



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
**Beaver County, Pennsylvania**  
**May 13th, 2024**  
**WORKSHOP MEETING MINUTES**

6:35 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini, Mr. Bufalini announced that the meeting is being recorded.

6:35 P.M. **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Barbara Michna – In Attendance  
Commissioner Kara Rubino – In Attendance

**Others Present**  
Jamie Yurcina, Township Manager, Michael Jones, Solicitor and HRG Inc. Engineers.

6:35 P.M. **Citizens Comments on Agenda Items**  
None

6:36 P.M. **Business Agenda**

*Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of April 8th, 2024.*

*Commissioner Rubino: Second the Motion.*

**Roll Call Vote:**  
Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Abstain  
Commissioner Kusnir Yes  
Commissioner Bufalini Abstain  
Motion Carried

*Commissioner DiPietro: Motion to approve the list of bills dated May 13th, 2024, as presented: General Fund \$101,006.17; Sewer Fund \$161,860.70; State Fund \$15,860.89; Sewer Construction Fund \$4,886.80; Equipment Fund \$1,295.00; Development Escrow Fund \$1,467.00; Park ARPA \$2,908.20; and State ARPA \$30,093.59.*

*Commissioner Michna: Second the Motion.*

**Roll Call Vote:**  
Commissioner Rubino Yes



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Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

*Commissioner Kusnir: Motion to approve the April 2024 Monthly Financial Report as presented.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:  
Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Bufalini: Motion to approve the April 2024 Monthly Tax Report as presented.*

*Commissioner DiPietro: Second the Motion.*

Roll Call Vote:  
Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Bufalini: Motion to approve the purchase of parcel 65-184-0112.000-01-1 to Adam Urquahart from the Repository, forgiving all taxes prior to and including 2023.*

*Commissioner Kusnir: Second the Motion.*

Roll Call Vote:  
Commissioner Rubino Yes  
Commissioner Michna Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes



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Commissioner Bufalini                      Yes  
Motion Carried

*Commissioner Bufalini:                      Motion to approve the Laird Rd. Culvert Replacement Application for Payment No. 1 in the amount of \$154,462.50.*

*Commissioner Kusnir:                      Second the Motion.*

Roll Call Vote:  
Commissioner Rubino                      Yes  
Commissioner Michna                      Yes  
Commissioner DiPietro                      Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                      Yes  
Motion Carried

*Commissioner DiPietro:                      Motion to approve Hopewell School Basin Retrofit Application Payment No. 1 in the amount of \$82,582.68.*

*Commissioner Kusnir:                      Second the Motion.*

Roll Call Vote:  
Commissioner Rubino                      Yes  
Commissioner Michna                      Yes  
Commissioner DiPietro                      Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                      Yes  
Motion Carried

*Commissioner Kusnir:                      Motion to award the lowest bidder Valley Waste Services, Inc. the Raccoon Creek Water Pollution Control Facility Hauling and Disposal of Dewatered Sludge Contract No. 2024-01 for \$208,896.00.*

*Commissioner Rubino:                      Second the Motion.*

Roll Call Vote:  
Commissioner Rubino                      Yes  
Commissioner Michna                      Yes  
Commissioner DiPietro                      Yes  
Commissioner Kusnir                      Yes  
Commissioner Bufalini                      Yes  
Motion Carried



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*Commissioner DePietro: Motion to approve Change Order No. 1 for the Raccoon Creek WPCF Bar Screen Dumpster and Concrete Pad for a total of \$9,650.00.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to award the lowest bidder Youngblood Paving Inc. the 2024 Hopewell Township Paving Project for a total of \$1,322,609.93.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:

Commissioner Rubino	Yes
Commissioner Michna	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:41 P.M. **Solicitor's Report**  
No Solicitor Report.

6:41 P.M. **Engineer's Report**  
Engineer's Report was Discussed, Submitted, and is on File.

6:47 P.M. **Items for Discussion**  
No Items for discussion

6:47 P.M. **Citizens Forum**  
Amber Gaillard, 2255 Brodhead Rd., Hopewell Township  
Ms. Gaillard voiced concerns regarding flooding issues that occurred after PennDOT paved Brodhead Rd. last year. Mr. Yurcina asked if she has reached out to Representative Matzie's office as the Township is not able to assist on state roads. Ms. Gaillard confirmed that she did not. Mr. Bufalini asked Ms. Gaillard to contact Rep. Matzie's office and stated the



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Township will also reach out to him. Mr. Yurcina provided Ms. Gaillard his contact info and asked for photographs of the issue to further assist.

Robert Michalko, 1019 Crissman Dr., Hopewell Township

Mr. Michalko commented the roads surrounding his home that were recently paved look beautiful. He wanted to follow up on the location of Crissman Dr., specifically in front of his house. He feels Crissman Dr. needs to be redirected. HRG Engineers confirmed that the road was surveyed and is located correctly. Mr. Michalko still wants the road moved. At Mr. Michalko's request HRG will provide him with a copy of the survey.

7:09 P.M.

**New Business**

No New Business

7:09 P.M.

**Old Business**

Ms. Michna stated the need for paving on Sharon Grange Rd and Winchester.

She also inquired about the demolition of the old school on School St.

Mr. Yurcina confirmed that a land development plan is in the works and will be going before the Zoning Hearing Board.

Ms. Michna asked if anyone has heard about any interest in the former CVS property?

Mr. Bufalini stated inquiries have been made about the property, but nothing is finalized.

Commissioner Michna inquired about the status of a new stop sign on Longvue that was previously discussed. The required study for a new stop sign is not yet complete.

Clairmont Manor residents have asked Ms. Michna to follow up on the installation of lights at their mailboxes. The Township has provided information to the HOA on lighting options.

Commissioner Michna asked about drainage on Golf Course Road/Shadow Lakes. The Board, Manager and Engineer stated that the issue stems from private property and is the responsibility of the property owner to remedy.

Commissioners Rubino and Kusnir discussed property on 151 that was suppose to be developed within a specified amount of time or could be bought back by the county.

7:19 P.M.

**Executive Session Beginning**

Mr. Bufalini stated that an Executive Session is needed to discuss police personnel, CBA with the Crossing Guards and Clerical, and litigation items.

9:16 P.M.

**Executive Session Ending**

Mr. Bufalini stated there are no items to act upon following Executive Session.



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9:16 P.M.

**Adjournment**

*Commissioner Kusnir: Motion to Adjourn.*

*Commissioner Michna: Second the Motion.*

**Voice Vote:**

All in Favor

Motion Carried

Minutes Recorded by: Jamie Yurcina 5.13.2024.  
Minutes Prepared by Nora Janicki 5.14.2024.