



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
April 8th, 2024
WORKSHOP MEETING MINUTES

6:35 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by Vice-President Joe Kusnir, Mr. Kusnir announced that the meeting is being recorded.

6:35 P.M. **Roll Call**
President Richard Bufalini – Absent
Vice President Joe Kusnir – In Attendance
Commissioner Nick DiPietro – Arrived at 7:14 P.M.
Commissioner Barbara Michna– In Attendance
Commissioner Kara Rubino – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:35 P.M. **Citizens Comments on Agenda Items**
None

6:36 P.M. **Business Agenda**

Commissioner Rubino: Motion to approve the Workshop Meeting Minutes of March 11th, 2024.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried

Commissioner Kusnir: Motion to approve the list of bills dated April 8th, 2024, as presented: General Fund \$27,335.78; Sewer Fund \$28,743.67; State Fund \$339.18; and General Reserve Fund \$18,066.16.

Commissioner Michna: Second the Motion.

Roll Call Vote:
Commissioner Rubino Yes
Commissioner Michna Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Absent
Motion Carried.



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Commissioner Michna: *Motion to approve the March 2024 Monthly Financial Report as presented.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Kusnir: *Motion to approve the March 2023 and March 2024 Monthly Tax Report as presented.*

Commissioner Michna: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Kusnir: *Motion to approve the service order with HRG., Inc. for Phase 03- Mechanically Cleaned Bar Screen, of the Wickham Village WPCF upgrades, for the lump sum of \$20,200.00.*

Commissioner Rubino: *Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Rubino: *Motion to approve the supplement from HRG., Inc. for engineering services through Terracon for the Hopewell Township Fill Site Project Proposal making the new lump sum for the revised project \$51,200.00.*

Commissioner Michna: *Second the Motion.*



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Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

Commissioner Kusnir: Motion to approve the Proposal/Authorization for Valuation Services for tax parcels 65-193-0334.003, 65-193-0334.004, and 65-193-0336.001, 603 Todd Lane, for the appraisal fee of \$2,800.00.

Commissioner Michna: Second the Motion.

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Absent
Motion Carried	

6:38 P.M.

Solicitor's Report

Mr. Jones has an item for items for executive session regarding updates on assessment appeals.

6:43 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File.

7:14 P.M.

Items for Discussion

No Items for discussion

7:14 P.M.

Citizens Forum

Robert Years, 1216 Longvue Ave., Hopewell Township

Mr. Years voiced his concern about putting another stop sign at the five point intersection on Longvue Ave. near the High School. He feels another stop would increase the noise at the intersection with no safety advantage.

Mr. Kusnir stated that a comprehensive study of the intersection will be conducted.

Mr. Years also inquired why golf carts were not allowed in the Township. Mr. Jones explained the current statute surrounding golf carts and the reasons why they are not allowed on Townships roads.

7:28 P.M.

New Business



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No New Business

7:28 P.M.

Old Business

No Old Business

7:28 P.M.

Executive Session Beginning

Mr. Kusnir stated that an Executive Session is needed to discuss office personnel and assessment appeals.

8:52 P.M.

Executive Session Ending

Mr. Kusnir stated there are no items to act upon following Executive Session.

8:52 P.M.

Adjournment

Commissioner Michna: Motion to Adjourn.

Commissioner DePietro: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 4.8.2024.
Minutes Prepared by Nora Janicki 4.9.2024.