



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
December 11th, 2023
WORKSHOP MEETING MINUTES

6:33 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:33 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance
Commissioner Barbara Michna – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:33 P.M. **Citizens Comments on Agenda Items**
None

6:33 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of November 13th, 2023.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve the list of bills dated December 11th, 2023, as presented: General Fund \$40,789.27; Sewer Fund \$33,737.25; and State Fund \$3,394.12.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Kusnir: Motion to approve the November 2023 Monthly



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- Commissioner Michna:* *Financial Report as presented.*
Second the Motion.
- Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried
- Commissioner Force:* *Motion to approve the November 2023 Monthly Tax Report as presented.*
- Commissioner Kusnir:* *Second the Motion.*
- Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried
- Commissioner DiPietro:* *Motion to approve Resolution 2023-21. BE IT RESOLVED THAT THE TOWNSHIP OF HOPEWELL OF BEAVER COUNTY HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$846,765.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR TODD ROAD RECREATION COMPLEX ACQUISITION.*
- Commissioner Michna:* *Second the Motion.*
- Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried
- Commissioner Kusnir:* *Motion to approve Resolution 2023-22. BE IT RESOLVED THAT THE TOWNSHIP OF HOPEWELL OF BEAVER COUNTY HEREBY*



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REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$806,000.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE BRODHEAD ROAD/CHERRY WAY IMPROVEMENT PLAN.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Michna:

Motion to approve Resolution 2023-23. BE IT RESOLVED THAT THE TOWNSHIP OF HOPEWELL OF BEAVER COUNTY HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$351,222.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE BRODHEAD ROAD SIDEWALK EXTENSION PROJECT. THIS PROJECT INCLUDES A TOWNSHIP MATCH OF \$44,981.00.

Commissioner Bufalini:

Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir:

Motion to approve Resolution 2023-24. BE IT RESOLVED THAT THE TOWNSHIP OF HOPEWELL OF BEAVER COUNTY HEREBY REQUESTS A STATEWIDE LOCAL SHARE ASSESSMENT GRANT OF \$952,000.00 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR THE RACCOON CREEK UV DISINFECTION PROJECT.



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Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to award LM&R Excavating, LLC, the contract for the Laird Drive Culvert Replacement Project for a lump sum of \$462,380.00.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to award CH+N Site Construction the contract for the Hopewell School Basin Retrofit Project for a lump sum of \$129,494.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to accept the Hopewell Township Fill Site Fly Ash Investigation proposal from Herbert, Rowland and Grubic, Inc. for a lump sum of \$36,300.00.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes



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Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to award Derstine Company, LLC., the Raccoon Creek WPCF Bar Screen Contract 23-01 General Construction for a lump sum of \$558,000.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to award McCurley Houston Electric, Inc., the Raccoon Creek WPCF Bar Screen Contract No23-02 – Electrical Construction Project for a lump sum of \$54,450.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to award W.D. Wright Contracting, Inc, the Raccoon Creek Interceptor Replacement Contract 2023-03 General Project for a lump sum of \$251,850.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes



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Commissioner Bufalini Yes
Motion Carried

Commissioner Force: *Motion to award Herbert, Rowland, & Grubic, Inc., the Engineering Services Contract for the Golf Course Road Culvert – Sewer Adjustment Project for time and material of \$42,900.00.*

Commissioner DiPietro: *Second the Motion.*

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: *Motion to approve ORDINANCE 2023-04A. AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, FIXING THE TAX RATE REQUIRED TO DEFRAY SPECIFIC EXPENDITURES AND LIABILITIES FOR OPERATING HOPEWELL TOWNSHIP GOVERNMENT FOR THE YEAR ENDING DECEMBER 31ST, 2024.*

Commissioner Kusnir: *Second the Motion.*

Roll Call Vote:
Commissioner Michna Yes
Commissioner Force Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: *Motion to approve ORDINANCE 2023-04B. AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, FIXING THE TAX RATE REQUIRED TO DEFRAY SPECIFIC EXPENDITURES AND LIABILITIES FOR OPERATING HOPEWELL TOWNSHIP*



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*GOVERNMENT FOR THE YEAR ENDING
DECEMBER 31ST, 2024.*

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to approve ORDINANCE 2023-05. AN
ORDINANCE OF THE TOWNSHIP OF
HOPEWELL, BEAVER COUNTY,
PENNSYLVANIA, APPROPRIATING MONIES FROM
MUNICIPAL TAX AND REVENUES TO DEFRAY
EXPENSES AND LIABILITIES OF HOPEWELL
TOWNSHIP FOR THE YEAR ENDING DECEMBER
31ST, 2024.*

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Michna	Yes
Commissioner Force	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:46 P.M. **Solicitor's Report**
No Solicitor Report

6:46 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:58 P.M. **Items for Discussion**
No Items for discussion



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- 6:58 P.M. **Citizens Forum**
Don Wright, 3004 Park Ave., Hopewell Township
Mr. Wright discusses the proposed maintenance/improvements to the Sensory Awareness Trail and asked for approval to move forward with the project.
The motion to approve the project will be voted on in 2024.
- 7:04 P.M. **New Business**
Mr. DiPietro commented on the success of the Santa, Trains, and Candy Canes Event held on the December 2nd at the Hopewell Community Park and thanked all those involved for their hard work.

Mr. Yurcina thanked Mr. Force for all his service to the Board of Commissioners.
- 7:06 P.M. **Old Business**
No Old Business.
- 7:06 P.M. **Executive Session Beginning**
Mr. Bufalini stated that no Executive Session is needed.
- 7:06 P.M. **Adjournment**
Commissioner Force: Motion to Adjourn.
Commissioner Kusnir: Second the Motion.

Voice Vote:
All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 12.11.2023.
Minutes Prepared by Nora Janicki 12.12.2023