



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
September 11th, 2023
WORKSHOP MEETING MINUTES

6:30 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:30 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:30 P.M. **Citizens Comments on Agenda Items**
None

6:31 P.M. **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of August 14th, 2023.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the list of bills dated September 11th, 2023, as presented: General Fund \$13,821.14; Sewer Fund \$4,677.66; State Fund \$2,450.63; Sewer Construction Fund \$3,677.25; and Golf Fund \$3,762.45.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.



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Commissioner Bufalini: Motion to approve the August 2023 Monthly Financial Report as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the August 2023 Monthly Tax Report as presented.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to approve the Minimum Municipal Obligation Worksheet (MMO) Hopewell Township, Beaver County, Pension Plan (04-090-4N) as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the Hopewell Township Police Pension Plan Financial Requirement and Minimum Municipal Obligation for the 2024 Municipal Budget as presented.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
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Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Force: *Motion to approve closing Wilson Ave. from Jackson St. to Adams St. on Saturday, September 30th, 2023, from 3:00 pm -11:00 pm for a neighborhood block party.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: *Motion to hire Barbara Swan as a fill-in Crossing Guard effective September 11th, at the training rate of \$12.50 per hour for the first 30 days of training. Upon successful completion of training the rate of pay is \$15.85 per hour.*

Commissioner DiPietro: *Second the Motion.*

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: *Motion to promote Mike Demich to a full-time permanent Crossing Guard.*

Commissioner Force: *Second the Motion.*

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried



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Commissioner Force: Motion to accept the highest bid from Municibid for the 1957 Rosco Roller in the amount of \$1,050.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to accept the highest bid from Municibid for the 2006 Chevrolet Silverado 1500 in the amount of \$2,059.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to accept the highest bid from Municibid for the 2005 Chevrolet Base Regular Cab Pick Up Truck in the amount of \$1,101.00.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to approve the purchase of bituminous stockpiled material from HEI-WAY, LLC through COSTARS patching material contract. Pricing for HEI-WAY General Purpose (HGP) is \$81.54/ton, HEI-WAY Premium at \$86.74/ton, and HEI-WAY Latex-Modified at \$93.25/ton.



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Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna: Motion to approve the purchase of Rock Salt from Cargill, Inc., through COSTARS Salt Contract Participation Agreement at a cost of \$81.26/ton.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the Raccoon Creek WPCF Bar Screen Bidding and Construction Phase Proposal from HRG Inc. including Phase 04: Bidding, for a lump sum of \$10,500, and Phase 05: Construction Phase Services, T&M Estimated Fee of \$29,000.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Mr. Yurcina explained Resolution 2023-15, authorizing the PA Department of Transportation to come back and finish utility work on Golf Course Rd.

Commissioner Kusnir: Motion to amend the agenda for adoption of Resolution 2023-15.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
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Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: *Motion to approve Resolution 2023-15. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT A LETTER TO THE PA DEPARTMENT OF TRANSPORTATION FOR UTILITY WORK ON GOLF COURSE ROAD.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:40 P.M.

Solicitor's Report

Mr. Jones stated he is working with the Sherriff in regard to property violations.

Assessment appeals have been coming back. As of this time there does not seem to be any changes after the appeals.

6:45 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File.

7:00 P.M.

Items for Discussion

No items for discussion

7:01 P.M.

Citizens Forum

Daniel Rossi-Keen, Aliquippa, PA

Mr. Rossi-Keen is the Executive Director of the nonprofit Riverwise, a Community and Economic Development Company. He is attending on the suggestion of Commissioner Michna regarding their Department of Energy Grant. They are working with PA Solar Center and New Sun Rising. He is looking to identify 25 sites in Beaver County that may benefit from the service. Mr. Rossi-Keen will send information to Mr. Yurcina to explore the possibility of a project in Hopewell.



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Don Wright, 3005 Park Ave. Hopewell Township

Mr. Wright presented a proposal about reinforcing a retaining wall on the Sensory Awareness Trail.

He also inquired about the "Master Plan" for the park. Mr. Gilberti stated it was an overall plan for not only Hopewell Community Park but also for Woodlawn Park and Sharon Grange Park to make the best use of grant money the Township has obtained.

7:21 P.M.

New Business

Mr. Jones, Mr. Force and Mrs. Michna all commented on the success of BBQ and Blues over the weekend.

Ms. Michna discussed resident complaints including noise complaints and neighbor disputes.

7:28 P.M.

Old Business

Mr. Yurcina discussed moving to a new phone system.

7:30 P.M.

Executive Session

No Executive Session Needed.

7:30 P.M.

Adjournment

Commissioner Kusnir: Motion to Adjourn.

Commissioner Force: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 9.11.2023.
Minutes Prepared by Nora Janicki 9.18.2023.