



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
March 11th, 2024
WORKSHOP MEETING MINUTES

6:31 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:31 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Barbara Michna – In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:31 P.M. **Citizens Comments on Agenda Items**
None

6:32 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of February 12th, 2024.

Commissioner Rubino: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve the list of bills dated March 11th, 2024, as presented: General Fund \$28,184.89; Sewer Fund \$43,763.07; State Fund \$15,649.38; General Reserve Fund \$17,836.00; Equipment Fund \$187,639.25; and State ARPA Fund \$53,748.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes



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Commissioner Bufalini Yes
Motion Carried.

Commissioner Kusnir: *Motion to approve the February 2024 Monthly Financial Report as presented.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: *Motion to approve the February 2024 Monthly Tax Report as presented.*

Commissioner Kusnir: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: *Motion to approve RESOLUTION 2024-03. A RESOLUTION OF THE TOWNSHIP OF HOPEWELL COMMONWEALTH OF PENNSYLVANIA, SUPPORTING THE PENNSYLVANIA COMMISSION FOR THE UNITED STATE SEMIQUINCENTENNIAL (AMERICA 250PA).*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino No
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: *Motion to promote Alicia Pizer to a Permanent*



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Commissioner Rubino: *Crossing Guard Position effective 3/7/2024.*
Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: *Motion to accept the proposal with HRG Inc. to provide engineering services for the Route 151 and Upper RC Interceptor Improvement Project for a fee of \$550,000.00.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Michna: *Motion to accept the proposal with HRG Inc. to provide engineering services for Hopewell Community Park Construction for a fee of \$54,800.00.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

6:38 P.M. **Solicitor's Report**
Mr. Jones has two items for executive session, assessment appeals and zoning litigation.

6:38 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.



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6:43 P.M. **Items for Discussion**
No Items for discussion

6:43 P.M. **Citizens Forum**

David Haney, 124 Valleyview Ave., Hopewell Township

Mr. Haney is following up on a request made six months ago regarding the condition of his road. He was told that a study would be conducted, and he would be informed of the outcome but has not heard anything. Mr. Yurcina confirmed that it is on the list of roads to be paved/repared in 2024. Mr. Kusnir inquired about the drainage issue. HRG Inc. discussed options of working with homeowners to install pipes through their properties as there is not currently an easement that allows the Township to act.

Ron Hineman, 1001 Washington St., Hopewell Township

Mr. Hineman voiced his concern regarding the speeding of vehicles on Longvue Ave., especially around the crosswalk area. Excessive noise from loud cars is also a constant annoyance. Commissioners Kusnir and Bufalini stated they would discuss options with the Chief of Police.

Jason Zaprach, 2512 Wiqwam Rd., Hopewell Township

Mr. Zaprach inquired about the issues surrounding sewer bills that he has not received. He also is concerned that his neighbor is not following procedures in regard to building permits for decks/roofs.

Mr. Zaprach would like to have his fence painted in "Graffiti Art" and questioned if there were any ordinances regarding his options. Mr. Jones confirmed that there were regulations/guidelines and he would need to speak with our Zoning Officer John Bates to review specifics. Another concern Mr. Zaprach voiced is children driving golf carts on the road. Mr. Jones confirmed that golf carts are only allowed to cross the roads at designated spots within the Township.

7:09 P.M. **New Business**
No New Business

7:09 P.M. **Old Business**
No Old Business

7:09 P.M. **Executive Session Beginning**
Mr. Bufalini stated that an Executive Session is needed to discuss fire department personnel, contract issues, assessment appeals and zoning litigation.

8:51 P.M. **Executive Session Ending**



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Mr. Bufalini stated there are no items to act upon following Executive Session.

8:51 P.M.

Adjournment

Commissioner Kusnir: Motion to Adjourn.

Commissioner Michna: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 3.11.2024.
Minutes Prepared by Nora Janicki 3.12.2024.