

RESOLUTION NO. 2023 – 14

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, COMMONWEALTH OF PENNSYLVANIA, HEREBY AMENDING AND REVISING THE SCHEDULE OF TOWNSHIP FEES.

WHEREAS, various Ordinances and Resolutions of the Township of Hopewell allow for the setting of fees by Resolution to defer the cost of their administration;

WHEREAS, the Hopewell Township Board of Commissioners are desirous of establishing a schedule of fees in a single document;

WHEREAS, in keeping with good practice, the Board of Commissioners periodically reviews the schedule of fees and make appropriate revisions thereto;

WHEREAS, the Hopewell Township Board of Commissioners has determined that certain revisions are necessary and in the best interest of the Township; and

NOW, THEREFORE, let it be resolved and enacted that a schedule of amended fees be established as contained herein and that this Resolution shall replace all previous fee schedule resolutions in conflict herewith.

RESOLVED and ADOPTED this 14th day of August, 2023.

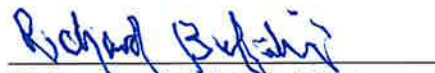
Attest:

HOPEWELL TOWNSHIP

BOARD OF COMMISSIONERS



Jamie Yurcina
Hopewell Township Manager



Richard Bufalini, President
Hopewell Township Board of
Commissioners

(Seal)

SCHEDULE OF FEES

- I. BUILDING PERMITS
- II. ZONING PERMITS AND CODES
- III. EMERGENCY ALARMS
- IV. ZONING HEARING BOARD AND BUILDING & FIRE CODE APPEALS BOARD
- V. SEWAGE FACILITIES ACT, PA TITLE 25 CHAPTERS 71, 72, 73 (PRIVATE ON-LOT SEWAGE SYSTEM)
- VI. PUBLIC WATER AND SEWAGE
- VII. SUBDIVISION/LAND DEVELOPMENT, CONDITIONAL USE AND PLANNED RESIDENTIAL DEVELOPMENT
- VIII. ROAD/STREET OPENING PERMITS
- IX. TIMBER HARVESTING
- X. RECREATIONAL FACILITIES
- XI. PEDDLING AND SOLICITING
- XII. GRADING PERMITS
- XIII. TAX COLLECTOR
- XIV. WINTER SERVICES
- XV. OTHER TOWNSHIP FEES

II. ZONING PERMITS AND CODES - Ordinance 2004-01

1. ZONING APPROVAL

- A. Business/Commercial Zoning Permit Use Approval - \$ 50.00
- B. Residential Accessory Structures Zoning Permit - \$ 25.00 *
- C. Fence Permit - \$ 15.00
- D. Residential Accessory Structures Zoning Permit - \$ 15.00 **

* (This is for all residential structures not regulated by the Building Code, i.e. decks less than 30" inches above grade, sheds, carports, pole buildings less than 1,000 sq. ft. GFA)

** (Sheds that are 200 sq. ft. GFA or less in size)

2. SIGNS

- A. Freestanding/Monument, each sign - \$ 75.00
- B. Building, each new sign - \$ 50.00
- C. Panel Replacement - \$ 25.00

III. EMERGENCY ALARMS-Ordinance 97-9A

- 1. First alarm each year - Warning No Charge
- 2. Second to fifth alarm each year - \$ 50.00 each alarm
- 3. Sixth to tenth alarm each year - \$ 100.00 each alarm
- 4. Eleven or more alarms each year - \$ 200.00 each alarm

IV. ZONING HEARING BOARD AND BUILDING & FIRE CODE APPEALS BOARD

- 1. Zoning Hearing Board Applications (variances, special exceptions, nonconforming uses, etc.)
 - A. Residential - \$ 700.00, plus actual cost of transcript if preparation is requested by applicant.
 - B. Commercial/Industrial, all others - \$ 1000.00, plus actual cost of transcript if preparation is requested by applicant.

V. SEWAGE FACILITIES ACT, PA TITLE 25 CHAPTERS 71, 72, 73 (PRIVATE ON-LOT SEPTIC SYSTEMS)- (SEO is a contracted service)

- 1. Septic Permit application per each residential lot (new system) - \$1,300.00
- 2. Septic Permit application Commercial/Industrial site (new system) - \$1,300.00

* The costs above do not account for additional work that may be required or necessary for testing of the site(s), please refer to the breakdown listed below for exact costs.

