commissioner Michna | Yes |
| Commissioner Force | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner Kusnir: Motion to hire Robert Castelveter as a CDL Driver at the rate of \$18.70/hr. per the wage scale based upon his holding and maintaining a CDL License from PennDOT.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

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|---------------------|-----|
| Commissioner Michna | Yes |
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| | |
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| Commissioner Force | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

8:31 P.M.

Adjournment

Commissioner Kusnir: Motion to Adjourn.

Commissioner Michna: Second the Motion

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 8/28/2023
Minutes Prepared By: Nora Janicki 8/29/2023