



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
January 8th, 2024
WORKSHOP MEETING MINUTES

6:30 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:30 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Barbara Michna– In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:30 P.M. **Citizens Comments on Agenda Items**
None

6:30 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of December 11th, 2023.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Abstain
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the list of bills dated January 8th, 2024, as presented: General Fund \$102,926.97; Sewer Fund \$74,970.29; Sewer Construction Fund \$11,075.00; Development Escrow Fund \$185.00; State Fund \$15,536.80; Park ARPA Fund \$3,066.60; State ARPA Fund \$4,812.50; and Golf Fund \$6,237.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes



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Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Kusnir: Motion to approve the December 2023 Monthly Financial Report as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the December 2023 Monthly Tax Report as presented.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: Motion to approve the maintenance and improvements to the Sensory Awareness Trail as proposed by Friends of Hopewell Park.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to appoint Diane Palsa, Delinquent Tax Collector for the 2023 Township Taxes for the period of December 31st, 2023, to April 15th, 2024.

Commissioner DiPietro: Second the Motion.



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Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to re-appoint Fred Bologna Jr. to the Universal Construction Code Board of Appeals, with a five (5) year term commencing January 1st, 2024, and concluding December 31st, 2028.

Commissioner Rubino: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Motion to re-appoint David Leipchak to the Zoning Hearing Board to a three (3) year term commencing January 1st, 2024, and concluding December 31st, 2026.

Motion Tabled.

Commissioner Kusnir: Motion to approve the agreement with Herbert, Rowland & Grubic, Inc. for Engineering Services for upgrades to the Township's Rt. 151 Interceptor and Upper Raccoon Creek Interceptor for a lump sum of \$15,900.00.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	



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Commissioner DiPietro: Motion to appoint preparation of the 2023 Wasteload Management Reports for the Wickham and Raccoon WPCFs and the flows to the Municipal Water Authority of Aliquippa to Herbert, Rowland & Grubic Inc. for a lump sum of \$4,800.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to advertise Ordinance 2024-01 in the Beaver County Times. AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA, AMENDING ORDINANCE NO. 2003-03 TO CONVERT THE 2023 VALUE OF ONE HALF (1/2) MILL TO A FIXED DOLLAR VALUE OF EIGHTY-NINE THOUSAND TWO HUNDRED SIXTY (\$89,260.00).

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:41 P.M.

Solicitor's Report
No Solicitor Report

6:41 P.M.

Engineer's Report
Engineer's Report was Discussed, Submitted, and is on File.

6:47 P.M.

Fire Department Report
Presented by Jonathan Cochran, Fire Chief, discussed progress and new personnel for



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2024.

6:50 P.M.

Items for Discussion

No Items for discussion

6:50 P.M.

Citizens Forum

Alicia Pizer, 1408 Gringo Rd., Hopewell Township

Ms. Pizer requested to be considered for the opening in either the Zoning or Planning Committee.

Curt Miller, 2905 Brodhead Rd., Hopewell Township

Mr. Miller also would like to be considered for the Planning or Zoning Committee opening.

6:53 P.M.

New Business

Commissioner Michna inquired about the Tennis Courts near the Jr. High School and the possibility of updating them for Pickle Ball. Mr. Kusnir confirmed that the school owns them and would need to make that decision.

6:54 P.M.

Old Business

Commissioner Michna inquired about what progress has been made regarding providing lights for Clairmont Manor mailbox area. Mr. Yurcina stated it is the responsibility of their HOA but he is looking into prices for them.

6:55 P.M.

Executive Session Beginning

Mr. Bufalini stated that an Executive Session is needed to discuss Fire Department personnel and openings within the Zoning and Planning Committees.

7:45 P.M.

Executive Session Ending

Mr. Bufalini stated the following item needs acted upon following the Executive Session.

Commissioner Kusnir: Motion to re-appoint Dave Leipchak to the Zoning Hearing Board to a three (3) year term commencing January 1st, 2024, and concluding December 31st, 2026.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes



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Commissioner Bufalini Yes
Motion Carried

7:46 P.M.

Adjournment

Commissioner DiPietro: Motion to Adjourn.

Commissioner Michna: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 1.8.2024.
Minutes Prepared by Nora Janicki 1.9.2024.