On-lot Septic Permit Application Breakdown of Costs

1. New Systems (Single Family) Not Previously Tested & Repair Or Replacement Of Residential (Single Family Systems)

A. Site inspection and four (4) deep pit soils analyses per lot with reports on Form ER-BCE 128.....	\$480.00
B. Each additional deep pit soils analysis & report.....	\$ 80.00
C. Percolation test (6 Hole Pere Test) with report on Form ER-BCE 128.....	\$350.00
D. Review of system design, permit issuance or permit denial.....	\$200.00
E. Final Inspection - if system passes inspection.....	\$150.00
F. Additional Inspection - if system fails first inspection.....	\$150.00/inspection
G. Repair permit not requiring soil analysis or percolation test (failed septic tank, distribution box, crushed pipe); includes site inspection & permit issuance.....	\$400.00
H. Trip charge for unprepared site.....	\$100.00

2. New Systems (Commercial & Multi-Family) Not Previously Tested & Repair Or Replacement Of Commercial Or Multi-Family Systems

A. On-site inspection and four (4) deep pit soil analyses with reports on Form ER-BCE 128.....	\$400.00
B. Each additional deep pit soil analysis & report.....	\$ 80.00
C. Percolation test (6 Hole Pere Test) with report on Form ER-BCE 128.....	\$380.00
D. Review of system design & permit issuance.....	\$250.00
E. Construction Inspection.....	\$150.00

F. Final Inspection - if system passes inspection.....	\$200.00
G. Additional Inspection - if system fails first inspection.....	\$150.00/inspection
H. Repair permit not requiring soil analysis or percolation test (failed septic tank, distribution box, crushed pipe); includes site inspection and permit.....	\$400.00
I. Trip charge for unprepared site.....	\$150.00
3. Holding Tanks	
A. A site inspection, review, report and permit	\$250.00
B. Final Inspection - if system passes inspection	\$150.00
C. Additional Inspection - if system fails first inspection	\$150.00/inspection
4. Privies (Inspection, Report & Permit)	\$250.00
5. Renewals and Transfers (Each)	\$150.00
6. Component I Planning Module For Land Development (Minor Subdivision - Ten (10) Lots or Less)	
A. On site inspection and four (4) deep pit soil analyses per lot with reports on Form ER-BCE 128	\$400.00
B. Percolation test (6 hole perc test) with report on Form ER-BCE 128, per lot	\$350.00
C. Each additional deep pit soil analysis and report	\$ 80.00
D. Site inspection of the residual tract facilities when there is an existing septic system on the residual tract and completion of Component I, Section H3	\$ 150.00

E. Dye test of residual parcel dwelling (if required to verify compliance with PA Code) \$ N/A

F. Planning Module Review (Includes one (1) Lot & residual parcel). Each additional lot \$20.00 per lot or parcel \$125.00

G. Verification of test probes performed by Owner's Consultant (1 Hr. Minimum) \$80.00/Hr.

7. Verification of Prior Testing

A. On site inspection, review of prior testing reports and completion of D.E.P. Form Appendix B (1 Hour Minimum) \$80.00/Hr.

8. Request for Planning Waiver & Non-Building Declaration

A. Site inspection of the residual tract facilities when there is an existing septic system on the residual tract and completion of Section C (1 Hour Min) \$80.00/Hr.

9. Replacement Dwelling Determination for § 72.22(h) (1 Hour Min) \$80.00/Hr.

10. Alternate & Experimental Systems

A. Review of system design, permit issuance or permit denial (1 Hour Min) \$66.00/Hr.

B. Final Inspection- if system passes inspection \$200.00

C. Additional Inspection - if system fails first inspection \$ 80.00

11. Planning Module For Land Development (Component II)
(More Than Ten (10) Lots)

A. On large developments the Applicant may secure a qualified consulting soil scientist to provide soils information and secure other qualified persons to perform percolation tests and provide all plans and information in accordance with the requirements of the Planning Module. All on site inspections for observation and review of plans and reports relevant to Planning Module Component II (1 Hour Min) \$ 80.00

12. Municipal Request:

Inspection for complaints, preparation & attendance at appeal hearings, preparation of notice of inspections, preparation of reports & citations & attendance at Magistrate's Office for hearings (1 Hour Minimum) \$ 80.00/Hr.

13. Miscellaneous Professional Services

Second review of design drawings when first submittal is not prepared in accordance with code, second review of planning module, ten acre exemption inspection, and additional site visit made at Owner's request, revoke permits, connect to existing system, etc. \$ 80.00/Hr.

