



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
February 12th, 2024
WORKSHOP MEETING MINUTES

6:35 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:35 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Barbara Michna– In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:35 P.M. **Citizens Comments on Agenda Items**
None

6:35 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of January 8th, 2024.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the list of bills dated February 12th, 2024, as presented: General Fund \$78,026.97; Sewer Fund \$183,018.45; State Fund \$18,054.08; Sewer Construction Fund \$47,859.00; Development Escrow Fund \$185.00; Park ARPA Fund \$7,386.23; and State ARPA Fund \$8,702.43.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes



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Commissioner Bufalini Yes- Abstain from Bufalini Plumbing
Motion Carried.

Commissioner Kusnir: Motion to approve the January 2024 Monthly Financial Report as presented.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve the January 2024 Monthly Tax Report as presented.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to advertise for a Full-Time Administrative Assistant.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve the purchase of parcels 65-011-1206.000-01-1 and 65-011-1212.000-01-1 to Aliquippa Bucktails from the Repository, forgiving all taxes prior to and including 2023.

Commissioner Kusnir: Second the Motion.



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Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Rubino | Yes |
| Commissioner Michna | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner DiPietro: Motion to hire HRG Inc. to prepare all contract documents for public bid for the 05-2024 Sludge Hauling Contract for a fee of \$3,500.

Commissioner Rubino: Second the Motion.

Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Rubino | Yes |
| Commissioner Michna | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Commissioner Kusnir: Motion to hire Kevin Kon as Public Works Laborer at the base rate starting wage, effective 2/12/2024.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Rubino | Yes |
| Commissioner Michna | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |
| Commissioner Bufalini | Yes |
| Motion Carried | |

Motion to increase the fee of pavilion rentals in Hopewell Community Park for Non-residents as follows. Pavilion #1 and Pavilion #3, \$200; Pavilion #2, Pavilion #4, and the Nature Center, \$150. Rental fees for Hopewell residents and security deposits will remain the same.

Motion Tabled

Commissioner Michna: Motion to appoint Alicia Pizer as an alternate member to the Zoning Hearing Board.

Commissioner Rubino: Second the Motion.



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Roll Call Vote:
 Commissioner Rubino Yes
 Commissioner Michna Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

Commissioner Kusnir: *Motion to approve Ordinance 2024-01. AN ORDINANCE OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, A FIRST-CLASS TOWNSHIP UNDER THE LAWS OF THE COMMONWEALTH OF PENNSYLVANIA, AMENDING ORDINANCE NO. 2003-03 TO CONVERT THE 2023 VALUE OF ONE HALF (1/2) MILL TO A FIXED DOLLAR VALUE OF EIGHTY-NINE THOUSAND TWO HUNDRED SIXTY (\$89,260.00).*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:
 Commissioner Rubino Yes
 Commissioner Michna Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

6:42 P.M. **Solicitor's Report**
 No Solicitor Report

6:42 P.M. **Engineer's Report**
 Engineer's Report was Discussed, Submitted, and is on File.

7:20 P.M. **Fire Department Report**
 Fire Department Report was presented by Jonathan Cochran, Fire Chief.

7:28 P.M. **Items for Discussion**
 No Items for discussion

7:28 P.M. **Citizens Forum**
Don Wright, Friends of Hopewell Park
 Mr. Wright presented a handout regarding a bridge near shelter 4 that has not been



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repaired. He hopes to see cooperation with the Road Department making their equipment accessible, or perhaps the possibility of purchasing some equipment for the park. Mr. Bufalini said that in order to save taxpayers money departments will need to share equipment and coordinate repairs. Mr. Kusnir asked Mr. Wright to contact Mr. Yurcina when he finds a need, he then can coordinate repairs with the Road Department.

7:36 P.M.

Kevin Chafee

Mr. Chafee wants to purchase a Boom Mower from the Township. Mr. Yurcina stated that it would need to be put to bid, and when that happens he will call Mr. Chafee.

7:37 P.M.

New Business

Commissioner Bufalini and Chief Sedlacek discussed policies/training with the Women's Shelter. Chief Sedlacek also discussed grant opportunities through Shell and the work the department has been doing on expungement cases.

Mr. Bufalini discussed the possibly of raising the nonresidents rate for pavilion rentals. Fees from other

7:51 P.M.

Old Business

No Old Business

7:51 P.M.

Executive Session Beginning

Mr. Bufalini stated that an Executive Session is needed to discuss police personnel.

8:51 P.M.

Executive Session Ending

Mr. Bufalini stated the following item needs acted upon following the Executive Session.

Commissioner DiPietro: Motion to increase the fee of pavilion rentals in Hopewell Community Park for Non-residents as follows. Pavilion #1 and Pavilion #3, \$200; Pavilion #2, Pavilion #4, and the Nature Center, \$150. Rental fees for Hopewell residents and security deposits will remain the same.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

| | |
|-----------------------|-----|
| Commissioner Rubino | Yes |
| Commissioner Michna | Yes |
| Commissioner DiPietro | Yes |
| Commissioner Kusnir | Yes |



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Commissioner Bufalini Yes
Motion Carried

8:51 P.M.

Adjournment

Commissioner Kusnir: Motion to Adjourn.

Commissioner Rubino: Second the Motion.

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded by: Jamie Yurcina 2.12.2024.
Minutes Prepared by Nora Janicki 2.13.2024.