



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**April 22nd, 2024**  
**BUSINESS MEETING MINUTES**

7:08 P.M. **Call to Order**  
Hopewell Township's Business Meeting, held in the Township Municipal Building, located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini indicated that the meeting is being recorded.

7:08 P.M. **Pledge of Allegiance**

7:08 P.M. **Roll Call**  
President Richard Bufalini –In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Barbara Michna – In Attendance  
Commissioner Kara Rubino– In Attendance

**Others Present**  
Jamie Yurcina, Township Manager  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
HRG Inc., Engineering

7:09 P.M. **Public Comments on Agenda Items**  
No Public Comments

7:09 P.M. **Business Agenda**  
President Bufalini announced that the Tax Collector's Report and the Treasurer's Report is available for public inspection at the Municipal Building.

*Commissioner Kusnir: Motion to approve the March 25th, 2024, Business Meeting minutes.*

*Commissioner Rubino: Second the Motion.*

**Roll Call Vote:**  
Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes.  
Motion Carried

*Commissioner DiPietro: Motion to approve the List of Bills dated April 22nd, 2024, as presented: General Fund \$68,214.83; Sewer Fund \$38,806.15; and State Fund \$18,197.30.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**  
Commissioner Rubino Yes



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Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir: Motion to approve a donation to B.F. Jones Memorial Library in the amount of \$10,000.00.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:

Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes.  
Motion Carried

*Commissioner Kusnir: Motion to approve the purchase of a Caterpillar Broom for the Road Department for a sum of \$5,926.00.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:

Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes.  
Motion Carried

*Commissioner DiPietro: Motion to approve the purchase of a F600 Regular Cab 4WD Chassis from McCandless Ford for a sum of \$68,437.00, and an upfit charge from Stephenson Equipment, Inc. of \$52,900.00, for a total of \$121,337.00.*

*Commissioner Rubino: Second the Motion.*

Roll Call Vote:

Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes.  
Motion Carried

*Commissioner Kusnir: Motion to approve the purchase of a 2024 F-150 4x4 SuperCab from McCandless Ford for a total of \$55,175.00.*



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*Commissioner Michna: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Bufalini: Motion to approve Proclamation No. 1 of 2024 Declaring a Disaster Emergency surrounding heavy, sustained, and torrential rain in April 2024.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:13 P.M. **Commissioner's Reports**

7:13 P.M. **Department Reports**

The various Department Reports were given and are on file at the Hopewell Township Municipal Building.

Police Chief Donald Sedlacek, Sewer Department Supervisor Chris Thompson Dave Kriger, Road Department Supervisor, HRG Engineering, John Bates, Planning and Zoning, Parks and Recreation Director, Brad Batchelor, and Fire Department, Jon Cochran.

7:26 P.M. **New Business**  
No New Business

7:26 P.M. **Old Business**  
No Old Business.

7:26 P.M. **Citizen's Forum**

Kathy Wauro, 406 Carmel Dr., Hopewell Township

Ms. Wauro thanked Commissioner Michna for following through on concerns previously brought to the board.

Nora Miller, 2411 James St., Hopewell Township

Ms. Miller thanked the Commissioners for the Township's donation to B.F. Jones Library.



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7:32 P.M.

**Announcements**

The Joe Craig Memorial Youth Fishing Derby will be held at Hopewell Community Park on Saturday, May 4<sup>th</sup>, 8:00 am – Noon. The Adult fishing Derby will also be held at the park on Sunday, May 5<sup>th</sup>, 7:30 am – 11:00am.

Please visit our website at [www.hopewelltp.com](http://www.hopewelltp.com), and our Facebook page for updates on Hopewell Township news and events.

7:32 P.M.

**Executive Session-Beginning**

Mr. Bufalini stated an Executive Meeting was needed to discuss Police Personnel, and potential litigation.

9:35 P.M.

**Executive Session-ending**

Mr. Bufalini stated there is no action to take following the Executive Session.

9:35 P.M.

**Adjournment**

*Commissioner Kusnir: Motion to Adjourn.*

*Commissioner Michna: Second the Motion*

Voice Vote:

All in Favor  
Motion Carried