



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
November 13th, 2023
WORKSHOP MEETING MINUTES

7:37 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

7:37 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

7:38 P.M. **Citizens Comments on Agenda Items**
None

7:38 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of October 9th, 2023.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: Motion to approve the list of bills dated November 13th, 2023, as presented: General Fund \$102,975.49; Sewer Fund \$163,657.19; State Fund \$18,568.25; Sewer Construction Fund: \$8,925.00; ARPA Police \$1,548.00; \$ ARPA State \$25,050.00; and Golf Fund \$279.49.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes



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Commissioner Bufalini Yes
Motion Carried.

Commissioner Bufalini: Motion to approve the October 2023 Monthly Financial Report as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Force: Motion to approve the October 2023 Monthly Tax Report as presented.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Motion to approve Resolution 2023-16. BE IT RESOLVED BY THE AUTHORITY OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA AND IT IS HEREBY RESOLVED BY AUTHORITY OF THE SAME, THAT THE PRESIDENT OF THE BOARD OF COMMISSIONERS, RICHARD BUFALINI, BE AUTHORIZED AND DIRECTED TO SIGN THE UTILITY RELOCATION ABBREVIATED INCORPORATED REIMBURSEMENT AGREEMENT ON IT'S BEHALF AND HOPEWELL TOWNSHIP'S MANAGER, JAMIE YURCINA BE AUTHORIZED AND DIRECTED TO DO THE SAME.

Motion Tabled



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Commissioner Kusnir:

Motion to approve Resolution 2023-17. A RESOLUTION OF HOPEWELL TOWNSHIP, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, FOR THE YEAR ENDING DECEMBER 31ST, 2023, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW: AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND APPLICABLE TO MEMBER MUNICIPALITIES.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro:

Motion to approve Resolution 2023-18. A RESOLUTION OF HOPEWELL TOWNSHIP, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, FOR THE YEAR ENDING DECEMBER 31ST, 2024, ELECTING TO AMEND ITS NON-UNIFORM PENSION PLAN ADMINISTERED BY THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM PURSUANT TO ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW: AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AS AMENDED AND APPLICABLE TO MEMBER MUNICIPALITIES.

Commissioner Kusnir:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes



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Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

7:42 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

8:06 P.M. **Items for Discussion**
No Items for discussion

8:06 P.M. **Solicitor's Report**
No Solicitor Report

Commissioner Kusnir: Motion to amend the agenda to consider a memorandum of understanding of the FOP.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve the memorandum of understanding between Hopewell Township and the Fraternal Order of Police Beaver Valley Lodge #4.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Force: Motion to amend the agenda to accept a bid for a 1977 Ford Tractor.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes



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Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to accept the high bid of \$7,100 on Municibid for the sale of the 1977 Ford Tractor.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

8:14 P.M. **Citizens Forum**
No Citizens Present.

8:14 P.M. **New Business**
Commissioner Bufalini discussed a letter from a resident regarding a large water/sewage bill. Mr. Yurcina stated that the sewer department would call the resident to discuss how to submit the request to Creswell Water.

8:16 P.M. **Old Business**
Mr. Yurcina asked if a decision was made to compensate a resident for personal property due to damage from a Township sewage incident. The Commissioners agreed to the compensation.

8:20 P.M. **Executive Session Beginning**
Mr. Bufalini stated that an Executive Session is needed to discuss Police Personnel.

9:38 P.M. **Executive Session Ended**
Mr. Bufalini stated there are two items that needed to be acted upon.

Commissioner DiPietro: Motion to amend the agenda to add 2 additional items.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes



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Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to amend the tax millage for Hopewell Township at 2.355 for the year 2024.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to promote Patrol Officers Aaron Lopez and Nicollette Lopez to Sergeants starting January 1, 2024.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

9:38 P.M.

Adjournment

Commissioner Kusnir: Motion to Adjourn.

Commissioner Force: Second the Motion.

Voice Vote:
All in Favor
Motion Carried