14. Reconstructive Planning

Plan and deed research, site inspections, project communications, etc. for existing lots in subdivisions where a sewage facilities planning module was not approved by DEP or documentation of such approval is not available \$ 80.00/Hr.

15. Soil Retesting as required by the PA D.E.P.

Retesting of soils for on-lot septic system sites as necessary when required by the DEP \$ 80.00/Hr.

VI. PUBLIC WATER AND SEWAGE -

1. Tap-in Fee for areas served by Hopewell Wastewater Plants - \$ 5,250.00

Breakdown of costs

Connection Fee	\$2,740.00
Customer Facilities Fee	\$ 50.00
Tap-in Fee	
Capacity portion	\$1,952.10
Collection portion	\$ 507.55
Special purpose portion	<u>\$ 00.00</u>
	\$5,250.00

2. Tap-in Fee for areas served by Aliquippa Wastewater Plants - \$4,350.00

Breakdown of costs

Connection Fee	\$2,723.37
Customer Facilities Fee	\$ 50.00
Tap-in Fee	
Capacity portion	\$.00
Collection portion	\$ 507.55
Special purpose portion	<u>\$1,069.08</u>
	\$4,350.00

3. Quarterly Sewer Billing Rate - \$ 65.00, plus \$ 8.00 per 1,000 gallons of usage

4. Other Fees

Excavator Permit- annual required (Primary) \$ 50.00

Excavator's Permit (Secondary) \$10.00

(A Secondary Excavator's Permit is required for Each Authorized Excavator)

Restoration Permit - per job \$75.00 (\$15.00 permit+ \$60.00 inspection)

Lateral sewer line/connection inspection fee \$60.00 first (1st) inspection

\$60.00 each additional inspection

(After hours inspection fee will be the initial cost plus the actual cost incurred by the Township)

First Inside and Outside Inspection \$10.00

(In addition to Restoration Permit Fee)

Additional Inspections \$60.00

After 3:00 P.M. \$150.00 Additional Per Inspection

Saturdays \$150.00 Additional Per Inspection

Sundays and Holidays \$150.00 Additional Per Inspection

Inspection of Closed/Capped Sanitary Sewer Lateral \$60.00

Grease Trap Inspection \$100.00 per inspection

Sewer Infiltration Test Application \$ 125.00
(certification valid for five (5) years from date of test)

Municipal Sewer Lien Letter Charge \$20.00

Emergency Lien Letter \$25.00

Check returned by bank due to non-sufficient funds \$35.00

VII. SUBDIVISION/LAND DEVELOPMENT, CONDITIONAL USE AND PLANNED RESIDENTIAL DEVELOPMENT - Ordinance 91-2

1. Subdivision Application Fee- Preliminary or Final

a. Application for Preliminary or Final - \$ 700.00 fee (3 lots or less) \$800.00 (more than 3 lots); Plus \$ 50.00 for each lot

b. Township Consultant Deposit Fee for Subdivision Applications

Actual cost to the Township of plan reviews, report preparation, and other services performed by consultants and/or the Township Solicitor as billed to the Township at the normal rate charged.

Method of Payment - Application Deposit required

Upon initial submission of a Subdivision application, in addition to the application fee, the applicant shall deposit the following sums:

1. 0-5 lot/dwelling units -no deposits
2. 6-50 lot/dwelling units -\$2,000.00
3. Greater than 50 lot -\$4,000.00

From this amount shall be deducted any fees accruing from the Township Consultants and/or Solicitor reviews. If, at any time during the progression of an application, it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion of the subdivision application process, any of the remaining developer deposit funds on deposit with the Township at completion of the final project and after all fees are deducted may be returned to the applicant upon written request.

2. Land Development Application Fee - Preliminary or Final

- a. Application for Preliminary or Final - \$1000.00 fee; Plus \$ 50.00 for each lot
- b. Township Consultant Deposit Fee for Land Development Applications

Actual cost to the Township of plan reviews, report preparation, and other services performed by consultants and/or the Township Solicitor as billed to the Township at the normal rate charged.

Method of Payment -Application Deposit required

Upon initial submission of a Land Development application, in addition to the application fee, the applicant shall deposit the following sums:

1. 0-2 acres - \$ 2,000.00
2. Over 2 acres - \$ 2,000.00 initial fee; plus \$ 50.00 for each acre or portion thereof greater than two (2) acres

From this amount shall be deducted any fees accruing from the Township Consultants and/or Solicitor reviews. If, at any time during the progression of an application, it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion of the subdivision application process, any of the remaining developer deposit funds on deposit with the Township at completion

of the final project and after all fees are deducted may be returned to the applicant upon written request.

