



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**January 22<sup>nd</sup>, 2024**  
**BUSINESS MEETING MINUTES**

7:06 P.M. **Call to Order**  
Hopewell Township’s Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini indicated that the meeting is being recorded.

7:06 P.M. **Pledge of Allegiance**

7:07 P.M. **Roll Call**  
President Richard Bufalini –In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Barbara Michna – In Attendance  
Commissioner Kara Rubino– In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering

7:07 P. M. **Jim Adams – Pennsylvania Law Enforcement Accreditation Commission (PLEAC)**  
Mr. Adams thanked the Commissioners and presented the Township Police Department their PLEAC Certificate. Mr. Adams discussed the work that goes into attaining the high standards needed to become accredited. Congratulations to our Police Department for this high honor.  
Police Chief Don Sedlacek thanked Mr. Adams and accreditation managers Seargent Eric Yerdon and Seargent Nicollette Lopez for their hard work.

7:16 P.M. **Public Comments on Agenda Items**  
No Public Comments

7:16 P.M. **Business Agenda**  
President Bufalini announced that the Tax Collector’s Report and the Treasurer’s Report is available for public inspection at the Municipal Building.

*Commissioner Kusnir: Motion to approve the November 27<sup>th</sup>, 2023, Business Meeting minutes.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**  
Commissioner Rubino Abstain  
Commissioner Michna Yes  
Commissioner DiPietro Abstain  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes. As to form.



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**Motion Carried**

*Commissioner Kusnir: Motion to approve the List of Bills dated January 22<sup>nd</sup>, 2024, as presented: General Fund \$346,953.82; Sewer Fund \$78,105.36; State Fund \$18,257.41; Sewer Construction Fund \$3,771.00; State ARPA Fund \$1,300.00.*

*Commissioner DiPietro: Second the Motion.*

**Roll Call Vote:**

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini: Motion to advertise the hiring of two Full Time Police Officers under the COPS Hiring Grant.*

*Commissioner DiPietro: Second the Motion.*

**Roll Call Vote:**

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini: Motion to approve Resolution 2024-01. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA AND IT IS HEREBY RESOLVED BY THE AUTHORITY OF THE SAME, THAT JAMIE YURCINA, TOWNSHIP MANAGER, BE AUTHORIZED AND DIRECTED TO SIGN THE SEWER REPLACEMENT AGREEMENT ON ITS BEHALF AND VICE PRESIDENT R. JOSEPH KUSNIR, BE AUTHORIZED AND DIRECTED TO ATTEST THE SAME.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes



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Commissioner Kusnir                    Yes  
Commissioner Bufalini                Yes  
Motion Carried

*Commissioner DiPietro:*                *Motion to approve Resolution 2024-02. BE IT RESOLVED IN ACCORDANCE WITH THE REQUIRMENTS OF THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION DESIGN MANUAL – PART 5, CHAPTER 8.1.C, THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA DOES HEREBY AUTHORIZE THE SUBMISSION OF THE REIMBURSEMENT AGREEMENT FOR THE DEPARTMENT OF TRANSPORTATION TO PROVIDE 75 PERCENT REIMBURSEMENT TO HOPEWELL TOWNSHIP FOR ALL COSTS, LESS ANY BETTEREMENTS, INCURRED IN RELOCATING OUR SANITARY SEWER FACILITY AFFECTED BY SR3014 SEC BO3 NECESSITATED BY THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION HIGHWAY IMPROVEMENT IN BEAVER COUNTY. ALSO, THE MANAGER OF HOPEWELL TOWNSHIP, JAMIE YURCINA, BE AUTHORIZED AND DIRECTED TO SIGN THE UTILITY REIMBURSEMENT AGREEMENT FOR THIS HIGHWAY PROJECT ON ITS BEHALF AND VICE PRESIDENT R. JOSEPH KUSNIR BE AUTHORIZED AND DIRECTED TO ATTEST THE MANAGER'S SIGNATURE ON THE UTILITY REIMBURSEMENT AGREEMENT FOR THIS HIGHWAY PROJECT.*

*Commissioner Rubino:*                *Second the Motion.*

Roll Call Vote:  
Commissioner Rubino                    Yes  
Commissioner Michna                    Yes  
Commissioner DiPietro                    Yes  
Commissioner Kusnir                    Yes  
Commissioner Bufalini                    Yes  
Motion Carried

*Commissioner Kusnir:*                *Motion to approve the agreement from Herbert, Rowland & Grubic (HRG) to provide Professional Engineering Services for the Hopewell Township 2024 Paving Project for a lump sum of \$34,315.00.*



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*Commissioner Michna:                      Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:22 P.M.            **Commissioner's Reports**

7:22 P.M.            **Department Reports**

The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Donald Sedlacek, Sewer Department Supervisor Chris Thompson, Road Department Supervisor, Dave Kriger, HRG Engineering, Parks and Recreation Brad Batchelor, and Fire Chief Jon Cochran.

The Zoning and Planning report was presented by Mr. Bufalini.

7:35 P.M.            **New Business**

No New Business

7:35 P.M.            **Old Business**

No Old Business.

7:35 P.M.            **Citizen's Forum**

Nora Miller, 2411 James St., Hopewell Township

Ms. Miller discussed the extended period of time that PODS have be allowed to be in place on a neighboring property.

Mr. Bates and Mr. Jones have discussed the issues and know the residents who have the PODS in place have encountered personal hardships but the problem will be re-addressed.

Donna Monica, 1037 Teeline Dr., Hopewell Township

Ms. Monica is addressing the lighting at the mailboxes at Clairmont Manor. HRG discussed two solar options. Mr. Gilberti suggested meeting with the homeowners' association.

Kathleen Wauro, 406 Carmel Dr., Hopewell Township

Ms. Wauro asked when she could expect to have her neighborhood roads paved. Mr. Yurcina stated that the roads on the 2024 list have not yet been chosen.

7:44 P.M.            **Announcements**

Pavilion Rentals will open for the 2024 season on Monday February 19<sup>th</sup>, at 8:00 AM, in the municipal building, for Hopewell Township residents only. Rentals for non-residents will begin February 26<sup>th</sup>, 2024.



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Please visit our website at [www.hopewelltpw.com](http://www.hopewelltpw.com), and our Facebook page for updates on Hopewell Township news and events.

7:44 P.M.

**Executive Session-Beginning**

Mr. Bufalini stated an Executive Meeting was needed to discuss Sewer personnel.

8:01 P.M.

**Executive Session-ending**

Mr. Bufalini stated there are no actions to be taken following the Executive Session.

8:01 P.M.

**Adjournment**

*Commissioner DiPietro: Motion to Adjourn.*

*Commissioner Bufalini: Second the Motion*

**Voice Vote:**

All in Favor  
Motion Carried

Minutes Recorded By: Jamie Yurcina 1.22.2024  
Minutes Prepared By: Nora Janicki 1.23.2024