3. Conditional Use, Zone Map, Zone Text Application - \$ 800.00, plus actual cost of transcript if preparation is requested by applicant.

From this amount shall be deducted any fees accruing from the Township Consultants and/or Solicitor reviews. If, at any time during the progression of an application, it is determined by the Township that the balance available is or will be inadequate to fully cover anticipated review costs, the applicant will be notified that an additional deposit is required equal to the first deposit. At the completion of the subdivision application process, any of the remaining developer deposit funds on deposit with the Township at completion of the final project and after all fees are deducted may be returned to the applicant upon written request.

VIII. ROAD/STREET OPENING PERMITS - Chapter 133

Application and inspection fees for Road/Street Opening Permits:

1. Driveway Opening:

- | | |
|----------------|---------|
| a) Residential | \$30.00 |
| b) Commercial | \$50.00 |

2. All Other Township Road/Street or Right-of-Way Openings: \$75.00

3. Township Traffic Regulatory Signs: \$30.00

*If one or more driveway openings occur at the same time, an individual fee is charged for each opening.

**If one or more surface openings occur at the same time, an individual fee is charged for each opening.

***If the Township determines that the permitted work is of a sufficient magnitude or importance to warrant one or more inspectors, the permit will be marked and the permittee shall be charged for actual cost incurred by the Township

4. Exemptions: For the following conditions no permit is required:

- a) Commonwealth of Pennsylvania
- b) Township
- c) Sewer and/or Water Authority
- d) Federal Government
- e) Any utility work that the Township, State, or Federal Government requests
- f) Any utility work required due to the Township resurfacing program

IX. Timber Harvest: \$1,000 plus \$10.00 per acre per Application

X. RECREATIONAL FACILITIES

1. Hopewell Residents - \$ 50.00 Deposit required on all pavilions in addition to cost below*:
 - a. Pavilion# 1 \$ 100.00
 - b. Pavilion# 3 \$ 100.00
 - c. Pavilion# 2 \$ 75.00
 - d. Pavilion# 4 \$ 75.00

2. Non-Residents - \$ 50.00 Deposit required on all pavilions in addition to cost below*:
 - a. Pavilion# 1 \$ 150.00
 - b. Pavilion# 3 \$ 150.00
 - c. Pavilion# 2 \$ 125.00
 - d. Pavilion# 4 \$ 125.00

* Two (2) checks are required- one (1) for the fee and one (1) for the deposit. Deposit will be returned if pavilion is left clean and undamaged.

XI. PEDDLING AND SOLICITING- Chapter 109

1. Permit fee for peddling/soliciting or transient retail business.
 - a. \$50.00-Per Day Per Person
 - b. \$100.00 to start

2. Permit fee for Amusement/Mechanical Devices
 - a. \$ 200.00 - for each one on the premises of an establishment
 - b. \$ 100.00- Jukeboxes, for each one on premises
 - c. \$ 500.00 – Video Poker

XII. GRADING PERMITS-Chapter 91

\$ 200.00 per development site to be excavated

XIII. TAX COLLECTOR

1. Mercantile License - \$ 25.00
2. Tax Retail- .0016 mills

3. Wholesale- .001

4. Tax Certification - \$20.00
5. Check returned by bank due to non-sufficient funds - \$ 35.00

XIV. WINTER SERVICES - new developments

1. Plowing, salting and sweeping of residential streets - \$2,064.00 per lane mile per year

XV. OTHER TOWNSHIP FEES

1. Copies of preprinted ordinances and other materials - \$ 20.00
2. Public Records -paper copies\$ 0.25 per page per side for the first twenty (20) pages and\$ 0.25 per page per side in excess of twenty (20) pages
3. Mailing requested - cost of postage
4. Municipal Certification on Document or Record - \$ 5.00
5. Police Reports - \$ 15.00
6. Check returned by bank due to non-sufficient funds - \$ 35.00
7. Inter-municipal Liquor License Transfer - \$500.00 plus actual cost of transcript if preparation is requested by applicant.
8. Recycling Bins - \$15.00
9. Depository Badges - \$20.00
10. Video from plate readers- \$150.00 (Resolution 2023-06)
Certified Copy - \$250.00

